

# Report

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| Report to:       | <b>Enterprise Services Committee</b>  |
| Date of Meeting: | <b>21 August 2012</b>   |
| Report by:       | <b>Executive Director (Finance and Corporate Resources)<br/>Executive Director (Community and Enterprise Resources)</b> |

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|----------|---|
| Subject: | <b>Community and Enterprise Resources - Revenue<br/>Budget Monitoring 2012/2013</b> |
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 8 June 2012 for Community and Enterprise Resources
- ◆ provide a forecast for the year to 31 March 2013.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the overspend on Community and Enterprise Resources' revenue budget of £0.027m (0.14%), as detailed in Appendix A of the report, and the forecast to 31 March 2013 of break even be noted.
- (2) that the proposed budget virements in respect of the Enterprise Services as detailed in Appendices F to I of the report, be approved; and
- (3) that the proposed budget virements in relation to Support Services, as detailed in Appendix J of the report, referred by the Community Services Committee on 21 August 2012, be approved.

## 3. Background

- 3.1. This is the second revenue budget monitoring report presented to the Community Services Committee and Enterprise Services Committee for the financial year 2012/2013.
- 3.2. The report details the financial position for Community and Enterprise Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to J.
- 3.3. The Services relating to Enterprise Services are detailed in Appendices F to I of this report, including the details of any proposed virements that require approval.
- 3.4. Support Services as detailed in Appendix J of the report cannot be readily split between Community and Enterprise Services and thus any proposed virements have been endorsed by the Community Services Committee and referred to this Committee for approval.

#### **4. Employee Implications**

- 4.1. None

#### **5. Financial Implications**

- 5.1. As at 8 June 2012, the variance from phased budget is an overspend of £0.027m (0.14%). The forecast for the revenue budget to 31 March 2013 is a break even position.
- 5.2. Virements are also proposed to realign budgets across the services and with other Resources. These movements have been detailed in the appendices to this report.

#### **6. Other Implications**

- 6.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.
- 6.2. There are no implications for sustainability in terms of the information contained in this report.

#### **7. Equality Impact Assessment and Consultation Arrangements**

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

**Colin McDowall**

**Executive Director (Community and Enterprise Resources)**

20 July 2012

#### **Link(s) to Council Values/Improvement Themes/Objectives**

- ◆ Accountable, Effective and Efficient

#### **Previous References**

- ◆ Community Services Committee, 19 June 2012
- ◆ Enterprise Services Committee, 19 June 2012
- ◆ Community Services Committee, 21 August 2012

#### **List of Background Papers**

- ◆ Financial ledger and budget monitoring results to 8 June 2012.

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Community and Enterprise Summary

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>08/06/12 | Actual<br>08/06/12 | Variance<br>08/06/12 |                    | %<br>Variance<br>08/06/12 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|--------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                    |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                    |                           |      |
| Employee Costs                 | 39,340           | 39,340               | 0                              | 5,493                            | 5,358              | 135                  | under              | 2.5%                      |      |
| Property Costs                 | 12,269           | 12,269               | 0                              | 1,813                            | 1,807              | 6                    | under              | 0.3%                      |      |
| Supplies & Services            | 4,052            | 4,052                | 0                              | 276                              | 303                | (27)                 | over               | (9.8%)                    |      |
| Transport & Plant              | 5,427            | 5,427                | 0                              | 1,250                            | 1,312              | (62)                 | over               | (5.0%)                    |      |
| Administration Costs           | 8,940            | 8,940                | 0                              | 1,761                            | 1,770              | (9)                  | over               | (0.5%)                    |      |
| Payments to Other Bodies       | 19,580           | 19,580               | 0                              | 6,396                            | 6,417              | (21)                 | over               | (0.3%)                    |      |
| Payments to Contractors        | 61,264           | 61,264               | 0                              | 8,466                            | 8,370              | 96                   | under              | 1.1%                      |      |
| Transfer Payments              | 533              | 533                  | 0                              | 133                              | 133                | 0                    | -                  | 0.0%                      |      |
| Financing Charges              | 790              | 790                  | 0                              | 77                               | 66                 | 11                   | under              | 14.3%                     |      |
| <b>Total Controllable Exp.</b> | 152,195          | 152,195              | 0                              | 25,665                           | 25,536             | 129                  | under              | 0.5%                      |      |
| <b>Total Controllable Inc.</b> | (35,872)         | (35,872)             | 0                              | (5,742)                          | (5,586)            | (156)                | under<br>recovered | (2.7%)                    |      |
| <b>Net Controllable Exp.</b>   | 116,323          | 116,323              | 0                              | 19,923                           | 19,950             | (27)                 | over               | (0.1%)                    |      |

