

FINANCIAL RESOURCES SCRUTINY FORUM

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 4 October 2018

Chair:

Councillor Monique McAdams

Councillors Present:

Councillor Janine Calikes, Councillor Isobel Dorman, Councillor Mark Horsham, Councillor Margaret B Walker, Councillor Jim Wardhaugh, Councillor Jared Wark

Councillors' Apologies:

Councillor Archie Buchanan, Councillor Eric Holford, Councillor Martin Lennon

Attending:

Community and Enterprise Resources

C Campbell, Fuel Efficiency Officer

Finance and Corporate Resources

G Bow, Administration Manager; G Cochran, Administration Assistant; L O'Hagan, Finance Manager (Strategy); J Taylor, Head of Finance (Strategy); M Zabir, Finance Adviser

Housing and Technical Resources

D Craig, Property Manager (Commercial)

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Financial Resources Scrutiny Forum held on 23 August 2018 were submitted for approval as a correct record.

The Forum decided: that the minutes be approved as a correct record.

3 Revenue Budget Monitoring 2018/2019

A report dated 26 September 2018 by the Executive Director (Finance and Corporate Resources) was submitted comparing actual expenditure against budgeted expenditure for the period ending 17 August 2018 (Period 6).

The figures included an underspend of £3.687 million on the General Fund Revenue Account and a breakeven position on the Housing Revenue Account.

At this stage in the financial year, it was forecast that there would be an underspend of £6.300 million at year-end, however, the figure would be updated as more information became available throughout the year

At 17 August 2018, Trading Services' actual surplus totalled £4.314 million, representing a breakeven position against the phased budget.

Officers responded to members' questions on various aspects of the report.

The Forum decided:

- (1) that the underspend on the General Fund Revenue Account of £3.687 million at 17 August 2018 be noted;
- (2) that the breakeven position on the Housing Revenue Account at 17 August 2018 and the forecast outturn to 31 March 2019 of a breakeven position be noted;
- (3) that the actual surplus achieved by the Trading Operations of £4.314 million at 17 August 2018, representing a breakeven position against the phased budget, be noted.

[Reference: Minutes of the Executive Committee of 26 September 2018 (Paragraph 3)]

4 Revenue Budget Monitoring 2018/2019 – Detailed Resource Analysis

A report dated 26 September 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the detailed financial analysis as at 17 August 2018 (Period 6) for each of the Council's Resources.

The following information was provided for each Resource and the Housing Revenue Account:-

- ◆ an Executive Summary showing the top level position for each of the Services within the Resource and the Housing Revenue Account as at 17 August 2018 (Period 6)
- ◆ details of the most significant variances within Resources and the Housing Revenue Account across subjective headings and across Services as at 17 August 2018 (Period 6)
- ◆ a line by line trend analysis of the total Resources' expenditure and income across subjective headings as at 17 August 2018 (Period 6)

The Forum decided: that the financial position for each of the individual Resources' revenue budgets for 2018/2019 at 17 August 2018 (Period 6) be noted.

[Reference: Minutes of 23 August 2018 (Paragraph 5)]

5 Revenue Budget Monitoring 2018/2019 – Trading Operations' Performance Review – Fleet Services

A report dated 7 September 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the financial and operational performance of the Fleet Services' Trading Operation for the period ending 17 August 2018 (Period 6).

Details were also provided on a number of key operational and personnel issues including:-

- ◆ absence statistics for the period 1 April to 17 August 2018 by Service and type, including details of Management Interventions during the reporting period
- ◆ operational activity undertaken within Fleet Services during the reporting period

Officers responded to members' questions on various aspects of the report.

The Forum decided: that the position at 17 August 2018 (Period 6) be noted.

[Reference: Minutes of 26 April 2018 (Paragraph 5)]

6a Capital Programme Monitoring 2018/2019 – General Fund Capital Programme

A report dated 18 September 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the General Fund Capital Programme 2018/2019 at 17 August 2018 (Period 6).

At 17 August 2018, £15.466 million had been spent against a phased budget of £16.085 million, representing expenditure of £0.619 million behind profile.

The physical progress achieved on the General Fund Capital Programme 2018/2019 at 17 August 2018 was detailed in Appendices C to E to the report.

Officers responded to members' questions on various aspects of the report.

The Forum decided: that the report be noted.

[Reference: Minutes of 23 August 2018 (Paragraph 11a) and Minutes of the Executive Committee of 26 September 2018 (Paragraph 3)]

6b Capital Budget Monitoring 2018/2019 – Housing Capital Programme

A report dated 18 September 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the Housing Capital Programme 2018/2019 at 17 August 2018 (Period 6).

The Housing Capital Programme for 2018/2019 totalled £53.664 million. At 17 August 2018, £17.000 million had been spent against a phased budget of £17.015 million, representing expenditure of £0.015 million behind profile.

The physical progress achieved on the Housing Capital Programme 2017/2018 at 17 August 2018 was detailed in Appendix B to the report.

The Forum decided: that the report be noted.

[Reference: Minutes of 23 August 2018 (Paragraph 11b) and Minutes of the Executive Committee of 26 September 2018 (Paragraph 3)]

7 Urgent Business

There were no items of urgent business.
