

RECRUITMENT COMMITTEE

Minutes of meeting held via Microsoft Teams and in Committee Room 3, Council Offices, Almada Street, Hamilton on 31 January 2024

Chair:

Councillor Joe Fagan

Councillors Present:

Councillor Alex Allison, Councillor Robert Brown, Councillor Maureen Chalmers, Councillor Gerry Convery (Depute), Councillor John Ross

Attending:

Chief Executive's Service

P Manning, Chief Executive

Finance and Corporate Resources

S McLeod, Administration Officer; E McPake, Human Resources Business Partner (Education and Social Work Resources)

1 Declaration of Interests

No interests were declared.

2 Urgent Business

There were no items of urgent business.

3 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

4 Post of Executive Director (Finance and Corporate Resources)

The Recruitment Committee, at its previous meeting held on 7 December 2023, had selected a shortlist of 2 applicants for interview for the post of Executive Director (Finance and Corporate Resources), however, Applicant Reference Number 4 had since withdrawn their application and the post had subsequently been readvertised.

The other applicant, selected at the previous meeting, Applicant Reference Number 1, had not been required to re-apply for the post and remained in consideration.

Documentation on the post of Executive Director (Finance and Corporate Resources) was submitted as follows:-

- ◆ job profile
- ◆ recruitment pack
- ◆ synopsis of applicants
- ◆ further applications received

The Committee decided:

(1) that Applicant Reference Number 1, selected at the previous meeting held on 7 December 2023, and the following further shortlist of 5 applicants be selected for the assessment centre:-

- ♦ Applicant Reference Number 2
- ♦ Applicant Reference Number 4
- ♦ Applicant Reference Number 5
- ♦ Applicant Reference Number 6
- ♦ Applicant Reference Number 9

(2) that a further meeting be held on 27 February 2024, following the assessment centre, to select applicants for interview.

[Reference: Minutes of 7 December 2023 (Paragraph 4)]