Monday, 26 August 2019

Dear Councillor

Community and Enterprise Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: **Tuesday, 03 September 2019**
Time: **14:00**
Venue: **Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA**

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members
John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), Stephanie Callaghan, Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, George Greenshields, Graeme Horne, Ann Le Blond, Hugh Macdonald, Monique McAdams, Ian McAllan, Kenny McCreary, Mark McGeever, Davie McLachlan, Lynne Nailon, Richard Nelson, Mo Razzaq, Graham Scott, Collette Stevenson, Margaret B Walker, David Watson, Josh Wilson

Substitutes
Alex Allison, Jackie Burns, Margaret Cowie, Maureen Devlin, Mary Donnelly, Fiona Dryburgh, Allan Falconer, Eric Holford, Mark Horsham, Martin Grant Hose, Colin McGavigan, Jim McGuigan, Jim Wardhaugh

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting
Minutes of the Meeting of the Community and Enterprise Resources Committee held on 4 June 2019 submitted for approval as a correct record. (Copy attached)

Monitoring Item(s)

3 Community and Enterprise Resources - Revenue Budget Monitoring 2018/2019
Joint report dated 30 July 2019 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

4 Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020
Joint report dated 30 July 2019 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

5 Community and Enterprise Resources - Capital Budget Monitoring 2019/2020
Joint report dated 31 July 2019 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

6 Community and Enterprise Resources - Workforce Monitoring - May and June 2019
Joint report dated 30 July 2019 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

Item(s) for Decision

7 Community and Enterprise Resource Plan - Quarter 4 Progress Report 2018/2019 and Community and Enterprise Resource Plan 2019/2020
Report dated 3 June 2019 by the Executive Director (Community and Enterprise Resources). (Copy attached)

8 Additional Investment - Environmental Initiatives Proposal
Joint report dated 18 July 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached)

9 Update on the Development of the Good Food Strategy
Report dated 23 July 2019 by the Executive Director (Community and Enterprise Resources). (Copy attached)

10 Crematorium Order of Service
Report dated 23 July 2019 by the Executive Director (Community and Enterprise Resources). (Copy attached)

11 Fleet Service - Tyre Management/Mechanic
Joint report dated 12 August 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

Urgent Business

20 Urgent Business
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Joyce McDonald

Clerk Telephone: 01698 454521

Clerk Email: joyce.mcdonald@southlanarkshire.gov.uk

COMMUNITY AND ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 4 June 2019

Chair:
Councillor John Anderson

Councillors Present:
Councillor Stephanie Callaghan (*substitute for Councillor Peter Craig*), Councillor Maureen Chalmers, Councillor Gerry Convery, Councillor Margaret Cooper, Councillor Mary Donnelly (*substitute for Councillor Ian McAllan*), Councillor Isobel Dorman (Depute), Councillor Fiona Dryburgh (*substitute for Councillor Monique McAdams*), Councillor Joe Fagan, Councillor George Greenshields, Councillor Graeme Horne, Councillor Ann Le Blond, Councillor Hugh Macdonald, Councillor Kenny McCreary, Councillor Mark McGeever, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Richard Nelson, Councillor Mo Razzaq, Councillor John Ross (ex officio), Councillor Graham Scott, Councillor Collette Stevenson, Councillor Margaret B Walker, Councillor David Watson, Councillor Josh Wilson

Councillors' Apologies:
Councillor Peter Craig, Councillor Monique McAdams, Councillor Ian McAllan

Attending:
Community and Enterprise Resources
M McGlynn, Executive Director; S Clelland, Head of Fleet and Environmental Services; P Elliott, Head of Planning and Economic Development; A McKinnon, Head of Facilities, Waste and Ground Services; C Park, Engineering Manager; I Ross, Project Manager
Finance and Corporate Resources
N Docherty, Administration Assistant; L Harvey, Finance Manager; J McDonald, Administration Adviser; E McPake, Human Resources Business Partner; K Moore, Legal Services Adviser; L O'Hagan, Finance Manager (Strategy)

Chair's Opening Remarks

The Chair referred to the death of Councillor Sheena Wardhaugh and, as a mark of respect, a minute's silence was observed.

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1 Declaration of Interests

The following interest was declared:-

Councillor(s)	*Item(s)*	*Nature of Interest(s)*
Anderson	West of Scotland Loan Fund and Business Loans Scotland	Director of West of Scotland Loan Fund and Business Loans Scotland

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2 Minutes of Previous Meeting

The minutes of the meeting of the Community and Enterprise Resources Committee held on 19 March 2019 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community and Enterprise Resources - Revenue Budget Monitoring 2018/2019

A joint report dated 30 April 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 1 March 2019 against budgeted expenditure for 2018/2019 for Community and Enterprise Resources.

Details were provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

Officers responded to members' questions in relation to various aspects of the report.

The Committee decided:

(1) that the underspend on the Community and Enterprise Resources' revenue budget of £1.426 million and the forecast to 31 March 2019 of an underspend be noted; and

(2) that the budget virements, as detailed in Appendices B to F of the report, be approved.

[Reference: Minutes of 19 March 2019 (Paragraph 3)]

4 Community and Enterprise Resources - Capital Budget Monitoring 2018/2019

A joint report dated 1 May 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2018/2019 and summarising the expenditure position at 31 March 2019.

The Committee decided: that the report be noted.

[Reference: Minutes of 19 March 2019 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring – February to April 2019

A joint report dated 10 May 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period February to April 2019:-

♦ attendance statistics
♦ occupational health statistics
♦ accident/incident statistics
♦ disciplinary hearings, grievances and Dignity at Work cases
♦ analysis of leavers
♦ Staffing Watch as at 9 March 2019

The Committee decided: that the report be noted.

[Reference: Minutes of 19 March 2019 (Paragraph 5)]

6 Community Benefit Funds – Renewable Energy Fund – Grant Application

A report dated 15 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Bank End Rig Renewable Energy Fund.

It was proposed that a grant of up to £31,749 towards costs associated with the development of a sensory garden to enhance Strathaven Park be awarded to Friends of Strathaven Park.