**Variance Explanations**

Variance explanations are shown in Appendices B to J.

**Budget Virements**

Budget virements are shown in Appendices B to J.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Facilities, Streets and Bereavement

| <b>Budget Category</b>         | <b>Annual Budget</b> | <b>Forecast for Year</b> | <b>Annual Forecast Variance</b> | <b>Budget Proportion 08/06/12</b> | <b>Actual 08/06/12</b> | <b>Variance 08/06/12</b> |                       | <b>% Variance 08/06/12</b> | <b>Note</b> |
|--------------------------------|----------------------|--------------------------|---------------------------------|-----------------------------------|------------------------|--------------------------|-----------------------|----------------------------|-------------|
|                                | <b>£000</b>          | <b>£000</b>              | <b>£000</b>                     | <b>£000</b>                       | <b>£000</b>            | <b>£000</b>              |                       |                            |             |
| Employee Costs                 | 11,612               | 11,612                   | 0                               | 1,737                             | 1,732                  | 5                        | under                 | 0.3%                       | a           |
| Property Costs                 | 11,140               | 11,140                   | 0                               | 1,759                             | 1,756                  | 3                        | under                 | 0.2%                       |             |
| Supplies & Services            | 1,006                | 1,006                    | 0                               | 132                               | 129                    | 3                        | under                 | 2.3%                       |             |
| Transport & Plant              | 1,524                | 1,524                    | 0                               | 302                               | 310                    | (8)                      | over                  | (2.6%)                     |             |
| Administration Costs           | 4,036                | 4,036                    | 0                               | 846                               | 847                    | (1)                      | over                  | (0.1%)                     |             |
| Payments to Other Bodies       | 9                    | 9                        | 0                               | 0                                 | 1                      | (1)                      | over                  | n/a                        |             |
| Payments to Contractors        | 98                   | 98                       | 0                               | 18                                | 19                     | (1)                      | over                  | (5.6%)                     |             |
| Transfer Payments              | 0                    | 0                        | 0                               | 0                                 | 0                      | 0                        | -                     | n/a                        |             |
| Financing Charges              | 229                  | 229                      | 0                               | 28                                | 25                     | 3                        | under                 | 10.7%                      |             |
| <b>Total Controllable Exp.</b> | <b>29,654</b>        | <b>29,654</b>            | <b>0</b>                        | <b>4,822</b>                      | <b>4,819</b>           | <b>3</b>                 | <b>under</b>          | <b>0.1%</b>                |             |
| <b>Total Controllable Inc.</b> | <b>(11,386)</b>      | <b>(11,386)</b>          | <b>0</b>                        | <b>(2,331)</b>                    | <b>(2,337)</b>         | <b>6</b>                 | <b>over recovered</b> | <b>0.3%</b>                |             |
| <b>Net Controllable Exp.</b>   | <b>18,268</b>        | <b>18,268</b>            | <b>0</b>                        | <b>2,491</b>                      | <b>2,482</b>           | <b>9</b>                 | <b>under</b>          | <b>0.4%</b>                |             |

**Budget Virements**

- a. Transfer of Living Wage allocation to Education Resources (£0.215m), Housing and Technical Resources (£0.057m), Social Work Resources (£0.019m), Waste and Environmental (£0.004m), Leisure and Culture (£0.007m), Roads (£0.027m), and Trading Operations (£0.002m) – Total (£0.331m): Employee Costs (£0.331m).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Waste and Environmental

