

Report

Report to:	Risk and Audit Scrutiny Committee
Date of Meeting:	6 February 2019
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Good Governance Action Plan 2018-2019: Quarter 2 Progress Report
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide Committee with an update on progress made against the Good Governance Action Plan as at the end of September 2018.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendations:-

- (1) that progress against the Good Governance Action Plan detailed at Appendix 1 be noted.

3. Background

3.1. The Good Governance Action Plan highlights improvement areas which have been identified through the annual assessment of governance arrangements. High-level actions are included in the Annual Governance Statement which forms part of the Annual Accounts.

3.2. This report provides progress against actions undertaken as at Quarter 2 of the performance reporting process. In addition to the improvement actions, each Resource has identified service level improvements to governance arrangements. Progress against these actions will be monitored and reported through the Service/Resource Planning process.

4. Good Governance Action Plan

4.1. The Action Plan is considered by the Good Governance Group using a reporting format which is linked to the Resource Plan and provides a clear overview of the progress being made.

4.2. Progress to date against the 2018-2019 Action Plan is attached at Appendix 1. Most of the measures in this report are based on progress reported against the Finance and Corporate Resources' Resource Plan at Quarter 2. It should also be noted, however, that some of the commentary contained in the Appendix to this report has been expanded upon to provide additional information.

4.3. This report has been produced using the council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
To be reported later	For some measures, the statistics are not yet available to allow us to say whether the target has been reached or not. These will be reported when available

4.4. The overall summary of progress to date is as follows:-

Green	Amber	Red	To be reported later	Total
14	0	1	6	21

4.5. The next report to be presented to the Risk and Audit Scrutiny Committee will be the Quarter 4 progress report which will include the Annual Governance Statement for 2018-2019.

5. Employee Implications

5.1. Key officers will continue to attend the Good Governance Group and commit time to reviewing and monitoring the revised approach to governance and assurance.

6. Financial Implications

6.1. There are no financial implications directly associated with this report.

7. Other Implications

7.1. There are no other implications for risk or sustainability in terms of the information contained in this report.

8. Equality Impact Assessment and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

Paul Manning

Executive Director (Finance and Corporate Resources)

11 December 2018

Link(s) to Council Objectives/Values/Ambitions

- ♦ Links to all council objectives

Previous References

- ♦ Good Governance Statement 2017-18 and Q4 Progress Report – 13 June 2018

List of Background Papers

None

Contact for Further Information

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