

Report

Report to:	Community Wealth Building Commission
Date of Meeting:	12 March 2024
Report by:	Chief Executive, South Lanarkshire Council

Subject:	Progress Group Terms of Reference
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ present the updated Terms of Reference for the Community Wealth Building (CWB) Progress Group.

2. Recommendation(s)

2.1. The Commission is asked to approve the following recommendation(s):-

- (1) that the updated Terms of Reference for the CWB Progress Group, attached as Appendix 1 and endorsed by the CWB Progress Group on 13 February 2024, be noted.

3. Background

- 3.1. The Community Wealth Building Strategy was approved at the Council's Executive Committee meeting of 10 March 2021 which included the formation of a CWB Commission.
- 3.2. The CWB Commission met on 31 August 2021 and approved a workplan based around action plans which covered the 5 pillars of CWB.
- 3.3. At its meeting on 27 October 2021, the CWB Commission approved the establishment of a CWB Progress Group to progress the delivery of those action plans and make recommendations on further actions to meet the objectives of the Strategy.

4. Terms of Reference

- 4.1. At its meeting on 27 October 2021, the CWB Commission also approved the Terms of Reference for the CWB Commission Progress Group. While it was initially recommended that the Progress Group meet on an 8-weekly basis, it was recognised that the frequency of meetings may need to be adjusted following an initial period of activity.
- 4.2. It is now proposed that the Progress Group frequency of meetings is adjusted to four times per annum, to reflect the frequency of Commission meetings. The revised Terms of Reference have been updated in relation to Section 3 'Meeting Arrangements and Practice' and are attached as Appendix 1 to this report.

5. Employee Implications

- 5.1. There are no employee implications.

6. Financial Implications

- 6.1. There are no financial implications.

7. Climate Change, Sustainability and Environmental Implications

- 6.1. There are no climate change, sustainability or environmental implications in terms of the information contained within this report.

8. Other Implications

- 7.1. There are no risk implications in terms of the information contained within this report.

9. Equality Impact Assessment and Consultation Arrangements

- 8.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

Paul Manning
Chief Executive
South Lanarkshire Council

15 February 2024

Link(s) to Council Values/Priorities/Outcomes

- ◆ Accountable, effective, efficient and transparent

Previous References

- ◆ Executive Committee, 10 March 2021
- ◆ CWB Commission, 31 August 2021
- ◆ CWB Commission, 27 October 2021

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Terms of Reference

Community Wealth Building Commission Progress Group

1 Powers and Responsibilities

- 1.1 Progress the delivery of and monitor the implementation of the Community Wealth Building Commission's (CWB) initial workplan and action plans to meet the objectives of the Community Wealth Building Strategy in order to contribute to the priorities of the South Lanarkshire Community Plan and promote a strategic approach to Community Wealth Building in South Lanarkshire.
- 1.2 Undertake tasks as directed by the CWB.
- 1.3 Support the CWB in the promotion of the Strategy
- 1.4 Support the CWB in its' work to facilitate upskilling and awareness raising, across the partnership involved in developing its strategic approach. Partners, staff, and communities will all be involved as part of this programme of work.
- 1.5 Facilitate learning through identifying best practice activities in other established CWB areas
- 1.6 Support the CWB in the promotion of partnership working and to secure the involvement of partners including businesses, Government agencies and local organisations in Community Wealth Building initiatives and promote best practice among stakeholders.
- 1.7 Highlight and propose solutions to the CWB on any problems and issues arising which may impact upon the implementation of the Strategy.
- 1.8 Contribute to the development of future workplans to take forward the Strategy for approval of the CWB
- 1.9 Support the CWB to review policy and practice to deliver a more inclusive economy.
- 1.10 Facilitate where required information and data sharing activities related to the 5 pillars of Community Wealth Building.

2 Membership

- 2.1 Officer level representatives of the Council and all partners represented on the CWB and Community Planning Partnership.
- 2.2 Other Council officers and Representatives of Community Planning Partners may be invited to participate in specific meetings as required.
- 2.3 The CWB Progress Group will be chaired by the Chief Executive, VASLan.

3 Meeting Arrangements and Practice

- 3.1 Meetings to be held 4 times each financial year on dates to be agreed which feed into the timetable for the CWB Commission meetings
- 3.2 Additional meetings to be held as and when required.
- 3.3 Minutes of meetings will be submitted to the next appropriate meeting for approval as a correct record.