

## COMMUNITY RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 12 July 2011

### Chair:

Councillor Hamish Stewart (Depute)

### Councillors Present:

John Anderson, Eileen Baxendale, Walter Brogan, Archie Buchanan, Jackie Burns, Andy Carmichael, Gordon Clark, Hugh Dunsmuir, Allan Falconer, Joe Lowe, Brian McCaig, Clare McColl, Alex McInnes, David Shearer, David Watson

### Councillors' Apologies:

Graeme Campbell, Russell Clearie, Gerry Convery (Chair), Peter Craig, Lynn Filshie, Beith Forrest, Edward McAvoy, Anne Maggs

### Attending:

#### Community Resources

S Clelland, Head of Waste and Environmental Services; S Kelly, Head of Facilities, Fleet and Ground Services; A McKinnon, Head of Support Services; J Stirling, Environmental Services Manager

#### Corporate Resources

M Anderson, Public Relations Officer; N Docherty, Administration Assistant; S Somerville, Administration Adviser

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### 1 Declaration of Interests

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No interests were declared.

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### 2 Minutes of Previous Meeting

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The minutes of the meeting of the Community Resources Committee held on 17 May 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### 3 Community Resources - Revenue Budget Monitoring 2011/2012

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A joint report dated 20 June 2011 by the Chief Executive and the Executive Director (Community Resources) was submitted comparing actual expenditure at 10 June 2011 against budgeted expenditure for 2011/2012 for the various services within Community Resources.

Details were provided on proposed budget virements to realign budgets.

#### The Committee decided:

- (1) that the underspend on Community Resources' revenue budget of £0.002 million (0.0%), as detailed in Appendix A to the report, and the forecast to 31 March 2012 of a break even position be noted; and
- (2) that the budget virements, as detailed in the appendices to the report, be approved.

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#### **4 Community Resources - Capital Budget Monitoring 2011/2012**

A joint report dated 20 June 2011 by the Chief Executive and the Executive Director (Community Resources) was submitted advising of the progress on Community Resources' capital programme for 2011/2012 and summarising the position at 10 June 2011.

**The Committee decided:** that the report be noted.

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#### **5 Community Resources - Workforce Monitoring - April and May 2011**

A joint report dated 17 May 2011 by the Executive Directors (Corporate Resources) and (Community Resources) was submitted on the following employee information for Community Resources for the period April and May 2011:-

- ♦ attendance statistics
- ♦ occupational health statistics
- ♦ accident/incident statistics
- ♦ disciplinary hearings, grievances and Dignity at Work Cases
- ♦ analysis of leavers
- ♦ Joint Staffing Watch as at 12 March 2011

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 17 May 2011 (Paragraph 5)]*

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#### **6 Community Resources' Resource Plan 2011/2012**

A report dated 10 June 2011 by the Executive Director (Community Resources) was submitted on Community Resources' Resource Plan for 2011/2012. Details were provided on:-

- ♦ Resource achievements and performance during 2010/2011
- ♦ Resource objectives and actions for 2011/2012
- ♦ capital and revenue resources for 2011/2012
- ♦ the organisational structure of the Resource

In line with the Council's revised performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

**The Committee recommended to the Executive Committee:** that the Community Resources' Resource Plan for 2011/2012 be approved.

*[Reference: Minutes of 7 December 2010 (Paragraph 6)]*

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#### **7 Results of Food Waste Collection Trial**

A report dated 27 June 2011 by the Executive Director (Community Resources) was submitted on the results of an 8 week food waste collection trial which had been undertaken in a total of 2,389 selected households in the Cambuslang and Hamilton areas.

The Council had been set a number of statutory targets for recycling and landfill diversion through the adoption of the European Union (EU) Directives and Scottish Government targets. EU Landfilled Diversion Targets for Biodegradable Municipal Waste (BMW) required the Council, by 2013, to reduce the amount of BMW sent to landfill to 50% of the amount produced in 1995. In addition, the Scottish Government's Zero Waste Plan introduced the requirement to source segregate food waste by 2013.

As agreed by the Committee at its meeting on 1 March 2011, the 8 week food waste collection trial had been undertaken to determine the quantity of food waste available for collection and the acceptability of the proposed collection method operationally and for the householders. Each of the participating households had been issued with a free kitchen container (caddy) and a supply of biodegradable caddy liners that would allow the householder to collect food waste. Once filled, the caddy liner was disposed of in the general waste bin to be collected on alternate weeks.

At the end of the trial period, the Council's Waste Awareness Team had visited 1,132 households from the trial areas and completed 255 questionnaires through one-to-one interviews. The results of the survey highlighted that, of those householders surveyed, the majority supported the scheme and the proposed collection method.

Preparation for the roll-out of the scheme to all premises in South Lanarkshire would commence in August 2011, with collections starting April 2012.

The costs associated with the full roll-out would be met from the Waste Management budget.

**The Committee decided:**

- (1) that the results of the food waste collection trial be noted; and
- (2) that arrangements for the roll-out of a Food Waste Collection scheme to all premises in South Lanarkshire be approved with collections commencing in April 2012.

*[Reference: Minutes of 1 March 2011 (Paragraph 9)]*

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## **8 Designation of a Contaminated Land Site at Whitelees Road, Lanark as Required by Part IIA of the Environmental Protection Act 1990**

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A report dated 10 June 2011 by the Executive Director (Community Resources) was submitted on proposals to declare a site at Whitelees Road, Lanark as a contaminated site in terms of the Environmental Protection Act 1990.

The Environment Act 1995 modified the Environmental Protection Act 1990 in relation to the regulatory powers available to local authorities for dealing with contaminated land. A new part, Part IIA, was included to deal specifically with that issue and placed a requirement on the Council to:-

- ◆ inspect areas to identify any contaminated land
- ◆ determine whether a particular site met the statutory definition of contaminated land
- ◆ establish the responsibilities for remediation of the land
- ◆ ensure that appropriate remediation took place
- ◆ keep a public register detailing the regulatory action which it had taken under the new regime

An investigation at Whitelees Road, Lanark had identified contaminants, primarily in the form of waste oils and other residues associated with a former shale oil refining works which had formerly occupied part of the site during the late 19<sup>th</sup> Century. Those contaminants had entered the groundwater and their impact was considered significant in terms of Part IIA of the Act. The circumstances causing the contamination of the site dictated that it required to be designated a 'special site' in terms of the legislation. Regulation of such sites was the responsibility of the Scottish Environmental Protection Agency (SEPA).

The costs of the designation process would be met from existing resources.

**The Committee decided:** that, in terms of Part IIA of the Environmental Protection Act 1990, the site at Whitelees Road, Lanark be declared as a contaminated site.

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## **9 Notification of Contracts Awarded and Extended**

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A report dated 22 June 2011 by the Executive Director (Community Resources) was submitted on:-

- ◆ contracts awarded by Community Resources during the period 22 April to 22 June 2011
- ◆ the extension of a contract by use of the Negotiated Procedure during the period 22 April to 22 June 2011

In terms of Standing Order Nos 20.7 and 14.4 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded and extended by use of the Negotiated Procedure. Details of the contracts awarded and extended by Community Resources were provided in the appendix to the report.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 17 May 2011 (Paragraph 7)]*

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## **10 Urgent Business**

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There were no items of urgent business.