



Council Offices, Almada Street  
Hamilton, ML3 0AA

Tuesday, 28 September 2021

Dear Councillor

## **East Kilbride Area Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 06 October 2021  
**Time:** 14:00  
**Venue:** By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Chief Executive**

### **Members**

Archie Buchanan (Chair), Isobel Dorman (Depute Chair), John Anderson, Graeme Campbell, Gerry Convery, Margaret Cooper, Fiona Dryburgh, Joe Fagan, Grant Ferguson, Geri Gray, Ian Harrow, Hugh Macdonald, Monique McAdams, Gladys Miller, Graham Scott, Collette Stevenson, Jim Wardhaugh, David Watson

## BUSINESS

### 1 Declaration of Interests

- 2 **Minutes of Previous Meeting** 3 - 6  
Minutes of the meeting of the East Kilbride Area Committee held on 11 August 2021 submitted for approval as a correct record. (Copy attached)

---

#### Item(s) for Noting

---

- 3 **Detector Legislation**  
Presentation by Phil McDonald, Station Commander, East Kilbride and Strathaven Fire Stations, Strathclyde Fire and Rescue Service.
- 4 **Participatory Budgeting - Education Resources - Pupil Equity Funding** 7 - 14  
Report dated 23 September 2021 by the Executive Director (Education Resources). (Copy attached)

---

#### Item(s) for Decision

---

- 5 **Community Grant Applications** 15 - 18  
Report dated 20 September 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)

---

#### Urgent Business

---

- 6 **Urgent Business**  
Any other items of business which the Chair decides are urgent.

#### ***For further information, please contact:-***

Clerk Name: Helen Calley

Clerk Telephone: 01698 454185

Clerk Email: [helen.calley@southlanarkshire.gov.uk](mailto:helen.calley@southlanarkshire.gov.uk)

## EAST KILBRIDE AREA COMMITTEE

2

Minutes of meeting held via Microsoft Teams on 11 August 2021

**Chair:**

Councillor Isobel Dorman (Depute)

**Councillors Present:**

Councillor John Anderson, Councillor Margaret Cooper, Councillor Joe Fagan, Councillor Grant Ferguson, Councillor Hugh Macdonald, Councillor Gladys Miller, Councillor Graham Scott

**Councillors' Apologies:**

Councillor Archie Buchanan (Chair), Councillor Graeme Campbell, Councillor Gerry Convery, Councillor Fiona Dryburgh, Councillor Geri Gray, Councillor Ian Harrow, Councillor Monique McAdams, Councillor Collette Stevenson, Councillor Jim Wardhaugh, Councillor David Watson

**Attending:**

**Community and Enterprise Resources**

C McFarlane, Development Officer; A McKinnon, Head of Facilities, Waste and Grounds Services; M Muir, Roads Area Manager

**Education Resources**

L Mitchell, Quality Improvement Officer/Lead Officer (Equity)

**Finance and Corporate Resources**

H Calley, Administration Officer; S Somerville, Administration Manager; L Wyllie, Administration Assistant

---

### 1 Declaration of Interests

---

No interests were declared.

---

### 2 Minutes of Previous Meeting

---

The minutes of the meeting of the East Kilbride Area Committee held on 12 May 2021 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

---

### 3 Participatory Budgeting – Community and Enterprise Resources - Footpaths and Roads

---

A report dated 20 July 2021 by the Executive Director (Community and Enterprise Resources) was submitted advising on:-

- ♦ the outcome and level of engagement for the Participatory Budgeting (PB) consultation exercise to identify £2 million footway/footpath and road projects
- ♦ the initial/potential learning points to develop future exercises
- ♦ setting out next steps, locations and forthcoming communications

As part of an agreed budget, an additional £2 million had been allocated to support footway/footpath and road improvements. This investment would continue the Council's commitment to prioritise investment in roads infrastructure and footways/footpaths, including those within parks.

The predominant focus of the investment had been to target footpath improvement together with further investment to improve road conditions in South Lanarkshire. This additional sum was to be allocated across the 4 localities based on network length and would be subject to an online PB exercise which would allow communities to prioritise, on a thematic basis, where the further expenditure in their area could be targeted. It was considered appropriate to allocate 75% of the funding towards footways/footpaths and 25% towards carriageways with work to be implemented in 2021/2022. Details of how the funding had been allocated were highlighted in the report.

