

## South Lanarkshire Council

## Revenue Budget Monitoring Statement

Period Ended 31 March 2023 (No 14)

## Finance and Corporate Resources

Committee

## Service Departments :-

	Annual Budget	Forecast for Year Before Transfers	Annual Forecast Variance Before Transfers	Annual Forecast Variance After Transfers	Budget Proportion 31/03/23	Actual to Period 14 31/03/23 Before Transfers	Variance 31/03/23 Before Transfers	
	£m	£m	£m	£m	£m	£m	£m	
Finance Services - Strategy	2.291	2.303	(0.012)	(0.012)	2.291	2.291	0.000	
Finance Services - Transactions	24.913	24.419	0.494	0.494	24.913	23.969	0.944	under
Audit and Compliance Services	0.378	0.378	0.000	0.000	0.378	0.411	(0.033)	over
Information Technology Services	4.520	4.556	(0.036)	(0.036)	4.520	4.544	(0.024)	over
Communications and Strategy Services	3.439	3.590	(0.151)	(0.151)	3.439	3.203	0.236	under
Administration and Licensing Services	4.289	4.762	(0.473)	(0.473)	4.289	4.565	(0.276)	over
Personnel Services	9.189	9.011	0.178	0.178	9.189	9.058	0.131	under
<b>Position Before Transfer to Reserves</b>	<b>49.019</b>	<b>49.019</b>	<b>0.000</b>	<b>0.000</b>	<b>49.019</b>	<b>48.041</b>	<b>0.978</b>	under
Transfers to Reserves as at 31/03/2023					0.000	0.978	(0.978)	over
<b>Position After Transfers to Reserves at 31/03/2023</b>					<b>49.019</b>	<b>49.019</b>	<b>(0.000)</b>	

