

Report

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Report to:	Corporate Resources Committee
Date of Meeting:	2 July 2008
Report by:	Executive Director (Finance and Information Technology Resources) Executive Director (Corporate Resources)

Subject:	Revenue Budget Monitoring 2008/2009 - Corporate Resources
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2008 to 16 May 2008 for Corporate Resources
- ◆ provide a forecast for the year to 31 March 2009

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on Corporate Resources' revenue budget of £0.007million (0.20%), as detailed in Appendix A of the report, and the forecast to 31 March 2009 of break even be noted; and
- (2) that the budget virement between Services, as detailed in the appendices to the report, be approved.

3. Background

- 3.1. This is the first revenue budget monitoring report presented to the Corporate Resources Committee for the financial year 2008/2009. Further reports will follow throughout the financial year.
- 3.2. The report details the financial position for Corporate Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to C.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 16 May 2008, the variance from phased budget to date is an underspend of £0.007million (0.20%).

6. Other Implications

6.1. None

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

Robert McIlwain

Executive Director (Corporate Resources)

9 June 2008

Link(s) to Council Objectives

- ◆ Value: Accountable, Effective and Efficient

Previous References

- ◆ None

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 16 May 2008

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 16 May 2008 (No.2)

Corporate Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 16/05/08	Actual 16/05/08	Variance 16/05/08		% Variance 16/05/08	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	9,151	9,151	0	1,061	1,008	53	under	5.0%	
Property Costs	6,497	6,497	0	587	589	(2)	over	-0.3%	
Supplies & Services	1,094	1,094	0	140	192	(52)	over	-37.1%	
Transport & Plant	291	291	0	13	13	0	under	0.0%	
Administration Costs	3,407	3,407	0	289	327	(38)	over	-13.1%	
Payments to Other Bodies	1,930	1,930	0	751	749	2	under	0.3%	
Payments to Contractors	0	0	0	0	1	(1)	over	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	641	641	0	278	276	2	under	0.7%	
Total Controllable Exp.	23,011	23,011	0	3,119	3,155	(36)	over	-1.2%	
Total Controllable Inc.	(3,564)	(3,564)	0	(279)	(322)	43	over recovered	15.4%	
Net Controllable Exp.	19,447	19,447	0	2,840	2,833	7	under	0.2%	

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 16 May 2008 (No.2)

Corporate Resources Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 16/05/08	Actual 16/05/08	Variance 16/05/08		% Variance 16/05/08	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	3,788	3,788	0	458	428	30	under	6.6%	1,a
Property Costs	6,354	6,354	0	584	584	0	-	0.0%	
Supplies & Services	111	111	0	9	9	0	-	0.0%	
Transport & Plant	0	0	0	0	0	0	-	0.0%	
Administration Costs	530	530	0	52	60	(8)	over	(15.4%)	a
Payments to Other Bodies	271	271	0	64	64	0	-	0.0%	
Payments to Contractors	0	0	0	0	1	(1)	over	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	559	559	0	263	260	3	under	1.1%	
Total Controllable Exp.	11,613	11,613	0	1,430	1,406	24	under	1.7%	
Total Controllable Inc.	(1,095)	(1,095)	0	(52)	(51)	(1)	Under recovered	(1.9%)	
Net Controllable Exp.	10,518	10,518	0	1,378	1,355	23	under	1.7%	

Note:- Corporate Resource Support brings together Office Accommodation, Personnel and Mainstream Legal

Budget Virements

a. The budgets have increased to reflect the transfer of funding from Administration Services for training officers and training registration fees: Employee costs £0.101m and Administration costs £0.031m.

Variance Explanations**1. Employee Costs**

The underspend relates to vacancies within Legal Services for which recruitment is ongoing.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 16 May 2008 (No.2)

Corporate Resources Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 16/05/08	Actual 16/05/08	Variance 16/05/08		% Variance 16/05/08	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	5,363	5,363	0	603	580	23	under	3.8%	1,a
Property Costs	143	143	0	3	5	(2)	over	(66.7%)	
Supplies & Services	983	983	0	131	183	(52)	over	(39.7%)	2
Transport & Plant	291	291	0	13	13	0	-	n/a	
Administration Costs	2,877	2,877	0	237	267	(30)	over	(12.7%)	3,a,b
Payments to Other Bodies	1,659	1,659	0	687	685	2	under	0.3%	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	82	82	0	15	16	(1)	over	(6.7%)	
Total Controllable Exp.	11,398	11,398	0	1,689	1,749	(60)	over	(3.6%)	
Total Controllable Inc.	(2,469)	(2,469)	0	(227)	(271)	44	over recovered	19.4%	4
Net Controllable Exp.	8,929	8,929	0	1,462	1,478	(16)	over	(1.1%)	

Note:- Corporate Resource Support brings together Administration, CCPA and District Court Licensing & Registration and Vocational Development Programme

Budget Virements

- The expenditure budgets have changed to reflect the transfer of funding for media staff: Employee costs increased by £0.050m and Administration costs decreased by (£0.050m).
- The expenditure budgets have changed to reflect the transfer of funds for training officers in Personnel Services: Administration costs decreased by (£0.132m).

Variance Explanations

- Employee Costs**
The underspend relates to vacancies in Corporate Communications and District Court, Licensing and Registration for which recruitment is ongoing.
- Supplies and Services**
The overspend relates to outsourced work within Corporate Communications, this is offset by an over recovery in income (see 4 below). There is also one-off purchase of software in Administration Services.
- Administration Costs**
The overspend relates mainly to higher than expected legal costs within District Court, Licensing and Registration.
- Income**
The over-recovery relates to additional printroom income which offsets by additional expenditure on supplies (see 2 above).