

Report

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Report to:	Risk and Audit Scrutiny Forum
Date of Meeting:	26 November 2013
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Forward Programme for Future Meetings
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Forum to July 2014
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the Risk and Audit Scrutiny Forum attached as an appendix to the report be noted

3. Background

3.1. The Audit Scotland report on the Audit of Best Value and Community Planning highlighted the need for changes to the membership and conduct of the (former) Risk Management and Audit Forum to improve compliance with good practice guidance.

3.2. As part of the improvement measures, an Action Plan for the Risk and Audit Scrutiny Forum was prepared. The Plan contains a number of actions, one of which is to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the meetings of the Forum to July 2014 is attached, for members' information, as an appendix to the report.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. There are no financial implications.

6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

19 November 2013

Link(s) to Council Values/Objectives

Value – Accountable, Effective and Efficient

Previous References

Executive Committee 8 July 2009

List of Background Papers

Audit Scotland Audit of Best Value and Community Planning

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO JULY 2014

Date	Item	Responsibility
18 February 2014	1. Internal Audit Progress Report	Audit Manager
	2. Six Monthly Insured Risks Report	Improvement and Risk Manager
	3. External Audit Plan for Year Ending 31 March 2014 and Approval of Fees	External Audit
	4. Performance and Review Scrutiny Forum Annual Update	Head of Audit and Improvement
	5. Internal Audit Plan 2014/2015	Audit Manager
	6 Compliance with new Code of Practice	Audit Manager
	7. Six Monthly Fraud and NFI Update	Audit Manager
	8. RASF Handbook/Scrutiny Guide	Head of Audit and Improvement
6 May 2014	1. Internal Audit Progress Report	Audit Manager
	2. Good Governance Action Plan 2013/2014 Year End	Head of Administration and Legal Services
	3. Council's Top Risks	Improvement and Risk Manager
1 July 2014	1. Internal Audit Progress Report	Audit Manager
	2. Annual Governance Statement	Head of Administration and Legal Services
	3. Interim Management Letter for Year Ending 31 March 2014	External Audit
	4. Follow up of Prior Year Audit Recommendations 2013/2014	External Audit
	5. Shared Risk Assessment – Assurance and Improvement Plan 2014-2017	Audit Manager

N.B:-.

- ◆ Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.