

# Report

Report to:	<b>Executive Committee</b>
Date of Meeting:	<b>12 August 2020</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Recovery Board Activity</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide, for information, a summary of business items considered by the Recovery Board.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the information regarding the items of business considered by the Recovery Board at its meetings held on 8 and 22 July 2020 be noted; and
- (2) to note that further updates will be provided to the Committee.

## 3. Background

3.1. In response to the COVID-19 pandemic and the strict measures to slow down the spread of COVID-19 introduced by the Scottish Government, there had been a need to cease, reduce and amend certain services so that physical distancing measures could be adhered to and account taken of higher than usual levels of absence. Specific changes of service changes had been notified to elected members in a comprehensive series of COVID-19 briefings and reflected on the Council's web page and social media to ensure that communities were kept informed.

3.2. In anticipation of the easing of lockdown restrictions, all Council Resources had been making plans for short and long-term recovery. A forward planning Recovery Working Group had been established, consisting of senior managers from all Council Resources, South Lanarkshire Leisure and Culture and the Health and Social Care Partnership to consider the following key work streams:-

- ◆ organisational recovery
- ◆ support for business recovery
- ◆ Health and Social Care Partnership – learning, influence on service wide redesign
- ◆ community and voluntary organisations – how to retain the contribution from those groups

3.3. This had led to the development of a Council Recovery Plan which was considered by the Executive Committee on 24 June 2020. The Council Recovery Plan was based on what was known at the time of its development. It was noted that, as the situation was fluid, the Plan would remain under constant review and be amended as

a result of any changes in guidance, as well as other factors such as competing Council priorities.

#### **4 Recovery Board**

4.1 The Executive Committee agreed that a Recovery Board be established that would be responsible for the ongoing monitoring and scrutiny of the Recovery Plan as it continued to develop and be delivered, and to ensure that the Plan continued to meet the Council's objectives and deliver the right services in the right way, to the benefit of South Lanarkshire residents, communities and businesses, while working within the finances available. A copy of the Board's Terms of Reference is attached as Appendix 1 to the report

4.2. At the time of writing this report, the Recovery Board has met on 2 occasions, on 8 and 22 July 2020. A summary of the business considered at those meetings is provided in Appendix 2 to the report. The Recovery Board will meet on 5 August 2020 and details of the business to be considered are detailed in Appendix 3. An update on the outcomes arising from that meeting will be provided at the Executive Committee meeting on 12 August 2020.

#### **5. Employee Implications**

5.1. There are no employee implications in terms of the content of this report.

#### **6. Financial Implications**

6.1. There are no financial implications in terms of the content of this report.

#### **7. Climate Change, Sustainability and Environmental Implications**

7.1 There are no specific climate change, sustainability or environmental implications arising from this the information contained in this report.

#### **8 Other Implications**

8.1. There are no significant issues in terms of sustainability or risk in terms of the information contained in this report.

#### **9. Equality Impact Assessment and Consultation Arrangements**

9.1. This report does not introduce a new policy, function or strategy, or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

9.2. There was no requirement to undertake any consultation in terms of the information contained in the report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

28 July 2020

#### **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent
- ◆ Focused on people and their needs

#### **Previous References**

Executive Committee – 24 June 2020

#### **List of Background Papers**

None

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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### Terms of Reference

