

# Report

Report to:	<b>Social Work Resources Committee</b>
Date of Meeting:	<b>22 August 2007</b>
Report by:	<b>Executive Director (Finance and Information Technology Resources) and Executive Director (Social Work Resources)</b>

Subject:	<b>Revenue Budget Monitoring 2007/2008 - Social Work Resources</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2007 to 13 July 2007 for Social Work Resources
- ◆ provide a forecast for the year to 31 March 2008

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the £0.002million underspend position on Social Work Resources' revenue budget, as detailed in Appendix A of the report, and the forecast for the revenue budget to 31 March 2008 of break even, be noted.

## 3. Background

- 3.1. This is the first revenue budget monitoring report presented to the Social Work Resources Committee for the financial year 2007/2008. Further reports will follow throughout the financial year.
- 3.2. The report details the financial position for Social Work Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to F.

## 4. Employee Implications

4.1. None

## 5. Financial Implications

5.1. As at 13 July 2007, the variance from phased from phased budget to date is an underspend of £0.002million. The forecast for the revenue budget to 31 March 2008 is a break even position.

## 6. Other Implications

6.1. None

## **7. Consultation**

7.1. Not applicable

**Linda Hardie**

**Executive Director (Finance and Information Technology Resources)**

**Harry Stevenson**

**Executive Director (Social Work Resources)**

25 July 2007

### **Link(s) to Council Objectives**

- ◆ Managing South Lanarkshire's Wealth of Resources – Financial Control, Corporate Governance

### **Previous References**

- ◆ None

### **List of Background Papers**

- ◆ Financial Ledger and budget monitoring results to 13 July 2007

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 July 2007 (No.4)

## Social Work Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	66,670	66,670	0	18,879	18,803	76	under	0.4%	
Property Costs	4,013	4,013	0	743	715	28	under	3.8%	
Supplies & Services	6,534	6,534	0	1,668	1,607	61	under	3.7%	
Transport & Plant	3,056	3,056	0	945	1,003	(58)	over	(6.1%)	
Administration Costs	1,823	1,823	0	378	415	(37)	over	(9.8%)	
Payments to Other Bodies	12,973	12,973	0	4,081	4,097	(16)	over	(0.4%)	
Payments to Contractors	50,643	50,643	0	12,020	12,247	(227)	over	(1.9%)	
Transfer Payments	102	102	0	23	48	(25)	over	(108.7%)	
Financing Charges	404	404	0	130	112	18	under	13.8%	
<b>Total Controllable Exp.</b>	146,218	146,218	0	38,867	39,047	(180)	over	(0.5%)	
<b>Total Controllable Inc.</b>	(36,462)	(36,462)	0	(8,311)	(8,493)	182	over recovered	(2.1%)	
<b>Net Controllable Exp.</b>	109,756	109,756	0	30,556	30,554	2	under	0.0%	

**Variance Explanations**

Variance explanations are shown in Appendices B-F.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 July 2007 (No.4)

## Children &amp; Families Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	11,817	11,817	0	3,252	3,271	(19)	over	(0.6%)	b,c
Property Costs	547	547	0	77	38	39	under	50.6%	b,d
Supplies & Services	842	842	0	212	212	0	-	0.0%	b,c
Transport & Plant	328	328	0	84	127	(43)	over	(51.2%)	1
Administration Costs	250	250	0	62	65	(3)	over	(4.8%)	
Payments to Other Bodies	5,527	5,527	0	1,734	1,783	(49)	over	(2.8%)	2,a,b,c
Payments to Contractors	2,099	2,099	0	568	706	(138)	over	(24.3%)	3,b,d
Transfer Payments	93	93	0	21	47	(26)	over	(123.8%)	
Financing Charges	35	35	0	14	12	2	under	14.3%	c
<b>Total Controllable Exp.</b>	21,538	21,538	0	6,024	6,261	(237)	over	(3.9%)	
<b>Total Controllable Inc.</b>	(2,161)	(2,161)	0	(70)	(70)	0	-	0.0%	c
<b>Net Controllable Exp.</b>	19,377	19,377	0	5,954	6,191	(237)	over	(4.0%)	

**Variance explanations**

1 The overspend relates to the cost of transporting Looked After and Accommodated Children and children with a disability to and from school and respite.

2 The overspend is due to the number of young people in residential schools and foster placements.

3 The overspend is due to the number of young people in external placements and residential placements for children with a disability.

**Budget virements**

a Budget transfer in relation to Changing Children's Services Fund transfer to Education Resources £1.183m, and to Housing & Technical Resources £0.022m: Payments to Other Bodies (£1.205m).

b Budget realignment to reflect method of provision: Employee Costs (£0.120m), Property Costs (£0.057m) to Supplies & Services £0.059m, Payments to Other Bodies £0.024m, Payments to Contractors £0.094m.

c Additional funding for homecare contract hire from Scottish Executive: Income (£0.088m), Employee Costs £0.150m, Supplies & Services £0.001m, Administration £0.022m, Payments to Other Bodies (£0.086m), Financing Charges £0.001m.

d Budget virements from other Services for allocation of utilities funding: Payments to Contractors £0.018m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 June 2007 (No.4)

