

# Report

Report to:	<b>Risk and Audit Scrutiny Committee</b>
Date of Meeting:	<b>19 February 2020</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Forward Programme for Future Meetings</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Committee to December 2020
- ◆ invite members to suggest topics for inclusion in the Committee's forward programme

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the meetings of the Risk and Audit Scrutiny Committee to December 2020, attached as an appendix to the report, be noted.

## 3. Background

3.1 As part of a range of improvement measures introduced as a result of Audit Scotland's report on the Audit of Best Value and Community Planning (2009), an Action Plan was prepared. One of the actions was to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of this Committee to provide an opportunity for members to inform future agendas. The outline forward programme to December 2020 is attached, for members' information, as an appendix to the report.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6 Climate Change, Sustainability and Environmental Implications

6.1 There are no Climate Change, Sustainability or Environmental implications in terms of the information contained within this report

## 7 Other Implications

7.1 There are no risk implications in terms of the information contained within this report.

## **8 Equality Impact Assessment and Consultation Arrangements**

- 8.1 The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

16 January 2020

### **Link(s) to Council Values/Objectives/Ambitions**

Value – Accountable, Effective, Efficient and Transparent

### **Previous References**

Executive Committee 8 July 2009

### **List of Background Papers**

Audit Scotland Audit of Best Value and Community Planning

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## APPENDIX – RASC OUTLINE FORWARD PROGRAMME TO DECEMBER 2020

Meeting Date	Item	Responsibility
6 May 2020	<ol style="list-style-type: none"> <li>1. Internal Audit Activity Report</li> <li>2. 2020/2021 Internal Audit Plan</li> <li>3. Audit Scotland Report – Local Government in Scotland Financial Overview 2018/2019</li> </ol>	<p>Audit and Compliance Manager</p> <p>Audit and Compliance Manager</p> <p>Head of Finance (Strategy)</p>
18 June 2020	<ol style="list-style-type: none"> <li>1. Internal Audit Annual Assurance Report</li> <li>2. Good Governance Statement 2019/2020 and Quarter 4 Year End Report</li> <li>3. Unaudited Annual Accounts 2019/2020</li> <li>4. Internal Audit Activity Report</li> <li>5. Interim Management Report 2019/2020</li> <li>6. Financial Resources Scrutiny Forum Activity</li> </ol>	<p>Audit and Compliance Manager</p> <p>Head of Administration and Legal Services</p> <p>Head of Finance (Strategy)</p> <p>Audit and Compliance Manager</p> <p>External Auditor</p> <p>Head of Finance (Strategy)</p>
21 September 2020	<ol style="list-style-type: none"> <li>1. External Auditor's Annual Report 2019/2020</li> <li>2. Audited Annual Accounts 2019/2020</li> <li>3. Internal Audit Activity Report</li> <li>4. Efficiency Savings 2019/2020</li> <li>5. Annual Fraud Report to 31 March 2020</li> <li>6. National Fraud initiative Exercise</li> <li>7. Year End Risk Management Report 2019/2020 Review of Council's Top Risks</li> <li>8. Year End Insured Risks Report</li> </ol>	<p>External Auditor</p> <p>Head of Finance (Strategy)</p> <p>Audit and Compliance Manager</p> <p>Head of Finance (Strategy)</p> <p>Audit and Compliance Manager</p> <p>Audit and Compliance Manager</p> <p>Head of Finance (Transactions)</p> <p>Head of Finance (Transactions)</p>
9 December 2020	<ol style="list-style-type: none"> <li>1. Internal Audit Activity Report</li> </ol>	<p>Audit and Compliance Manager</p>

N.B:-. Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.