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>08/06/12 | Actual<br>08/06/12 | Variance<br>08/06/12 |                            | %<br>Variance<br>08/06/12 | Note     |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|----------------------------|---------------------------|----------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                            |                           |          |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                            |                           |          |
| Employee Costs                 | 9,793            | 9,793                | 0                              | 1,480                            | 1,378              | 102                  | under                      | 6.9%                      | 1        |
| Property Costs                 | 114              | 114                  | 0                              | 3                                | 2                  | 1                    | under                      | 33.3%                     |          |
| Supplies & Services            | 599              | 599                  | 0                              | 62                               | 59                 | 3                    | under                      | 4.8%                      |          |
| Transport & Plant              | 3,573            | 3,573                | 0                              | 868                              | 908                | (40)                 | over                       | (4.6%)                    | 2        |
| Administration Costs           | 2,320            | 2,320                | 0                              | 484                              | 480                | 4                    | under                      | 0.8%                      |          |
| Payments to Other Bodies       | 223              | 223                  | 0                              | 23                               | 23                 | 0                    | -                          | 0.0%                      |          |
| Payments to Contractors        | 15,958           | 15,958               | 0                              | 2,810                            | 2,771              | 39                   | under                      | 1.4%                      | 3        |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                          | n/a                       |          |
| Financing Charges              | 319              | 319                  | 0                              | 7                                | 6                  | 1                    | under                      | 14.3%                     |          |
| <b>Total Controllable Exp.</b> | <b>32,899</b>    | <b>32,899</b>        | <b>0</b>                       | <b>5,737</b>                     | <b>5,627</b>       | <b>110</b>           | <b>under</b>               | <b>1.9%</b>               |          |
| <b>Total Controllable Inc.</b> | <b>(2,443)</b>   | <b>(2,443)</b>       | <b>0</b>                       | <b>(299)</b>                     | <b>(158)</b>       | <b>(141)</b>         | <b>under<br/>recovered</b> | <b>(47.2%)</b>            | <b>4</b> |
| <b>Net Controllable Exp.</b>   | <b>30,456</b>    | <b>30,456</b>        | <b>0</b>                       | <b>5,438</b>                     | <b>5,469</b>       | <b>(31)</b>          | <b>over</b>                | <b>(0.6%)</b>             |          |

**Variance Explanations****1. Employee Costs**

The underspend is mainly due to vacancies that exist across the Service with the recruitment process underway to fill a number of posts. In addition, overtime costs within Refuse and Disposal Services are less than anticipated.

**2. Transport and Plant**

The overspend is due to greater than anticipated fuel and vehicle maintenance costs within Refuse and Disposal Services.

**3. Payments to Contractors**

The underspend is due to less than anticipated waste collection partially offset by greater than anticipated amenity site charges.

**4. Income**

The under recovery is due to less than anticipated income from special uplifts.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Leisure and Culture

| Budget Category                | Annual Budget | Forecast for Year | Annual Forecast Variance | Budget Proportion 08/06/12 | Actual 08/06/12 | Variance 08/06/12 |       | % Variance 08/06/12 | Note |
|--------------------------------|---------------|-------------------|--------------------------|----------------------------|-----------------|-------------------|-------|---------------------|------|
|                                | £000          | £000              | £000                     | £000                       | £000            | £000              |       |                     |      |
| Employee Costs                 | 4             | 4                 | 0                        | 1                          | 1               | 0                 | -     | 0.0%                |      |
| Property Costs                 | 232           | 232               | 0                        | 27                         | 23              | 4                 | under | 14.8%               |      |
| Supplies & Services            | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| Transport & Plant              | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| Administration Costs           | 1,759         | 1,759             | 0                        | 374                        | 374             | 0                 | -     | 0.0%                |      |
| Payments to Other Bodies       | 112           | 112               | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| Payments to Contractors        | 21,009        | 21,009            | 0                        | 5,306                      | 5,306           | 0                 | -     | 0.0%                |      |
| Transfer Payments              | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| Financing Charges              | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| <b>Total Controllable Exp.</b> | 23,116        | 23,116            | 0                        | 5,708                      | 5,704           | 4                 | under | 0.1%                |      |
| <b>Total Controllable Inc.</b> | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -     | n/a                 |      |
| <b>Net Controllable Exp.</b>   | 23,116        | 23,116            | 0                        | 5,708                      | 5,704           | 4                 | under | 0.1%                |      |

