

# Report

Report to:	<b>Risk and Audit Scrutiny Forum</b>
Date of Meeting:	<b>1 November 2017</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Forward Programme for Future Meetings</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Forum to June 2018
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

## 2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the meetings of the Risk and Audit Scrutiny Forum to June 2018, attached as an appendix to the report, be noted.

## 3. Background

3.1 As part of a range of improvement measures introduced as a result of Audit Scotland's report on the Audit of Best Value and Community Planning (2009), an Action Plan for the Risk and Audit Scrutiny Forum was prepared. One of the actions contained in the Plan was to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the Forum to June 2018 is attached, for members' information, as an appendix to the report.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

## 7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

16 October 2017

**Link(s) to Council Values/Objectives**

Value – Accountable, Effective and Efficient

**Previous References**

Executive Committee 8 July 2009

**List of Background Papers**

Audit Scotland Audit of Best Value and Community Planning

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Pauline MacRae, Administration Officer

Ext: 4108 (Tel: 01698 454108)

E-mail: pauline.macrae@southlanarkshire.gov.uk

## APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO JUNE 2018

Meeting Date	Item	Responsibility
24 January 2018	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Good Governance Action Plan	Head of Administration and Legal Services
	3. Review of the Council's Top Risks	Head of Finance (Transactions)
	4. Actuarial Review of the Insurance Fund	Head of Finance (Transactions)
	5. Performance and Review Scrutiny Forum Annual Update	Head of Communications and Strategy
	6. Corporate Governance – Review of the Adequacy of Internal Audit	External Auditor
	7. Public Service Internal Audit Standards (PSIAS) External Quality Assessment of Internal Audit	Audit and Compliance Manager
21 March 2018	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Fraud Statistics Six Monthly Update	Audit and Compliance Manager
	3. Annual Audit Plan	External Auditor
	4. Internal Audit Plan 2018/2019	Audit and Compliance Manager
13 June 2018	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Annual Governance Statement for 2017/2018 and Quarter 4 Year End Report	Head of Administration and Legal Services
	3. Interim Management Letter for Year Ended 31 March 2018	External Auditor

N.B:-. Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.