The Committee decided: that Friends of Strathaven Park be awarded a grant of up to £31,749 towards costs associated with the development of a sensory garden to enhance Strathaven Park.

7 West of Scotland Loan Fund and Business Loans Scotland

A report dated 14 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

♦ proposed dissolution of West of Scotland Loan Fund Limited (WSLF) and West of Scotland Loan Fund Management Services Limited
♦ transfer of existing assets from West of Scotland Loan Fund, in the form of remaining outstanding loans and balance funds, to Business Loans Scotland Limited
♦ proposed amendment to the Articles of Association of Business Loans Scotland Limited to enable Business Loans Scotland members to allocate ringfenced funds for alternative economic development and business support activity

The West of Scotland Loan Fund had been set up in 1996 to provide gap funding of up to £100,000 for new and existing small and medium sized enterprises (SMEs). The Fund had been established by the 12 unitary authorities that had succeeded the former Strathclyde Regional Council to maximise the opportunities of European funding through match funding with the European Regional Development Fund (ERDF).

In 2014/2015, in order to simplify its administration of European funding, the Scottish Government required local authorities to work nationally and combine the resources in WSLF. As a result, Business Loans Scotland Limited (BLS) was established in April 2017.

BLS had become the primary source of local authority lending to SMEs and, therefore, the WSLF Board had decided there was no need to sustain the WSLF and that it should be dissolved. This would require the member authorities to transfer their remaining funds and any outstanding loans to BLS who would then become the vehicle through which existing loans were recovered and future lending conducted.

The surplus funds held in WSLF amounted to £1,043,726 and details of the current position were provided in the report.

Both WSLF and BLS were companies limited by guarantee, with the activities of the companies governed by a Members' Agreement and Articles of Association.

The agreement of the 12 member local authorities was necessary in order to implement the proposal and the Articles of Association of BLS required to be amended to allow members to withdraw their funds.

The Committee decided:

(1) that the dissolution of the West of Scotland Loan Fund Limited and the West of Scotland Loan Fund Management Services be noted;

(2) that the transfer of the remaining balance of funds and outstanding loans to Business Loans Scotland Limited be approved;

(3) that the amendment to the Articles of Association for Business Loans Scotland Limited be approved; and

(4) that it be noted that amendment of the Articles of Association was subject to the approval of 75% of the member authorities of Business Loans Scotland.

Councillor Anderson, having declared an interest in the above item, withdrew from the meeting during its consideration. Councillor Dorman took the Chair for this item only

8 Town Centre Capital Grant Fund

A report dated 24 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the Town Centre Capital Grant award from the Scottish Government and its funding criteria to benefit town centre regeneration in South Lanarkshire

The Scottish Government had awarded this Council £2.5 million from its town centre fund to address some of the challenges faced by town centres. The grant award had been allocated in accordance with a set criteria based on the number of towns and population in a local authority area.

The Scottish Government guidance issued with the grant offer was not prescriptive and made it clear that it was for each local authority to decide how to award funding in its own area. However, any award of funding should follow the principles of the Town Centre Action Plan which was published by the Scottish Government in 2013 in response to the National Town Centre Review and the Town Centre First Principle.

The action plan developed by the Scottish Government was grouped under key themes which were to be at the core of the allocation of funds and included:-

♦   Town Centre Living
♦   Vibrant Local Economies
♦   Enterprising Communities
♦   Accessible Public Services
♦   Digital Towns
♦   Proactive Planning

More clarity on what was expected in the delivery of the Grant had been received and included the following:-

♦   the need to build on achievements already made
♦   priority to be given to areas with an existing town centre plan which had been produced in collaboration with partners and the community
♦   projects should complement and add value to work already underway
♦   cognisance to be given to other sources of funding to maximise resources available
♦   transformative investments, which would drive local economic activities and repurpose town centres, to become more diverse, successful and sustainable
♦   themes to include town centre living, involvement of Business Improvement Districts (BIDs), regenerating buildings and sites and delivering community facilities
♦   all funds to be committed by 31 March 2020 and any monies remaining after that date to be returned to the Scottish Government

Options which could be considered for allocation of the funds and which met the Scottish Government's criteria were detailed in the report. In addition, details of the financial allocation to each of the 7 options was detailed in the appendix to the report.

Councillor Fagan, seconded by Councillor Convery, moved that option 4, as detailed in the report, be approved. Councillor McCreary, seconded by Councillor Nelson, moved as an amendment that option 3, as detailed in the report be approved, subject to any monies not being used, as a result of a suitable project not having been identified by the end of July 2019 being allocated to option 4. Councillor Wilson, seconded by Councillor Ross, moved as a second amendment that option 7, as detailed in the report, be approved.

On a vote being taken by a show of hands, between the second amendment (moved by Councillor Wilson and seconded by Councillor Ross) and the first amendment (moved by Councillor McCreary and seconded by Councillor Nelson), 13 members voted for the second amendment and 5 for the first amendment. The second amendment was declared carried and placed against the motion. On a vote being taken by a show of hands, 18 members voted for the amendment and 7 for the motion. The amendment was declared carried.

The Committee decided:

(1) that option 7, as detailed in the report, for the allocation of the Scottish Government's £2.5 million Town Centre Capital Grant Fund, be approved; and

(2) that a report providing details of the identified projects be submitted to a future meeting of this Committee.

9	**Cambuslang Town Centre Strategy and Action Plan**

A report dated 14 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the consultative draft document which had been prepared by external consultants for Cambuslang Town Centre.

It was recognised that the traditional function of a retail town centre needed to change in order to meet the needs and expectations of modern communities. In this regard, external consultants had been commissioned to undertake a study of Cambuslang Town Centre, with a view to developing a Strategic Action Plan for Cambuslang.

As a result of the study, the consultative draft Cambuslang Town Centre Strategy and Action Plan, attached as an appendix to the report, had been prepared. It was proposed that the consultative draft be published and made available for consultation for a period of 8 weeks, following which the finalised Strategy would be submitted to a future meeting of this Committee for approval.