**Finance and Corporate Resources Variance Analysis 2022/2023 (Period 14)**

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	379k under	APT&C Basic / Superannuation / NI - 480k under	Finance Services (Transactions) - 477k under	The underspend is due to vacant posts within the Service.
			Personnel Services – 312k under	The underspend reflects the level of modern apprentices required, and staff working on other funded projects.
			<u>Administration, Legal and Licensing – (189k) over</u>	The overspend is mainly due to lower than anticipated staff turnover across the Service.
			<u>IT Services – (159k) over</u>	The overspend is mainly due to lower than anticipated staff turnover across the Service.
		Overtime - (105k) over	Finance Services (Transactions) - (81k) over	The overspend relates to the costs of managing the staffing requirements of the 24-hour customer call center and overtime incurred in respect of processing Scottish Welfare Fund applications.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Property Costs	86k under	<u>Fixtures and Fittings – 84k under</u>	<u>Finance Services (Transactions) – 84k under</u>	The underspend reflects lower than anticipated spend on fixtures and fittings.
Supplies and Services	(66k) over	<u>Computer Equipment Purchase – 80k under</u>	<u>Finance Services (Transactions) – 106k under</u>	The underspend reflects lower than anticipated spend on computer equipment purchases
			<u>Administration, Legal and Licensing – (65k) over</u>	The overspend reflects higher than anticipated spend on computer equipment purchases.
		<u>Computer Equipment Maintenance – (51k) Over</u>	<u>IT Services (54k) Over</u>	This overspend on rechargeable services is offset by Income over-recovery within IT Services.
		I.T Equipment Maintenance Contract – (49k) Over	<u>Personnel Services – (36k) Over</u>	This overspend reflects higher than anticipated spend on equipment maintenance within this service.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Supplies and Services (cont)		<u>Outsourced Mail – (43k) Over</u>	<u>Finance Services (Transactions) – (20k) Over</u>  <u>Communications and Strategy – (37k) Over</u>	<p>This overspend reflects higher than anticipated spend on equipment maintenance within this service.</p> <p>This overspend on rechargeable services is offset by Income over-recovery within Communications and Strategy.</p>
Administration Costs	44k under	Printing and Stationery – 90k under  Medical Costs – (96k) over  <u>Legal Expenses – 64k under</u>	<u>Communications and Strategy – 80k under</u>  Personnel Services – (90k) over  <u>Finance Services (Transactions) – 36k under</u>  <u>Personnel services – (26k) Over</u>	<p>This underspend reflects the lower than anticipated rechargeable spend on printing.</p> <p>This overspend is in relation to the level of medical referrals and the resultant costs experienced to date.</p> <p>This underspend relates to lower than anticipated spend on legal expenses.</p> <p>This underspend relates to lower than anticipated spend on legal expenses.</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Administration Costs (cont)		Other Admin Costs – 93k under	Finance services (Transactions) – 95k under	The underspend reflects Scottish Welfare Fund funding that will be carried forward for use in 2023/2024.
Payments to Other Bodies	605k under	<u>Youth Employment Training Initiative – 107k under</u>  <u>Grants to Voluntary Organisations – 91k under</u>  <u>Payments to Other Bodies – 481k under</u>	<u>Personnel Services – 107k under</u>  <u>Administration, Legal and Licensing – 91k under</u>  <u>Finance services (Transactions) – 180k under</u>  <u>Communications and Strategy – 356k under</u>	<p>This underspend relates to lower than anticipated rechargeable spend, offset by income under-recovery.</p> <p>The underspend is due to the administrative grants being carried forward for use in 2023/2024.</p> <p>The underspend is due to Warm Welcome Initiative monies which will be carried forward for use in 2023/2024, this is partially offset by additional spend on Free School Meals payments during periods of industrial action.</p> <p>The underspend reflects the timing of spend on Participatory Budgeting Investment Monies, with the funding being carried forward into 2023/2024</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Payments to Other Bodies (cont)		<u>External Audit Fees – (76k) over</u>	<u>Finance Services (Total Strategy) – (70k) over</u>	The overspend includes the increase in the external audit fee for 2022/2023.
Transfer Payments	1,436k under	Rent Allowance – 536k under/ Rent Rebates – 900k under	Finance Services (Transactions) – 536k under/ Finance Services (Transactions) – 900k under	The underspend in Transfer Payments reflects the demand lead spend on Rent Allowance and Rent Rebates and is offset by an under-recovery of Income.
Financing Charges	(95k) Over	I.T. Equipment Leasing – Contract – (66k) over	Personnel Services – (39k) over  Administration, Legal and Licensing – (37k) over.	This overspend reflects the greater than anticipated costs of leasing IT Equipment.  This overspend reflects the greater than anticipated costs of leasing IT Equipment.
Income	(1,450k) under recovered.	Statutory Additions – Cost of Collection – 608k Over Recovered  Rent Rebates Subsidy (2,520k) under recovered/Rent Allowance Subsidy (451k) under recovered.	Finance Services (Transactions) - 608k over recovered.  Finance services (Transactions) - (2,520k) under recovered/ Finance services (transactions) - (451k) under recovered.	This over-recovery reflects the level of activity in this area, which was greater than expected.  This under-recovery of Income offsets the demand led spend on Rent Allowance and Rent Rebates in Transfer Payments.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		<u>DHP – 1,003k over recovered.</u>	<u>Finance services (Transactions) – 1,003k over recovered.</u>	This over-recovery reflects greater than anticipated DHP income.
		<u>Contributions from Other Bodies – (156k) under recovered.</u>	<u>Personnel Services – (171k) under recovered.</u>	Under-recovery offset by underspend in rechargeable spend (payments to other bodies).
		<u>ESF Grant – 129k over recovered.</u>	<u>Personnel Services – 117k over recovered.</u>	Over-recovery reflects change in intervention rate on external income claimed for, when compared to value accrued.
		<u>Fees &amp; Charges General – 202k over recovered.</u>	<u>Personnel Services – 193k over recovered.</u>	Over-recovery reflects greater than anticipated external income received.
		Other Income – 161k over recovered.	<u>Finance services (Transactions) – 32k over recovered.</u>	Over-recovery reflects greater than anticipated external income, mainly Procurement rebates.
			<u>IT Services – 165k over recovered.</u>	The over recovery reflects a higher than anticipated level of recharge income at the year-end, offset by increased spend (supplies and services).

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Fees and Charges – Departments of the Authority – (147k) Under Recovered	<u>Personnel services – (50k) Under recovered.</u>  Communications and Strategy – (85k) under Recovered	The under recovery reflects lower than anticipated income from recharges to other Resources, offset by a reduction in expenditure.  The under recovery is offset by reduced rechargeable expenditure.

