# Report

| Report to: | **Finance and Corporate Resources Committee** |
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| Date of Meeting: | **6 March 2024** |
| Report by: | **Chief Executive** |

| Subject: | **Finance and Corporate Resource Plan: Quarter 2 Progress Report 2023/2024** |
|---|---|

## 1. Purpose of Report
1.1. The purpose of the report is to:-

♦ provide the Finance and Corporate Resource Plan Quarter 2 Progress Report 2023/2024, for the period 1 April 2023 to 30 September 2023

## 2. Recommendation(s)
2.1. The Committee is asked to note the following recommendation(s):-

**(1)** that the Finance and Corporate Resource Plan Quarter 2 Progress Report 2023-24 as summarised in paragraph 5.2. and attached as Appendix 2 of this report, be noted;

**(2)** that the key achievements made by the Resource to date, as detailed in paragraph 5.3. of this report, be noted; and

**(3)** that it be noted that there are no areas identified for improvement, as detailed in paragraph 5.4 of the report.

## 3. Background
3.1. The Finance and Corporate Resource Plan 2023/2024 was approved by this Committee on 3 May 2023 and sets out the outcomes, measures and actions to be managed and delivered by the Resource for the financial year 2023/2024.

3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements and provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the Outcomes set out in the Council Plan Connect 2022 to 2027.

## 4. Resource Outcomes 2023/2024
4.1. The Resource has established a number of outcomes to support the delivery of the Connect Outcomes in 2023/2024. These are detailed at Appendix 1.

## 5. Quarter 2 Progress Report 2023/2024
5.1. Progress against all Resource Plan measures is contained in the Quarter 2 Progress Report 2023/2024, attached as Appendix 2. This report has been produced from the Council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

| Status | Definition |
|---|---|
| Blue | Project complete |
| Green | The timescale or target has been met as per expectations |
| Amber | There has been minor slippage against timescale or minor shortfall against target |
| Red | There has been major slippage against timescale or major shortfall against target |
| Report later | The information is not yet available to allow us to say whether the target has been reached or not.  This will be reported when available |
| Contextual | Included for 'information only', to set performance information in context |

5.2.  Measures which are classified as 'red' are considered in detail at section 5.4. of this report.  To ensure adequate scrutiny of performance across all Resources, the Council's Performance and Review Scrutiny Forum may consider 'red' and/or 'amber' measures at a future meeting.

The overall summary of progress to date is set out in the table below.  There remains a legacy impact of Covid 19 and the response to it in some areas, and performance should be considered in that context.

| Status | Measures | | | |
|---|---|---|---|---|
| | Statistical | Project | Total | % |
| Blue | N/A | 1 | 1 | 3% |
| Green | 17 | 9 | 26 | 82% |
| Amber | 2 | 0 | 2 | 6% |
| Red | 0 | 0 | 0 | 0% |
| Report later/Contextual | 0 | 3 | 3 | 9% |
| **Totals** | **19** | **13** | **32** | **100%** |

(Data correct as at 6 Feb 2024)

5.3.  Key achievements for 2023/2024, to date, are noted below:-

5.3.1.

| Connect Outcome | Communities and Environment |
|---|---|
| **Resource Outcome** | **Achievement** |
| Individuals and communities in South Lanarkshire are engaged and able to participate in decision-making processes | The Community Wish list is a way that local communities can make specific requests for support from Council suppliers or contractors that will benefit their local community, their projects and causes.<br>The first wish was received on 27 February 2023 and by 27 October 2023 a total of 83 had come in.  12 wishes have been answered so far, including a light installed by Block Architects to illuminate a defibrillator available at Blantyre Old Parish Church.  Other wishes are being progressed. |

| Connect Outcome | Education and Learning |
|---|---|
| **Resource Outcome** | **Achievement** |
| | No Resource Outcomes for this Connect Outcome |

| Connect Outcome: | Health and Wellbeing |
|---|---|
| **Resource Outcome** | **Achievement** |
| | No Resource Outcomes for this Connect Outcome |

| Connect Outcome: | Children and Young People |
|---|---|
| **Resource Outcome** | **Achievement** |
| | No Resource Outcomes for this Connect Outcome |

| Connect Outcome: | Housing and Land |
|---|---|
| **Resource Outcome** | **Achievement** |
| | No Resource Outcomes for this Connect Outcome |

| Connect Outcome | Our Economy |
|---|---|
| **Resource Outcome** | **Achievement** |
| | Nothing to report this Quarter |

5.3.2. In addition to working towards these Outcomes, we recognise that the Council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource outcomes have also been identified under the heading Delivering the Plan and achieving Best Value.

