

# Report

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| Report to:       | <b>Conference Allocation Committee</b>          |
| Date of Meeting: | <b>10 December 2008</b>                         |
| Report by:       | <b>Executive Director (Corporate Resources)</b> |

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| Subject: | <b>Elected Member Representation at Conferences, etc</b> |
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on various conferences and seminars which the Council has been invited to attend to allow elected member representation to be determined.

## 2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) consider the invitations received for the two conferences listed in the appendix to this report and decide on which elected members should attend these conferences if it is considered appropriate for the Council to be represented.

## 3. Background

3.1. Invitations have been received in respect of the two conferences contained in the list attached to this report. In accordance with procedures for dealing with conferences, details of the conferences have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of particular invitations.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. Delegate fees associated with members' attendance at these conferences, if it is considered that the Council should be represented, can be met from within the existing budget.

## 6. Other Implications

6.1. There are no other implications for the Council associated with this report.

## 7. Equalities Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

**Robert McIlwain**  
**Executive Director (Corporate Resources)**

3 December 2008

**Link(s) to Council Objectives/Values**

♦ Accountable, Effective and Efficient

**Previous References**

None

**List of Background Papers**

Invitations received in respect of individual conferences

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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**South Lanarkshire Council**  
**CONFERENCE ALLOCATION COMMITTEE – 10/12/08**  
**List of Conferences, Seminars, etc**

| <b>No</b> | <b>Start Date</b> | <b>End Date</b> | <b>Conference Title</b>  | <b>Organiser(s)</b> | <b>Venue(s)</b> |
|-----------|-------------------|-----------------|--|---------------------|-----------------|
| 1.        | 27/01/2009        | 27/01/2009      | Looked after Children and Young People - Ensuring the Achievement of Potential | Holyrood Events     | Edinburgh       |
| 2.        | 03/02/2009        | 03/02/2009      | Improving Road Safety in Scotland - Prevention and Best Practice               | Holyrood Events     | Edinburgh       |