The Committee decided:

(1) that the consultative draft Cambuslang Town Centre Strategy and Action Plan, attached as an appendix to the report, be published for consultation for a period of 8 weeks; and

(2) that, following the period of consultation, the Cambuslang Town Centre Strategy Action Plan be submitted to a future meeting of the Committee for approval.

10	**Replacement of Ponfeigh Bailey Bridge by Douglas Water – Authorisation to Proceed with Promotion of Compulsory Purchase Order of Land Required**

A report dated 26 April 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the promotion of a Compulsory Purchase Order, under the Roads (Scotland) Act 1984, Section 104, for the land required to enable the replacement of Ponfeigh Bailey Bridge and associated carriageway realignment.

It was proposed to remove the existing Ponfeigh Bailey Bridge and replace it with a new modular steel structure designed and constructed in accordance with current standards. In order to deliver this project, the Council was seeking to secure voluntary acquisition of the land required for the scheme. However, should voluntary acquisition be unsuccessful, then it would be necessary to promote a Compulsory Purchase Order (CPO) for the land required, as detailed in the appendix to the report.

The total costs associated with the proposals had been estimated at £3 million and would be met within the Council's agreed additional capital allocation for the project.

The Committee decided: that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services and Head of Property Services as appropriate, be authorised to proceed with the promotion of a Compulsory Purchase Order of the land necessary to construct the replacement Ponfeigh Bailey Bridge and associated carriageway realignment.

11 Centenary Fields Site Nomination – Law Recreation Ground

A report dated 8 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

♦ selection of the site at Law Recreation Ground by Centenary Fields for participation in the Centenary Fields programme
♦ authorisation for the Council to enter into a Minute of Agreement with the National Playing Fields Association (operating as Fields in Trust)

The Council had been approached by Centenary Fields to nominate sites for participation in the Centenary Fields programme and the sites at Crawfordjohn Play Area and Law Recreation Ground had both been identified as having links to World War I (WWI).

Centenary Fields had advised that the preferred site was Law Recreation Ground as it already had an existing WWI memorial and, therefore, had strong links to those who were killed or missing in the Great War.

It was proposed that the selection of the site at Law Recreation Ground be approved and the appropriate legal arrangements be made.

The Committee decided:

(1) that the selection of Law Recreation Ground as a protected site for inclusion as part of the Centenary Fields programme be approved; and

(2) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, be authorised to enter into a Minute of Agreement with the National Playing Fields Association (operating as Fields in Trust) to designate the site at Law Recreation Ground for the use and enjoyment of the residents of South Lanarkshire as public playing fields and open space in perpetuity.

[Reference: Minutes of 22 January 2019 (Paragraph 7)]

12 Proposed Renaming of Priestfield Hall, Blantyre

A report dated 15 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the proposed renaming of Priestfield Hall, Blantyre.

In recognition of the significant contribution made by June Stewart to the hall and her community, the Priestfield Hall Management Committee had requested permission from the Council to change the name of Priestfield Hall, Blantyre to The June Stewart Centre.

The Management Committee had undertaken a consultation exercise which established broad support for the re-naming of the hall.

The costs associated with the proposal would be met by the Hall Management Committee.

The Committee decided: that Priestfield Hall, Blantyre be renamed The June Stewart Centre.

13 Community Benefit Funds – Annual Report

A report dated 7 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on grants awarded in 2018/2019 from the Community Benefit Funds administered by the Council's Planning and Economic Development Services.

The Community Benefit Funds had been established to provide funding to suitable projects providing community benefits in eligible areas. Details of the grants awarded in 2018/2019 were provided in the appendices to the report.

The Committee decided: that the grants awarded from the Community Benefit Funds in 2018/2019, as detailed in the appendices to the report, be noted.

[Reference: Minutes of 22 May 2018 (Paragraph 13)]

14 Economic Development Business Support Services' Annual Report

A report dated 14 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on:-

♦ business support activity undertaken by the Council in 2018/2019
♦ a range of business and sector development programmes and initiatives offered by the Council for 2019/2020

To secure continuity of delivery, an overall programme of business support for 2019/2020 was proposed as follows:-

Programme 2019/2020	Budget
Business Support Grants	£187,100
ERDF 2015 to 2020 Programme	£ TBC
Sub Total (Business Development)	**£187,100**
Tourism Sector Support	£ 41,000
Business Support Initiatives	£ 58,000
Supplier Development Programme	£ 10,000
Overall Total	**£296,100**

The Committee decided:

(1) that the business development programmes and initiatives for 2019/2020 amounting to £296,100, as detailed above, be noted; and

(2) that the outcomes of the Council's programmes to support local companies during 2018/2019 be noted.

[Reference: Minutes of 22 May 2018 (Paragraph 12)]

15 Urgent Business

There were no items of urgent business.

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Revenue Budget Monitoring 2018/2019**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2018 to 31 March 2019 for Community and Enterprise Resources

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the Community and Enterprise Resources' outturn position as at 31 March 2019 of an underspend of £2.282m before transfers to reserves, as detailed in Appendix A of the report, and after transfers to reserves of £1.117m, be noted;

(2) that the actual underspend be used to support the under recovery in the targeted surplus within the Resources' Trading Operations resulting in an overspend of £0.427m for the Resource; and

(3) that the proposed budget virements, as detailed in appendices B to F of the report, be approved.

3. Background

3.1. This is the final revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2018/2019.

3.2. The report details the financial position for Community and Enterprise Resources in Appendix A and the individual services' reports in appendices B to F, including variance explanation.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. **Yearend Outturn Position as at 31 March 2019:** The year-end position is an underspend of £2.282m before transfer to reserves. The Resource is transferring funding to reserves totalling £1.165m to meet ongoing commitments. This is an increased position from the probable position reported during the year by £0.768m mainly due to insurance contributions to the Food Safety case and a refund from the

Waste contract and this takes the final position **after transfers** to reserves to an underspend of £1.117m.

5.2. The variance explanations for the overall Resource underspend position is detailed by service in appendices B to F.

5.3. The underspend will be used to support the under recovery in the targeted surplus within Fleet Trading Operation of (£0.996m) and Roads Trading (£0.548m) resulting in an overspend of £0.427m for the Resource. The transfer to reserves are detailed in appendices B to F.

