

COMMUNITY RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 2 September 2008

Chair:

Councillor Gerry Convery

Councillors Present:

John Anderson, Eileen Baxendale, Walter Brogan, Archie Buchanan, Andy Carmichael, Gordon Clark, Russell Clearie, Peter Craig, Hugh Dunsmuir, Allan Falconer, Joe Lowe, Anne Maggs, Brian McCaig, Michael McCann, Clare McColl, Alex McInnes, David Shearer, Graham Simpson, Hamish Stewart (Depute), David Watson

Councillors' Apologies:

Lynn Filshie, Beith Forrest, Edward McAvoy

Attending:**Community Resources**

R Howe, Head of Environmental Services; S Kelly, Head of Facilities and Cultural Services; A McKinnon, Head of Support Services

Corporate Resources

M Anderson, Public Relations Officer; N Docherty, Administration Assistant; A Knudsen, Administration Adviser; T Slater, Administration Officer

Finance and Information Technology Resources

L O'Hagan, Finance Manager (Accounting and Budgeting)

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Community Resources Committee held on 3 June 2008 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Revenue Budget Monitoring 2008/2009 - Community Resources

A joint report dated 25 July 2008 by the Executive Directors (Finance and Information Technology Resources) and (Community Resources) was submitted comparing actual expenditure at 11 July 2008 against budgeted expenditure for 2008/2009 for the various Services within Community Resources

The Committee decided: that the report be noted.

[Reference: Minutes of 8 April 2008 (Paragraph 4) and Minutes of Education Resources Committee 1 July 2008 (Paragraph 4)]

4 Capital Budget Monitoring 2008/2009 - Community Resources

A joint report dated 25 July 2008 by the Executive Directors (Finance and Information Technology Resources) and (Community Resources) was submitted advising on Community Resources' capital programme for 2008/2009 and summarising the position as at 11 July 2008.

The Committee decided: that the report be noted.

[Reference: Minutes of 8 April 2008 (Paragraph 5)]

5 Community Resources - Workforce Monitoring - May to July 2008

A joint report dated 6 August 2008 by the Executive Directors (Corporate Resources) and (Community Resources) was submitted on the following employee information for Community Resources for the period May to July 2008:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearing, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 14 June 2008

The Committee decided: that the report be noted.

[Reference: Minutes of 3 June 2008 (Paragraph 3)]

6 Institute of Cemetery and Crematorium Management (ICCM) Best Value Charter Assessment Scheme

A report dated 4 August 2008 by the Executive Director (Community Resources) was submitted on the standing of South Lanarkshire Council's Bereavement Services in the Institute of Cemetery and Crematorium Management (ICCM) Best Value Charter Assessment Scheme.

In terms of those organisations participating in the ICCM Assessment Scheme, the Council's Bereavement Services had been scored in first place in both the Scottish and the United Kingdom rankings.

Areas for potential improvement or investment had been identified and an improvement plan had been developed to ensure that the Service continued to maintain its high standards.

The Committee decided: that the performance of the Council in the ICCM Best Value Charter Assessment Scheme of Bereavement Services be noted.

[Reference: Minutes of 22 January 2008 (Paragraph 9)]

7 Contract Awards Notification – 13 May to 8 August 2008

A report dated 8 August 2008 by the Executive Director (Community Resources) was submitted on contracts awarded by Community Resources during the period 13 May to 8 August 2008.

In terms of Standing Order No 19.6 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community Resources were provided in the appendix to the report.

The Committee decided: that the report be noted.

8 Urgent Business

There were no items of urgent business.