

# Report

Report to:	<b>Conference Allocation Committee</b>
Date of Meeting:	<b>31 May 2006</b>
Report by:	<b>Executive Director (Corporate Resources)</b>

Subject:	<b>Elected Member Representation at Conferences Dealt with in Terms of Standing Order No 36(c)</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on action taken, in terms of Standing Order No 36(c), in view of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at a conference.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of Councillor Falconer at the Arts in the UK conference organised by the Centre for Public Policy Seminars (CPPS) to be held in London on 22 May 2006.

## 3. Background

3.1. Invitations had been received in respect of the various conferences, seminars, etc which were scheduled to take place before the date of this meeting of the Committee. To allow the necessary arrangements to be made and in terms of Standing Order No 36(c), the Executive Director, in consultation with the Chair and an ex officio member, had approved member attendance

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. Delegate fees associated with members' attendance at those conferences, etc, at which it is considered that the Council should be represented, can be met from within the existing budget.

## 6. Other Implications

6.1. There are no other implications for the Council associated with this report.

## **7. Consultation**

- 7.1. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

**Alan Cuthbertson**

**Executive Director (Corporate Resources)**

24 May 2006

### **Link(s) to Council Objectives**

Managing Resources

### **Previous References**

None

### **List of Background Papers**

Invitations received in respect of individual conferences, seminars, etc

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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