The consultation took place between 27 April and 11 May 2021 and had been promoted via the Council's website, social media channels and third sector networks. Separate votes were held for each of the 4 areas with separate provision within each area vote for roads and footways/footpaths. A full breakdown of participant engagement in the process and the representation levels were detailed in Appendix 1 to the report.

Locations had been identified in line with the funding and specific locations where works would be undertaken were detailed in Appendix 2 to the report.

Operating the first mainstream PB across the Council had identified several learning points to be considered as the process developed further and those were detailed in the report.

The Head of Facilities, Waste and Grounds Services and Roads Area Manager responded to members' questions.

**The Committee decided:**

- (1) that the outcome and level of engagement for the PB consultation exercise to identify £2 million footway/footpath and road projects, as set out in Appendix 2 to the report, be noted; and
- (2) that the learning points to be considered for future PB exercises, as detailed in the report, be noted.

---

#### **4 Participatory Budgeting – Community and Enterprise Resources – Renewable Energy Fund**

---

A report dated 9 July 2021 by the Executive Director (Community and Enterprise Resources) was submitted on Participatory Budgeting in relation to the Renewable Energy Fund.

The Executive Committee, on 21 November 2018, agreed that a series of amendments be made to the Renewable Energy Fund. One amendment was the introduction of a micro grant fund in 2019/2020 of up to £5,000 per annum available to Community Councils or equivalent community organisations to award and administer small grants of up to £500 locally.

This was established for an initial 2-year period and the Community and Enterprise Committee of 16 February 2021 had agreed to continue the micro grants after 2020/2021. In 2020/2021, 7 Community Councils within the East Kilbride Area had been awarded micro grants totalling £24,183. Information on those grants were detailed in the report.

The 2021/2022 awards to Community Councils were currently being processed and would be paid to each individual Community Council to administer.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 21 November 2018 (Paragraph 10) and Minutes of the Community and Enterprise Resources Committee of 16 February 2021 (Paragraph 4)]*

---

## **5 Participatory Budgeting – Education Resources – Pupil Equity Fund**

---

A report dated 26 July 2021 by the Executive Director (Education Resources) was submitted on Participatory Budgeting in relation to Pupil Equity Funding.

146 out of 148 of schools within South Lanarkshire received Pupil Equity Funding (PEF) which was targeted at supporting pupils affected by poverty. Each school would set aside a minimum of 5% of its PEF allocation, which equated to £0.495 million, and members of the public had been asked to indicate how this should be spent. Schools would confirm the percentage that they would set aside to Education Resources by 30 August 2021 and final figures and a breakdown per school would be reported to the next meeting of the Area Committee.

Head Teachers had been briefed on the Participatory Budgeting (PB) process and were now identifying a staff member to lead/facilitate the process within their school. An initial training session for PB leads was delivered on 6 May 2021.

Schools were now beginning to set up a PB group, consisting of pupils and parents/carers. This group would lead PB activity in schools, consulting with stakeholders to generate ideas and facilitate the voting. Details of the stakeholders were provided in the report. All schools would have completed the PB process, with voting and spend agreed, by 8 October 2021. This information would be collated and shared at future meetings of this Committee.

Schools would then progress with the spend, ensuring that the funding was fully spent by 31 March 2021.

The Quality Improvement Officer/Lead Officer (Equity) responded to a member's question in terms of addressing inequality and engaging with families from poorer socio-economic backgrounds.

**The Committee decided:** that the report be noted.

---

## **6 Community Grant Application**

---

A report dated 26 July 2021 by the Executive Director (Finance and Corporate Resources) was submitted on applications for community grants.

As previously reported, the 2020/2021 year-end report considered by the Executive Committee on 23 June 2021, included a recommendation to carry forward the unspent monies from the 2020/2021 community grants budget. This recommendation had been approved and, in relation to this Area Committee, the unspent monies amounted to £16,040, which resulted in a revised total allocation for community grants for 2021/2022 of £41,790.

