

## ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 4 June 2013

### Chair:

Councillor Chris Thompson

### Councillors Present:

John Anderson, Ralph Barker, Walter Brogan, Robert Brown, John Cairney, Peter Craig, Christine Deanie, Isobel Dorman, George Greenshields, Lynsey Hamilton (*substitute for Councillor D McKenna*), Graeme Horne, Monica Lennon (*substitute for Councillor Killen*), Eileen Logan, Joe Lowe, Lesley McDonald, Davie McLachlan, John McNamee, John Menzies, Alice Marie Mitchell, Graham Simpson (Depute), Richard Tullett, Jim Wardhaugh

### Councillors' Apologies:

Lynn Adams, Angela Crawley, Gerard Killen, Edward McAvoy (ex-officio), Denis McKenna

### Attending:

#### Community and Enterprise Resources

C McDowall, Executive Director; S Carey, Regeneration and Inclusion Manager; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; A McKinnon, Head of Support Services

#### Finance and Corporate Resources

G Booth, Accountant; N Docherty, Administration Assistant; J McDonald, Administration Adviser

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## 1 Declaration of Interests

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The following interests were declared:-

<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
C Thompson	♦ Scottish Government Vacant and Derelict Land Fund Programme 2012 to 2014	♦ Director of Clyde Gateway Urban Regeneration Company
	♦ Clyde Gateway Urban Regeneration Company (URC) – Operating Plan 2013 to 2016	♦ Director of Clyde Gateway Urban Regeneration Company

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## 2 Minutes of Previous Meeting

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The minutes of the meeting of the Enterprise Services Committee held on 19 March 2013 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## 3 Enterprise Services - Workforce Monitoring - February and March 2013

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A joint report dated 8 May 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Enterprise Services for the period February and March 2013:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 9 March 2013

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 19 March 2013 (Paragraph 6)]*

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#### **4 Community and Enterprise Resources' Resource Plan 2013/2014**

A report dated 13 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plan for 2013/2014. Details were provided on:-

- ◆ Resource achievements and performance during 2012/2013
- ◆ Resource objectives and actions for 2013/2014
- ◆ capital and revenue resources for 2013/2014
- ◆ the organisational structure of the Resource

The Resource Plan had been considered and endorsed by the Community Services Committee at its meeting earlier in the day.

In line with the Council's revised performance management arrangements, a mid year progress report on actions identified in the 2013/2014 Resource Plan would be submitted to future meetings of this Committee and the Community Services Committee.

**The Committee recommended to the Executive Committee:** that the Community and Enterprise Resources' Resource Plan for 2013/2014 be approved.

*[Reference: Minutes of Community Services Committee of 4 June 2013 (Paragraph 4)]*

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#### **5 Regeneration and Inclusion - Staffing Arrangements**

A joint report dated 20 May 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the:-

- ◆ transfer of staff from Finance and Corporate Resources to Community and Enterprise Resources
- ◆ extension of the temporary contracts of employment to March 2014

Scottish Government funding had been secured in 2009 for the Activity Agreements' Project and the recruitment of 3 Activity Agreement Assistants on a temporary basis for an initial 2 year period. The Scottish Government had provided a further annual grant award and it was proposed that the:-

- ◆ 3 posts of Activity Agreement Assistants on Grade 2, Level 1 to 4, SCP 32-57 (18,012 to £26,187) be transferred from Personnel Services (Finance and Corporate Resources) to the Regeneration and Inclusion Team (Community and Enterprise Resources)
- ◆ existing temporary contracts of employment of the Activity Agreement Assistants be extended until the end of March 2014

The costs associated with the proposals would be met from funding provided by the Scottish Government.

**The Committee decided:** that the transfer of staff from Finance and Corporate Resources to Community and Enterprise Resources, as detailed in the report, be approved.

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## **6 Blacklaw Renewable Energy Fund – Grant Applications**

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A report dated 3 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on 4 applications to the Blacklaw Renewable Energy Fund.

