

Report

Report to:	Executive Committee
Date of Meeting:	1 March 2023
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	King Charles III Coronation
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise the Executive Committee of the arrangements made to enable employees to celebrate the Coronation of King Charles III

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Council provide a reduced service on Monday 8 May 2023, as detailed in paragraph 4.1; and
- (2) that the addition of a fixed annual leave day for employees on Monday 8 May 2023 be noted.

3. Background

- 3.1. To mark the Coronation of King Charles III on Saturday 6 May 2023, an additional national bank holiday has been announced for Monday 8 May 2023.
- 3.2. To enable employees to celebrate the event, consistent with other royal occasions, the council will operate a reduced service to the public.

4. Arrangements

- 4.1. To accommodate celebration of the event, non-essential services will have to be reduced and Council offices closed, where possible. The following services will be provided:-

Community and Enterprise Resources

- ◆ Waste
- ◆ Roads – Emergency works only
- ◆ Grounds – Bereavement (scheduled burials and cremations only)
- ◆ Essential Staff to support the above

Finance and Corporate Resources

- ◆ Emergency Call Handling
- ◆ Planned Ceremonies

Housing and Technical Resources

- ◆ Property Services – Emergency Repairs
- ◆ Housing Services – Emergency Homelessness
- ◆ Limited Sheltered Housing and Caretaking Services

- ◆ CCTV

Social Work Resources

- ◆ Home Care/Residential
- ◆ Emergency Social Work Services

- 4.2. Employees required to work on the additional fixed annual leave day will receive a day to take at another time. This approach is consistent with previous royal events.

5. Employee Implications

- 5.1. Not all employees will be able to take time off on the day as some services will require a continuation of delivery. Employees unable to take the day off will have a compensatory day to take at another time.

6. Financial Implications

- 6.1. Any additional costs associated with the additional leave day will be accommodated within existing employee budgets.

7 Climate Change, Sustainability and Environmental Implications

- 7.1 There are no climate change or sustainability implications linked to this report.

8. Other Implications

- 8.1. There are no other implications arising from this report.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 9.2. Consultation regarding the arrangements have taken place with the Trade Unions.

Paul Manning

Executive Director (Finance and Corporate Resources)

3 February 2023

Link(s) to Council Values/Priorities/Outcomes

- ◆ Excellent employer

Previous References

- ◆ None

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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