**The Committee decided:** that a community grant be awarded as follows:-

- |     |                   |                                     |
|-----|-------------------|-------------------------------------|
| (a) | Applicant:        | East Kilbride Flower Club (EK/2/21) |
|     | Purpose of Grant: | Outing                              |
|     | Amount Awarded:   | £180                                |

*[Reference: Minutes of the Executive Committee of 23 June 2021 (Paragraph 3)]*

---

**7 Urgent Business**

---

There were no items of urgent business.

## Participatory Budgeting – Update for East Kilbride Area Committee September 2021

4

|                     |           |                     |                |
|---------------------|-----------|---------------------|----------------|
| <b>Service Area</b> | Education | <b>Lead Officer</b> | Laura Mitchell |
|---------------------|-----------|---------------------|----------------|

### **Stage 1 : Pre Consultation :**

- What are we asking the public for their view on (what service is it / description etc)?
- How much funding are we asking about?
- Who are we asking,
- How are we doing this ?
- When are we doing this ?
- When will we report back ?

### **Progress update since last Area Committee:**

#### **Participatory Budget Allocation**

Schools within the East Kilbride Area have allocated £130,353.67 of their £1.559m PEF Allocation for participatory budgeting (PB). Appendix 1 shows a breakdown of this for each of the learning communities. Appendix 2 summarises the percentage of PEF allocation that schools have allocated for participatory budgeting – 77.1% of schools have allocated the minimum 5% of their PEF budget, whilst 22.9% of schools have allocated more than this. A further school-by-school breakdown is outlined in Appendix 3. Schools are now undertaking their consultation and voting process.

#### **Gathering Stakeholder Views**

Some examples of how stakeholder ideas have been collected by schools so far are: outdoor parent coffee sessions; Google Forms; use of electronic programmes like Jamboard to create post-it note boards of pupil ideas; paper mind maps of ideas. Schools are now exploring how to engage stakeholders in the voting process following on from the gathering of ideas. Electronic and paper-based voting, as well as more hands-on options, are being considered by establishments based on their own intelligence in meeting the needs of their stakeholders, which should result in a greater uptake of people voting.

#### **Support Available**

A Microsoft Teams group for school PB Leads is available to support and signpost schools to good practice. Practitioners have already begun asking questions and sharing good practice within the Teams area. This is supported by the central Equity Team. Many schools have been tweeting their PB work to date, tagging our @SLCEquity Twitter feed in their posts. The central Equity Team has been actively monitoring this feed to promote good practice and the sharing of ideas. The central Equity Team are also available to help schools navigate any challenges they face to ensure a full spend before the end of the financial year.

All schools will have their PB consultation process completed and spend agreed by 8<sup>th</sup> October. Schools will report the outcome of the PB consultation process via a Google form. This will be collated, and the information shared at future Area Committee meetings. Schools will then progress with their spend, to ensure the minimum 5% is spent in full by end of March 2022.

## **Stage 2 : Post Consultation**

- The outcome of the PB activity
- What happens next ?
- Further reporting requirements (eg required Committee approval)

Following the voting process, Education Resources will provide Area Committees with the following:

- Summary Report of each school's PB outcome (available late October/early November) and Local Authority and Area analysis report
- Regular updates and reports at Area Committee meetings including case studies focussed on impact/success (ongoing)
- Local Authority Financial Report on how PEF money allocated for PB has been spent (May/June 2022)

Education Resources will support schools with the implementation of PB and monitor and track the impact. Findings will inform any future PB activity within Education Resources.

Regular PB Updates and the highlighting of good practice will be communicated to schools via the PB and Equity Teams Pages and through our @SLCTwitter handle.



