

South Lanarkshire Council

Revenue Budget Monitoring Statement

Period Ended 31 March 2022 (No.14)

Finance and Corporate Resources

Service Departments :-	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion to 31/03/22	Actual to Period 14 to 31/03/22 BEFORE Transfers	Variance to 31/03/22 BEFORE Transfers
	£m	£m	£m	£m	£m	£m	£m
Finance Services (Strategy)	2.340	2.340	0.000	0.000	2.340	2.318	0.022 under
Finance Services (Transactions)	18.133	17.999	0.134	0.134	18.133	17.897	0.236 under
Audit and Compliance Services	0.394	0.394	0.000	0.000	0.394	0.154	0.240 under
Information Technology Services	4.733	4.790	(0.057)	(0.057)	4.733	5.914	(1.181) over
Communications and Strategy Services	2.547	2.682	(0.135)	(0.135)	2.547	2.760	(0.213) over
Administration and Licensing Services	4.207	4.646	(0.439)	(0.502)	4.207	4.658	(0.451) over
Personnel Services	11.384	10.870	0.514	0.464	11.384	9.184	2.200 under
COVID-19	0.000	8.624	(8.624)	(8.624)	0.000	8.209	(8.209) over
Position before Transfers to Reserves	43.738	52.345	(8.607)	(8.720)	43.738	51.094	(7.356) over
Transfers to Reserves as at 31/03/22					0.000	0.873	(0.873) over
Position After Transfers to Reserves at 31/03/22					43.738	51.967	(8.229) over

Finance and Corporate Resources Variance Analysis 2021/22 (Period 14)

