

Report

Report to:	Conference Allocation Committee
Date of Meeting:	11 June 2019
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on action taken, in terms of Standing Order No 36(c), in view of the timescales involved, by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at a conference

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve attendance of Councillor Lowe at the Association for Public Service Excellence (APSE) "Fleet, Waste and Ground Seminar 2019", be noted

3. Background

3.1. At its meeting on 26 February 2019, the Committee had considered representation at the Association for Public Service Excellence (APSE) "Fleet, Waste and Ground Seminar 2019" to take place in Aviemore from 14 to 17 May 2019 and had agreed that the Council be represented by Councillor Craig. A further nomination had recently been received for Councillor Lowe to also attend this conference. Confirmation of Councillor Lowe's attendance at the Seminar required to be finalised and the booking made in advance of the date of this meeting.

To allow the necessary arrangements to be made and in terms of Standing Order No 36(c), the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, had approved the attendance of Councillor Lowe at the Association for Public Service Excellence (APSE) "Fleet, Waste and Ground Seminar 2019" conference take place in Aviemore from 14 to 17 May 2019.

4. Employee Implications

4.1. None.

5. Financial Implications

5.1. Delegate fees associated with members' attendance at conferences can be met from within the existing budget.

6. Other Implications

- 6.1. Attendance at conferences contributes to individual member's learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.
- 6.2 There are no other implications in terms of risk or sustainability associated with the content of this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning

Executive Director (Finance and Corporate Resources)

3 June 2019

Link(s) to Council Values/Ambitions/Objectives

- ♦ Accountable, Effective and Efficient

Previous References

- ♦ Minutes of 26 February 2019 (Paragraph 3)

List of Background Papers

Invitations received in respect of individual conferences, seminars, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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