



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 03 February 2020

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 11 February 2020

Time: 09:30

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Peter Craig (Chair), Maureen Chalmers (Depute Chair), Jackie Burns, Gerry Convery, Maureen Devlin, Kenny McCreary

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 4
Minutes of the meeting of the Conference Allocation Committee held on 19 November 2019 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 Elected Member Representation at Conferences, etc** 5 - 8
Report dated 3 February 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

- 4 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)** 9 - 10
Report dated 17 December 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 5 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Lynne Wyllie/Gillian Cochran

Clerk Telephone: 01698 455361/455375

Clerk Email: lynne.wyllie@southlanarkshire.gov.uk