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	68k under	APT&C Basic / Superannuation / National Insurance - 150k under	<p>Audit - (88k) over IT Services - (364k) over Administration, Legal and Licensing Services - (107k) over</p> <p>Finance Services (Transactions) - 373k under</p> <p><u>Communications and Strategy - 133k under</u></p> <p>Personnel Services - 740k under</p> <p>COVID-19 - (513k) over</p>	<p>These overspends are due to lower than anticipated staff turnover across the Services.</p> <p>The underspend is due to vacant posts within Benefits and Revenues and also within the customer service centre. This is partly offset by the overspend on overtime and an under recovery of income</p> <p>The variance is due to vacancies which are being considered in line with service requirements.</p> <p>The variance in employee costs reflects the underspend in employability and funded projects.</p> <p>The overspend reflects additional staff costs including the administration of Self Isolation and pandemic payments.</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs (cont)		Overtime - (339k) over	Finance Services (Transactions) - (178k) over	The overspend is due to overtime within Benefits and Revenues to cover vacancies and for staffing requirements within the 24 hour control centre and is offset by the underspend in Basic Pay
			COVID-19 - (123k) over	The overspend relates to staffing in relation to the processing of COVID-19 grant payments.
		<u>Other Employee Costs - 339k under</u>	<u>Personnel Services - 338k under</u>	The underspend reflects the level of Modern Apprentices during the year.
		Pension Increases / Additional Pension Costs - (103k) over	Finance Services (Transactions) - (28k) over IT Services (31k) over Personnel Services - (35k) over	The overspends reflect the ongoing cost of early retirals and these have been managed within the overall budget.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Property Costs	(774k) over	Electricity - 294k under	IT Services - 281k under	This underspend reflects the closure of the Caird Data Centre. The underspend has been to offset the costs of the new cloud hosting service. Budgets will be realigned in the new financial year.
		<u>Fixtures and Fittings - (1,012k) over</u>	<u>COVID-19 - (1,006k) over</u>	The overspend relates to additional Scottish Welfare payments as a result of COVID-19 and is offset by Scottish Government funding.
Supplies and Services	(5,983k) over	Computer Equipment Purchase - (293k) over	Finance Services (Transactions) - (115k) over <u>IT Services - (73k) over</u> Administration, Legal and Licensing Services - (53k) over	The overspend reflects the current requirement for IT contract payments.
		Computer Equipment Maintenance - 90k under	IT Services - 63k under	The underspend is due to less than anticipated maintenance and project support costs.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Supplies and Services (cont)		<u>IT Equipment Maintenance - Contract - 130k under</u>	<u>IT Services - 141k under</u>	The underspend is due to less than anticipated maintenance and project support costs and has been used to manage the cost of the new cloud hosting service. Budgets will be realigned in the new financial year.
		Foodstuffs - General - (72k) over	COVID-19 - (99k) over	The overspend relates to the Foodbank expenditure and is offset by Scottish Government funding.
		Other Supplies and Services - (5,767k) over	COVID-19 - (5,724k) over	This overspend relates mainly to the costs of spring hardship and low income pandemic payments and is offset by Scottish Government funding.
		Free School Meals - COVID19 - (123k) over	COVID-19 - (123k) over	The overspend relates mainly to the provision of school meals to those children self-isolating and is offset by Scottish Government funding.
Administration Costs	(1,153k) over	Telephones - 216k under	IT Services - 205k under	This underspend relates to lower than anticipated telephone expenditure and is partially offset by an under recovery of income.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Administration Costs (cont)		Mobile Phones - (248k) over	IT Services - (229k) over	The overspend reflects the demand for handsets across all Resources and is offset by additional income from recharges.
		<u>Other Admin Costs - (1,075k) over</u>	<u>IT Services - (738k) over</u>	The overspend reflects the cost of the new cloud hosting service. Budgets will be realigned in the new financial year.
		<u>Members Allowances - 97k under</u>	<u>Administration, Legal and Licensing Services - 97k under</u>	The underspend mainly relates to a reduction in travel due to COVID-19.
		<u>Training - (55k) over</u>	<u>Personnel Services (46k) over</u>	This overspend relates to external supported employment training and is offset by additional income.
Payment to Other Bodies	245k under	<u>Grants to Voluntary Organisations - 166k under</u>	<u>Administration, Legal and Licensing Services - 166k under</u>	The underspend reflects a reduction in the uptake of grants to voluntary organisations. A transfer to reserves was made to meet commitments in 2022/2023.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Transfer Payments (cont)		Rent Rebate - (1,384k) over	Finance Services (Transactions) - (1,196k) over COVID-19 - (188k) over	<p>This overspend reflects the level of Housing Benefit payments for council housing tenants.</p> <p>In addition, there is an overspend on Discretionary Housing Payments (DHP), offset by an over recovery of DHP income.</p> <p>The overspend relates to the benefits associated with additional accommodation requirements due to COVID-19.</p>
Income	(1,587k) under recovered	<u>Non-Relevant Government Grant - 358k over recovered</u> Statutory Additions - Cost of Collection - (58k) under recovered	<u>COVID-19 - 358k over recovered</u> Finance Services (Transactions) - (58k) under recovered	<p>The over recovery relates to Scottish Government funding for the administration of the payments of business support and self isolation support payments, offset by employee cost expenditure.</p> <p>The under recovery is due to a reduction in the number of cases going to the reminder stage and subsequently progressing to summary warrant. As a result, there has been a reduction in income from penalty charges.</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Rent Rebates Subsidy - (691k) under recovered	Finance Services (Transactions) - (691k) under recovered	This under recovery reflects the level of Housing Benefit for council housing tenants.
		Rent Allowance Subsidy - (3,089k) under recovered	Finance Services (Transactions) - (3,089k) under recovered	This under recovery reflects the level of Housing Benefit for private housing tenants and is offset by an underspend on Transfer Payments.
		DHP - 1,921k over recovered	Finance Services (Transactions) - 1,921k over recovered	The over recovery relates to income from the Department of Works and Pensions for Discretionary Housing Payments and is offset by additional rent rebate expenditure (see Transfer Payments).
		Contributions from Other Bodies - 408k over recovered	Finance Services (Transactions) - 80k over recovered	The over recovery relates to the receipt of Payment Deduction Project (PDP) income from the Department of Work and Pensions in relation to the recovery of Housing Benefit overpayments.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Contributions from Other Bodies (cont)	Personnel Services - 328k over recovered	The over recovery reflects the timing of receipt of income for externally funded projects.
		European Social Fund (ESF) Grant - 375k over recovered	<u>Audit Services - 103k over recovered,</u> <u>Personnel Services - 272k over recovered</u>	This over recovery reflects the recovery of management fee income plus additional income received from Europe as a consequence of an increase in the intervention rate on previous year claims.
		Sales - General - (89k) under recovered	Personnel Services - (89k) under recovered	The under recovery relates to reduced income at the Coalyard and Cafés due to reduced footfall and is offset by reduced expenditure.
		Fees and Charges - General - (52k) under recovered	Administration, Legal and Licensing Services - (112k) under recovered	The under recovery of income is primarily due to the current uptake of licenses for private hire operators which is lower than anticipated.
		Fees and Charges - Departments of the Authority - (503k) under recovered	Communications and Strategy - (438k) under recovered	The under recovery reflects lower than anticipated income from recharges to other Resources, offset by a reduction in expenditure.