The Blacklaw Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant of up to a maximum of:-

- ♦ £15,322 (plus an administration fee of £1,000), towards eligible costs associated with the phase 3 improvements works at the Legion Social Club premises be awarded to Forth Royal British Legion
- ♦ £20,041 (plus an administration fee of £1,500), towards eligible costs associated with the 'Eco Site' project be awarded to Forth and District Initiative
- ♦ £11,027 (plus an administration fee of £1,500), towards eligible costs associated with the establishment and operation of a Work Club be awarded to Forth Community Resource Steering Group
- ♦ £30,000 (plus an administration fee of £2,000), towards eligible costs associated with the conversion of derelict buildings at Castlebank Park into an environmental and horticultural training hub be awarded to Lanark Community Development Trust

**The Committee decided:**

- (1) that Forth Royal British Legion be awarded a grant of up to a maximum of £15,322 (plus an administration fee of £1,000), towards eligible costs associated with the phase 3 improvements works at the Legion Social Club Premises;
- (2) that Forth and District Initiative be awarded a grant of up to a maximum of £20,041 (plus an administration fee of £1,500), towards eligible costs associated with their 'Eco Site' project;
- (3) that Forth Community Resource Steering Group be awarded a grant of up to a maximum of £11,027 (plus an administration fee of £1,500), towards eligible costs associated with the establishment and operation of a Work Club; and
- (4) that Lanark Community Development Trust be awarded a grant of up to a maximum of £30,000 (plus an administration fee of £2,000), towards eligible costs associated with the conversion of derelict buildings at Castlebank Park, Lanark into an environmental and horticultural training hub.

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## **7 Clyde Wind Farm Community and Development Fund - Grant Applications**

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A report dated 2 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on 3 applications to the Clyde Wind Farm Community and Development Fund.

The Clyde Wind Farm Community and Development Fund had been established in 2010 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects and appropriate consent had been secured, a grant of up to a maximum of:-

- ◆ £620,000 towards eligible costs associated with the construction of a new museum building and associated fit out be awarded to Biggar Museum Trust
- ◆ £32,402 towards eligible costs associated with the delivery of new play park equipment be awarded to Rigsid Playpark Group
- ◆ £45,185 towards eligible costs associated with the delivery of new play park equipment be awarded to Douglas Playpark Group

**The Committee decided:**

- (1) that Biggar Museum Trust be awarded a grant of up to a maximum of £620,000 towards eligible costs associated with the construction of a new museum building and associated fit out, subject to the group providing written confirmation that all other additional funding for the project had been secured;
- (2) that Rigsid Playpark Group be awarded a grant of up to a maximum of £32,402 towards eligible costs associated with the delivery of new play park equipment, subject to the group providing written confirmation that all other additional funding for the project had been secured; and
- (3) that Douglas Playpark Group be awarded a grant of up to a maximum of £45,185 towards eligible costs associated with the delivery of new play park equipment, subject to the group providing written confirmation that all other additional funding for the project had been secured.

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## **8 Pates Hill Renewable Energy Fund - Braehead Paths Project**

A report dated 3 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Pates Hill Renewable Energy Fund which had been established in 2011 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of £9,987 (plus an administration fee of £1,000), towards the costs associated with the Braehead Paths Project be awarded to Braehead Project Group.

**The Committee decided:** that Braehead Project Group be awarded a grant of £9,987 (plus an administration fee of £1,000), towards the costs associated with the Braehead Paths Project.

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## **9 Whitelees Renewable Energy Fund - Grant Applications**

A report dated 3 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on 2 applications to the Whitelees Renewable Energy Fund.

The Whitelees Renewable Energy Fund had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant of up to a maximum of:-

- ◆ £28,508 (plus an administration fee of £2,000), towards eligible costs associated with the refurbishment and new build works be awarded to St Mary's Episcopal Church, Hamilton
- ◆ £8,842 (plus an administration fee of £500), towards eligible costs associated with external access improvements be awarded to Trinity Parish Church, Hamilton

**The Committee decided:**

- (1) that St Mary's Episcopal Church, Hamilton be awarded a grant of up to a maximum of £28,508 (plus an administration fee of £2,000), towards eligible costs associated with the refurbishment and new build works; and
- (2) that Trinity Parish Church, Hamilton be awarded a grant of up to a maximum of £8,842 (plus an administration fee of £500), towards eligible costs associated with external access improvements.

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## **10 Langlands West, East Kilbride - Update**

A report dated 8 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the development proposals for the Langlands West site in East Kilbride.

