

## ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 10 November 2010

**Chair:**

Councillor Chris Thompson

**Councillors Present:**

John Anderson, Eileen Baxendale, John Cairney, Peter Craig, Jim Docherty, Beith Forrest, Ian Gray, Eileen Logan, Denis McKenna, Davie McLachlan, Mary McNeill, Henry Mitchell, John Murray (Depute), Graham Scott, George Sutherland, Jim Wardhaugh

**Councillors' Apologies:**

Barry Douglas, Lynn Filshie, Graeme Horne, Joe Lowe, Edward McAvoy, John McNamee, Mary Smith

**Attending:****Corporate Resources**

N Docherty, Administration Assistant; J McDonald, Administration Adviser

**Enterprise Resources**

C McDowall, Executive Director; T Donnachie, Accountant; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; M McGlynn, Head of Planning and Building Standards Services; A Scott, Finance Manager

**Finance and Information Technology Resources**

L Cathcart, Accountant

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**1 Declaration of Interests**

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No interests were declared.

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**2 Minutes of Previous Meeting**

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The minutes of the meeting of the Enterprise Resources Committee held on 1 September 2010 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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**3 Enterprise Resources - Revenue Budget Monitoring 2010/2011**

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A joint report dated 12 October 2010 by the Chief Executive and Executive Director (Enterprise Resources) was submitted comparing actual expenditure at 1 October 2010 against budgeted expenditure for 2010/2011 for Enterprise Resources.

Details were provided on proposed budget virements to realign budgets.

**The Committee decided:**

- (1) that the underspend on the Enterprise Resources' revenue budget of £0.037 million and the forecast to 31 March 2011 of a breakeven position be noted; and

(2) that the budget virements, as detailed in the appendices to the report, be approved.

*[Reference: Minutes of 1 September 2010 (Paragraph 3)]*

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#### **4 Enterprise Resources - Capital Budget Monitoring 2010/2011**

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A joint report dated 12 October 2010 by the Chief Executive and Executive Director (Enterprise Resources) was submitted advising of progress on the Enterprise Resources' capital programme 2010/2011 and summarising the expenditure position at 1 October 2010.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 1 September 2010 (Paragraph 4)]*

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#### **5 Enterprise Resources - Workforce Monitoring - July to September 2010**

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A joint report dated 13 October 2010 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the following employee information for Enterprise Resources for the period July to September 2010:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 12 June 2010

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 1 September 2010 (Paragraph 5)]*

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#### **6 Enterprise Resources - Resource Plan 2010/2011 - Mid-Year Progress**

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A report dated 25 October 2010 by the Executive Director (Enterprise Resources) was submitted on the Enterprise Resources' Resource Plan 2010/2011. Details were provided on progress made at the end of quarter 2, covering the period 1 April to 30 September 2010, in implementing the priority projects identified in the Resource Plan.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 2 June 2010 (Paragraph 4) and Executive Committee of 3 November 2010 (Paragraph 13)]*

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#### **7 Enterprise Resources - Statutory Performance Indicators - 5 year Comparison 2005/2006 to 2009/2010**

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A joint report dated 19 October 2010 by the Chief Executive and Executive Director (Enterprise Resources) was submitted on Enterprise Resources' Statutory Performance Indicators for the financial year 2009/2010. Comparisons and explanations, where appropriate, were provided for the 5 year period covering 2005/2006 to 2009/2010.

**The Committee decided:** that Enterprise Resources' Statutory Performance Indicators for 2009/2010 be noted.

*[Reference: Minutes of 28 October 2009 (Paragraph 6) and Executive Committee of 3 November 2010 (Paragraph 14)]*

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## **8 Sewerage (Scotland) Act 1968 - Section 7 Agreement**

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A report dated 19 October 2010 by the Executive Director (Enterprise Resources) was submitted on a proposal to enter into a Section 7 Agreement with Scottish Water in terms of the Sewerage (Scotland) Act 1968.

Local authorities, as Roads Authorities, had a responsibility under the Roads (Scotland) Act 1984 to effectually drain surface water from public roads. Scottish Water had a responsibility under Section 1 of the Sewerage (Scotland) Act 1968 to provide public sewers for effectively draining domestic sewage, surface water and trade effluent.

In order to provide a system for the conveyance and treatment of surface water run-off from public roads, an Agreement under Section 7 of the Sewerage (Scotland) Act 1968 had been developed, in consultation with Scottish Water and The Society of Chief Officers in Transportation Scotland, to allow the Council and Scottish Water to share a single drainage system.