#### 1 Powers and Responsibilities

- 1.1 To monitor the Recovery Plan which has been developed to enable the Council to make plans for both short-term and long-term recovery, focusing on the following workstreams: -
  - ◆ Organisational recovery
  - ◆ Support for business recovery
  - ◆ Health and Social Care Partnership - learning, influence on service wide redesign (to be considered by the IJB)
  - ◆ Community and voluntary sectors - how to engage and develop sustainably the capacity of these sectors to support individuals and communities.
- 1.2 To provide a scrutiny role on the strategic direction to ensure the Council continues to meet its objectives and delivers the right services in the right way in conjunction with communities and in compliance with the Council's Values, Ambitions and Objectives.
- 1.3 To receive updates on the Council's financial position with regards to the impact of Covid, grants and reliefs received from governments and guidance from the Executive Director, Finance and Corporate Resources on actions required to secure the Council's financial position.
- 1.4 To consider the options for service re-introduction and to make recommendations to Committee on any changes to service proposed as the council goes through the recovery phases.
- 1.5 To develop the Council's communications and public messaging around the Recovery Plan.
- 1.6 To contribute to strategies and actions developed by the Pan Lanarkshire Economic forum to stimulate and support business recovery in the area and wide City Region.
- 1.7 To plan for the re-introduction of the Council's formal decision making and scrutiny process.
- 1.8 To review the Terms of Reference and agree any amendments needed for them to remain fit for purpose
- 1.9 To provide regular updates on progress to the Executive Committee.

#### 2 Membership

- 2.1 11 members with provision for 1 named substitute from each Group (Political balance: 4 SNP; 3 Labour; 2 Conservative; 1 Independent Group and 1 Liberal Democrat)

Members: Councillor John Ross (Chair), Councillor Maureen Chalmers, Councillor John Anderson, Councillor Josh Wilson, Councillor Joe Fagan, Councillor Gerry Convery, Councillor Maureen Devlin, Councillor Alex Allison, Councillor Richard Lockhart, Councillor Margaret Cooper, Councillor Robert Brown.

Substitutes: Councillor Katy Loudon, Councillor Margaret Walker, Councillor Graeme Campbell, Councillor Jackie Burns, Councillor Mark McGeever

- 2.2 To be chaired by the Leader of the Council, Vice Chair in his absence would be the Council Depute Leader.

### **3 Meeting Arrangements and Practice**

- 3.1 To meet every 2 weeks (or, more often, if deemed necessary).
- 3.2. Meetings not held in public - Internal Working Group.

### **4 Reporting Arrangements**

- 4.1 The Recovery Board will make recommendations to the Council's Executive Committee for decision and will also report on any developments/changes requiring to be made to the Recovery Plan. During recess or where matters require more urgent decision making, these may be through delegated powers held by the Chief Executive in consultation with the Recovery Board.

### **5 Termination of Recovery Board**

- 5.1 The Recovery Board may determine to terminate its operation by making such recommendation to the Executive Committee.

### **6 Underlying Principles**

- 6.1 The Recovery Board will have regard to the Council's Priorities and Our Values in the context of the COVID-19 Recovery.

The pandemic is a health crisis, a social crisis and an economic crisis that is causing harm on an unprecedented scale.

Difficult decisions are required to balance these various, inter-related harms so as to minimise overall harm through the restoration of council services, and sustaining economic recovery within the framework of our commitment to the climate change agenda and protecting the wellbeing of people and our communities. .

The harms caused do not impact everyone equally and we will act to protect those most at risk and protect human rights.

#### Our Connect Priorities

- Promote sustainable and inclusive economic growth and tackle disadvantage
- Get it right for children and young people
- Improve health, care and wellbeing
- Ensure communities are safe, strong and sustainable.

#### Our Values

- Focused on people and their needs
- Working with and respecting others
- Accountable, effective, efficient and transparent
- Ambitious, self-aware and improving
- Fair, open and sustainable
- Excellent employer

## How We will Do Our Work

- Safe** We will act to ensure that transmission of the virus remains suppressed and that our health and care services are not overwhelmed.
- Lawful** We will respect the rule of law which will include ensuring that any restrictions are justified, necessary and proportionate.
- Evidence-based** We will use the best available evidence and analysis.
- Fair & Ethical** We will uphold the principles of human dignity, autonomy, respect and equality.
- Clear** We will provide clarity to the public to enable compliance, engagement and accountability.
- Realistic** We will consider the viability and effectiveness of options.
- Collective** We will work closely with our communities and in collaboration with our statutory, third sector, business partners and stakeholders.

