

ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 20 January 2010

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Eileen Baxendale, John Cairney, Peter Craig, Jim Docherty, Barry Douglas, Beith Forrest, Ian Gray, Graeme Home, Eileen Logan, Joe Lowe, Davie McLachlan, Mary McNeill, Henry Mitchell, John Murray (Depute), Graham Scott, Mary Smith, George Sutherland, Jim Wardhaugh, Pat Watters

Councillors' Apologies:

Lynn Filshie, Edward McAvoy, John McNamee

Attending:

Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser

Enterprise Resources

C McDowall, Executive Director; J Cannon, Head of Roads and Transportation Services; A Colthart, Head of Support Services; G MacKay, Engineering Manager; J McCaffer, Head of Regeneration

Finance and Information Technology Resources

K Main, Accountant

Order of Business

Item 12 was dealt with prior to item 11 on the agenda.

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Resources Committee held on 28 October 2009 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Resources - Revenue Budget Monitoring 2009/2010

A joint report dated 10 November 2009 by the Executive Directors (Enterprise Resources) and (Finance and Information Technology Resources) was submitted comparing actual expenditure at 30 October 2009 against budgeted expenditure for 2009/2010 for Enterprise Resources.

The Committee decided:

- (1) that the overspend on the Enterprise Resources' revenue budget of £0.116m and the forecast to 31 March 2010 of a breakeven position be noted; and

(2) that the budget virements, as detailed in the appendices to the report, be approved.

[Reference: Minutes of 28 October 2009 (Paragraph 3)]

4 Enterprise Resources - Capital Budget Monitoring 2009/2010

A joint report dated 11 November 2009 by the Executive Directors (Enterprise Resources) and (Finance and Information Technology Resources) was submitted advising of progress on the Enterprise Resources' capital programme 2009/2010 and summarising the expenditure position at 30 October 2009.

The Committee decided: that the report be noted.

[Reference: Minutes of 28 October 2009 (Paragraph 4)]

5 Enterprise Resources - Workforce Monitoring – September to November 2009

A joint report dated 11 January 2010 by the Executive Directors (Corporate Resources) and (Enterprise Resources) was submitted on the following employee information for Enterprise Resources for the period September to November 2009:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 12 September 2009

The Committee decided: that the report be noted.

[Reference: Minutes of 28 October 2009 (Paragraph 5)]

6 Enterprise Resources - Resource Plan 2009/2010 - Quarter 2 Progress Report

A report dated 26 November 2009 by the Executive Director (Enterprise Resources) was submitted on the Enterprise Resources' Resource Plan 2009/2010. Details were provided on progress made at the end of quarter 2, covering the period 1 April to 30 September 2009, in implementing the priority projects identified in the Resource Plan.

The Committee decided: that the report be noted.

[Reference: Minutes of 7 July 2009 (Paragraph 4) and Executive Committee of 8 July 2009 (Paragraph 13)]

7 School Travel Co-ordinators - Extension of Contract

A joint report dated 10 December 2009 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the extension of the temporary contracts for the 1½ posts of School Travel Co-ordinator on Grade 2, Level 3 (£18,979 to £22,008) for a period of 1 year from 31 March 2010 to 31 March 2011.

The costs of £38,418 associated with the contract extensions would be met from existing budgets within Enterprise Resources.

The Committee decided: that the temporary contracts for the 1½ posts of School Travel Co-ordinator be extended for a period of 1 year from 31 March 2010 to 31 March 2011.

[Reference: Minutes of 4 March 2009 (Paragraph 10)]

8 Regeneration Services - Restructuring Proposals and Extension of Temporary Contracts

A joint report dated 10 December 2009 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the changes to the current 'Changing Places' staff structure and the extension of those temporary posts funded through the Fairer Scotland Fund to 2010/2011.

As a result of a reduction in Fairer Scotland Fund resources provided by the Scottish Government, it was necessary to revise the current staff structure within Regeneration Services, Community Regeneration. It was proposed that a post of Local Partnership Manager, Development Officer and part time Administration Assistant be deleted from the current structure.