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Planning and Building Standards

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>08/06/12 | Actual<br>08/06/12 | Variance<br>08/06/12 |                            | %<br>Variance<br>08/06/12 | Note     |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|----------------------------|---------------------------|----------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                            |                           |          |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                            |                           |          |
| Employee Costs                 | 3,044            | 3,044                | 0                              | 456                              | 456                | 0                    | -                          | 0.0%                      |          |
| Property Costs                 | 38               | 38                   | 0                              | 0                                | 0                  | 0                    | -                          | n/a                       |          |
| Supplies & Services            | 50               | 50                   | 0                              | 24                               | 26                 | (2)                  | over                       | (8.3%)                    |          |
| Transport & Plant              | 0                | 0                    | 0                              | 0                                | 8                  | (8)                  | over                       | n/a                       |          |
| Administration Costs           | 808              | 808                  | 0                              | 23                               | 23                 | 0                    | -                          | 0.0%                      | a        |
| Payments to Other Bodies       | 125              | 125                  | 0                              | 7                                | 7                  | 0                    | -                          | 0.0%                      |          |
| Payments to Contractors        | 300              | 300                  | 0                              | 0                                | 0                  | 0                    | -                          | n/a                       |          |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                          | n/a                       |          |
| Financing Charges              | 49               | 49                   | 0                              | 6                                | 6                  | 0                    | -                          | 0.0%                      |          |
| <b>Total Controllable Exp.</b> | <b>4,414</b>     | <b>4,414</b>         | <b>0</b>                       | <b>516</b>                       | <b>526</b>         | <b>(10)</b>          | <b>over</b>                | <b>(1.9%)</b>             |          |
| <b>Total Controllable Inc.</b> | <b>(3,727)</b>   | <b>(3,727)</b>       | <b>0</b>                       | <b>(633)</b>                     | <b>(611)</b>       | <b>(22)</b>          | <b>under<br/>recovered</b> | <b>(3.5%)</b>             | <b>1</b> |
| <b>Net Controllable Exp.</b>   | <b>687</b>       | <b>687</b>           | <b>0</b>                       | <b>(117)</b>                     | <b>(85)</b>        | <b>(32)</b>          | <b>over</b>                | <b>(27.4%)</b>            |          |

**Variance Explanations****1. Income**

The under recovery is due to a reduction in the level and value of planning applications and building standards warrants as a result of the economic downturn.

**Budget Virements**

- a. Internal Support Reallocation from Support £0.055m: Administration Costs £0.055m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Regeneration

| <b>Budget Category</b>         | <b>Annual Budget</b> | <b>Forecast for Year</b> | <b>Annual Forecast Variance</b> | <b>Budget Proportion 08/06/12</b> | <b>Actual 08/06/12</b> | <b>Variance 08/06/12</b> |                       | <b>% Variance 08/06/12</b> | <b>Note</b> |
|--------------------------------|----------------------|--------------------------|---------------------------------|-----------------------------------|------------------------|--------------------------|-----------------------|----------------------------|-------------|
|                                | <b>£000</b>          | <b>£000</b>              | <b>£000</b>                     | <b>£000</b>                       | <b>£000</b>            | <b>£000</b>              |                       |                            |             |
| Employee Costs                 | 4,635                | 4,635                    | 0                               | 329                               | 326                    | 3                        | under                 | 0.9%                       | a,b         |
| Property Costs                 | 0                    | 0                        | 0                               | 0                                 | 2                      | (2)                      | over                  | n/a                        |             |
| Supplies & Services            | 28                   | 28                       | 0                               | 4                                 | 3                      | 1                        | under                 | 25.0%                      |             |
| Transport & Plant              | 0                    | 0                        | 0                               | 0                                 | 2                      | (2)                      | over                  | n/a                        |             |
| Administration Costs           | 465                  | 465                      | 0                               | 2                                 | 2                      | 0                        | -                     | 0.0%                       | c           |
| Payments to Other Bodies       | 4,197                | 4,197                    | 0                               | 254                               | 254                    | 0                        | -                     | 0.0%                       |             |
| Payments to Contractors        | 0                    | 0                        | 0                               | 0                                 | 0                      | 0                        | -                     | n/a                        |             |
| Transfer Payments              | 0                    | 0                        | 0                               | 0                                 | 0                      | 0                        | -                     | n/a                        |             |
| Financing Charges              | 39                   | 39                       | 0                               | 4                                 | 3                      | 1                        | under                 | 25.0%                      |             |
| <b>Total Controllable Exp.</b> | <b>9,364</b>         | <b>9,364</b>             | <b>0</b>                        | <b>593</b>                        | <b>592</b>             | <b>1</b>                 | <b>under</b>          | <b>0.2%</b>                |             |
| <b>Total Controllable Inc.</b> | <b>(2,638)</b>       | <b>(2,638)</b>           | <b>0</b>                        | <b>(47)</b>                       | <b>(48)</b>            | <b>1</b>                 | <b>over recovered</b> | <b>2.1%</b>                |             |
| <b>Net Controllable Exp.</b>   | <b>6,726</b>         | <b>6,726</b>             | <b>0</b>                        | <b>546</b>                        | <b>544</b>             | <b>2</b>                 | <b>under</b>          | <b>0.4%</b>                |             |