\* The underlined variances represent new variances since the last report



Finance & Corporate Resources - Total	REVISED ANNUAL BUDGET SLC 22/23 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
Expenditure / Income Variance Trends 2022/2023				
EMPLOYEE COSTS				
APT & C BASIC	28,921	28,452	470	under
APT & C OVERTIME	171	276	(105)	over
APT & C SUPERANNUATION	5,527	5,391	136	under
APT & C NIC	2,753	2,879	(126)	over
MANUAL BASIC	15	38	(23)	over
TRAVEL AND SUBSISTANCE	29	25	4	under
OTHER EMPLOYEE COSTS	203	111	92	under
PENSION INCREASES	869	916	(47)	over
ADDITIONAL PENSION COSTS	0	22	(22)	over
<b>EMPLOYEE COSTS</b>	<b>38,488</b>	<b>38,110</b>	<b>379</b>	<b>under</b>
PROPERTY COSTS				
RATES	42	40	2	under
RENT	22	43	(21)	over
SERVICE CHARGE	1	15	(14)	over
PROPERTY INSURANCE	1	1	0	
SECURITY COSTS	128	101	27	under
REPAIRS & MAINTENANCE - INTERNAL CONTRATOR	0	2	(2)	over
REPAIRS & MAINTENANCE - EXTERNAL CONTRATOR	0	7	(7)	over
ELECTRICITY - CONTRACT	13	4	9	under
GAS	1	0	1	under
FIXTURE & FITTINGS	2,912	2,828	84	under
HEALTH & HYGIENE MATERIALS	0	1	(1)	over
REMOVAL & STORAGE COSTS	0	2	(2)	over
OTHER PROPERTY COSTS	13	3	10	under
<b>PROPERTY COSTS</b>	<b>3,133</b>	<b>3,047</b>	<b>86</b>	<b>under</b>
SUPPLIES AND SERVICES				
COMPUTER EQUIPMENT PURCHASE	3,820	3,740	80	under
COMPUTER EQUIPMENT MAINTENANCE	2,073	2,124	(51)	over
I.T. EQUIPMENT MAINT - CONTRACT	402	452	(49)	over
I.T. ELECTRONIC MESSAGING	128	158	(30)	over
EQUIPMENT, APPARATUS AND TOOLS	159	143	16	under
SMALL TOOLS	14	7	7	under
ADAPTATIONS FOR CLIENTS	0	1	(1)	over
SUPPLIES FOR CLIENTS	219	203	16	under
FURNITURE - OFFICE	1	5	(4)	over
MATERIALS	112	107	5	under
MATERIALS, APPARATUS AND EQUIPMENT	0	1	(1)	over
PUBLICATIONS, JOURNALS, NEWSPAPERS ETC.	7	6	1	under
FOODSTUFFS - GENERAL	25	9	16	under
PROTECTIVE CLOTHING & UNIFORMS	4	3	1	under
OTHER SUPPLIES AND SERVICES	5,290	5,309	(20)	over
CATERING - OUTWITH CONTRACT	6	13	(7)	over
OUTSOURCED MAIL	144	187	(43)	over
FREE SCHOOL MEALS - COVID 19	0	2	(2)	over
<b>SUPPLIES AND SERVICES</b>	<b>12,404</b>	<b>12,470</b>	<b>(66)</b>	<b>over</b>
TRANSPORT AND PLANT				
POOL CAR CHARGES - RENTAL	24	10	14	under
POOL CAR CHARGES - FUEL	4	0	4	under
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	1	1	0	
FLEET SERVICE CHARGES - LEASING	1	2	(1)	over
FLEET SERVICE CHARGES - FUEL	1	1	0	
FLEET SERVICE CHARGES - DRIVERS	36	39	(3)	over
PUPIL TRANSPORT-SPECIAL EDUCATIONAL NEEDS	0	3	(3)	over
<b>TRANSPORT AND PLANT</b>	<b>67</b>	<b>56</b>	<b>11</b>	<b>under</b>

