

RECRUITMENT PANEL

Minutes of meeting held in Committee Room 3, Council Offices, Almada Street, Hamilton on 19 December 2005

Chair:

Councillor Edward McAvoy

Councillors Present:

Archie Buchanan, Jim Docherty; James Handibode; John McGuinness; Mary Smith

Attending:

Chief Executive's Service

M Docherty, Chief Executive

Corporate Resources

G Killin, Head of Personnel Services; R Lake, Administration Manager

Social Work Resources

S Cameron, Executive Director

1 Declaration of Interests

No interests were declared.

2 Appointment of Chair

The Panel decided:	that Councillor McAvoy be appointed Chair of the Recruitment Panel for consideration of the post of Executive Director (Social Work Resources).
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3 Exclusion of Press and Public

The Panel decided:	that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item(s) of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph(s) 1 of Part I of Schedule 7A of the Act.
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4 Social Work Resources - Post of Executive Director

Documentation on the post of Executive Director (Social Work Resources) was submitted as follows:-

- ◆ person specification
- ◆ job profile
- ◆ applications received
- ◆ proposed presentation topic and interview questions

The Panel decided:

- (1) that the person specification and job profile be approved;
- (2) that a shortlist of 4 applicants be selected as follows:-
 - ◆ Applicant Reference Number 1
 - ◆ Applicant Reference Number 3
 - ◆ Applicant Reference Number 5
 - ◆ Applicant Reference Number 6
- (3) that the proposed presentation topic and interview questions be approved; and
- (4) that the interviews for the post of Executive Director (Social Work Resources) be held on 17 January 2006.

5 Urgent Business

There were no items of urgent business.