* The underlined variances represent new variances since the last report

Finance & Corporate Resources - Total

Expenditure / Income Variance Trends 2021/2022

	REVISED ANNUAL BUDGET SLC 21/22 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
EMPLOYEE COSTS				
APT & C BASIC	26,309	26,574	(265)	over
APT & C OVERTIME	45	384	(339)	over
APT & C SUPERANNUATION	5,307	4,937	370	under
APT & C NIC	2,559	2,514	45	under
MANUAL BASIC	15	14	1	under
TRAVEL AND SUBSISTANCE	34	14	20	under
OTHER EMPLOYEE COSTS	475	136	339	under
PENSION INCREASES	832	911	(79)	over
ADDITIONAL PENSION COSTS	0	24	(24)	over
EMPLOYEE COSTS	35,576	35,508	68	under
PROPERTY COSTS				
RATES	109	93	16	under
SCOTTISH WATER - METERED CHARGES	9	6	3	under
RENT	50	87	(37)	over
SERVICE CHARGE	2	1	1	under
FEU DUTIES	1	0	1	under
PROPERTY INSURANCE	4	3	1	under
SECURITY COSTS	103	166	(63)	over
REPAIRS & MAINTENANCE - INTERNAL CONTRATOR	1	4	(3)	over
REPAIRS & MAINTENANCE - EXTERNAL CONTRATOR	2	0	2	under
ELECTRICITY - CONTRACT	440	146	294	under
GAS	14	6	8	under
MULTI-STOREY HEAT/LIGHT	0	1	(1)	over
FIXTURE & FITTINGS	1,736	2,748	(1,012)	over
CLEANING CONTRACT	0	3	(3)	over
CLEANING AND JANITORIAL SUPPLIES AND EQUIPMENT	2	0	2	under
HEALTH & HYGIENE MATERIALS	40	22	18	under
REFUSE UPLIFT	2	0	2	under
OTHER PROPERTY COSTS	17	20	(3)	over
PROPERTY COSTS	2,532	3,306	(774)	over
SUPPLIES AND SERVICES				
COMPUTER EQUIPMENT PURCHASE	2,445	2,738	(293)	over
COMPUTER EQUIPMENT MAINTENANCE	3,612	3,522	90	under
I.T. EQUIPMENT MAINT - CONTRACT	647	517	130	under
I.T. ELECTRONIC MESSAGING	131	150	(19)	over
EQUIPMENT, APPARATUS AND TOOLS	205	136	69	under
SUPPLIES FOR CLIENTS	233	196	37	under
FURNITURE - OFFICE	0	5	(5)	over
MATERIALS	79	101	(22)	over
MATERIALS, APPARATUS AND EQUIPMENT	0	5	(5)	over
PUBLICATIONS, JOURNALS, NEWSPAPERS ETC.	6	5	1	under
FOODSTUFFS - GENERAL	84	156	(72)	over
PROTECTIVE CLOTHING & UNIFORMS	7	14	(7)	over
OTHER SUPPLIES AND SERVICES	5,459	11,226	(5,767)	over
CATERING - OUTWITH CONTRACT	6	0	6	under
OUTSOURCED MAIL	134	137	(3)	over
FREE SCHOOL MEALS - COVID 19	0	123	(123)	over
SUPPLIES AND SERVICES	13,048	19,031	(5,983)	over
TRANSPORT AND PLANT				
POOL CAR CHARGES - RENTAL	24	19	5	under
POOL CAR CHARGES - FUEL	5	0	5	under
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	2	1	1	under
FLEET SERVICE CHARGES - LEASING	5	3	2	under
FLEET SERVICE CHARGES - HIRED VEHICLES	0	5	(5)	over
FLEET SERVICE CHARGES - ROAD FUND LICENCES/MOT	1	0	1	under
FLEET SERVICE CHARGES - FUEL	2	1	1	under
FLEET SERVICE CHARGES - DRIVERS	37	56	(19)	over
HIRE OF EXTERNAL VEHICLES	0	1	(1)	over
TRANSPORT AND PLANT	76	86	(10)	over

