



Council Offices, Almada Street
Hamilton, ML3 0AA

Wednesday, 12 May 2021

Dear Councillor

Recruitment Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Friday, 21 May 2021

Time: 09:15

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

John Ross (Chair), Alex Allison, Maureen Chalmers, Gerry Convery, Margaret Cooper, Joe Fagan

Substitutes

Stephanie Callaghan, Peter Craig, Maureen Devlin, Eileen Logan, Richard Nelson

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of meeting of the Recruitment Committee held on 21 April 2021 submitted for approval as a correct record. (Copy attached)

3 - 4

Urgent Business

3 Urgent Business

Any other items of business which the Chair decides are urgent.

Exclusion of Press and Public

4 Exclusion of Press and Public

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act."

Item(s) for Decision

5 Post of Head of Roads and Transportation

To interview candidates for the post of Head of Roads and Transportation.

For further information, please contact:-

Clerk Name: Stuart McLeod

Clerk Telephone: 01698 454815

Clerk Email: stuart.mcleod@southlanarkshire.gov.uk

RECRUITMENT COMMITTEE

Minutes of meeting held via Microsoft Teams on 21 April 2021

Chair:

Councillor John Ross

Councillors Present:

Councillor Alex Allison, Councillor Maureen Chalmers, Councillor Margaret Cooper, Councillor Joe Fagan, Councillor Eileen Logan (*substitute for Councillor Gerry Convery*)

Councillor's Apology:

Councillor Gerry Convery

Attending:

Community and Enterprise Resources

M McGlynn, Executive Director

Finance and Corporate Resources

S McLeod, Administration Officer; K McVeigh, Head of Personnel Services

1 Declaration of Interests

No interests were declared.

2 Urgent Business

There were no items of urgent business.

3 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

4 Post of Head of Roads and Transportation

Documentation on the post of Head of Roads and Transportation was submitted as follows:-

- ◆ recruitment pack
- ◆ shortleet report
- ◆ applications received

The Committee decided:

(1) that a shortleet of 4 applicants be selected as follows:-

- ◆ Applicant Reference Number 3
- ◆ Applicant Reference Number 5
- ◆ Applicant Reference Number 7
- ◆ Applicant Reference Number 9

- (2)** that the interview questions, including an additional question, and the presentation topic be approved.