

COMMUNITY RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 3 June 2008

Chair:

Councillor Gerry Convery

Councillors Present:

John Anderson, Walter Brogan, Archie Buchanan, Andy Carmichael, Gordon Clark, Russell Clearie, Peter Craig, Hugh Dunsmuir, Joe Lowe, Anne Maggs, Brian McCaig, Michael McCann, Clare McColl, Alex McInnes, David Shearer, Graham Simpson, Hamish Stewart (Depute), David Watson

Councillors' Apologies:

Eileen Baxendale, Allan Falconer, Lynn Filshie, Beith Forrest, Edward McAvoy

Attending:

Community Resources

N Anderson, Executive Director; R Howe, Head of Environmental Services; S Kelly, Head of Facilities and Cultural Services; A McKinnon, Head of Support Services

Corporate Resources

M Anderson, Public Relations Officer; N Docherty, Administration Assistant; A Knudsen, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Community Resources Committee held on 8 April 2008 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community Resources - Workforce Monitoring - March and April 2008

A joint report dated 13 May 2008 by the Executive Directors (Corporate Resources) and (Community Resources) was submitted on the following employee information for Community Resources for the period March and April 2008:-

- ♦ attendance statistics
- ♦ occupational health statistics
- ♦ accident/incident statistics
- ♦ disciplinary hearings, grievances and Dignity at Work cases
- ♦ analysis of leavers
- ♦ Joint Staffing Watch as at 8 March 2008

The Committee decided: that the report be noted.

[Reference: Minutes of 8 April 2008 (Paragraph 6)]

4 Community Resources' Resource Plan 2008/2009

A report dated 27 May 2008 by the Executive Director (Community Resources) was submitted on the Community Resources' Resource Plan for 2008/2009. Details were provided on:-

- ◆ Resource achievements and performance during 2007/2008
- ◆ Resource objectives and actions for 2008/2009
- ◆ capital and revenue resources for 2008/2009
- ◆ the organisational structure of the Resource

In line with the Council's revised performance management arrangements, a mid year progress report on actions identified in the 2008/2009 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended that the Community Resources' Resource Plan for
to the Executive Committee: 2008/2009 be approved.

[Reference: Minutes of 30 October 2007 (Paragraph 6)]

Councillor Lowe entered the meeting during this item of business

5 Waste Management Framework to Work Towards the Scottish Government Waste Policy Targets

A report dated 6 May 2008 by the Executive Director (Community Resources) was submitted on a Waste Management Framework which would allow the Council to take an incremental approach to meeting short, medium and long-term Scottish Government Waste Policy targets.

On 24 January 2008, the Scottish Government had announced their new Waste Policy and the associated withdrawal of the indicative Strategic Waste Fund allocation of £8.4 million per year to North and South Lanarkshire Councils for the joint Lanarkshire waste treatment project.

There were now 2 definitive waste targets which local authorities were required to meet in Scotland:-

- ◆ European Union landfill diversion targets for biodegradable waste
- ◆ Scottish Government Waste Policy targets

It was proposed that the Waste Management Framework use the 2007/2008 recycling/composting performance of the Council as a baseline. The un-audited figure was in the region of 37% which was not far short of the 2010 target of 40%. However, with waste increasing at 1.5% per annum this would result in the recycling/composting rate reducing without further investment in additional recycling/composting schemes.

A number of measures to assist the Council in meeting its recycling/composting target by 2010 were proposed and those included the:-

- ◆ introduction of a glass collection scheme for those households able to accommodate a dedicated container for collecting glass
- ◆ extension of the "blue bin" to other properties, including alternative arrangements for tenemented and flatted properties where possible, to maximise the number of properties participating in the kerbside recycling scheme

However, in order to meet the EU landfill diversion target, it was recognised that some form of treatment would be required and it was proposed to explore the potential of recycling, composting and diverting from landfill residual waste with the Council's existing waste disposal contractors.

To ensure that the Council was best placed to meet the demands placed upon it in terms of waste treatment, it was proposed that a corporate group be established to identify the most advantageous solution for the Council.

Fully costed proposals would be the subject of individual reports to future meetings of the Committee.

The Committee decided:

- (1) that the Waste Management Framework, as detailed in the report, be approved to assist the Council work towards both landfill diversion targets and the aims of the Scottish Government Waste Policy; and
- (2) that fully costed proposals for the schemes be presented to future meetings of the Committee.

[Reference: Minutes of Executive Committee of 12 March 2008 (Paragraph 19)]

6 Air Quality Management Area - Whirlies Roundabout, East Kilbride

A report dated 7 May 2008 by the Executive Director (Community Resources) was submitted on procedures which required to be undertaken to declare an Air Quality Management Area at the Whirlies Roundabout, East Kilbride.