| Delivering the Plan and achieving Best Value | |
|---|---|
| **Resource Outcome** | **Achievement** |
| Customers experience high quality and improving council services | Following approval of the Statement of Licensing Policy for the Short Term Let licensing scheme by the Executive Committee on 2 November 2022, from within existing resources, a total of 213 applications were received with the majority being lodged within the final month prior to the Scottish Government deadline of 30 September 2023. Income from short term lets applications received since the introduction of the scheme has resulted in income of approximately £82,000. |
| The Council demonstrates high standards of | The Council submitted a favourable year-end position to the Council's Executive Committee on 21 June 2023. The Unaudited Annual Accounts were presented to the Risk and |

| Delivering the Plan and achieving Best Value | |
|---|---|
| **Resource Outcome** | **Achievement** |
| governance and sound financial stewardship | Audit Scrutiny Forum on 27 June 2023, before being submitted to External Audit by the statutory deadline of 30 June 2023. |
| The workforce has the skills, flexibility and capacity to deliver the council's priorities. | During the period 1 July 2023 – 30 September 2023, Council employees completed 43,505 eLearning modules.<br>In the same period, 2,224 employees attended 290 classroom-based events, and 490 employees attended 59 virtual online events. |
| Digital and ICT service meet the needs of the council and its customers | Primary, Additional Support Needs and Early Years Refresh - 141 establishments were upgraded with over 4,000 devices delivered. |
| | Education establishments wireless expansion programme - over 30 establishments now have upgraded wireless functionality. |

5.4.     Areas for improvement
There were no measures that were classified as 'red' (major slippage against timescale or shortfall against target).

5.5.     Report later
Measures in the quarterly progress reports which are not blue, red, amber or green can be assigned a status of 'report later' or 'contextual'.  A further analysis, introduced to aid scrutiny of performance, is to follow up the measures in these categories from the Quarter 4 2022-23 report.  There were no measures identified as 'report later' or 'contextual' in that report so no further action or analysis is required.

**6.       Employee Implications**
6.1.     The outcomes noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees.

**7.       Financial Implications**
7.1.     The outcomes within the Resource Plan are reflected in the respective annual Resource Revenue and Capital budgets and, longer term, within the framework of the council's approved Financial Strategy.

**8.       Climate Change, Sustainability and Environmental Implications**
8.1.     There are no climate change, sustainability or environmental implications as a result of this report.

8.2.     The Council acknowledges the serious and immediate threat of climate change and is committed to accelerating the pace of action in response to the climate emergency and in Scotland's transition to a net-zero and climate resilient society and economy. All Resource Plans have recognised sustainable development and climate change as a key area of focus for 2023/2024.

**9.      Other Implications**

9.1.    A significant element of the delivery of the outcomes in the Community Plan 2022 to 2032 will come through the achievement of the actions contained within Connect.

9.2.    Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.
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**10.     Equality Impact Assessment and Consultation Arrangements**

10.1.   Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.


**Paul Manning**
**Chief Executive**

6 February 2024

**Link(s) to Council Values/Priorities/Outcomes**
♦  The Resource Plan has been structured upon the Vision, Values and Outcomes in the Council Plan Connect 2022-27

**Previous References**
♦  Finance and Corporate Resources Quarter 2 Progress Report 2022/2023

**List of Background Papers**
♦  Council Plan Connect 2022 to 2027 – approved by the full Council on 15 June 2022
♦  Finance and Corporate Resource Plan 2023/2024 – approved by Finance and Corporate Resources Committee on 3 May 2023

**Contact for Further Information**
If you would like to inspect the background papers or want further information, please contact:-
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**Finance and Corporate Resource Outcomes 2023-24**

| Connect Outcomes | Resource Outcomes |
|---|---|
| **Communities and Environment** | • Individuals and communities in South Lanarkshire are engaged and able to participate in decision-making processes |
| **Education and Learning** | • No Resource Outcomes for this Connect Outcome |
| **Health and Wellbeing** | • No Resource Outcomes for this Connect Outcome |
| **Children and Young People** | • No Resource Outcomes for this Connect Outcome |
| **Housing and Land** | • No Resource Outcomes for this Connect Outcome |
| **Our Economy** | • A people-centred approach to recovery is implemented to help individuals, communities, businesses and the social and third sector thrive |

| Connect Outcomes | Resource Outcomes |
|---|---|
| **Delivering the Plan and achieving Best Value** | • The council demonstrates high standards of governance and sound financial stewardship<br>• Customers experience high quality and improving council services<br>• The workforce has the skills, flexibility and capacity to deliver the council's priorities<br>• Digital and ICT services meet the needs of the council and its customers |