The Council owned site at Langlands West, East Kilbride was situated within a designated Strategic Employment location. A Development Masterplan for the site had been prepared which involved major site preparation works for which the Council had been awarded European Regional Development Funding (ERDF) of £1.8 million. If the proposed development project was not delivered in accordance with the description there was provision for a clawback of up to a maximum of £1.8 million.

The Development Plan was not going to proceed, however East Kilbride Community Trust had approached the Council with a development proposal for part of the Langlands West site which included a:-

- sports and event arena incorporating 2 full sized 3G training pitches and a 6,000 capacity stadium with international standard grass pitch plus stadia facilities
- new bespoke 15,000 square feet industrial facility

In order to progress this matter, it was proposed that the Scottish Government's Structural Funds Team be approached to establish the nature and scale of any clawback.

**The Committee decided:**

- (1) that the proposal by East Kilbride Community Trust covering part of the Council owned site at Langlands West, East Kilbride as well as the potential implications for the European Regional Development Fund (ERDF) support received by the Council for its preparation, be noted; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to enter into discussions with the Scottish Government's Structural Funds Team and the European Commission to establish the nature and scale of any clawback of the £1.8 million ERDF grant for Langlands West, East Kilbride.

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## **11 Replacement of A70 Prettsmill Bridge - Promotion of Compulsory Purchase Order of Land Required**

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A report dated 20 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the promotion of a Compulsory Purchase Order, under the Roads (Scotland) Act, Section 104, for the land required to enable the replacement of Prettsmill Bridge and associated A70 carriageway realignment.

It was proposed to replace the existing substandard Prettsmill Bridge with a new structure designed and constructed in accordance with current standards. In order to deliver this project, the Council was seeking to secure the voluntary acquisition of the land required for the scheme. However, should voluntary acquisition be unsuccessful then it would be necessary to promote a Compulsory Purchase Order (CPO). The area of land required was identified on a plan attached to the report.

The total costs associated with the proposals had been estimated at £1.9 million and would be met from a variety of sources including a contribution from the Council's capital programme.

**The Committee decided:** that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services and Head of Property Services, be authorised to proceed with the promotion of a Compulsory Purchase Order of the land necessary to construct the replacement Prettsmill Bridge and associated carriageway realignment.

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## **12 Scottish Government Vacant and Derelict Land Fund Programme 2012 to 2014**

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A report dated 2 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ progress made during 2012/2013 in implementing the agreed strategy to address the issue of contaminated and derelict land in South Lanarkshire
- ♦ the proposed Vacant and Derelict Land Delivery Plan for 2013/2014
- ♦ permission given by the Scottish Government to 'recycle' receipts received from the sale of land that had previously benefited from Vacant and Derelict Land Fund (VDLF) financial support
- ♦ approval to invest the sum of £300,000 at the former 'Cathkin Clean' commercial laundry site at 72 Cathcart Road, Rutherglen

A South Lanarkshire Local Vacant and Derelict Land Delivery Plan had been developed to make use of an allocation of £2.434 million from the Scottish Government's Vacant and Derelict Land Fund covering the 3 year period 2012 to 2014.

The Local Delivery Plan was required to deliver the following key objectives of the Vacant and Derelict Land Fund:-

- ♦ tackle long term vacant and derelict land
- ♦ stimulate growth and wealth creation
- ♦ promote environmental justice and improved quality of life

The Scottish Government had allocated funding to a 2 year Vacant and Derelict Land Fund Programme to be shared amongst 5 local authority areas. South Lanarkshire Council's share was £2,433,845 with the condition that the entire funding available was allocated to projects within the Clyde Gateway Urban Regeneration Company area.

To comply with the conditions of the funding, it was proposed that the South Lanarkshire Delivery Plan for 2013/2014 include the following projects:-

**Programme 2013/2014**

National Business District, Shawfield, Rutherglen  
Downiebrae Road and Cuningar Loop, Rutherglen

**Total**

**Budget**

£1,165,259

£ 218,923

**£1,384,182**

The proposed expenditure of £1.384 million for the Vacant and Derelict Land Fund Programme would be funded from the Scottish Government Vacant and Derelict Land Fund 2012 to 2014 programme allocation.

In addition, the Scottish Government had granted the Council permission to 'recycle' receipts received from the sale of land that had previously benefited from VDLF financial support. It was proposed that up to £0.300 million of VDLF recycled receipts be invested at the former 'Cathkin Clean' commercial laundry site, 72 Cathcart Road, Rutherglen.