The Agreement:-

- ◆ detailed the general terms for the shared use of roads drainage and public surface water sewers
- ◆ would come into force on the last date of signing by the parties and would last indefinitely
- ◆ would apply to new connections made to the road drainage system and/or public surface water sewers
- ◆ would be reviewed 5 years after coming into force

It was proposed that:

- ◆ the Council enter into a Section 7 Agreement with Scottish Water
- ◆ powers be delegated to the Executive Director (Enterprise Resources) to sign schedules, which would be entered into on a site specific basis, with Scottish Water in terms of the Agreement developed under Section 7 of the Sewerage (Scotland) Act 1968

**The Committee decided:**

- (1) that the Council enter into a Section 7 Agreement with Scottish Water; and
- (2) that powers be delegated to the Executive Director (Enterprise Resources) to sign schedules, which would be entered into on a site specific basis, with Scottish Water in terms of the Agreement developed under Section 7 of the Sewerage (Scotland) Act 1968.

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## **9 Blacklaw Renewable Energy Fund - Applications for Funding**

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A report dated 12 October 2010 by the Executive Director (Enterprise Resources) was submitted on 3 applications to the Blacklaw Renewable Energy Fund.

The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant of up to a maximum of:-

- ◆ £50,000 towards eligible costs associated with the environmental and upgrading works at Tarbrax Common Green be awarded to Tarbrax Common Association
- ◆ £14,546 towards eligible costs associated with a community arts based project be awarded to Forth Community Millennium Wall Hanging Group
- ◆ £12,467 towards eligible costs associated with the upgrading of the football pitch be awarded to Netherburn Tenants' and Residents' Association

**The Committee decided:**

- (1) that Tarbrax Common Association be awarded a grant of up to a maximum of £50,000 towards the costs associated with the environmental and upgrading works at Tarbrax Common Green;
- (2) that Forth Community Millennium Wall Hanging Group be awarded a grant of up to a maximum of £14,546 towards the costs associated with a community arts based project;
- (3) that Netherburn Tenants' and Residents' Association be awarded a grant of up to £12,467 towards the costs associated with the upgrading of the football pitch; and
- (4) that the award of grant be subject to the applicants providing written confirmation that all other additional funding for the projects had been secured.

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## **10 Whitelees Renewable Energy Fund - Applications for Funding**

A report dated 12 October 2010 by the Executive Director (Enterprise Resources) was submitted on 3 applications to the Whitelees Renewable Energy Fund.

The Whitelees Renewable Energy Fund had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant of up to a maximum of:-

- ◆ £20,000 towards eligible costs associated with the upgrading and renovation of a vacant shop unit be awarded to East Kilbride and District Shopmobility
- ◆ £15,000 towards eligible costs associated with the construction of a new play park and the incorporation of new pathways and benches be awarded to Quarter Community Association
- ◆ £33,944 towards eligible costs associated with the management and maintenance of the access works at Whitelees Windfarm be awarded to East Renfrewshire Council

**The Committee decided:**

- (1) that East Kilbride and District Shopmobility be awarded a grant of up to a maximum of £20,000 towards the costs associated with the upgrading and renovation of a vacant shop unit;
- (2) that Quarter Community Association be awarded a grant of up to a maximum of £15,000 towards the costs associated with the construction of a new play park and the incorporation of new pathways and benches;

- (3) that East Renfrewshire Council be awarded a grant of up to a maximum of £33,944 towards the costs associated with the management and maintenance of the access works at Whitelees Windfarm; and
- (4) that the award of grant be subject to the applicants providing written confirmation that all other additional funding for the projects had been secured.

*[Reference: Minutes of 28 October 2009 (Paragraph 9)]*

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## **11 Enterprise Resources - Notification of Contracts Awarded - 1 April to 30 September 2010**

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A report dated 13 October 2010 by the Executive Director (Enterprise Resources) was submitted on contracts awarded by Enterprise Resources in the period 1 April to 30 September 2010.

In terms of Standing Order No 19.6 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Resources were provided in the appendix to the report.

**The Committee decided:** that the report be noted.

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## **12 Urgent Business**

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There were no items of urgent business.

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## **Chair's Remarks – Retiral of Alasdair Scott, Finance Manager**

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The Chair advised that this would be the last meeting that Alasdair Scott, Finance Manager would be attending as he was retiring. The Chair, on behalf of the members of the Committee, thanked Mr Scott for his help and hard work over the years and wished him every success in the future.

The Chair, on behalf of the members of the Committee, also welcomed Tzana Donnachie, Accountant who was attending her first meeting of the Committee.