# Total PB Spend

**£130,353.47 (8%)**

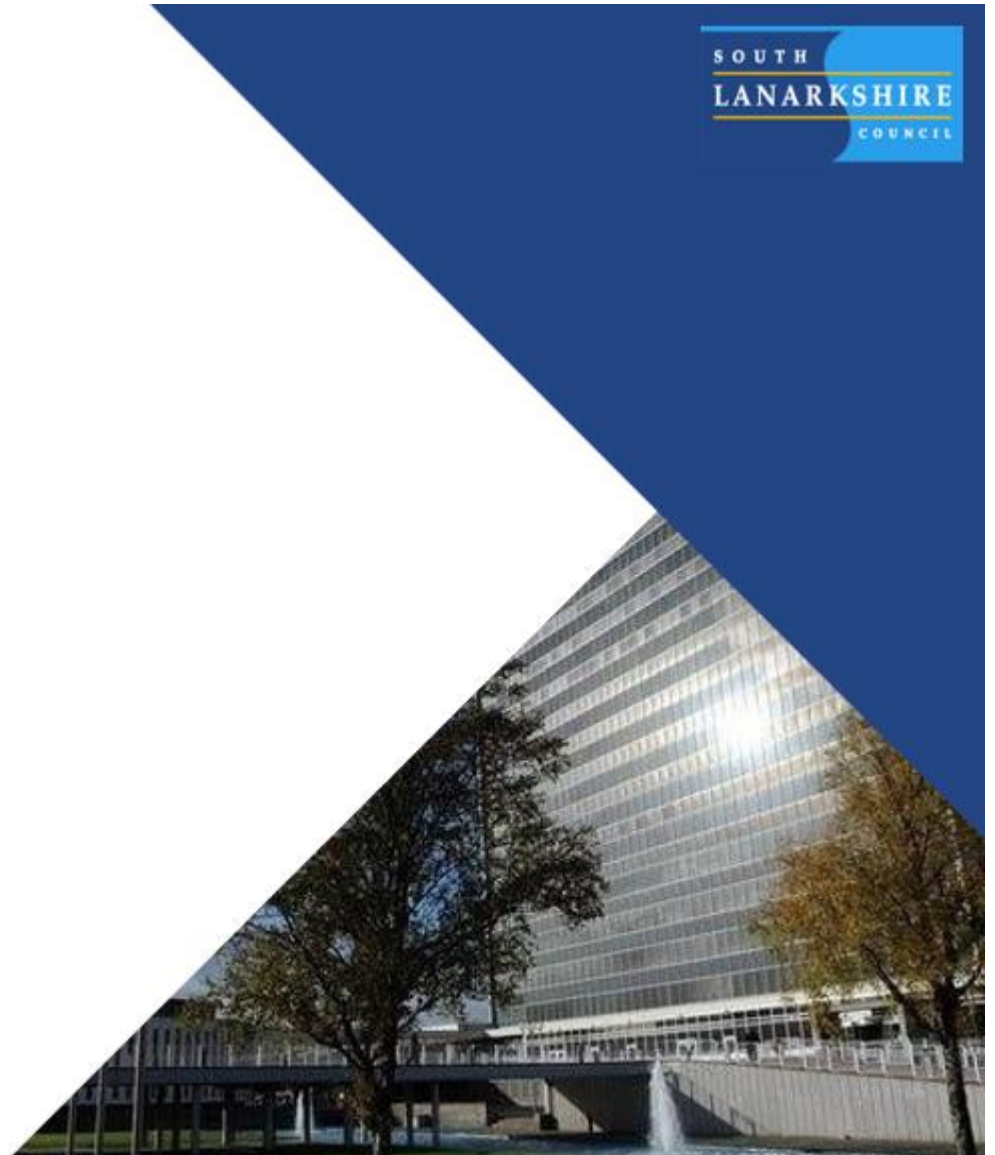
## Learning community breakdown of PB Spend:

Calderglen = £50,335.25 (39%)

Duncanrig = £44,679.14 (34%)

SASB = £27,479.92 (21%)

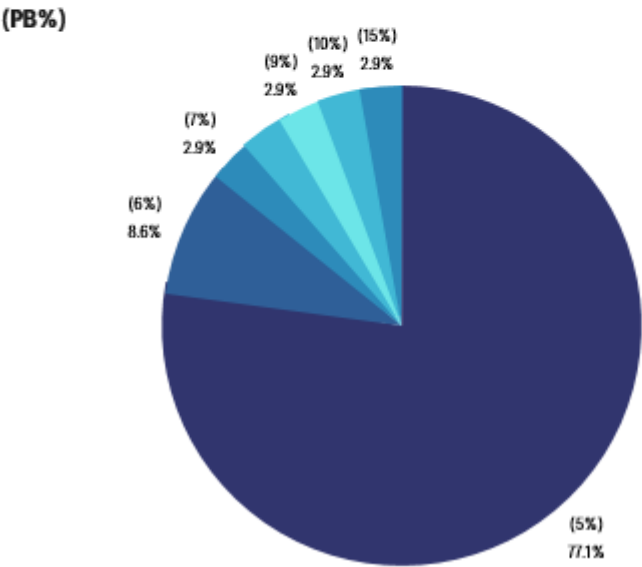
Strathaven = £7,859.16 (6%)