**Budget Virements**

- Additional General Revenue Grant received for Routes to Inclusion Projects £1.457m: Employee Costs £1.457m.
- Transfer of funding, carried forward from 2011/12, for the Routes to Inclusion Projects £0.983m: Employee Costs £0.983m.
- Internal Support Reallocation from Support £0.033m: Administration Costs £0.033m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Roads

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>08/06/12 | Actual<br>08/06/12 | Variance<br>08/06/12 |                    | %<br>Variance<br>08/06/12 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|--------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                    |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                    |                           |      |
| Employee Costs                 | 4,871            | 4,871                | 0                              | 731                              | 722                | 9                    | under              | 1.2%                      | a    |
| Property Costs                 | 449              | 449                  | 0                              | 23                               | 23                 | 0                    | -                  | 0.0%                      |      |
| Supplies & Services            | 2,109            | 2,109                | 0                              | 34                               | 68                 | (34)                 | over               | (100.0%)                  | 1    |
| Transport & Plant              | 104              | 104                  | 0                              | 23                               | 26                 | (3)                  | over               | (13.0%)                   |      |
| Administration Costs           | 1,378            | 1,378                | 0                              | 15                               | 28                 | (13)                 | over               | (86.7%)                   | b    |
| Payments to Other Bodies       | 10,828           | 10,828               | 0                              | 5,623                            | 5,642              | (19)                 | over               | (0.3%)                    |      |
| Payments to Contractors        | 22,363           | 22,363               | 0                              | 271                              | 213                | 58                   | under              | 21.4%                     | 2    |
| Transfer Payments              | 533              | 533                  | 0                              | 133                              | 133                | 0                    | -                  | 0.0%                      |      |
| Financing Charges              | 80               | 80                   | 0                              | 20                               | 14                 | 6                    | under              | 30.0%                     |      |
| <b>Total Controllable Exp.</b> | 42,715           | 42,715               | 0                              | 6,873                            | 6,869              | 4                    | under              | 0.1%                      |      |
| <b>Total Controllable Inc.</b> | (6,251)          | (6,251)              | 0                              | (587)                            | (583)              | (4)                  | under<br>recovered | (0.7%)                    |      |
| <b>Net Controllable Exp.</b>   | 36,464           | 36,464               | 0                              | 6,286                            | 6,286              | 0                    | -                  | 0.0%                      |      |

**Variance Explanations****1. Supplies and Services**

The overspend is partly due to higher than anticipated IT costs and additional parking permits.

**2. Payments to Contractors**

The underspend is due to less than anticipated rechargeable and specialist work carried out to date.

