



Council Offices, Almada Street
Hamilton, ML3 0AA

12 February 2014

Dear Councillor

Risk and Audit Scrutiny Forum

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

Date: Tuesday 18 February 2014

Time: 11:00am

Venue: Committee Room 2, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Ralph Barker, Walter Brogan, Archie Buchanan, Graeme Campbell, Angela Crawley, Isobel Dorman, Susan Kerr, Gerard Killen, Lesley McDonald, Brian McKenna

Substitute Members

Bill Holman, John McNamee, Vivienne Shaw, Richard Tullett

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of the Risk and Audit Scrutiny Forum held on 26 November 2013 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 6

Item(s) for Consideration

3 Internal Audit Activity as at 29 January 2014

Report dated 29 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 7 to 14

4 Internal Audit Plan 2014/2015

Report dated 29 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 15 to 26

5 Fraud Statistics and National Fraud Initiative Six Monthly Update

Report dated 22 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 27 to 34

6 Insurance Claims from 1 April to 30 September 2013

Report dated 22 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 35 to 40

7 Public Sector Internal Audit Standards (PSIAS)

Report dated 29 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 41 to 50

8 Performance and Review Scrutiny Forum Annual Update

Report dated 28 January 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 51 to 52

9 External Audit Plan for Year Ending 31 March 2014

Report dated February 2014 by PricewaterhouseCoopers, External Auditor. (Copy attached) Page(s) 53 to 78

10 Forward Programme for Future Meetings

Report dated 5 February 2014 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 79 to End

Urgent Business

11 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

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