

Report

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Report to:	Corporate Resources Committee
Date of Meeting:	7 May 2008
Report by:	Executive Director (Corporate Resources)

Subject:	Vocational Development Programme
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on action taken, in terms of Standing Order No 36(c) because of the timescales involved, to make the posts involved in the delivery of the Council's Vocational Development Programme (VDP) permanent with effect from 1 April 2008

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to make the posts which facilitate the delivery of the Vocational Development Programme, as detailed in paragraph 4.1, permanent with effect from 1 April 2008, be noted.

3. Background

3.1. The VDP has delivered 2 strands of vocational training for the past 4 years through 2 separate teams, 1 focusing on school delivery of skills for work courses to S3 and S4 pupils, while the other team has delivered Council traineeships, eg, Modern Apprentices and work experience opportunities for S4 pupils.

3.2. At its meeting on 14 February 2008, the Council agreed that the VDP, which had previously been funded from the Glasgow City Growth Fund, should be directly funded by the Council. The employees who deliver the VDP were secondees from other Council Resources who were employed on temporary contracts, which ran out on 31 March 2008, given that the Glasgow City Growth Fund was not within the Council's control. However, in light of the Council's recent decision, the opportunity had been taken to review the staffing arrangement.

4. Establishment of Permanent Team to Deliver VDP

4.1. In order to continue to deliver and develop vocational training to young people, it was decided that the posts which deliver the VDP, and which are set out in the table below, should be made permanent. This will give the team both stability and continuity.

Post	Grade	Salary
Vocational Development Officer x 2	Grade 3 Level 2	£ 34,289
Vocational Development Assistant	Grade 2 Level 4	£ 30,424
Vocational Development Assistant	Grade 2 Level 3	£ 26,627
VQ Assessor/Verifier x 2	Grade 2 Level 3	£ 26,627
Personnel Assistant	Grade 2 Level 3	£ 26,627
Clerical Assistant x 2	Grade 1 Level 4	£ 19,760
Total		£245,030

5. Employee Implications

- 5.1. The 9 employees contracts, as detailed in paragraph 4.1, were made permanent with effect from 1 April 2008.

6. Financial Implications

- 6.1. The salary costs associated with the proposal amount to £245,030 and can be met from within existing budgets.

7. Other Implications

- 7.1. None.

8 Equality Impact Assessment and Consultation Arrangements

- 8.1 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. Consultation has taken place with relevant Resources.

Robert McIlwain
Executive Director (Corporate Resources)

15 April 2008

Link(s) to Council Objectives

- ◆ Excellent employer
- ◆ People focussed

Previous References

- ◆ Corporate Resources Committee – 31 May 2006
- ◆ South Lanarkshire Council – 14 February 2008

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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