**Budget Virements**

- a. Transfer of Living Wage allocation from Facilities, Streets and Bereavement £0.027m: Employee Costs £0.027m.
- b. Internal Support Reallocation from Support £0.088m: Administration Costs £0.088m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Tackling Poverty Programme

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>08/06/12 | Actual<br>08/06/12 | Variance<br>08/06/12 | %<br>Variance<br>08/06/12 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                           |      |
| Employee Costs                 | 466              | 466                  | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Property Costs                 | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Supplies & Services            | 3                | 3                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Transport & Plant              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Administration Costs           | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Payments to Other Bodies       | 4,086            | 4,086                | 0                              | 489                              | 489                | 0                    | -                         | 0.0% |
| Payments to Contractors        | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| Financing Charges              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| <b>Total Controllable Exp.</b> | 4,555            | 4,555                | 0                              | 489                              | 489                | 0                    | -                         | 0.0% |
| <b>Total Controllable Inc.</b> | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                         | n/a  |
| <b>Net Controllable Exp.</b>   | 4,555            | 4,555                | 0                              | 489                              | 489                | 0                    | -                         | 0.0% |

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 8 June 2012 (No.3)

## Support Services

| Budget Category                | Annual Budget  | Forecast for Year | Annual Forecast Variance | Budget Proportion 08/06/12 | Actual 08/06/12 | Variance 08/06/12 |                        | % Variance 08/06/12 | Note  |
|--------------------------------|----------------|-------------------|--------------------------|----------------------------|-----------------|-------------------|------------------------|---------------------|-------|
|                                | £000           | £000              | £000                     | £000                       | £000            | £000              |                        |                     |       |
| Employee Costs                 | 4,496          | 4,496             | 0                        | 683                        | 662             | 21                | under                  | 3.1%                | 1,a,b |
| Property Costs                 | 296            | 296               | 0                        | 1                          | 1               | 0                 | -                      | 0.0%                |       |
| Supplies & Services            | 187            | 187               | 0                        | 20                         | 18              | 2                 | under                  | 0.1%                |       |
| Transport & Plant              | 73             | 73                | 0                        | 1                          | 2               | (1)               | over                   | (100.0%)            |       |
| Administration Costs           | (1,826)        | (1,826)           | 0                        | 17                         | 16              | 1                 | under                  | 5.9%                | c     |
| Payments to Other Bodies       | 0              | 0                 | 0                        | 0                          | 1               | (1)               | over                   | n/a                 |       |
| Payments to Contractors        | 1,230          | 1,230             | 0                        | 0                          | 0               | 0                 | -                      | n/a                 |       |
| Transfer Payments              | 0              | 0                 | 0                        | 0                          | 0               | 0                 | -                      | n/a                 |       |
| Financing Charges              | 74             | 74                | 0                        | 12                         | 12              | 0                 | -                      | 0.0%                |       |
| <b>Total Controllable Exp.</b> | <b>4,530</b>   | <b>4,530</b>      | <b>0</b>                 | <b>734</b>                 | <b>712</b>      | <b>22</b>         | <b>under</b>           | <b>3.0%</b>         |       |
| <b>Total Controllable Inc.</b> | <b>(8,479)</b> | <b>(8,479)</b>    | <b>0</b>                 | <b>(1,652)</b>             | <b>(1,651)</b>  | <b>(1)</b>        | <b>under recovered</b> | <b>(0.1%)</b>       |       |
| <b>Net Controllable Exp.</b>   | <b>(3,949)</b> | <b>(3,949)</b>    | <b>0</b>                 | <b>(918)</b>               | <b>(939)</b>    | <b>21</b>         | <b>under</b>           | <b>2.3%</b>         |       |

Variance Explanations**1. Employee Costs**

The underspend is mainly due to vacancies that exist across the Service with the recruitment process underway to fill a number of posts.

Budget Virements

- Transfer to Housing and Technical Resources in respect of Personnel staff (£0.066m): Employee Costs (£0.066m).
- Transfer from Finance and Corporate Resources in respect of Procurement £0.176m: Employee Costs £0.176m.
- Enterprise Services Internal Support Reallocation to Planning and Building Standards (£0.055m), Regeneration (£0.033m) and Roads (£0.088m) – Total (£0.176m): Administration Costs (£0.176m).