

# COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 17 February 2015

## **Chair:**

Councillor Hamish Stewart

## **Councillors Present:**

John Anderson, Ed Archer, John Cairney, Andy Carmichael, Pam Clearie, Russell Clearie, Gerry Convery, Peter Craig, Angela Crawley, Isobel Dorman, Hugh Dunsmuir, Allan Falconer, George Greenshields (Depute), Bill Holman, Susan Kerr, Gerard Killen, Joe Lowe, Alex McInnes, John McNamee, Anne Maggs (*substitute for Councillor Adams*), Bert Thomson, David Watson

## **Councillors' Apologies:**

Lynn Adams, Jim Handibode, Edward McAvoy (ex officio), Davie McLachlan, John Menzies

## **Attending:**

### **Community and Enterprise Resources**

C McDowall, Executive Director; S Clelland, Head of Fleet and Environmental Services; S Kelly, Head of Facilities, Waste and Ground Services; A McKinnon, Head of Support Services

### **Finance and Corporate Resources**

N Docherty, Administration Assistant; J McDonald, Administration Adviser; M Ward, Accountant

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## **1 Declaration of Interests**

No interests were declared.

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## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Community Services Committee held on 25 November 2014 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## **3 Community Services - Revenue Budget Monitoring 2014/2015**

A joint report dated 7 January 2015 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 12 December 2014 against budgeted expenditure for 2014/2015 for Community Services.

Details were provided on proposed budget virements in respect of Community Services to realign budgets.

### **The Committee decided:**

- (1) that the underspend on the Community Services' revenue budget of £0.618 million and the forecast to 31 March 2015 of a breakeven position be noted; and

- (2) that the budget virements in respect of Community Services, as detailed in Appendices B, C and D to the report, be approved.

*[Reference: Minutes of 25 November 2014 (Paragraph 3)]*

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#### **4 Community Services - Capital Budget Monitoring 2014/2015**

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A joint report dated 7 January 2015 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community Services' capital programme 2014/2015 and summarising the expenditure position at 12 December 2014.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 25 November 2014 (Paragraph 4)]*

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#### **5 Community Services - Workforce Monitoring - October to December 2014**

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A joint report dated 20 January 2015 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community Services for the period October to December 2014:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 13 September 2014

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 25 November 2014 (Paragraph 5)]*

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#### **6 South Lanarkshire Leisure and Culture Business Plan 2015/2016**

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A report dated 14 January 2015 by the Executive Director (Community and Enterprise Resources) was submitted on the South Lanarkshire Leisure and Culture Limited (SLLC) Business Plan 2015/2016.

The SLLC vision of "providing opportunities to enrich people's lives" had retained prominence throughout the document. Priorities for 2015/2016 included improving and increasing partnerships, service integration and maximising income while controlling expenditure.

The Business Plan identified an estimated funding requirement of £19 million for the financial year 2015/2016. Provision for funding would be made available in the Community and Enterprise Resources' budget for 2015/2016.

The detailed Business Plan had been provided to members separately.

**The Committee recommended to the Executive Committee:** that the South Lanarkshire Leisure and Culture Limited Business Plan 2015/2016 be approved.

*[Reference: Minutes of the Executive Committee of 26 March 2014 (Paragraph 19)]*

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## **7 ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme**

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A report dated 16 January 2015 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ the outcome of the assessment of Fleet Services in the ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme
- ♦ proposals to launch the ECO Stars Fleet Recognition Scheme in South Lanarkshire

The Environment Act 1995 placed a statutory duty on local authorities to review and assess the quality of air within their district and to compare the findings with the National Air Quality Objectives (NAQO).

Funding had been secured from the Scottish Government's Air Quality Action Plan Grant Fund to implement the Eco Stars Fleet Recognition Scheme in South Lanarkshire.

The Eco Stars Fleet Recognition Scheme was a free, voluntary scheme that provided recognition, guidance and advice on operational best practice to operators of goods vehicles, buses and coaches. The aim of the scheme was to assist fleet operators to improve efficiency, reduce fuel consumption and reduce emissions to improve local air quality.

The Eco Stars Fleet Recognition Scheme would be open to all operators of vans, trucks, buses and coaches who were based in South Lanarkshire or operated regularly in the area and would be managed by Transport and Travel Research Limited on behalf of the Council.

South Lanarkshire ECO Stars Fleet Recognition Scheme had attained the overall operational rating of 4 stars out of a possible 5. Some areas had been identified for improvement and those would be included in Fleet Services' Fuel Efficiency Strategy for 2015/2016.

### **The Committee decided:**

- (1) that the South Lanarkshire ECO Stars Fleet Recognition Scheme assessment be noted; and
- (2) that the ECO Stars Fleet Recognition Scheme be launched in South Lanarkshire.

*[Reference: Minutes of the Community Resources Committee of 11 November 2008 (Paragraph 8)]*

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## **8 Extension of Trade Waste Contract**

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A report dated 27 November 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the extension of the Trade Waste Contract to 25 January 2015.

In view of the requirement to progress this matter as soon as possible and in terms of Standing Order No 36(c), the Executive Director (Community and Enterprise Resources), in consultation with the Chair and an ex officio member, had approved the extension of the Trade Waste Contract with Viridor Waste Management Limited for a period of 25 days with effect from 1 January 2015.

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Community and Enterprise Resources), in consultation with the Chair and an ex officio member, to approve the extension of the Trade Waste Contract with Viridor Waste Management Limited for a period of 25 days with effect from 1 January 2015, be noted.

*[Reference: Minutes of the Executive Committee of 7 March 2012 (Paragraph 23)]*

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## **9 Additional Resources for the Delivery of Free School Meals to Pupils in P1 to P3**

A joint report dated 27 November 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the establishment of 19.3 Full Time Equivalent posts of (FTE) Facilities Assistant (Catering) within Community and Enterprise Resources' Facilities, Waste and Grounds Services to enable the delivery of free school meals to pupils in Primary 1 to Primary 3.

In view of the requirement to progress this matter as soon as possible and in terms of Standing Order No 36(c), the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, had approved the establishment of 19.3 (FTE) posts of Facilities Assistant (Catering) on Grade 1, Level 1 within Community and Enterprise Resources' Facilities, Waste and Grounds Services to enable the delivery of free school meals to pupils in Primary 1 to Primary 3.

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve the establishment of 19.3 (FTE) posts of Facilities Assistant (Catering) on Grade 1, Level 1 within Community and Enterprise Resources' Facilities, Waste and Grounds Services, to enable the delivery of free school meals to pupils in Primary 1 to Primary 3, be noted.

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## **10 Urgent Business**

There were no items of urgent business.