

CONFERENCE ALLOCATION COMMITTEE

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 13 February 2018

Chair:

Councillor Peter Craig

Councillors Present:

Walter Brogan, Maureen Chalmers, Maureen Devlin, Mark McGeever

Councillor's Apology:

Stephanie Callaghan (Depute)

Attending:

Finance and Corporate Resources

L Cunningham, Members' Services Manager; J Muirhead, Administration Adviser

1 Declaration of Interests

The following interest was declared:-

Councillor(s)	Item(s)	Nature of Interest(s)
Devlin	Elected Member Representation at Conferences, etc:- <ul style="list-style-type: none">♦ "Women Advancing in Leadership" conference organised by HUB Events to be held in Glasgow on 20 March 2018	Personal interest

2 Minutes of Previous Meeting

The minutes of the meeting of the Conference Allocation Committee held on 21 November 2017 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Matters Arising from Previous Minutes

There were no matters arising from the previous minutes.

4 Elected Member Representation at Conferences, etc

A report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources) was submitted providing details of conferences which the Council had been invited to attend.

The Committee decided:

- (1) that the Council be represented by Councillors Devlin and Stevenson at the “Women Advancing in Leadership” conference organised by HUB Events to take place in Glasgow on 20 March 2018; and

Councillor Devlin, having declared an interest in the above conference, withdrew from the meeting during its consideration

- (2) that the Council be not represented at the “You’re Asking for it” conference organised by the Scottish Whisky Association to take place in Motherwell on 23 February 2018.

5 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)

A report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources) was submitted on action taken, in terms of Standing Order No 36(c) because of the timescales involved and in order to take advantage of an early booking discount, by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at 2 conferences.

The Committee decided:

that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at the following 2 conferences, be noted:-

- ♦ Councillor Nelson at the “Local Government Explained” conference organised by Holyrood Training in Association with Queen Margaret College held in Edinburgh on 5 December 2017
- ♦ Councillor Burns at the “Scotland and the Circular Economy – Turning Innovation into Growth” conference organised by MacKay Hannah to be held in Edinburgh on 22 March 2018

Councillor McGeever entered the meeting during this item of business

6 Item of Urgent Business – Elected Member Representation at Conferences – Late Notice of Additional Conferences

In view of the requirement to deal with this matter to allow arrangements for elected member representation to be made in advance of the date of the conferences, the Chair decided, in terms of Standing Order No 4, that consideration be given to representation as a matter of urgency at the “Supported, Sheltered and Emergency Housing – Future Funding and Provision” conference to take place in London on 1 March 2018 and the “Developing Your Public Transport Offer – Integrating Rural and Urban Services” conference to take place in London on 14 March 2018. Both conferences were organised by Westminster briefing.

The Committee decided:

that the Council be not represented at the following conferences organised by Westminster Briefing:-

- ♦ “Supported, Sheltered and Emergency Housing – Future Funding and Provision” conference to take place in London on 1 March 2018
- ♦ “Developing Your Public Transport Offer – Integrating Rural and Urban Services” conference to take place in London on 14 March 2018