



Finance and Information Technology Resources Committee

Date of Meeting: Tuesday 19 May 2009

Agenda Meeting

Date: 11 May 2009
Time: 9:00am
Venue: Executive Director (Finance and Information Technology Resources),
Floor 4, Almada Street, Hamilton

Distribution:

Robert McIlwain, Archibald Strang, Douglas Wilson



Council Offices, Almada Street
Hamilton, ML3 0AA

Dear Councillor

Finance and Information Technology Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 19 May 2009

Time: 2:00pm

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Archibald Strang
Chief Executive

Members

David Baillie, Walter Brogan, Graeme Campbell, Gordon Clark, Pam Clearie, Russell Clearie, Peter Craig, Lynn Filshie, Jim Handibode, Graeme Horne, Bobby Lawson, Eileen Logan, Anne Maggs, James Malloy, Archie Manson, Edward McAvoy, Michael McCann, Lesley McDonald, Jean McKeown, Mary McNeill, Danny Meikle, Henry Mitchell, Graham Simpson, George Sutherland

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of the Finance and Information Technology Resources Committee held on 3 March 2009 submitted for approval as a correct record. Page(s) 1 to 8

Monitoring Item(s)

3 Revenue Budget Monitoring 2008/2009 - Finance and Information Technology Resources

Report dated 30 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 9 to 14

4 Capital Budget Monitoring 2008/2009 - Finance and Information Technology Resources

Report dated 30 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 15 to 18

5 Finance and Information Technology Resources - Workforce Monitoring - February and March 2009

Joint report dated 26 April 2009 by Executive Directors (Corporate Resources) and (Finance and Information Technology Resources). (Copy attached) Page(s) 19 to 24

Item(s) for Decision

6 National Entitlement Card (NEC) Administration

Joint report dated 20 April 2009 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Page(s) 25 to 28

7 Revenue Collection as at 31 March 2009 and Approval for Write Off

Joint report dated 21 April 2009 by the Executive Directors (Finance and Information Technology Resources) and (Housing and Technical Resources). (Copy attached) Page(s) 29 to 34

8 Review of Investment Risk Management Framework

Report dated 17 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 35 to 56

9 Data Services - Hosted and Shared Services Strategy

Report dated 20 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 57 to 62

10 Internal Audit Annual Assurance Report 2008/2009

Report dated 24 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 63 to 78

Item(s) for Noting

11 Supply of Mobile Communications Services

Report dated 18 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 79 to 83

12 Best Value Service Review – Information Technology Help Desk Service

Report dated 1 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 85 to End

Urgent Business

13 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Pauline MacRae on 01698 454108

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