



Council Offices, Almada Street  
Hamilton, ML3 0AA

1 July 2009

Dear Councillor

## **Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Tuesday 7 July 2009  
**Time:** 2:30pm or immediately following the meeting of the Finance and Information Technology Resources Committee, whichever is the later  
**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### **Members**

Alex Allison, David Baillie, Graeme Campbell, Pam Clearie, Jim Docherty, Bev Gauld, Jim Handibode, Bill Holman, Graeme Horne, Anne Maggs, James Malloy, Edward McAvoy, Lesley McDonald, Jim McGuigan, Brian McKenna, Denis McKenna, Davie McLachlan, Danny Meikle, John Murray, Bert Thomson, Richard Tullett, Jim Wardhaugh, Sheena Wardhaugh, Pat Watters

## **BUSINESS**

### **1 Declaration of Interests**

### **2 Minutes of Previous Meeting**

Minutes of the meeting of the Corporate Resources Committee held on 20 May 2009. (Copy attached) Page(s) 1 to 4

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### **Monitoring Item(s)**

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### **3 Corporate Resources - Workforce Monitoring - April and May 2009**

Report dated 16 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 5 to 10

### **4 Council-wide Workforce Monitoring - April and May 2009**

Report dated 16 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 11 to 32

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### **Item(s) for Decision**

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### **5 Corporate Resources' Resource Plan 2009/2010**

Report dated 26 May 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 33 to 86

### **6 Code of Conduct for Employees**

Report dated 16 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 87 to 104

### **7 Control of Asbestos Policy**

Report dated 17 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 105 to 120

### **8 The Local Government Pension Scheme (Scotland) Regulations 2008**

Report dated 1 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 121 to 128

### **9 Appeals Panel**

Minutes of the meetings of the Appeals Panel held on 5, 12 and 15 June 2009 submitted for approval as a correct record. (Copies attached) Page(s) 129 to 134

### **10 Recruitment Committee**

Minutes of the meetings of the Recruitment Committee held on 22 and 30 June and 6 July 2009 submitted for approval as a correct record. (Copy attached; Copy of latest meetings to be tabled) Page(s) 135 to 136

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### **Item(s) for Noting**

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### **11 Discipline and Grievance Policies - Amendments**

Report dated 2 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 137 to 140

**12 Early Retirement and Redeployment**

Report dated 26 May 2009 by the Executive Director (Corporate Resources).  
(Copy attached) Page(s) 141 to 144

**13 Employee Travel Plan**

Report dated 1 June 2009 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 145 to 148

**14 Gender Equality Scheme Annual Update 2009**

Report dated 21 May 2009 by the Executive Director (Corporate Resources).  
(Copy attached) Page(s) 149 to End

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**Urgent Business**

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**15 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Stuart McLeod on 01698 454815***

***stuart.mcleod@southlanarkshire.gov.uk***