

# COMMUNITY AND ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 19 March 2019

## Chair:

Councillor John Anderson

## Councillors Present:

Councillor Maureen Chalmers, Councillor Gerry Convery, Councillor Peter Craig, Councillor Isobel Dorman (Depute), Councillor Joe Fagan, Councillor George Greenshields, Councillor Martin Lennon, Councillor Hugh Macdonald, Councillor Monique McAdams, Councillor Kenny McCreary, Councillor Mark McGeever, Councillor Davie McLachlan, Councillor Richard Nelson, Councillor Mo Razzaq, Councillor Graham Scott, Councillor Collette Stevenson, Councillor David Watson

## Councillors' Apologies:

Councillor Margaret Cooper, Councillor Graeme Horne, Councillor Ann Le Blond, Councillor Ian McAllan, Councillor Lynne Nailon, Councillor John Ross (ex officio), Councillor Margaret B Walker, Councillor Josh Wilson

## Attending:

### Community and Enterprise Resources

M McGlynn, Executive Director; S Clelland, Head of Fleet and Environmental Services; P Elliott, Head of Planning and Economic Development; G Mackay, Head of Roads and Transportation Services; A McKinnon, Head of Facilities, Waste and Ground Services

### Finance and Corporate Resources

N Docherty, Administration Assistant; L Harvey, Finance Manager; H Lawson, Legal Services Manager; J McDonald, Administration Adviser; M Milne, Human Resources Business Partner; L O'Hagan, Finance Manager (Strategy)

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## 1 Declaration of Interests

The following interest was declared:-

<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
Anderson	Scottish Government Vacant and Derelict Land Fund Programme 2019/2020	Director of Clyde Gateway Urban Regeneration Company

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## 2 Minutes of Previous Meeting

The minutes of the meeting of the Community and Enterprise Resources Committee held on 22 January 2019 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## 3 Community and Enterprise Resources - Revenue Budget Monitoring 2018/2019

A joint report dated 13 February 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 1 February 2019 against budgeted expenditure for 2018/2019 for Community and Enterprise Resources.

Details were provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

**The Committee decided:**

- (1) that the underspend on the Community and Enterprise Resources' revenue budget of £1.026 million and the forecast to 31 March 2019 of an underspend be noted; and
- (2) that the budget virements, as detailed in Appendices B to F of the report, be approved.

*[Reference: Minutes of 22 January 2019 (Paragraph 3)]*

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#### **4 Community and Enterprise Resources - Capital Budget Monitoring 2018/2019**

A joint report dated 11 March 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2018/2019 and summarising the expenditure position at 1 February 2019.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 22 January 2019 (Paragraph 4)]*

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#### **5 Community and Enterprise Resources - Workforce Monitoring – November 2018 to January 2019**

A joint report dated 12 February 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period November 2018 to January 2019:-

- ♦ attendance statistics
- ♦ occupational health statistics
- ♦ accident/incident statistics
- ♦ disciplinary hearings, grievances and Dignity at Work cases
- ♦ analysis of leavers
- ♦ Staffing Watch as at 8 December 2018

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 22 January 2019 (Paragraph 5)]*

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#### **6 Scottish Government Vacant and Derelict Land Fund Programme 2019/2020**

A report dated 19 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ the progress made during 2018/2019 in implementing the agreed strategy to address the issues of contaminated and derelict land in South Lanarkshire
- ♦ the proposed Vacant and Derelict Land Delivery Plan for 2019/2020

A Local Delivery Plan had been established in May 2018 to deliver key objectives of the Vacant and Derelict Land Fund which were to:-

- ♦ tackle long-term vacant and derelict land
- ♦ stimulate economic growth and wealth creation
- ♦ develop a diverse sustainable environment with a focus on temporary and permanent greening
- ♦ support communities to flourish and tackle inequalities

Details were provided on the programme of works undertaken in 2018/2019.

The Vacant and Derelict Land Fund Delivery Plan for 2019/2020 had received grant funding of £1,120,000 from the Scottish Government and details of the Delivery Plan for 2019/2020 were provided in the report.

**The Committee decided:**

- (1) that the progress achieved during 2018/2019 in delivering the agreed Vacant and Derelict Land Fund Programme be noted; and
- (2) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2019/2020, as detailed in the report, be approved.

*[Reference: Minutes of 22 May 2018 (Paragraph 7)]*

*Councillor Anderson, having declared an interest in the above item, withdrew from the meeting during its consideration. Councillor Dorman took the Chair for this item only*

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## **7 Strathaven Conservation Area Regeneration Scheme (CARS) – Grant Application**

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A report dated 19 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on a revised application to the Strathaven Conservation Area Regeneration Scheme (CARS).

It was proposed that a revised grant of up to £113,103 towards eligible costs associated with the external fabric improvements, including shop front works, at 15 Green Street, Strathaven be awarded to Fong Tang (trading as Hoo Wah Cantonese and Peking Cuisine Carry Out), subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

**The Committee decided:**

that Fong Tang (trading as Hoo Wah Cantonese and Peking Cuisine Carry Out), be awarded a revised grant of up to £113,103 towards eligible costs associated with the external fabric improvements, including shop front works, at 15 Green Street, Strathaven, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

*[Reference: Minutes of 6 March 2018 (Paragraph 13)]*

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## **8 Community Benefit Funds – Renewable Energy Fund – Grant Applications**

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A report dated 20 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on 3 applications to the various Community Benefit Funds. The Community Benefit Funds had been established to provide funding to suitable projects providing community benefit in eligible areas.