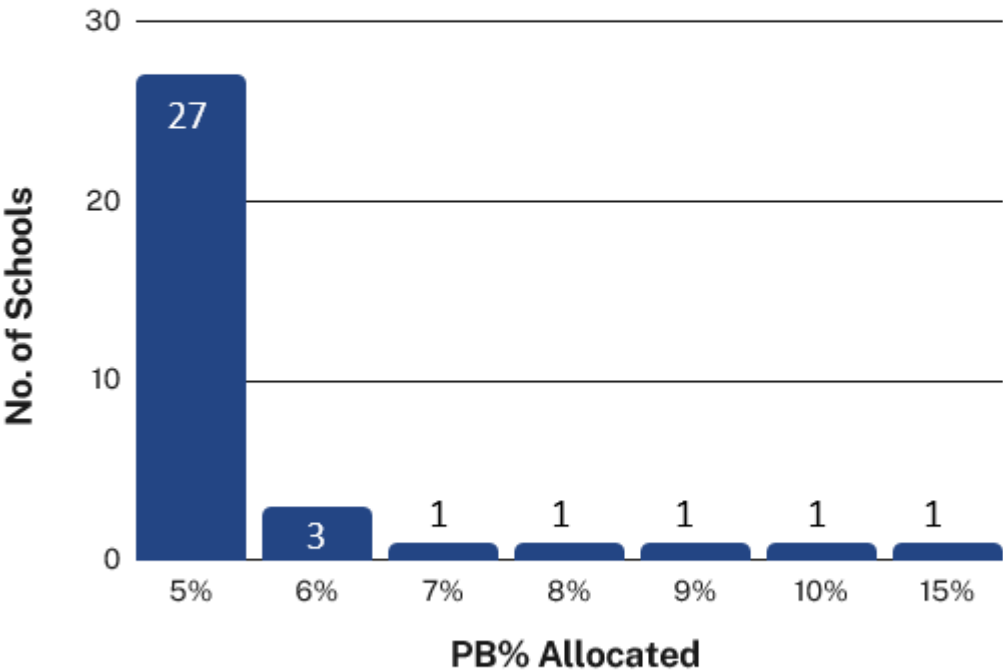


# PB in the East Kilbride Area

**% of Schools Who Allocated:**



**Number of Schools Who Allocated:**



## A Further Breakdown Calderglen L.C.

| School             | Total PB Spend | PB% |
|--------------------|----------------|-----|
| Blacklaw PS        | £1,690.80      | 5%  |
| Halfmerke PS       | £1,142.40      | 6%  |
| Heathery Knowe PS  | £4,226.96      | 5%  |
| Hunter PS          | £2,113.45      | 5%  |
| Long Calderwood PS | £5,452.74      | 9%  |
| Maxwellton PS      | £2,183.90      | 5%  |
| Mount Cameron PS   | £1,549.90      | 5%  |
| Murray PS          | £3,804         | 5%  |
| West Mains School  | £3,552.45      | 5%  |
| Greenburn School   | £4,357.85      | 5%  |
| Sanderson High     | £10,144.65     | 15% |
| Calderglen High    | £7,106.16      | 5%  |

**Total PB Spend = £50,335.25**

**Average PB % = 6%**

# A Further Breakdown Duncanrig L.C.

| School               | Total PB Spend | PB% |
|----------------------|----------------|-----|
| Auldhouse Primary    | £1,014.48      | 8%  |
| Canberra Primary     | £2,677.05      | 5%  |
| Castlefield Primary  | £3,452         | 5%  |
| Crosshouse Primary   | £5,917.70      | 5%  |
| East Milton Primary  | £3,522.45      | 5%  |
| Greenhills Primary   | £7,608.50      | 5%  |
| Kirktonholme Primary | £2,888.41      | 5%  |
| Mossneuk Primary     | £2,113.45      | 5%  |
| South Park Primary   | £2,958.85      | 5%  |
| Duncanrig Secondary  | £12,526.25     | 5%  |

