

# Report

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Report to:	<b>Corporate Resources Committee</b>
Date of Meeting:	<b>21 September 2005</b>
Report by:	<b>Executive Director (Finance and Information Technology Resources)</b> <b>Executive Director (Corporate Resources)</b>

Subject:	<b>Revenue Budget Monitoring 2005/2006 - Corporate Resources</b>
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## **1. Purpose of Report**

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2005 to 12 August 2005 for Corporate Resources
- ◆ provide a forecast for the year to 31 March 2006

## **2. Recommendation(s)**

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the overspend on Corporate Resources' revenue budget of £0.018million (0.30%), as detailed in Appendix A of the report, and the forecast to 31 March 2006 of break even, be noted.

## **3. Background**

- 3.1. This is the second revenue budget monitoring report presented to the Corporate Resources Committee for the financial year 2005/2006. Further reports will follow throughout the financial year.
- 3.2. The report details the financial position for Corporate Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to C.

## **4. Employee Implications**

4.1. None

## **5. Financial Implications**

5.1. As at 12 August 2005, the variance from phased budget to date is an overspend of £0.018million (0.30%). The forecast for the revenue budget to 31 March 2006 is a break even position.

## **6. Other Implications**

6.1. None

## **7. Consultation**

7.1. Not applicable

**Archibald Strang**

**Executive Director (Finance and Information Technology Resources)**

**Alan Cuthbertson**

**Executive Director (Corporate Resources)**

25 August 2005

### **Link(s) to Council Objectives**

- ◆ Managing South Lanarkshire's Wealth of Resources – Financial Control, Corporate Governance

### **Previous References**

- ◆ Corporate Resources Committee 29 June 2005.

### **List of Background Papers**

- ◆ Financial ledger and budget monitoring results to 12 August 2005

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Accounting and Budgeting Manager

Ext: 4617 (Tel: 01698 454617)

E-mail: [lorraine.o'hagan@southlanarkshire.gov.uk](mailto:lorraine.o'hagan@southlanarkshire.gov.uk)

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 12th August 2005 (No.5)

## Corporate Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 12/08/05	Actual 12/08/05	Variance 12/08/05		% Variance 12/08/05	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	7,786	7,786	0	2,776	2,844	(68)	over	-2.4%	
Property Costs	6,285	6,285	0	1,399	1,447	(48)	over	-3.4%	
Supplies & Services	785	785	0	309	281	28	under	9.1%	
Transport & Plant	179	179	0	14	13	1	under	7.1%	
Administration Costs	3,255	3,255	0	1,053	1,054	(1)	over	-0.1%	
Payments to Other Bodies	1,867	1,867	0	869	865	4	under	0.5%	
Payments to Contractors	0	0	0	0	0	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	0.0%	
Financing Charges	595	595	0	280	288	(8)	over	-2.9%	
<b>Total Controllable Exp.</b>	20,752	20,752	0	6,700	6,792	(92)	over	-1.4%	
<b>Total Controllable Inc.</b>	(3,313)	(3,313)	0	(857)	(931)	74	over recovery	-8.6%	
<b>Net Controllable Exp.</b>	17,439	17,439	0	5,843	5,861	(18)	over	-0.3%	

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 12th August 2005 (No.5)

## Corporate Resources Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 12/08/05	Actual 12/08/05	Variance 12/08/05		% Variance 12/08/05	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	3,345	3,345	0	1,154	1,143	11	under	1.0%	a
Property Costs	6,109	6,109	0	1,367	1,412	(45)	over	-3.3%	1
Supplies & Services	108	108	0	30	31	(1)	over	-3.3%	a
Transport & Plant	153	153	0	1	1	0	-	0.0%	a
Administration Costs	864	864	0	200	198	2	under	1.0%	a
Payments to Other Bodies	179	179	0	33	37	(4)	over	-12.1%	
Payments to Contractors	0	0	0	0	0	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	0.0%	
Financing Charges	517	517	0	249	257	(8)	over	-3.2%	
<b>Total Controllable Exp.</b>	11,275	11,275	0	3,034	3,079	(45)	over	-1.5%	
<b>Total Controllable Inc.</b>	(1,366)	(1,366)	0	(254)	(305)	51	over recovery	20.1%	2a
<b>Net Controllable Exp.</b>	9,909	9,909	0	2,780	2,774	6	under	0.2%	

**Variance Explanations**

1. The overspend in Property costs is within Office Accommodation and relates to increased gas prices and the cost of refuse collection .
2. The over recovery in Income is within Personnel and is due to increased income relating to physiotherapy treatments and medicals.

**Budget Virements**

- a. The income and expenditure budgets have been increased to reflect the establishment of Vocational Development Programme budgets: Employee Costs £0.212m, Supplies and Services £0.030m, Transport £0.153m, Administration £0.302m and Income (£0.697m).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 12th August 2005 (No.5)

## Corporate Resources Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 12/08/05</b>	<b>Actual 12/08/05</b>	<b>Variance 12/08/05</b>		<b>% Variance 12/08/05</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	4,441	4,441	0	1,622	1,701	(79)	over	-4.9%	1
Property Costs	176	176	0	32	35	(3)	over	9.4%	
Supplies & Services	677	677	0	279	250	29	under	10.4%	2
Transport & Plant	26	26	0	13	12	1	under	7.7%	
Administration Costs	2,391	2,391	0	853	856	(3)	over	-0.4%	
Payments to Other Bodies	1,688	1,688	0	836	828	8	under	1.0%	
Payments to Contractors	0	0	0	0	0	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	0.0%	
Financing Charges	78	78	0	31	31	0	-	0.0%	
<b>Total Controllable Exp.</b>	<b>9,477</b>	<b>9,477</b>	<b>0</b>	<b>3,666</b>	<b>3,713</b>	<b>(47)</b>	<b>over</b>	<b>-1.3%</b>	
<b>Total Controllable Inc.</b>	<b>(1,947)</b>	<b>(1,947)</b>	<b>0</b>	<b>(603)</b>	<b>(626)</b>	<b>23</b>	<b>over recovery</b>	<b>3.8%</b>	<b>3</b>
<b>Net Controllable Exp.</b>	<b>7,530</b>	<b>7,530</b>	<b>0</b>	<b>3,063</b>	<b>3,087</b>	<b>(24)</b>	<b>over</b>	<b>-0.8%</b>	

Variance Explanations

- 1 The overspend in Employee Costs is due to early retiral costs designed to generate savings in future years.
2. The underspend in Supplies and Services is due to reduced throughput in printing over the summer period.
3. The over recovery in Income is due to a slight seasonal over recovery of income in licensing and registration.

Budget Virements