5.4. The year-end position includes legal costs associated with compensation paid for the court case on food safety (£0.254m) and financial pressures within SLL&C (£0.400m) as previously reported.

5.5. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in the appendices B to F of this report.

6. Other Implications
6.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

6.2. There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements
7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

30 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ None

List of Background Papers

♦ Financial ledger and budget monitoring results to 31 March 2019

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Louise Harvey, Finance Manager

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E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/19	Actual BEFORE Transfers 31/03/19	Variance 31/03/19		% Variance 31/03/19	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	65,525	64,171	1,353	1,353	65,525	63,846	1,679	under	2.6%	
Property Costs	4,167	4,166	1	(9)	4,167	4,177	(10)	over	(0.2%)	
Supplies & Services	8,274	8,261	(988)	(1,215)	8,274	9,425	(1,151)	over	(13.9%)	
Transport & Plant	8,022	8,171	(148)	(148)	8,022	8,128	(106)	over	(1.3%)	
Administration Costs	759	1,220	(461)	(461)	759	1,113	(354)	over	(46.6%)	
Payments to Other Bodies	11,941	12,419	(477)	(537)	11,941	12,015	(74)	over	(0.6%)	
Payments to Contractors	55,430	55,536	(106)	(206)	55,430	55,006	424	under	0.8%	
Transfer Payments	563	563	0	0	563	563	0	-	0.0%	
Financing Charges	181	157	24	24	181	168	13	under	7.2%	
Total Controllable Exp.	154,862	155,664	(802)	(1,199)	154,862	154,441	421	under	0.3%	
Total Controllable Inc.	(36,809)	(38,341)	1,532	1,532	(36,809)	(38,670)	1,861	over recovered	5.1%	
Net Controllable Exp.	118,053	117,323	730	333	118,053	115,771	2,282	under	1.9%	
Transfer to Reserves (as at 31/03/19)					-	1,165	(1,165)	over		
Position After Transfers to Reserves (as at 31/03/19)					118,053	116,936	1,117	under	1.0%	

Variance Explanations

Detailed in Appendix B to F.

Budget Virements

Budget virements are shown in Appendices B to F.

Transfers to Reserves

Detailed in Appendix B to F

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Facilities, Streets and Waste (including Support)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/19 £000	Actual BEFORE Transfers 31/03/19 £000	Variance 31/03/19 £000		% Variance 31/03/19	Note
Employee Costs	50,864	50,129	735	735	50,864	50,035	829	under	1.6%	1,a
Property Costs	2,505	2,515	(10)	(20)	2,505	2,558	(53)	over	(2.1%)	2,a
Supplies & Services	6,383	7,313	(930)	(1,105)	6,383	7,497	(1,114)	over	(17.5%)	3,b
Transport & Plant	7,576	7,486	90	90	7,576	7,605	(26)	over	(0.3%)	a
Administration Costs	266	359	(93)	(93)	266	405	(139)	over	(52.3%)	4
Payments to Other Bodies	30	31	(1)	(1)	30	37	(7)	over	(23.3%)	
Payments to Contractors	14,386	14,630	(244)	(344)	14,386	14,415	(29)	over	(0.2%)	c
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	84	67	17	17	84	78	6	under	7.1%	
Total Controllable Exp.	82,094	82,530	(436)	(721)	82,094	82,627	(533)	over	(0.6%)	
Total Controllable Inc.	(17,397)	(17,938)	541	541	(17,397)	(18,598)	1,201	over recovered	6.9%	5,a,c
Net Controllable Exp.	64,697	64,592	105	(180)	64,697	64,029	668	under	1.0%	
Transfer to Reserves (as at 31/03/19)					-	783	(783)	over		
Position After Transfers to Reserves (as at 31/03/19)					64,697	64,812	(115)	over	(0.2%)	

Variance Explanations

1. The variance was mainly due to staff turnover within the service due to the timing of recruitment, partially offset by overtime costs.
2. This relates to rates associated with a former civic amenity site at Muttonhole Road.
3. The over spend was mainly due to a higher level of bin purchases than budgeted within Waste Services, general material spend within Grounds Maintenance and the purchase of catering and cleaning equipment within Facilities. The overspend within Grounds was offset by an over recovery within Income.
4. The overspend was mainly due to the printing of Recycling/Blue Bin Campaign Flyers within Waste, promotional material for school meals within Facilities Management and medical costs being higher than budgeted.
5. The over recovery of income relates to the sale of bins, scrap and clearances being greater than budget within Waste Services along with a credit received from the contractor due to a reduction in tonnages and additional service requests of a capital nature within Grounds. These over recoveries are partially offset by lower than budgeted cash income from school meals and service movements mainly within the Concierge service.

Budget Virements

a. Budget uploaded in respect of 0.5% pay award £0.249m, apprenticeship levy £0.201m and carbon reduction £0.012m. Net effect £0.462m: Employees £0.438m, Property £0.012m,Transport and Plant £0.013m, Income (£0.001m).
b. Transfer of CFCR in respect of Play Equipment, installation of CCTV and Kitchen equipment. Net effect (£0.044m): Supplies & Services (£0.038m), Payment to Contractor (£0.006m),
c. Transfer from Reserves for adoption monies (Grounds). Net effect £0.213m: Income £0.213m.