**Total PB Spend = £44,679.14**

**Average PB % = 5%**

# A Further Breakdown SASB L.C.

| School                       | Total PB Spend | PB% |
|------------------------------|----------------|-----|
| Our Lady of Lourdes Primary  | £3,733.80      | 5%  |
| St. Hilary's Primary         | £1,268.10      | 5%  |
| St. Kenneth's Primary        | £5,495.00      | 10% |
| St. Leonard's Primary        | £3,099.75      | 5%  |
| St. Louise Primary           | £1,902.10      | 5%  |
| St. Vincent's Primary        | £4,226.95      | 5%  |
| St Andrew's & St Brides High | £7,754.22      | 6%  |

**Total PB Spend = £ 27,479.92**

**Average PB % = 6%**

# A Further Breakdown Strathaven L.C.

| School                 | Total PB Spend | PB% |
|------------------------|----------------|-----|
| Chapelton Primary      | £211.35        | 5%  |
| Glassford Primary      | £281.80        | 5%  |
| Kirklandpark Primary   | £1,479.45      | 7%  |
| Sandford Primary       | £253.60        | 5%  |
| Wester Overton Primary | £2,028.96      | 6%  |
| Strathaven Academy     | £3,604         | 5%  |

**Total PB Spend = £7,859.16**

**Average PB % = 6%**

# Report

5

Report to: **East Kilbride Area Committee**  
 Date of Meeting: **6 October 2021**  
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 4 community groups in the East Kilbride Area Committee from the 2021/2022 community grant budget

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that community grants be awarded as follows:-

- |     |                   |   |
|-----|-------------------|---|
| (a) | Applicant:        | East Kilbride Youth Disability Sports Club<br>(EK/3/21)               |
|     | Amount Requested: | £1,000  |
|     | Purpose of Grant: | Outing, entrance fees, administration and publicity costs             |
|     | Amount Awarded:   | £600  |
| (b) | Applicant:        | Multiple Sclerosis Society Lanarkshire Group, East Kilbride (EK/4/21) |
|     | Amount Requested: | £1,000  |
|     | Purpose of Grant: | Entrance fees   |
|     | Amount Awarded:   | £250  |
| (c) | Applicant:        | Stonehouse Heritage Group (EK/6/21)                                   |
|     | Amount Requested: | £500  |
|     | Purpose of Grant: | Administration and publicity costs                                    |
|     | Amount Awarded:   | £300  |
| (d) | Applicant:        | Friends of Stonehouse Park (EK/5/21)                                  |
|     | Amount Requested: | £315  |
|     | Purpose of Grant: | Equipment, administration and publicity costs                         |
|     | Amount Awarded:   | £315  |

### **3. Background**

- 3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement and confirmation that the group/organisation will adhere to the conditions of the grant award. Applications are invited continually throughout the year.
- 3.2. The main aims of the community grants scheme are to:-
- ◆ fund activities and projects which bring community benefit.
  - ◆ involve people in the community by bringing them together to enjoy educational, recreational, leisure and other community activities or to improve the local environment.
- 3.3. Support can be provided for a range of activities including administration and publicity costs, purchase of equipment and materials, annual outings and entrance fees, start-up costs and special events.

### **4. Employee Implications**

- 4.1. None.

### **5. Financial Implications**

- 5.1. The current position of the community grants for the East Kilbride Area Committee area in 2021/2022 is as follows:-

|   |         |
|---|---------|
| Total allocation for Community Grants     | £41,790 |
| Grants previously allocated               | £2,380  |
| Community grants allocated in this report | £1,465  |
| Remaining balance                         | £37,945 |

### **6. Climate Change, Sustainability and Environmental Implications**

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

### **7. Other Implications**

- 7.1. The risk to the Council is that grant funding is not utilised for the purpose of which it was intended. This risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

### **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. All the necessary consultation with the community groups has taken place.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

20 September 2021



**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent. Work with communities and partners to promote high quality, thriving and sustainable communities

**Previous References**

- ◆ East Kilbride Area Committee, 11 August 2021

**List of Background Papers**

- ◆ Individual application forms

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Jennifer Hilston, Clerical Assistant

Ext: 4822 (Tel: 01698 454822)

E-mail: [jennifer.hilston@southlanarkshire.gov.uk](mailto:jennifer.hilston@southlanarkshire.gov.uk)

