

Report

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Report to:	Community Services Committee
Date of Meeting:	12 November 2013
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Community Services - Notification of Contracts Awarded – 1 April to 30 September 2013
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide notification to Committee of all contracts awarded by Community and Enterprise Resources (Community Services) from 1 April to 30 September 2013.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded, attached at Appendix 1 to the report, be noted.

3. Background

3.1. It is a requirement of Clauses 22.8 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 22.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards

4.1. A full list of contracts awarded during this period on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main user Services and Procurement.

6. Financial Implications

6.1. There are no financial implications associated with this report which is for information purposes only. Appropriate budgetary provision is available for each of the contracts awarded.

7. Other Implications

- 7.1. There is a risk that failure to report awards may lead to contracts being awarded that do not represent best value, breach statutory procurement obligations and Standing Orders or do not follow internal processes which mitigate the risk.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 8.2 There is also no requirement to undertake any consultation in terms of the information contained in this report.

Colin McDowall

Executive Director (Community and Enterprise Resources)

14 October 2013

Link(s) to Council Objectives/Values

- Value: Accountable, Effective and Efficient

Previous References

- Report to Community Services Committee dated 4 June 2013

List of Background Papers

- Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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**Community and Enterprise Resources
Community Services**

Contracts Awarded over £50,000 in value

Period: 1 April 2013 to 30 September 2013

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract
Framework Agreement for the Supply & Delivery of Grounds Maintenance Machinery	Alex MacDougal Mowers Limited Bryson Tractors Limited Fairways (GM) Ltd Fraser C Robb Garden Machinery & Small Engine Services Henry Sheach Lawnmower Services Limited Hamilton Brothers Engineering Ltd Nairn Brown (Glasgow) Limited Redwood Global LLP Spaldings (UK) Ltd Double A Trading Co Ltd Thistle Groundcare Equipment LLP	£1,500,000	11/04/13	11/04/13 – 31/03/15(16)
Framework for the Conveyance of children with assisted support needs	82 Contractors	£15,200,000	Various 14/08/13 – 30/09/13	1/05/13 – 30/06/15(16)(17)
Recovery of Vehicles	Kerr & Smith (Glasgow) Ltd	£50,400	1/10/13	1/10/13 – 30/09/16(17)