Transfers to Reserves (£0.783m):

i. Comfort Scheme – New initiative in Lanark to encourage tourism by reimbursing businesses for allowing the public to use their toilet facilities (£0.010m)
ii. Cashless System – Transfer to fund associated costs with a new cashless school system (£0.175m)
iii. Crematorium Sinking Fund - Contribution to meet future replacement costs at the crematorium (£0.050m)
iv. Crematorium Shelter – Funding required to manage the costs of erecting a shelter for visitors at the Crematorium (£0.050m)
v. Waste Contract - Transfer of credit from contractor in respect of waste contract to be used to assist in manging future cost pressures (£0.488m)
vi. Health & Safety Cemeteries - Transfer of funding from 2018/19 to fund 2019/20 costs of health and safety requirements in cemeteries (£0.010m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Environmental (Inc Projects)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/19 £000	Actual BEFORE Transfers 31/03/19 £000	Variance 31/03/19 £000		% Variance 31/03/19	Note
Employee Costs	3,759	3,529	230	230	3,759	3,522	237	under	6.3%	1,a
Property Costs	12	17	(5)	(5)	12	17	(5)	over	(41.7%)	
Supplies & Services	264	274	(10)	(62)	264	305	(41)	over	(15.5%)	2
Transport & Plant	149	129	20	20	149	137	12	under	8.1%	b
Administration Costs	67	332	(265)	(265)	67	202	(135)	over	(201.5%)	3
Payments to Other Bodies	133	146	(13)	(13)	133	100	33	under	24.8%	4
Payments to Contractors	799	818	(19)	(19)	799	919	(120)	over	(15.0%)	5
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	24	17	7	7	24	18	6	under	25.0%	
Total Controllable Exp.	5,207	5,262	(55)	(107)	5,207	5,220	(13)	over	(0.2%)	
Total Controllable Inc.	(1,212)	(1,348)	136	136	(1,212)	(1,535)	323	over recovered	26.7%	6
Net Controllable Exp.	3,995	3,914	81	29	3,995	3,685	310	under	7.8%	
Transfer to Reserves (as at 31/03/19)					-	252	(252)	over		
Position After Transfers to Reserves (as at 31/03/19)					3,995	3,937	58	under	1.5%	

Variance Explanations

1. The variance was mainly due to staff turnover within the service due to the timing of recruitment and vacancies.
2. This overspend was mainly due to spend on materials within Air Quality Projects. This expenditure was recovered through grant income from the Scottish Government.
3. This relates to compensation costs in respect of the food safety court case.
4. The variance was mainly due to spend on Scientific Services in respect of sample testing being lower than budget.
5. The over spend was due to the cost of clinical waste, which was demand led, partially offset by an under spend within Projects for property related works. The over spend in clinical waste is offset by an over recovery in income.
6. The over recovery of income was mainly due to income recovered from Housing & Technical Resources for the removal of clinical waste and a contribution from Food Standards Scotland in respect of the food safety case. In addition, further grant income was received for Air Quality Projects from the Scottish Government.

Budget Virements

a. Budget Uploaded in respect of 0.5% pay award £0.018m and apprenticeship levy £0.013m. Net effect: Employees £0.031m.

Transfers to Reserves (£0.252m):

i. Flare System - Transfer in respect of costs to upgrade the Flare IT system within Environmental Services (£0.052m)
ii. Public Health Legal Case - Transfer to fund costs following completion of the public safety legal case (£0.200m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Leisure and Culture

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/19 £000	Actual BEFORE Transfers 31/03/19 £000	Variance 31/03/19 £000		% Variance 31/03/19	Note
Employee Costs	85	85	(1)	(1)	85	86	(1)	over	(1.2%)	a
Property Costs	440	401	39	39	440	390	50	under	11.4%	1,b
Supplies & Services	0	0	0	0	0	1	(1)	over	n/a	
Transport & Plant	0	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	8	8	0	-	0.0%	
Payments to Other Bodies	80	88	(8)	(8)	80	79	1	under	1.3%	
Payments to Contractors	18,789	19,188	(399)	(399)	18,789	19,189	(400)	over	(2.1%)	2,a,b
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,402	19,771	(369)	(369)	19,402	19,752	(350)	Over	(1.8%)	
Total Controllable Inc.	0	(2)	2	2	0	(1)	1	over recovered	n/a	
Net Controllable Exp.	19,402	19,769	(367)	(367)	19,402	19,751	(349)	over	(1.8%)	
Transfer to Reserves (as at 31/03/19)					-	-	-	-		
Position After Transfers to Reserves (as at 31/03/19)					19,402	19,751	(349)	over	(1.8%)	

Variance Explanations

1. The variance was due to lower than anticipated service charge for East Kilbride ice rink and other property costs.
2. The over spend was mainly due to higher than budgeted payments to SLLC Ltd to contribute towards budget pressures.

Budget Virements

a. Budget Uploaded in respect of 0.5% pay award £0.112m, apprenticeship levy £0.081m, carbon reduction £0.201m and funding the SLLC Deficit £0.100m. Net effect £0.494m: Employees £0.081m, Property £0.201m, Payment to Contractor £0.212m.
b. Transfer of RPI from Facilities. Net effect £0.006m: Payment to Contractor £0.006m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Planning and Economic Development

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/19 £000	Actual BEFORE Transfers 31/03/19 £000	Variance 31/03/19 £000		% Variance 31/03/19	Note
Employee Costs	4,792	4,799	(7)	(7)	4,792	4,740	52	under	1.1%	1,a
Property Costs	640	660	(20)	(20)	640	590	50	under	7.8%	2
Supplies & Services	81	91	(10)	(10)	81	127	(46)	over	(56.8%)	3
Transport & Plant	29	37	(8)	(8)	29	35	(6)	over	(20.7%)	
Administration Costs	139	191	(52)	(52)	139	200	(61)	over	(43.9%)	4,b
Payments to Other Bodies	5,615	5,680	(65)	(125)	5,615	5,707	(92)	over	(1.5%)	5,b,c
Payments to Contractors	6,249	6,250	(1)	(1)	6,249	6,256	(7)	over	(0.1%)	b
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	33	30	3	3	33	32	1	under	3.0%	
Total Controllable Exp.	17,578	17,738	(160)	(220)	17,578	17,687	(109)	over	(0.6%)	
Total Controllable Inc.	(12,980)	(13,415)	435	435	(12,980)	(13,273)	293	over recovered	2.3%	6,b,c
Net Controllable Exp.	4,598	4,323	275	215	4,598	4,414	184	under	4.0%	
Transfer to Reserves (as at 31/03/19)					-	130	(130)	over		
Position After Transfers to Reserves (as at 31/03/19)					4,598	4,544	54	under	1.2%	

Variance Explanations

1. This variance was mainly due to staff turnover within the service due to the timing of recruitment
2. Lower levels of spend to budget was due to reduced rent and service costs for Hamilton Towers offset by reduced income.
3. The over spend was mainly due to increased costs for IT equipment and other supplies & services.
4. The over spend was mainly due to increased legal expenses for planning enquiries.
5. The over spend was mainly due to increased security costs for Christmas switch on events.
6. The over recovery reflects income from applications as a result of increased fees offset by reduced income for Hamilton Towers.

