

# Report

Report to:	<b>Social Work Resources Committee</b>
Date of Meeting:	<b>25 April 2018</b>
Report by:	<b>Executive Director (Finance and Corporate Resources) Director, Health and Social Care</b>

Subject:	<b>Social Work Resources - Revenue Budget Monitoring 2017/2018</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2017 to 2 February 2018 for Social Work Resources
- ◆ provide a forecast for the year to 31 March 2018

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the overspend of £0.511m on the Social Work Resources' revenue budget, as detailed in Appendix A of the report, and the forecast overspend of £0.924m to 31 March 2018, be noted; and
- (2) that the proposed budget virements be approved.

## 3. Background

3.1. This is the fourth revenue budget monitoring report presented to the Social Work Resources Committee for the financial year 2017/2018.

3.2. The report details the financial position for Social Work Resources in Appendix A, and then details the individual services, along with variance explanations, in Appendices B to E.

## 4. Employee Implications

4.1. None

## 5. Financial Implications

5.1. As at 2 February 2018, there is an overspend of £0.511m against the phased budget. The financial forecast for the revenue budget to 31 March 2018 is a potential overspend of £0.924m.

5.2. Social Work Resources are showing an overspend of £0.511m. As previously reported, it is expected that the requirement for social care services in 2017/2018 will continue to exceed the budget available, including service areas such as Care at Home, and continuing pressures in Children and Families for Children's placements in Residential Schools.

- 5.3. Earlier indications showed that the total level of expenditure for social care services may result in an overspend on the social work budget for 2017/2018 of £2.3m. The level of demand forecast for Care at Home remains as originally projected, however, an improved position is currently being seen in Social Work, primarily due to Care Home numbers fluctuating over the winter months and additional income from clients as a result of financial assessments. This position will be monitored over the remainder of the financial year.

## **6. Other Implications**

- 6.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.
- 6.2. There are no implications for sustainability in terms of the information contained in this report.

## **7. Equality Impact Assessment and Consultation Arrangements**

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 7.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

**Val de Souza**

**Director, Health and Social Care**

16 February 2018

## **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent

## **Previous References**

- ◆ Social Work Resources Committee of 7 February 2018

## **List of Background Papers**

- ◆ Financial Ledger and budget monitoring results to 2 February 2018

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 2 February 2018 (No.12)

## Social Work Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/02/18	Actual 02/02/18	Variance 02/02/18		% Variance 02/02/18	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	82,357	82,150	207	67,707	67,341	366	under	0.5%	
Property Costs	2,651	2,308	343	2,193	1,895	298	under	13.6%	
Supplies & Services	6,136	6,618	(482)	4,626	4,986	(360)	over	(7.8%)	
Transport & Plant	4,473	4,641	(168)	3,803	3,938	(135)	over	(3.5%)	
Administration Costs	1,380	1,766	(386)	869	1,177	(308)	over	(35.4%)	
Payments to Other Bodies	16,574	16,803	(229)	14,242	14,512	(270)	over	(1.9%)	
Payments to Contractors	85,794	86,368	(574)	65,929	66,411	(482)	over	(0.7%)	
Transfer Payments	613	764	(151)	515	649	(134)	over	(26.0%)	
Financing Charges	268	240	28	177	138	39	under	22.0%	
<b>Total Controllable Exp.</b>	200,246	201,658	(1,412)	160,061	161,047	(986)	over	(0.6%)	
<b>Total Controllable Inc.</b>	(60,967)	(61,455)	488	(52,301)	(52,776)	475	over recovered	0.9%	
<b>Net Controllable Exp.</b>	139,279	140,203	(924)	107,760	108,271	(511)	over	(0.5%)	

**Variance Explanations**

Variance explanations are shown in Appendices B and C.