It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £29,457 towards eligible costs associated with a new build garage to improve and expand the community based services to The Rural Development Trust from the Galawhistle Renewable Energy Fund
- ◆ £88,108 towards eligible costs associated with the management and maintenance of the network routes throughout the windfarm area to East Renfrewshire Council from the Whitelee Renewable Energy Fund
- ◆ £70,000 towards eligible costs associated with the refurbishment project of Auchengray Church Centre to the Auchengray Church Centre Trust from Muirhallstallashaw Renewable Energy Fund

**The Committee decided:**

that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £29,457 towards eligible costs associated with a new build garage to improve and expand the community based services to The Rural Development Trust from the Galawhistle Renewable Energy Fund
- ◆ £88,108 towards eligible costs associated with the management and maintenance of the network routes throughout the windfarm area to East Renfrewshire Council from the Whitelee Renewable Energy Fund
- ◆ £70,000 towards eligible costs associated with the refurbishment project of Auchengray Church Centre to the Auchengray Church Centre Trust from Muirhallstallashaw Renewable Energy Fund

*[Reference: Minutes of 21 August 2018 (Paragraph 7)]*

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## **9 Proposal for Food Growing Strategy 2020 to 2025**

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A report dated 25 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the development of a Food Growing Strategy for the period 2020 to 2025.

Part 9 of the Community Empowerment (Scotland) Act 2015 placed new duties and responsibilities on local authorities in relation to the provision of allotments and food growing opportunities. In addition, the Act required local authorities to prepare local food growing strategies to support the provision of allotments and food growing opportunities.

It was proposed that a Food Growing Strategy for 2020 to 2025 be developed which would include a vision for the development of allotments and alternative food growing opportunities throughout South Lanarkshire.

**The Committee decided:** that the proposed plan for the development of a Food Growing Strategy for 2020 to 2025, as detailed in the report, be approved.

*[Reference: Minutes of 22 January 2019 (Paragraph 8)]*

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## **10 Licensing of Mobile Home Sites with Permanent Residents**

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A report dated 22 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on changes to the licensing requirements for mobile home sites with permanent residents.

Part 5 of the Housing (Scotland) Act 2014 amended the Caravan Sites and Control of Development Act 1960 and introduced a new licensing system in relation to Mobile Home Sites with permanent residents. Details of the new licensing system were provided in Appendix 1 to the report.

The new legislation would apply to the 5 licensed residential/holiday sites within the South Lanarkshire area, as detailed in Appendix 2 of the report. It was proposed that the scheme of charges for the licensing of mobile home sites with permanent residents be as follows:-

- ♦ £793.75 for a new site licence
- ♦ £531.25 for a renewal licence

**The Committee decided:** that the scheme of charges for the licensing of mobile home sites with permanent residents, as detailed above, be approved.

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## **11 Purchase of Permanently Mounted Gritters (PMGs) and New Hire Arrangements**

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A report dated 20 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the purchase of 9 permanently mounted gritters (PMGs) following the Council's contracted gritter hire company being placed into administration.

In view of the requirement to progress this matter as soon as possible and, in terms of Section 9 of the Council's Standing Orders on Contracts, the Executive Director (Community and Enterprise Resources), in consultation with the Heads of Administration and Legal Services and Roads and Transportation Services, had approved the:-

- ♦ purchase of 9 PMGs, at a cost of £346,500, which would be met from within existing resources
- ♦ negotiated contract with Go Plant Limited for the hire of 4 PMGs at the same rate as the original contract

**The Committee decided:** that the report be noted.

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## **12 Proposed Closure of Her Majesty's Revenue and Customs Office in East Kilbride – Economic Impact Assessment**

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A report dated 19 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the economic impact assessment which had been undertaken following the announcement by Her Majesty's Revenue and Customs (HMRC) of its plans to close its office in East Kilbride and relocate services to Glasgow.

Details of the implications of the closure on East Kilbride and surrounding areas were provided in the report. In addition, the results of the economic and workforce impact assessment survey which had been undertaken were detailed in the appendix to the report.

Following discussion in relation to the results of the economic and workforce impact assessment survey, it was proposed that the Executive Director (Community and Enterprise Resources) be authorised to write to HMRC and the appropriate Government Minister:-

- ♦ expressing this Council's concerns in relation to the implications the closure of the HMRC office in East Kilbride would have on the town of East Kilbride and the wider South Lanarkshire area
- ♦ sharing the results of the economic and workforce impact assessment
- ♦ seeking clarification on the future use of the land and building

**The Committee decided:**

- (1) that the report be noted; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to write to HMRC and the appropriate Government Minister in relation to the issues detailed above.

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### **13 Urgent Business**

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There were no items of urgent business.