It was further proposed that the contracts for the remaining temporary posts within Community Regeneration, as detailed in the appendix to the report, be extended to 31 March 2011.

The costs associated with the extension of the temporary contracts of £591,568 would be met from external funding and Regeneration Services' budget.

The Committee decided:

- (1) that the revised 'Changing Places' staff structure, as detailed in the appendix to the report, be approved; and
- (2) that the contracts for the temporary posts within Community Regeneration be extended to 31 March 2011.

9 Whitelees Renewable Energy Fund Update Report and Grant Application - West Mains Neighbourhood Watch and Residents' Association

A report dated 22 December 2009 by the Executive Director (Enterprise Resources) was submitted on an application to the Whitelees Renewable Energy Fund together with an update on the grants awarded to date since the inception of the Fund.

The Whitelees Renewable Energy Fund had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that a grant of £10,000 towards eligible costs associated with the upgrading of the Hillocks amenity area be awarded to West Mains Neighbourhood Watch and Residents' Association, subject to the Association confirming that all other additional funding for the project had been secured, written confirmation of all funding being received by South Lanarkshire Council and confirmation of ongoing management by Land Services.

An update on the grants awarded to date since the inception of the Whitelees Renewable Energy Fund was provided in the appendices to the report.

The Committee decided:

- (1) that West Mains Neighbourhood Watch and Residents' Association be awarded a grant of £10,000 towards the costs associated with the upgrading of the Hillocks amenity area; and
- (2) that the grants awarded from the Whitelees Renewable Energy Fund to date, as detailed in the appendices to the report, be noted.

10 Blacklaw Renewable Energy Fund - Update Report and Grant Application for Law Community Trust

A report dated 11 December 2009 by the Executive Director (Enterprise Resources) was submitted on an application to the Blacklaw Renewable Energy Fund together with an update on the grants awarded to date since the inception of the Fund.

The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that an additional grant of up to £8,119 towards the upgrading and refurbishment of an existing play park be awarded to Law Community Trust.

An update on the grants awarded to date since the inception of the Blacklaw Renewable Energy Fund was provided in the appendices to the report.

The Committee decided:

- (1) that Law Community Trust be awarded an additional grant of up to £8,119 towards the upgrading and refurbishment of an existing play park; and
- (2) that the grants awarded from the Blacklaw Renewable Energy Fund to date, as detailed in the appendices to the report, be noted.

Councillor Docherty left the meeting at the end of this item of business

Item 12 was dealt with at this point in the meeting

11 Extreme Weather Conditions Winter Maintenance Response

A report dated 13 January 2010 by the Executive Director (Enterprise Resources) was submitted on the Council's winter maintenance arrangements and the measures taken by Roads and Transportation Services in response to the issues that had arisen over the recent period of extreme weather conditions.

The Council's policy in relation to winter maintenance was detailed in the Winter Maintenance Procedures and Resources 2009/2010. As a result of the recent extreme weather conditions and the depletion in the Council's salt stocks, decisions were made to implement procedures to take account of the situation.

Details of the normal winter maintenance procedures together with those procedures implemented as a result of the existing weather conditions were detailed in the report.

The Committee decided: that the report be noted.

Councillor Baxendale entered the meeting during this item of business

12 Basic Asset Protection Agreement - Carluke Park and Ride Facility

A report dated 10 November 2009 by the Executive Director (Enterprise Resources) was submitted on a Basic Asset Protection Agreement which had been entered into with Network Rail in respect of the Carluke Park and Ride Facility.

In view of the requirement to progress this matter as soon as possible and in terms of Standing Order No 36(c), the Executive Director (Enterprise Resources), in consultation with the Chair and an ex officio member, had granted authority to enter into a Basic Asset Protection Agreement with Network Rail in respect of the Carluke Park and Ride Facility.

The Committee decided: that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Enterprise Resources), in consultation with the Chair and an ex officio member, to grant authority to enter into a Basic Asset Protection Agreement with Network Rail in respect of the Carluke Park and Ride Facility, as detailed in the report, be noted.

13 Urgent Business

There were no items of urgent business.