**Budget Virements**

Budget virements are shown in Appendices B-E.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 2 February 2018 (No.12)

## Children and Families Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 02/02/18</b>	<b>Actual 02/02/18</b>	<b>Variance 02/02/18</b>		<b>% Variance 02/02/18</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	14,416	14,201	215	11,846	11,514	332	under	2.8%	1
Property Costs	301	270	31	282	260	22	under	7.8%	
Supplies & Services	527	466	61	466	415	51	under	10.9%	2
Transport & Plant	615	700	(85)	522	611	(89)	over	(17.0%)	3
Administration Costs	155	330	(175)	139	274	(135)	over	(97.1%)	4
Payments to Other Bodies	8,039	8,243	(204)	7,144	7,328	(184)	over	(2.6%)	5
Payments to Contractors	3,029	3,812	(783)	2,571	3,276	(705)	over	(27.4%)	6
Transfer Payments	600	746	(146)	504	635	(131)	over	(26.0%)	7
Financing Charges	14	16	(2)	14	11	3	under	21.4%	
<b>Total Controllable Exp.</b>	<b>27,696</b>	<b>28,784</b>	<b>(1,088)</b>	<b>23,488</b>	<b>24,324</b>	<b>(836)</b>	<b>over</b>	<b>(3.6%)</b>	
<b>Total Controllable Inc.</b>	<b>(496)</b>	<b>(560)</b>	<b>64</b>	<b>(425)</b>	<b>(506)</b>	<b>81</b>	<b>over recovered</b>	<b>19.1%</b>	<b>8</b>
<b>Net Controllable Exp.</b>	<b>27,200</b>	<b>28,224</b>	<b>(1,024)</b>	<b>23,063</b>	<b>23,818</b>	<b>(755)</b>	<b>over</b>	<b>(3.3%)</b>	

Variance Explanations

- Employee Costs**  
This non-recurring underspend has arisen whilst a service redesign has been undertaken to create an Intensive Family Support Service for under 12s. The service will be implemented next financial year.
- Supplies and Services**  
This underspend relates to supplies for clients, which is a demand led line.
- Transport and Plant**  
This overspend is in relation to transport costs for children going to school and residential respite.
- Administration Costs**  
The overspend is as a result of legal fees for children being adopted. This expenditure is driven by numbers and complexity of contested adoptions.
- Payments to Other Bodies**  
This overspend is due an increase in the requirement for external fostering placements.
- Payments to Contractors**  
The overspend is a result of the demand for school, secure and external placements.
- Transfer Payments**  
The overspend is primarily in relation to Section 22 payments which are provided to families to support the welfare of young people. The overspend reflects the demand and number of users requiring support.
- Income**  
The over recovery of income is attributable to the recovery of costs from the Home Office in respect of services provided to unaccompanied asylum seeking children who have been placed in internal resources.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 2 February 2018 (No.12)

## Adults and Older People Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 02/02/18</b>	<b>Actual 02/01/18</b>	<b>Variance 02/02/18</b>		<b>% Variance 02/02/18</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	56,004	56,297	(293)	46,031	46,220	(189)	over	(0.4%)	1
Property Costs	1,656	1,458	198	1,427	1,223	204	under	14.3%	2
Supplies & Services	5,095	5,556	(461)	3,886	4,255	(369)	over	(9.5%)	3
Transport & Plant	3,511	3,607	(96)	2,977	3,035	(58)	over	(1.9%)	4
Administration Costs	346	522	(176)	302	462	(160)	over	(53.0%)	5
Payments to Other Bodies	7,721	7,748	(27)	6,448	6,482	(34)	over	(0.5%)	
Payments to Contractors	82,719	82,510	209	63,314	63,091	223	under	0.4%	6
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	37	42	(5)	36	34	2	under	5.6%	
<b>Total Controllable Exp.</b>	157,089	157,740	(651)	124,421	124,802	(381)	over	(0.3%)	
<b>Total Controllable Inc.</b>	(53,920)	(54,187)	267	(47,382)	(47,718)	336	over recovered	0.7%	7
<b>Net Controllable Exp.</b>	103,169	103,553	(384)	77,039	77,084	(45)	over	(0.1%)	

**Variance Explanations****1. Employee Costs**

This overspend is due to overtime costs for care and support staff to ensure that appropriate staffing ratios are maintained and within home care for service delivery.

