

Report

Report to:	Conference Allocation Committee
Date of Meeting:	16 November 2005
Report by:	Executive Director (Corporate Resources)

Subject:	Item of Urgent Business - Elected Member Representation at Conferences, etc – Late Notice of Additional Conference
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1 Purpose of Report

1.1 The purpose of the report is to:-

- ◆ provide details on “Clever Procurement – Delivering Community Benefits and Efficiency” conference organised by the Local Government Association to be held in London on 5 December 2005 which the Council has been invited to attend and which, in view of the timescale involved, requires to be considered at the meeting on 16 November 2005.

2 Recommendation(s)

2.1 The Committee is asked to:-

- (1) consider the invitation received for the “Clever Procurement – Delivering Community Benefits and Efficiency” conference organised by the Local Government Association to be held in London on 5 December 2005 and decide on which elected members should attend if it is considered appropriate for the Council to be represented.

3 Background

3.1 In view of the fact that the Conference takes place before the next meeting of the Conference Allocation Committee, any representation at the Conference will require to be considered and approved by the Committee at its meeting on 19 October 2005.

4 Employee Implications

4.1 There are no employee implications.

5 Financial Implications

5.1 Delegate fees associated with members’ attendance at those conferences, etc at which it is considered that the Council should be represented, can be met from within the existing budget.

6 Other Implications

6.1 There are no other implications for the Council associated with this report.

7 Consultation

- 7.1 Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Alan Cuthbertson
Executive Director (Corporate Resources)

15 November 2005

Link(s) to Council Objectives
Managing Resources

Previous References
None

List of Background Papers
Invitations received in respect of individual conference

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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