

Report

Report to:	Social Work Resources Committee
Date of Meeting:	7 September 2022
Report by:	Director, Health and Social Care Executive Director (Finance and Corporate Resources)

Subject:	Enhancing Multi Agency Public Protection Arrangements (MAPPA) Support Capacity
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ update Committee on the capacity requirements of the Multi Agency Public Protection Arrangements (MAPPA) and seek approval for an additional 0.5 admin post

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):

- (1) that the content of the report be noted; and
- (2) that the changes in establishment identified in the table at Section 5.1 be approved.

3. Background

- 3.1. The Multi Agency Public Protection Arrangements (MAPPA) are a Pan-Lanarkshire Service, who support North and South Lanarkshire. There are 2 FTE administration staff who provide support to MAPPA Level 2/3, who are jointly funded by North and South Lanarkshire Councils.
- 3.2. The administration staff provide a range of clerical tasks including a specialist minute taking service to support MAPPA, daily use of the Violent and Sex Offender Register (ViSOR) terminal which includes updating and retrieving information, updating the social work case management system, maintaining an electronic filing system as well as completing all other tasks associated with supporting the MAPPA service.
- 3.3. There has been a 20% increase in MAPPA meetings since the start of the COVID 19 pandemic; since April 2020 there has been a steady increase each quarter and this is partly due to Courts being closed and groupwork meetings being suspended. This increase has significantly impacted on the capacity of the administration team being able to plan and minute meetings and complete the writeback within set timescales. Whilst this has settled down slightly since the easing of restrictions, our analysis of historic trends suggests that there will continue to be increased demand in this area of 5.5% per annum forthwith.

- 3.4. The increase in meetings has seen an equivalent increase in emails being received by the team which require to be processed quickly but are time consuming due to the time taken to gather all relevant information required. In addition, the admin team are the main contact, via email, for partner agencies.
- 3.5. The impact of the increases at 3.2 and 3.3 has resulted in longer timescales in returning minutes to key officers for approval and distribution. In turn, this has a wider impact on ensuring protection plans are up to date and being actioned to manage risk. To manage this in the short-term, temporary additional capacity has been re-directed from other areas of the administration service, but this is now beginning to have wider impacts across the service, for example with backlogs with other statutory minute taking functions. In providing a sustainable way forward, permanent additional resources require to be identified, given the consistent increase in demand over time.

4. Proposed Position

- 4.1. Approval is sought from Committee to increase staffing within the administration service by 0.5 FTE, Grade 1 Level 4, Clerical Assistant who would provide support to the MAPPA admin team due to the increased demand on the service and to ensure backlogs of workload are avoided.

5. Employee Implications

- 5.1.

Post	No of posts	Grade	SCP range	Hourly rate	Annual salary	Gross cost	Total cost
Clerical Assistant	1	Grade 1 Level 4	30-31	£11.56 - £11.73	£21,096 - £21,406	£27,752 - £28,160	£13,876 - £14,080

6. Financial Implications

- 6.1 Joint North and South Lanarkshire Councils funding of this post was agreed at the MAPPA Strategic Oversight Group (SOG). The funding will come from the Section 27 budget and will be a 50/50 share of costs between North and South Lanarkshire Council. Circa £7,000 per annum.

7 Climate Change, Sustainability and Environmental Implications

- 7.1. There are no implications for Climate Change associated with this report.
- 7.2. There are no sustainable development issues associated with this report.
- 7.3. There are no environment Implications associated with this report.

8. Other Implications

- 8.1. The proposals contained in this report will contribute to the mitigation of the following risk within the Social Work Resources Risk Register:
- the Council fails to meet statutory and legislative duties in respect of public protection (very high)
- 8.2. This report does not describe any new other implications.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function, or strategy, or recommend a change to an existing policy, function or strategy and, therefore, no Equality Impact Assessment is required.

Soumen Sengupta

Director, Health and Social Care

Paul Manning

Executive Director (Finance and Corporate Resources)

19 August 2022

◆ Link(s) to Council Values/Priorities/Outcomes

- ◆ Focused on people and their needs
- ◆ Ambitious, self-aware and improving
- ◆ We will work to put people first and reduce inequality
- ◆ We will work to recover, progress and improve
- ◆ Caring, connected, sustainable communities
- ◆ People live the healthiest lives possible

Previous References

- ◆ none

List of Background Papers

- ◆ none

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Martin Kane, Service Development Manager

Ext: 845 3743 (Phone: 01698 453743)

Email: martin.kane@southlanarkshire.gov.uk