**2. Property Costs**

This underspend is due to investment in more energy efficient heating systems and a reduction in gas tariffs.

**3. Supplies and Services**

This overspend is a result of demand for equipment and adaptations.

**4. Transport and Plant**

This overspend is in relation to the costs of transporting adults and older people to day care centres.

**5. Administration Costs**

This overspend is made up of a number of smaller variances, including telephony and legal fees.

**6. Payments to Contractors**

The underspend includes an overspend relating to demand for Care at Home services including home care, offset by a reduction in care home costs due to fluctuations in numbers of placements and a greater level of income than expected in relation to service users contributions.

**7. Income**

This over recovery of income relates to income from service users following financial assessments and one off recoveries of previous year care costs.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 2 February 2018 (No.12)

## Justice and Substance Misuse

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 02/02/18</b>	<b>Actual 02/02/18</b>	<b>Variance 02/02/18</b>		<b>% Variance 02/02/18</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	5,196	5,055	141	4,240	4,139	101	under	2.4%	1
1Property Costs	99	65	34	92	57	35	under	38.0%	
Supplies & Services	88	191	(103)	67	117	(50)	over	(74.6%)	2
Transport & Plant	116	117	(1)	103	99	4	under	3.9%	
Administration Costs	453	448	5	59	56	3	under	5.1%	
Payments to Other Bodies	544	539	5	479	502	(23)	over	(4.8%)	
Payments to Contractors	46	46	0	44	44	0	-	0.0%	
Transfer Payments	6	7	(1)	5	6	(1)	over	(20.0%)	
Financing Charges	13	13	0	13	9	4	under	30.8%	
<b>Total Controllable Exp.</b>	<b>6,561</b>	<b>6,481</b>	<b>80</b>	<b>5,102</b>	<b>5,029</b>	<b>73</b>	<b>under</b>	<b>1.4%</b>	
<b>Total Controllable Inc.</b>	<b>(5,595)</b>	<b>(5,599)</b>	<b>4</b>	<b>(4,316)</b>	<b>(4,316)</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	
<b>Net Controllable Exp.</b>	<b>966</b>	<b>882</b>	<b>84</b>	<b>786</b>	<b>713</b>	<b>73</b>	<b>under</b>	<b>9.3%</b>	

Variance Explanations1. **Employee Costs**

This underspend is a result of vacancies within the service which are in the process of being filled.

2. **Supplies and Services**

The overspend is in relation to programmes being delivered to prevent re-offending.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 2 February 2018 (No.18)

## Performance and Support

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 02/02/18</b>	<b>Actual 02/02/18</b>	<b>Variance 02/02/18</b>		<b>% Variance 02/02/18</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	6,741	6,597	144	5,590	5,468	122	under	2.2%	1
Property Costs	595	515	80	392	355	37	under	9.4%	
Supplies & Services	426	405	21	207	199	8	under	3.9%	
Transport & Plant	231	217	14	201	193	8	under	4.0%	
Administration Costs	426	466	(40)	369	385	(16)	over	(4.3%)	
Payments to Other Bodies	270	273	(3)	171	200	(29)	over	(17.0%)	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	7	11	(4)	6	8	(2)	over	(33.3%)	
Financing Charges	204	169	35	114	84	30	under	26.3%	
<b>Total Controllable Exp.</b>	<b>8,900</b>	<b>8,653</b>	<b>247</b>	<b>7,050</b>	<b>6,892</b>	<b>158</b>	<b>under</b>	<b>2.2%</b>	
<b>Total Controllable Inc.</b>	<b>(956)</b>	<b>(1,109)</b>	<b>153</b>	<b>(178)</b>	<b>(236)</b>	<b>58</b>	<b>over recovered</b>	<b>32.6%</b>	
<b>Net Controllable Exp.</b>	<b>7,944</b>	<b>7,544</b>	<b>400</b>	<b>6,872</b>	<b>6,656</b>	<b>216</b>	<b>under</b>	<b>3.1%</b>	

Variance Explanations**1. Employee Costs**

This underspend is a result of vacancies within the service which are in the process of being filled.