There was a statutory duty on the Council to monitor the quality of air within its area in terms of the Environment Act 1995 and as detailed in the Air Quality (Scotland) Regulations 2000 and 2002 (as amended). The latest detailed assessment of air quality undertaken by Environmental and Strategic Services had identified that the area surrounding the Whirlies Roundabout, East Kilbride was likely to exceed the 2010 air quality objectives. It was, therefore, necessary to make an Order designating the location as an Air Quality Management Area. Details were provided on the procedure and timetable to achieve this and a further report would be submitted to the next meeting of the Committee for approval of the Order.

The Committee decided: that the report be noted.

7 Quest Quality Assurance Scheme - Low Parks Museum

A report dated 7 April 2008 by the Executive Director (Community Resources) was submitted on the success of Low Parks Museum in achieving the Quest Quality Assurance Standard.

Quest was a management framework toolkit for managing leisure and cultural venues and encompassed documented practices and procedures across the following 4 main areas:-

- ◆ facilities operation
- ◆ customer relations
- ◆ staffing
- ◆ service development and review

Low Parks Museum was the sixth Facilities and Cultural Services' venue to achieve the Quest Quality Assurance Standard and was the first museum in the United Kingdom to achieve Quest accreditation.

The Committee decided: that the report be noted.

[Reference: Minutes of 21 August 2007 (Paragraph 9)]

8 Loo of the Year Awards 2007

A report dated 9 April 2008 by the Executive Director (Community Resources) was submitted on the success of Council facilities in the Loo of the Year Awards 2007.

Facilities had been graded as follows in the awards:-

Facility	Overall Grade Awarded
Public Conveniences, Main Street, Biggar	5 Star
Conference and Banqueting Suite, Headquarters, Hamilton	5 Star
Integrated Facility, Whitehill Neighbourhood Centre	5 Star
Integrated Facility, Burnbank	5 Star
Hamilton Town House	5 Star
Rutherglen Town Hall	5 Star
Low Parks Museum, Hamilton	5 Star
Public Conveniences, King Street, Rutherglen	5 Star
Public Conveniences, Horsemarket, Lanark	4 Star
Public Conveniences, King Street, Larkhall	4 Star
Public Conveniences, Common Green, Strathaven	3 Star
Public Conveniences, King Street, Stonehouse	3 Star

In addition, the Conference and Banqueting Suite, Headquarters, Hamilton and Rutherglen Town Hall had both been part of the National Category winners in Scotland. The Council had also been 1 of only 3 Scottish councils to be presented with the 'Champions League' Standards of Excellence Award.

The Committee decided: that the report be noted.

[Reference: Minutes of 6 February 2007 (Paragraph 11)]

9 Trade Waste and Civic Amenity Site Contract Extension

A report dated 31 March 2008 by the Executive Director (Community Resources) was submitted on action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Community Resources), in consultation with the Chair and an ex officio member, to approve the extension for a period of 3 years of the:-

- ◆ Civic Amenity Site contract with Viridor Waste Management with effect from 8 June 2008
- ◆ Trade Waste contract with Viridor Waste Management with effect from 1 October 2008

The Civic Amenity Site and Trade Waste contracts with Viridor Waste Management (previously Enviroscot Limited) had commenced on 8 June 2001 and 1 October 2001 respectively for a 7 year period with an option to extend for 3 years. It was now considered that best value would be obtained by taking up the option to extend the contracts with Viridor Waste Management for the further 3 years.

The Committee decided:

that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Community Resources), in consultation with the Chair and an ex officio member, to approve the extension of both the Civic Amenity Site and the Trade Waste contracts with Viridor Waste Management for a period of 3 years from 8 June and 1 October 2008 respectively, be noted.

10 Biggar Park - Extension of Management Contract

A report dated 17 April 2008 by the Executive Director (Community Resources) was submitted on action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Community Resources), in consultation with the Chair and an ex officio member, to approve a 1 year extension to 31 March 2009 of the current management contract for Biggar Park to the existing franchisee.

It had been considered appropriate to extend the management contract for Biggar Park for a period of 1 year with the existing franchisee to enable the masterplan on the future of the Park developed by independent consultants to be taken into account in the production of tender documents for the re-tender of the management contract. It was intended that the tendering procedures for the new management contract would be in place no later than October 2008 to ensure that an adequate period of notice was provided to both the current and potentially new franchisee.

The Committee decided:

that the action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Community Resources), in consultation with the Chair and an ex officio member, to approve a 1 year extension to 31 March 2009 of the current management contract for Biggar Park to the current franchisee, be noted.

[Reference: Minutes of 7 March 2000 (Paragraph 8)]

11 Notification of Contracts Awarded – 13 March to 12 May 2008

A report dated 12 May 2008 by the Executive Director (Community Resources) was submitted on contracts awarded by Community Resources during the period 13 March to 12 May 2008.

In terms of Standing Order No 19.6 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community Resources were provided in the appendix to the report.

The Committee decided:

that the report be noted.

12 Urgent Business

There were no items of urgent business.