Finance & Corporate Resources - Total	REVISED ANNUAL BUDGET SLC 21/22 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
Expenditure / Income Variance Trends 2021/2022				
ADMINISTRATION				
PRINTING AND STATIONERY	573	547	26	under
TELEPHONES	1,789	1,573	216	under
MOBILE PHONES	394	642	(248)	over
ADVERTISING - RECRUITMENT	18	50	(32)	over
ADVERTISING - OF COUNCIL SERVICE AVAILABILITY	1	0	0	
ADVERTISING - OTHER	138	112	26	under
POSTAGES/COURIERS	871	896	(25)	over
SMS MESSAGING	0	6	(6)	over
MEMBERSHIP FEES/SUBSCRIPTIONS	233	316	(82)	over
INSURANCE	139	140	(1)	over
MEDICAL COSTS	141	178	(37)	over
LEGAL EXPENSES	218	187	31	under
HOSPITALITY / CIVIC RECOGNITION	30	16	14	under
GIRO BANK AGENCY FEES	2	0	2	under
PAYPOINT AGENCY FEES	87	73	14	under
INTERNET AGENCY FEES	0	2	(2)	over
SECURITY UPLIFT FEES	6	2	4	under
OTHER ADMIN COSTS	4,535	5,610	(1,075)	over
MEMBERS ALLOWANCES	1,762	1,665	97	under
CONFERENCES - MEMBERS (incl associated costs)	9	6	3	under
CONFERENCES - OFFICIALS (incl associated costs)	9	3	6	under
TRAINING	1,117	1,172	(55)	over
VOLUNTEERS' EXPENSES	0	3	(3)	over
INTERNAL SUPPORT SERVICES ALLOCATION	42	68	(26)	over
ADMINISTRATION	12,114	13,267	(1,153)	over
PAYMENT TO OTHER BODIES				
MANAGEMENT AND TECHNOLOGY TRAINING GRANT	4	4	0	
YOUTH EMPLOYMENT TRAINING INITIATIVE	2	2	0	
GRANTS TO VOLUNTARY ORGANISATIONS	678	512	166	under
PAYMENTS TO OTHER BODIES	9,817	9,585	232	under
EXTERNAL AUDIT FEES	516	535	(19)	over
BUSINESS GRANTS - COVID 19	4,780	4,808	(28)	over
PRIVATE INDIVIDUALS - GENERAL	8	114	(106)	over
PAYMENT TO OTHER BODIES	15,805	15,560	245	under
PAYMENT TO CONTRACTORS				
PAYMENT TO PRIVATE CONTRACTOR	41	56	(15)	over
PAYMENT TO EXTERNAL CONSULTANTS / PROFESSIONAL SERVICES	231	249	(18)	over
PAYMENT TO CONTRACTORS	272	305	(33)	over
TRANSFER PAYMENTS				
RENT ALLOWANCE	27,581	24,374	3,207	under
RENT REBATES	40,504	41,888	(1,384)	over
TRANSFER PAYMENTS	68,085	66,262	1,823	under
FINANCING CHARGES				
LEASING CHARGES - OPERATIONAL	31	31	0	
I.T. EQUIPMENT LEASING-CONTRACT	1,041	993	48	under
FINANCING CHARGES	1,072	1,024	48	under
TOTAL EXPENDITURE	148,580	154,349	(5,769)	over

Finance & Corporate Resources - Total

Expenditure / Income Variance Trends 2021/2022

	REVISED ANNUAL BUDGET SLC 21/22 2	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
INCOME				
NON RELEVANT GOVERNMENT GRANT	(14,163)	(14,521)	358	over rec
STATUTORY ADDITIONS - COST OF COLLECTION	(740)	(682)	(58)	under rec
RENT REBATES SUBSIDY	(37,091)	(36,400)	(691)	under rec
RENT ALLOWANCE SUBSIDY	(27,067)	(23,978)	(3,089)	under rec
DWP SUBSIDY	(1,138)	(1,152)	14	over rec
DHP	0	(1,921)	1,921	over rec
CONTRIBUTIONS FROM DEVELOPMENT AGENCIES	(120)	(149)	29	over rec
CONTRIBUTIONS FROM OTHER BODIES	(345)	(753)	408	over rec
LOTTERY GRANTS	0	(4)	4	over rec
ESF GRANT	(1,345)	(1,720)	375	over rec
SALES - GENERAL	(90)	(1)	(89)	under rec
SALES - DEPARTMENTS OF THE AUTHORITY	(32)	(13)	(19)	under rec
FEES AND CHARGES - GENERAL	(4,244)	(4,192)	(52)	under rec
CHARGES TO HEALTH BOARDS	(38)	(45)	7	over rec
FEES AND CHARGES - OTHER BODIES	(245)	(209)	(36)	under rec
FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(2,810)	(2,307)	(503)	under rec
RENTAL INCOME	(2)	0	(2)	under rec
HOME LOANS REPAYMENTS	(17)	(7)	(10)	under rec
BIRTH REGISTRATION	(36)	(12)	(24)	under rec
DEATH REGISTRATION	(71)	(48)	(23)	under rec
MARRIAGE STATUTORY FEES	(98)	(76)	(22)	under rec
EXTRACT ISSUE	(96)	(105)	9	over rec
MARRIAGES	(75)	(55)	(20)	under rec
CITIZENSHIP CEREMONIES	(10)	(9)	(1)	under rec
CIVIL PARTNERSHIPS	0	(1)	1	over rec
COMMITMENT CEREMONIES	0	(1)	1	over rec
NATIONAL CHECKING SERVICE	(38)	0	(38)	under rec
OTHER INCOME	(8,308)	(8,225)	(83)	under rec
REALLOCATION OF CENTRAL SUPPORT COSTS	(6,548)	(6,594)	46	over rec
REALLOCATION OF SUPPORT COSTS	(75)	(75)	0	
INCOME	(104,842)	(103,255)	(1,587)	under rec
NET EXPENDITURE	43,738	51,094	(7,356)	over