Budget Virements

a. Budget Uploaded in respect of 0.5% pay award £0.020m, apprenticeship levy £0.018m. Net effect £0.038m: Employees £0.020m.
b. Realignment in Budget to reflect service delivery including Leader and restoration bonds. Net effect £0.000m: Admin £0.055m, Payment to Other (£0.223m), Payment to Contractor £0.003m, Income £0.165m.
c. Transfer of CFCR in respect of Clyde Gateway, Clyde & Avon Valley Landscape Partnership and Vacant & Derelict Land. Net Effect £0.543m. Payment to Other Bodies £2.064m, Income (£1.521m).

Transfers to Reserves (£0.130m):

i.   East Kilbride Task Force - Funding identified to manage the cost of equipment replacement in fleet services in future years (£0.030m)
ii. Local Plan – Transfer to fund additional costs associated with the multi-year production of the Local Plan which will be completed in 2019/20 (£0.100m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14b Ended 31 March 2019 (No.14b)

Roads Total

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/19 £000	Actual BEFORE Transfers 31/03/19 £000	Variance 31/03/19 £000		% Variance 31/03/19	Note
Employee Costs	6,025	5,628	396	396	6,025	5,463	562	under	9.3%	1,a
Property Costs	570	573	(3)	(3)	570	622	(52)	over	(9.1%)	2,a
Supplies & Services	1,546	1,583	(38)	(38)	1,546	1,496	50	under	3.2%	3
Transport & Plant	268	519	(250)	(250)	268	354	(86)	over	(32.1%)	4
Administration Costs	279	330	(51)	(51)	279	298	(19)	over	(6.8%)	
Payments to Other Bodies	6,083	6,474	(390)	(390)	6,083	6,092	(9)	over	(0.1%)	b
Payments to Contractors	15,207	14,650	557	557	15,207	14,227	980	under	6.4%	5,a,c,d
Transfer Payments	563	563	0	0	563	563	0	-	0.0%	
Financing Charges	40	43	(3)	(3)	40	40	0	-	0.0%	
Total Controllable Exp.	30,581	30,363	218	218	30,581	29,155	1,426	under	4.7%	
Total Controllable Inc.	(5,220)	(5,638)	418	418	(5,220)	(5,263)	43	over recovered	0.8%	6,b
Net Controllable Exp.	25,361	24,725	636	636	25,361	23,892	1,469	under	5.8%	
Transfer to Reserves (as at 31/03/19)					-	-	-			
Position After Transfers to Reserves (as at 31/03/19)					25,361	23,892	1,469	under	5.8%	

Variance Explanations

1. This variance was mainly due to staff turnover within the service due to the timing of recruitment
2. This over spend mainly relates to a greater than anticipated spend on electricity for electric car charging power points and increased electrical power rates.
3. This variance was mainly due to less than anticipated IT support costs partially offset by the price increases for electrical power within street lighting.
4. The over spend was due to the timing of hire costs for gritters and was offset by an underspend in payment to contractors (see Note 5 below)
5. Due to winter gritter costs being charged directly to Fleet Service Charges - Hired Vehicles (see Note 4 above) and less than anticipated expenditure for reactive maintenance works across all areas, lower than budgeted costs experienced.
6. Over recovery was the net effect of additional income recovered from rechargeable lighting works and inspection fees, potholing, resurfacing and lining works and a greater demand for road permits, partially offset by reduced income from car parks.

Budget Virements

a. Budget Uploaded in respect of 0.5% pay award £0.065m, apprenticeship levy £0.023m and carbon reduction £0.005m. Net effect £0.093m: Employees £0.048m, Property £0.005m, Payment to Contractors £0.040m.
b. Realignment in Budget to reflect service delivery for WOSLA. Net effect £0.000m: Payment to Other Bodies £0.086m, Income (£0.086m).
c. Transfer from Reserves for winter maintenance and carriageway repairs. Net effect £0.670m: Payment to Contractor £0.670m.
d. Transfer of CFCR in respect of gritters and roads surface dressing and retread works. Net effect (£1.431m): Payment to Contractor (£1.431m).

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 19 July 2019 for Community and Enterprise Resources

♦ provide a forecast for the year to 31 March 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that an over spend of £0.031m on the Community and Enterprise Resources' revenue budget, as detailed in Appendix A of the report, as at 19 of July 2019 and the forecast to 31 March 2020 of a breakeven position be noted; and

(2) that the proposed budget virements, as detailed in appendices B to F of the report, be approved.

3. Background

3.1. This is the first revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/2020.

3.2. **Change in Status of Trading Operations**: The Executive Committee on 1 May 2019 approved the removal of Trading Services for the remaining trading operations of Fleet, Roads and Property Services and as a result there is no longer a requirement to report them separately. The appropriate revenue budget for the former trading operations of Fleet and Roads Services is now reflected in the figures reported to the Community and Enterprise Committee.

In order to ensure the full cost of all services are appropriately reported, there will still be internal transactions between service departments where spend is incurred in one service and recharged to another.

3.3 The report details the financial position for Community and Enterprise Resources, including Fleet and Roads Construction Unit, in Appendix A and the individual Services' reports in appendices B to F, including variance explanation.

4.   Employee Implications
4.1.   None

5.   Financial Implications
5.1.   As at 19 July 2019, there is a reported overspend of £0.031m against the phased budget.   The forecast for the revenue budget to 31 March 2020 is a breakeven position. Variance explanations for each service area are detailed in appendices B to F where appropriate.

5.2.   Virements are proposed to realign budgets across budget categories and with other Resources.   These movements are detailed in appendices B to F of this report.