**The Committee decided:**

- (1) that the progress achieved during 2012/2013 in delivering the agreed Vacant and Derelict Land Fund Programme be noted;
- (2) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2013/2014. as detailed in the report, be approved; and
- (3) that the sum of £0.300 million be invested at the former 'Cathkin Clean' commercial laundry site, 72 Cathcart Road, Rutherglen.

*[Reference: Minutes of 21 August 2012 (Paragraph 10)]*

*Councillor C Thompson, having declared an interest, withdrew from the meeting during the consideration of this and the following item. Councillor Simpson took the Chair for this item and the following item.*

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### **13 Clyde Gateway Urban Regeneration Company (URC) - Operating Plan 2013 to 2016**

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A report dated 20 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the Clyde Gateway Urban Regeneration Company (URC) Operating Plan for the 3 year period 2013/2014 to 2015/2016.

The Clyde Gateway Urban Regeneration Company was established in 2008 with a 20 year timeframe to achieve the following key objectives:-

- ◆ create 21,000 new jobs (gross) in the Gateway area
- ◆ increase income at the regional level by £380 million
- ◆ increase the population within the URC area by 20,000
- ◆ provide 10,000 new homes in the area
- ◆ provide 100,000 square meters of employment space
- ◆ remediate 350 hectares of derelict and contaminated land in the URC area

Details were provided on the projects which had been identified to be progressed in the 2013/2014 and 2015/2016 operating plan. The Operating Plan had been separated into a funded Programme and a full Programme and details of both Programmes including costings were provided in 2 appendices to the report.

**The Committee decided:** that the report be noted.

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#### **14 Early Years Collaborative - Update**

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A report dated 15 May 2013 by the Executive Director (Education Resources) was submitted on the Early Years' Collaborative (EYC).

The EYC had been launched by the Scottish Government in October 2012 and built on existing work relating to Early Years together with an agenda on how to effect change. Central to the Collaborative was Improvement Science, an evidence based approach to facilitating change. The focus was on learning from improvement in a systematic process of Plan, Do, Study, Act (PDSA).

The EYC would operate under the "Getting it Right For Every Child in South Lanarkshire" Strategy. Its approach would be linked to the Single Outcome Agreement (SOA) and would be accompanied by a detailed outcomes' framework spread across 3 age related work streams which covered:-

- ◆ conception to 1 year
- ◆ 1 year to 30 months
- ◆ 30 months to starting primary school

The framework had a clear set of outcomes and indicators which would be used to measure success and those were detailed in an appendix to the report. The 3 "stretch aims", which had been agreed nationally as the focus for the Collaborative, were also detailed.

The Collaborative involved a number of learning sessions to support partnerships across Scotland. The first of those was held on 24 and 25 January 2013 and involved a range of Community Planning partners. At the session, partners were provided with an introduction to Improvement Science, its methodologies and some examples of the difference it had made to outcomes, particularly for patients of the NHS where it had been implemented in some sectors.

An Early Years' Champion had been appointed and the Education Resources Committee, at its meeting on 7 May 2013, had agreed that a post of Programme Manager be established on a temporary basis from April 2013 to March 2016.

The Getting it Right for Every Child in South Lanarkshire Steering Group would be responsible for progressing the Collaborative and an officer group, comprising both Children's Services and Finance officers, would consider the Early Years' Change Fund and the way in which the total resources for early years' service provision would be invested.

**The Committee decided:**

- (1) that the progress in initiating the Early Years' Collaborative be noted; and
- (2) that the proposed actions to support the Early Years' Collaborative, as outlined in the report, be supported.

*[Reference: Minutes of Executive Committee of 13 February 2013 (Paragraph 13) and Education Resources Committee of 7 May 2013 (Paragraph 6)]*

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**15 Enterprise Services - Notification of Contracts Awarded - 1 October 2012 to 31 March 2013**

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A report dated 9 May 2013 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Enterprise Resources in the period 1 October 2012 to 31 March 2013.

In terms of Standing Order No. 22.8 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Services were provided in the appendix to the report.

**The Committee decided:**                      that the report be noted.

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**16 Urgent Business**

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There were no items of urgent business.