

# FINANCIAL RESOURCES SCRUTINY FORUM

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 29 November 2018

**Chair:**

Councillor Monique McAdams

**Councillors Present:**

Councillor Isobel Dorman, Councillor Eric Holford, Councillor Mark Horsham, Councillor Margaret B Walker, Councillor Jim Wardhaugh, Councillor Jared Wark

**Councillors' Apologies:**

Councillor Archie Buchanan, Councillor Janine Calikes, Councillor Martin Lennon

**Attending:**

**Community and Enterprise Resources**

G MacKay, Head of Roads and Transportation Services

**Finance and Corporate Resources**

T Donnachie, Finance Adviser; L O'Hagan, Finance Manager (Strategy); S McLeod; Administration Officer; J Taylor, Head of Finance (Strategy)

**Housing and Technical Resources**

D Craig, Property Manager (Commercial)

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## 1 Declaration of Interests

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No interests were declared.

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## 2 Minutes of Previous Meeting

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The minutes of the meeting of the Financial Resources Scrutiny Forum held on 4 October 2018 were submitted for approval as a correct record.

**The Forum decided:** that the minutes be approved as a correct record.

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## 3 Revenue Budget Monitoring 2018/2019

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A report dated 21 November 2018 by the Executive Director (Finance and Corporate Resources) was submitted comparing actual expenditure against budgeted expenditure for the period ending 12 October 2018 (Period 8).

The figures included an underspend of £7.876 million on the General Fund Revenue Account and a breakeven position on the Housing Revenue Account.

At 12 October 2018, Trading Services' actual surplus totalled £4.961 million, representing a breakeven position against the phased budget.

Officers responded to members' questions on various aspects of the report.

**The Forum decided:**

- (1) that the underspend on the General Fund Revenue Account of £7.876 million at 12 October 2018 be noted;

- (2) that the breakeven position on the Housing Revenue Account at 12 October 2018 and the forecast outturn to 31 March 2019 of a breakeven position be noted; and
- (3) that the actual surplus achieved by the Trading Operations of £4.961 million at 12 October 2018, representing a breakeven position against the phased budget, be noted.

*[Reference: Minutes of 4 October 2018 (Paragraph 3)]*

*Councillor Holford entered the meeting during this item of business*

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#### **4 Revenue Budget Monitoring 2018/2019 – Detailed Resource Analysis**

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A report dated 21 November 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the detailed financial analysis as at 12 October 2018 (Period 8) for each of the Council's Resources.

The following information was provided for each Resource and the Housing Revenue Account:-

- ◆ an Executive Summary showing the top level position for each of the Services within the Resource and the Housing Revenue Account as at 12 October 2018 (Period 8)
- ◆ details of the most significant variances within Resources and the Housing Revenue Account across subjective headings and across Services as at 12 October 2018 (Period 8)
- ◆ a line by line trend analysis of the total Resources' expenditure and income across subjective headings as at 12 October 2018 (Period 8)

The Finance Manager (Strategy) referred to Appendix F to the report and advised that the overspend of £1 million should be shown against Children and Families as opposed to Adults and Older People.

**The Forum decided:** that the financial position for each of the individual Resources' revenue budgets for 2018/2019 at 12 October 2018 (Period 8) be noted.

*[Reference: Minutes of 4 October 2018 (Paragraph 4)]*

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#### **5 Revenue Budget Monitoring 2018/2019 – Trading Operations' Performance Review – Roads**

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A report dated 1 November 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the financial and operational performance of the Roads' Trading Operation for the period ending 12 October 2018 (Period 8).

Details were also provided on a number of key operational and personnel issues including:-

- ◆ absence statistics for the period 1 April to 30 September 2018 by Service and type, including details of Management Interventions during the reporting period
- ◆ operational activity undertaken within Roads Trading Operation during the performance reporting period

Officers responded to members' questions on various aspects of the report.

**The Forum decided:** that the position as at 12 October 2018 (Period 8) be noted.

*[Reference: Minutes of 24 May 2018 (Paragraph 6)]*

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#### **6a Capital Programme Monitoring 2018/2019 – General Fund Capital Programme**

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A report dated 13 November 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the General Fund Capital Programme 2018/2019 at 12 October 2018 (Period 8).

At 12 October 2018, £25.501 million had been spent against a phased budget of £26.447 million, representing expenditure of £0.946 million behind profile.

The physical progress achieved on the General Fund Capital Programme 2018/2019 at 12 October 2018 was detailed in Appendices D to F to the report.

Officers responded to members' questions on various aspects of the report.

**The Forum decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 21 November 2018 (Paragraph 3)]*

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#### **6b Capital Budget Monitoring 2018/2019 – Housing Capital Programme**

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A report dated 13 November 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the Housing Capital Programme 2018/2019 at 12 October 2018 (Period 8).

The Housing Capital Programme for 2018/2019 totalled £53.664 million. At 12 October 2018, £24.401 million had been spent against a phased budget of £24.975 million, representing expenditure of £0.574 million behind profile.

The physical progress achieved on the Housing Capital Programme 2017/2018 at 12 October 2018 was detailed in Appendix B to the report.

**The Forum decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 21 November 2018 (Paragraph 3)]*

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#### **7 Urgent Business**

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There were no items of urgent business.