6.   Other Implications
6.1.   The main risk associated with the Council's Revenue Budget is that there is an overspend.   The risk has been assessed as low given the detailed budget management applied across the Resources.   The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

6.2   There are no implications for sustainability in terms of the information contained in this report.

7.   Equality Impact Assessment and Consultation Arrangements
7.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2.   There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

30 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ None

List of Background Papers
♦ Financial ledger and budget monitoring results to 19 July 2019.

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 4 Ended 19 July 2019 (No.4)

Community and Enterprise Resources Summary

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/07/19 £000	Actual 19/07/19 £000	Variance 19/07/19 £000		% Variance 19/07/19	Note
Employee Costs	81,004	81,004	0	23,111	22,779	332	under	1.4%	
Property Costs	3,723	3,723	0	740	747	(7)	over	(0.9%)	
Supplies & Services	15,168	15,168	0	4,359	4,370	(11)	over	(0.3%)	
Transport & Plant	20,823	20,823	0	5,964	6,116	(152)	over	(2.5%)	
Administration Costs	873	873	0	176	201	(25)	over	(14.2%)	
Payments to Other Bodies	8,019	8,019	0	3,308	3,315	(7)	over	(0.2%)	
Payments to Contractors	41,556	41,556	0	11,630	11,626	4	under	0.0%	
Transfer Payments	595	595	0	297	297	0	-	0.0%	
Financing Charges	184	184	0	37	34	3	under	8.1%	
Total Controllable Exp.	171,945	171,945	0	49,622	49,485	137	under	0.3%	
Total Controllable Inc.	(64,921)	(64,921)	0	(19,657)	(19,489)	(168)	under recovered	(0.9%)	
Net Controllable Exp.	107,024	107,024	0	29,965	29,996	(31)	over	(0.1%)	

Variance Explanations

Detailed within Appendices B to F.

Budget Virements

Budget virements are shown in Appendices B to F.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 July 2019 (No.4)

Facilities, Streets, Waste and Grounds (including Support)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/07/19	Actual 19/07/19	Variance 19/07/19		% Variance 19/07/19	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	52,374	52,374	0	15,068	14,991	77	under	0.5%	**1,a,b,c,d**
Property Costs	2,283	2,283	0	471	481	(10)	over	(2.1%)	**a,b,c**
Supplies & Services	6,556	6,556	0	1,811	1,816	(5)	over	(0.3%)	**c**
Transport & Plant	7,576	7,576	0	2,432	2,439	(7)	over	(0.3%)	**c**
Administration Costs	241	241	0	53	63	(10)	over	(18.9%)	**2**
Payments to Other Bodies	30	30	0	25	28	(3)	over	(12.0%)	
Payments to Contractors	13,738	13,738	0	4,485	4,482	3	under	0.1%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	85	85	0	13	12	1	under	7.7%	
Total Controllable Exp.	82,883	82,883	0	24,358	24,312	46	under	0.2%	
Total Controllable Inc.	(18,687)	(18,687)	0	(7,738)	(7,744)	6	over recovered	0.1%	**c**
Net Controllable Exp.	64,196	64,196	0	16,620	16,568	52	under	0.3%	

Variance Explanations

1. The variance is mainly due to vacant posts which are in the process of being filled, partially offset by overtime costs.
2. The over spend is mainly due to promotional material within Facilities Management and medical costs.

Budget Virements

a. Transfer of budget to other Resources in respect of Repairs and Maintenance and staff. Net effect (£0.093m): Employees (0.003m), Property (£0.096m).
b. Budget uploaded in respect of incremental change and utilities. Net effect £0.123m: Employees £0.095m, Property £0.028m.
c. Realign budget to reflect service delivery in relation to RPI, operations management and savings. Net effect (£0.564m): Employees £0.034m, Property £0.056m, Supplies and Services £0.131m, Transport and Plant (£0.025m), Income (£0.760m).
d. Transfer from Reserves for Food Development Officer, Support. Net effect £0.030m: Employees £0.030m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 July 2019 (No.4)

Fleet and Environmental Services (Incl Projects)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/07/19	Actual 19/07/19	Variance 19/07/19		% Variance 19/07/19	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	8,865	8,865	0	2,496	2,373	123	under	4.9%	**1,b,c ,d,e**
Property Costs	205	205	0	29	27	2	under	6.9%	**a,b**
Supplies & Services	323	323	0	86	84	2	under	2.3%	**e**
Transport & Plant	9,181	9,181	0	2,387	2,529	(142)	over	(5.9%)	**2,b,c**
Administration Costs	104	104	0	22	30	(8)	over	(36.4%)	**3,e**
Payments to Other Bodies	127	127	0	18	21	(3)	over	(16.7%)	**e**
Payments to Contractors	1,076	1,076	0	144	143	1	under	0.7%	**c,e**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	24	24	0	6	5	1	under	16.7%	
Total Controllable Exp.	19,905	19,905	0	5,188	5,212	(24)	over	(0.5%)	
Total Controllable Inc.	(18,750)	(18,750)	0	(5,052)	(5,068)	16	over recovered	0.3%	**c,e**
Net Controllable Exp.	1,155	1,155	0	136	144	(8)	over	(5.9%)	

Variance Explanations

1. The variance is mainly due to vacant posts which are in the process of being filled.
2. The over spend relates to expenditure on materials and spare, outside repairs and the timing of the achievement of efficiencies.
3. The over spend relates to subscription fees being higher than budget.