## Older People Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	28,092	28,092	0	8,181	8,161	20	under	0.2%	
Property Costs	755	755	0	145	134	11	under	7.6%	<b>a</b>
Supplies & Services	1,200	1,200	0	278	226	52	under	18.7%	<b>1</b>
Transport & Plant	1,223	1,223	0	448	459	(11)	over	(2.5%)	
Administration Costs	294	294	0	68	101	(33)	over	(48.5%)	<b>2</b>
Payments to Other Bodies	1,549	1,549	0	654	693	(39)	over	(6.0%)	
Payments to Contractors	30,959	30,959	0	7,197	7,261	(64)	over	(0.9%)	<b>3</b>
Transfer Payments	0	0	0	0	0	0	-	0.0%	
Financing Charges	9	9	0	4	5	(1)	over	(25.0%)	
<b>Total Controllable Exp.</b>	<b>64,081</b>	<b>64,081</b>	<b>0</b>	<b>16,975</b>	<b>17,040</b>	<b>(65)</b>	<b>over</b>	<b>(0.4)%</b>	
<b>Total Controllable Inc.</b>	<b>(9,531)</b>	<b>(9,531)</b>	<b>0</b>	<b>(2,079)</b>	<b>(2,179)</b>	<b>100</b>	<b>over recovered</b>	<b>(4.8)%</b>	<b>4</b>
<b>Net Controllable Exp.</b>	<b>54,550</b>	<b>54,550</b>	<b>0</b>	<b>14,896</b>	<b>14,861</b>	<b>35</b>	<b>over</b>	<b>0.2%</b>	

**Variance explanations****1** This underspend is due to the variable demand for evening service at daycare and also demand for lunch clubs.**2** This overspend is mainly due to the cost of providing mobile phones to home carers and assessment staff working alone.**3** This overspend is due to an increase in demand for externally purchased homecare services.**4** This recovery of income is based on the financial assessment of the service users.**Budget virements****a** Budget virements from other Services for allocation of utilities funding: Property Costs £0.066m.

## Appendix D

### SOUTH LANARKSHIRE COUNCIL

#### Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 July 2007 (No.4)

#### Adult Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	15,047	15,047	0	4,130	4,173	(43)	over	(1.0%)	1
Property Costs	501	501	0	104	101	3	under	2.9%	b
Supplies & Services	3,637	3,637	0	878	857	21	under	2.4%	
Transport & Plant	1,132	1,132	0	331	336	(5)	over	(1.5%)	
Administration Costs	185	185	0	31	45	(14)	over	(45.2%)	
Payments to Other Bodies	4,089	4,089	0	1,210	1,127	83	under	6.9%	2,a
Payments to Contractors	17,480	17,480	0	4,255	4,280	(25)	over	(0.6)%	a
Transfer Payments	0	0	0	0	0	0	-	0.0%	
Financing Charges	80	80	0	30	25	5	under	16.7%	
<b>Total Controllable Exp.</b>	42,151	42,151	0	10,969	10,944	25	under	0.2%	
<b>Total Controllable Inc.</b>	(16,775)	(16,775)	0	(4,096)	(4,163)	67	over recovery	(1.6%)	3
<b>Net Controllable Exp.</b>	25,376	25,376	0	6,873	6,781	92	under	1.3%	

#### Variance explanations

1 This overspend is due to staff turnover being less than anticipated.

2 This underspend is due to a reduction in cross border and external daycare placements.

3 This over-recovery of income is due to Resource Transfer inflation plus additional monies in respect of forensic posts.

#### Budget virements

a Budget reclassification to reflect expenditure types - Payments to Other Bodies £0.202m to Payments to Contractors (£0.202m).

b Budget virement from other Services for allocation of utilities funding: Property Costs £0.037m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 July 2007 (No.4)

## Criminal Justice

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	3,882	3,882	0	1,111	1,039	72	under	6.5%	1
Property Costs	95	95	0	18	20	(2)	over	(11.1%)	
Supplies & Services	45	45	0	12	16	(4)	over	(33.3%)	
Transport & Plant	73	73	0	13	14	(1)	over	(7.7%)	
Administration Costs	93	93	0	23	26	(3)	over	(13.0%)	
Payments to Other Bodies	1,433	1,433	0	300	305	(5)	over	(1.7%)	
Payments to Contractors	0	0	0	0	0	0	-	0.0%	
Transfer Payments	3	3	0	1	1	0	-	0.0%	
Financing Charges	28	28	0	10	7	3	under	30.0%	
<b>Total Controllable Exp.</b>	5,652	5,652	0	1,488	1,428	60	under	4.0%	
<b>Total Controllable Inc.</b>	(4,317)	(4,317)	0	(1,245)	(1,224)	(21)	under recovered	1.7%	
<b>Net Controllable Exp.</b>	1,335	1,335	0	243	204	39	under	16.0%	

**Variance Explanations**

1 This underspend is due to a number of vacant posts which are in the process of being filled.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 13 July 2007 (No.4)

## Performance and Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/07/07	Actual 13/07/07	Variance 13/07/07		% Variance 13/07/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	7,832	7,832	0	2,205	2,159	46	under	2.1%	1
Property Costs	2,115	2,115	0	399	422	(23)	over	(5.8%)	a
Supplies & Services	810	810	0	288	296	(8)	over	(2.8%)	
Transport & Plant	300	300	0	69	67	2	under	2.9%	
Administration Costs	1,001	1,001	0	194	178	16	under	8.2%	
Payments to Other Bodies	375	375	0	183	189	(6)	over	(1.8%)	
Payments to Contractors	105	105	0	0	0	0	-	0.0%	
Transfer Payments	6	6	0	1	0	1	under	100.0%	
Financing Charges	252	252	0	72	63	9	under	12.5%	
<b>Total Controllable Exp.</b>	12,796	12,796	0	3,411	3,374	37	under	1.0%	
<b>Total Controllable Inc.</b>	(3,678)	(3,678)	0	(821)	(857)	36	over recovery	(3.7)%	2
<b>Net Controllable Exp.</b>	9,118	9,118	0	2,590	2,517	73	under	2.8%	

**Variance explanations**

1 This underspend is the result of vacancies within the service.

2 This over recovery is as a result of income generated from training activities.

**Budget virements**

a Budget virements to other Services for allocation of utilities funding: Property Costs (£0.121m).