Finance & Corporate Resources - Total

Expenditure / Income Variance Trends 2022/2023

	REVISED ANNUAL BUDGET SLC 22/23 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
ADMINISTRATION				
PRINTING AND STATIONERY	536	447	90	under
TELEPHONES	1,355	1,331	24	under
MOBILE PHONES	180	187	(7)	over
ADVERTISING - RECRUITMENT	28	43	(15)	over
ADVERTISING - OF COUNCIL SERVICE AVAILABILITY	1	0	1	under
ADVERTISING - OTHER	123	126	(3)	over
POSTAGES/COURIERS	945	979	(34)	over
SMS MESSAGING	10	8	2	under
MEMBERSHIP FEES/SUBSCRIPTIONS	220	233	(13)	over
INSURANCE	140	140	0	
MEDICAL COSTS	215	311	(96)	over
LEGAL EXPENSES	171	107	64	under
HOSPITALITY / CIVIC RECOGNITION	30	35	(5)	over
PAYPOINT AGENCY FEES	70	74	(4)	over
SECURITY UPLIFT FEES	2	1	1	under
OTHER ADMIN COSTS	2,680	2,585	93	under
MEMBERS ALLOWANCES	1,788	1,813	(25)	over
CONFERENCES - MEMBERS (incl associated costs)	9	5	4	under
CONFERENCES - OFFICIALS (incl associated costs)	11	3	8	under
TRAINING	890	899	(8)	over
VOLUNTEERS' EXPENSES	0	7	(7)	over
INTERNAL SUPPORT SERVICES ALLOCATION	42	68	(26)	over
<b>ADMINISTRATION</b>	<b>9,446</b>	<b>9,402</b>	<b>44</b>	<b>under</b>
PAYMENT TO OTHER BODIES				
MANAGEMENT AND TECHNOLOGY TRAINING GRANT	84	80	4	under
YOUTH EMPLOYMENT TRAINING INITIATIVE	240	133	107	under
GRANTS TO VOLUNTARY ORGANISATIONS	678	587	91	under
PAYMENTS TO OTHER BODIES	8,322	7,841	481	under
EXTERNAL AUDIT FEES	516	592	(76)	over
PRIVATE INDIVIDUALS - GENERAL	1	3	(2)	over
<b>PAYMENT TO OTHER BODIES</b>	<b>9,841</b>	<b>9,236</b>	<b>605</b>	<b>under</b>
PAYMENT TO CONTRACTORS				
PAYMENT TO PRIVATE CONTRACTOR	28	6	22	under
PAYMENT TO EXTERNAL CONSULTANTS / PROFESSIONAL SERVICES	231	224	7	under
<b>PAYMENT TO CONTRACTORS</b>	<b>259</b>	<b>230</b>	<b>29</b>	<b>under</b>
TRANSFER PAYMENTS				
RENT ALLOWANCE	23,581	23,045	536	under
RENT REBATES	41,739	40,839	900	under
<b>TRANSFER PAYMENTS</b>	<b>65,320</b>	<b>63,884</b>	<b>1,436</b>	<b>under</b>

Finance & Corporate Resources - Total	REVISED ANNUAL BUDGET SLC 22/23 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
Expenditure / Income Variance Trends 2022/2023				
FINANCING CHARGES				
LEASING CHARGES - OPERATIONAL	1	30	(29)	over
I.T. EQUIPMENT LEASING-CONTRACT	1,228	1,294	(66)	over
<b>FINANCING CHARGES</b>	<b>1,229</b>	<b>1,324</b>	<b>(95)</b>	<b>over</b>
<b>TOTAL EXPENDITURE</b>	<b>140,187</b>	<b>137,759</b>	<b>2,429</b>	<b>under</b>
INCOME				
NON RELEVANT GOVERNMENT GRANT	(850)	(845)	(5)	under rec
STATUTORY ADDITIONS - COST OF COLLECTION	(815)	(1,423)	608	over rec
RENT REBATES SUBSIDY	(37,841)	(35,321)	(2,520)	under rec
RENT ALLOWANCE SUBSIDY	(23,067)	(22,616)	(451)	under rec
DWP SUBSIDY	(1,170)	(1,171)	1	over rec
DHP	0	(1,003)	1,003	over rec
CONTRIBUTIONS FROM DEVELOPMENT AGENCIES	(85)	(185)	100	over rec
CONTRIBUTIONS FROM OTHER BODIES	(3,638)	(3,482)	(156)	under rec
ESF GRANT	(739)	(868)	129	over rec
SALES - DEPARTMENTS OF THE AUTHORITY	(32)	(20)	(12)	under rec
FEES AND CHARGES - GENERAL	(4,392)	(4,593)	202	over rec
CHARGES TO HEALTH BOARDS	(38)	(45)	7	over rec
FEES AND CHARGES - OTHER BODIES	(221)	(223)	2	over rec
FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(2,612)	(2,465)	(147)	under rec
RENTAL INCOME	(2)	0	(2)	under rec
HOME LOANS REPAYMENTS	0	(6)	6	over rec
BIRTH REGISTRATION	(35)	(21)	(15)	under rec
DEATH REGISTRATION	(71)	(66)	(5)	under rec
MARRIAGE STATUTORY FEES	(98)	(124)	25	over rec
EXTRACT ISSUE	(96)	(100)	4	over rec
MARRIAGES	(78)	(47)	(31)	under rec
CITIZENSHIP CEREMONIES	(10)	(10)	0	
CIVIL PARTNERSHIPS	0	(1)	1	over rec
NATIONAL CHECKING SERVICE	(71)	0	(71)	under rec
OTHER INCOME	(8,290)	(8,451)	161	over rec
REALLOCATION OF CENTRAL SUPPORT COSTS	(6,842)	(6,632)	(210)	under rec
REALLOCATION OF SUPPORT COSTS	(75)	0	(75)	under rec
<b>INCOME</b>	<b>(91,168)</b>	<b>(89,718)</b>	<b>(1,451)</b>	<b>under rec</b>
<b>NET EXPENDITURE</b>	<b>49,019</b>	<b>48,041</b>	<b>978</b>	<b>under</b>