## Recovery Board Meeting – 8 July 2020

Items of Business	Summary
Board Terms of Reference	Terms of Reference agreed subject to amendments
Cost of COVID-19 and Identification of Budget Shortfall	Details of the costs of recovery plans and the anticipated costs that will be incurred in 2020/2021 noted. Details on the estimated outturn on the Council's budget for 2020/2021 noted.
Roads and Transportation Services – Parking Management Services Restart/Recovery	3 options considered for the timing and staging of the reintroduction of the parking management measures. Option 1 agreed with Stages 1 to 3 to be taken forward. Stage 4, 'reintroduction of tariffs' to be confirmed following an impact assessment on East Kilbride and Hamilton town centres.
Lanarkshire Economic Forum and Review of Economic Development Services	Establishment of the Lanarkshire Economic Forum (LEF) agreed. Proposals for the future delivery of Economic Development Services to support economic recovery to be submitted to the Recovery Board in August 2020.
Health and Social Care Partnership Position on Recovery	Update on the Health and Social Care Partnership's proposals to tackle recovery in response to the COVID-19 pandemic noted.
Community and Voluntary Sector Contribution	Significant contribution that community and voluntary organisations had made in response to the COVID-19 pandemic noted. Local Resilience Partnership would consider 'lessons learned' and report back to a future Recovery Board Meeting.
Public Messaging	Social media briefings to be prepared on the decisions taken by the Board in relation to Parking Management arrangements and establishment of the Lanarkshire Economic Forum noted. Briefings issued in relation to grass cutting services to be shared with Community Councils.

## Recovery Board Meeting –22 July 2020

Item of Business	Summary details/decision
Terms of Reference	Amended Terms of Reference noted.
Financial Position – Cost of COVID-19	Updated details of the costs of recovery plans and the anticipated costs that will be incurred in 2020/2021 noted. Updated details on the estimated outturn on the Council's budget for 2020/2021 noted.
Recovery Plan – Equality Impact Assessment	Updated Equality Impact Assessment (EQIA), based on what is known and understood at this point, noted. Agreed that the needs of groups with protected characteristics and low-income households to be considered when prioritising services outlined in the Recovery Plan.
Recovery Queries Process	Process agreed that allows questions on recovery and

	<p>service impact to be considered by appropriate officers. Copy of enquiry and response to be circulated to all members.</p>
Formal meeting arrangements post Recess	<p>Arrangements for the full calendar of Council meetings to commence, on a blended approach, from 9 August 2020 agreed.</p>
Recovery Plan - Workforce	<p>Workforce information associated with COVID-19 Recovery Plan noted. Head of Personnel Services to provide list of those services being delivered, in full, on a remote basis to Board members.</p>
Service Resumption	<p>Report on service resumption to be submitted to Recovery Board meeting on 5 August 2020.</p>
Roads and Transportation Services – Parking Management Services Restart/Recovery	<p>Decision to reintroduce car parking charges deferred to give the Community and Enterprise Resources Committee an opportunity to consider SYSTRA Limited's conclusions from their Independent Parking Demand Management Review.</p>
South Lanarkshire Leisure and Culture – Framework for the Recovery of Services	<p>Update on the recovery plan for South Lanarkshire Leisure and Culture (SLLC) facilities noted. Framework for initial stages of SLLC's business recovery noted.</p>



**Business to be considered by Recovery Board on 5 August 2020**

- ◆ Financial Position – Cost of COVID-19
- ◆ Economic Update – Joint report by Executive Directors (Community and Enterprise Resources and (Housing and Technical Resources
- ◆ Recovery Plan
  - ◆ SLLC Organised Outdoor Contact Sports for Children and selected Athletics Activity
  - ◆ SLLC Outdoor Adventure Activities
  - ◆ Libraries and Information Services Recovery
  - ◆ Museum Service Recovery
  - ◆ After-School Care Lets in schools

**Reports by the Executive Director (Community and Enterprise Resources)**

- ◆ Service recovery infographics
- ◆ Service status

**Reports by all Executive Directors**

- ◆ IT/agile working roll out – Status and Next Steps  
Report by Executive Director (Finance and Corporate Resources)