Budget Virements

a. Transfer of budget to other Resources in respect of Repairs and Maintenance. Net effect (£0.006m): Property (£0.006m).
b. Budget uploaded in respect of incremental change, fuel and utilities. Net effect £0.159m: Employees £0.005m, Property £0.009m, Transport and Plant £0.0145m.
c. Realign budget to reflect service delivery in relation to RPI, operations management and savings. Net effect £0.420m: Employees (£0.035m), Transport and Plant £0.535m, Payment to Contractor, £0.335m, Income (£0.415m).
d. Transfer from Reserves in respect of fly tipping. Net Effect £0.025m: Employees £0.025m.
e. Establish budget to reflect external income for Air Quality Projects. Net effect £0.000m: Employees £0.007m, Supplies and Services £0.046m, Administration £0.073m, Payment to Other Bodies £0.004m, Payment to Contractors £0.503m, Income (£0.633m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 July 2019 (No.4)

Leisure and Culture

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/07/19 £000	Actual 19/07/19 £000	Variance 19/07/19 £000		% Variance 19/07/19	Note
Employee Costs	4	4	0	1	2	(1)	over	(100%)	
Property Costs	473	473	0	125	123	2	under	1.6%	**a**
Supplies & Services	27	27	0	27	28	(1)	over	(3.7%)	**a**
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	0	0	-	n/a	
Payments to Other Bodies	80	80	0	0	0	0	-	n/a	
Payments to Contractors	18,625	18,625	0	4,657	4,657	0	-	0.0%	**a,b**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,217	19,217	0	4,810	4,810	0	-	0.0%	
Total Controllable Inc.	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	19,217	19,217	0	4,810	4,810	0	-	0.0%	

Variance Explanations

No variances to report.

Budget Virements

a. Budget uploaded in respect of incremental change, utilities and EK Central Library. Net effect £0.354m: Property £0.234m, Supplies and Services £0.027m, Payment to Contractors £0.093m.
b. Realign budget to reflect service delivery in relation to RPI and operations management. Net effect £0.050m: Payment to Contractor, £0.050m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 July 2019 (No.4)

Planning and Economic Development

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/07/19	Actual 19/07/19	Variance 19/07/19		% Variance 19/07/19	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	4,851	4,851	0	1,388	1,388	0	-	0.0%	**b,c**
Property Costs	26	26	0	11	11	0	-	0.0%	**a,b**
Supplies & Services	97	97	0	45	49	(4)	over	(8.9%)	**c**
Transport & Plant	38	38	0	10	10	0	-	0.0%	**c**
Administration Costs	115	115	0	22	22	0	-	0.0%	**c**
Payments to Other Bodies	2,601	2,601	0	1,643	1,643	0	-	0.0%	**b,c**
Payments to Contractors	2,762	2,762	0	1,643	1,643	0	-	0.0%	**c**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	9	7	2	under	22.2%	**c**
Total Controllable Exp.	10,524	10,524	0	3,830	3,832	(2)	over	(0.1%)	
Total Controllable Inc.	(7,356)	(7,356)	0	(1,251)	(1,255)	4	over recovered	0.3%	**c**
Net Controllable Exp.	3,168	3,168	0	2,579	2,577	2	under	0.1%	

Variance Explanations

No major variances to report.

Budget Virements

a. Transfer of budget to Housing & Tech in respect of internal repairs. Net effect (£0.001m): Property (£0.001m).
b. Budget uploaded in respect of incremental change, sanitary products and utilities. Net effect £0.198m: Employees £0.009m, Property £0.001m, Payment to Other Bodies £0.188m.
c. Realign budget to reflect service delivery in relation to Paths for All, Leader Projects, Business Support, and Restoration Bonds and to reflect transfer of capital projects to revenue for the Clyde and Avon Landscape Partnership and the Crawfordjohn Community. Net effect £0.000m: Employees £0.483m, Supplies and Services £0.041m, Transport and Plant £0.009m, Administration £0.050m, Payment to Other Bodies £1.098m, Payment to Contractors £2.460m, Financing Charges £0.001m, Income (£4.142m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 July 2019 (No.4)

Roads Total (Inc Roads Constructing Services)

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/07/19 £000	Actual 19/07/19 £000	Variance 19/07/19 £000		% Variance 19/07/19	Note
Employee Costs	14,910	14,910	0	4,158	4,025	133	under	3.2%	1,b,d
Property Costs	736	736	0	104	105	(1)	over	(1.0%)	a,b,d
Supplies & Services	8,165	8,165	0	2,390	2,393	(3)	over	(0.1%)	b,d
Transport & Plant	4,028	4,028	0	1,135	1,138	(3)	over	(0.3%)	d
Administration Costs	405	405	0	79	86	(7)	over	(8.9%)	d
Payments to Other Bodies	5,181	5,181	0	2,563	2,564	(1)	over	0.0%	c
Payments to Contractors	5,355	5,355	0	701	701	0	-	0.0%	c,d,e
Transfer Payments	595	595	0	297	297	0	-	0.0%	c
Financing Charges	41	41	0	9	10	(1)	over	(11.1%)	d
Total Controllable Exp.	39,416	39,416	0	11,436	11,319	117	under	1.0%	
Total Controllable Inc.	(20,128)	(20,128)	0	(5,616)	(5,422)	(194)	under recovered	(3.5%)	2,d,e
Net Controllable Exp.	19,288	19,288	0	5,820	5,897	(77)	over	(1.3%)	

Variance Explanations

1. The variance is mainly due to vacant posts and a campaign for Roads Operatives is being progressed.
2. The under recovery of income is mainly due to less than anticipated income for reactive maintenance works.

Budget Virements

a. Transfer of budget to Housing & Technical Resources in respect of internal repairs. Net effect (£0.040m): Property (£0.040m).
b. Budget uploaded in respect of incremental change and utilities. Net effect £0.132m: Employees £0.008m, Property £0.019m, Supplies and Services £0.105m.
c. Transfer of budget for Strathclyde Passenger Transport to reflect 19/20 requisition and Capital Funded from Revenue. Net effect (£1.640m): Payment to Other Bodies (£0.141m), Transfer Payments £0.032m, Payment to Contractor (£1.531m).
d. Realign budget to reflect service delivery and staffing structure. Net effect £0.000m: Employees £0.181m, Property £0.020m, Supplies and Services (£0.010m), Transport and Plant £0.368m, Administration £0.009m, Payment to Contractor (£0.529m), Financing Charges £0.001m, Income (£0.040m).
e. Budget realignment to reflect revenue works completed by the Construction Unit for Roads General Services as a result of the change to trading services. Net effect £0.000m: Payment to Contractor (£10.605m), Income £10.605m

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Finance and Corporate Resources)** **Executive Director (Community and Enterprise Resources)**

Subject:	**Community and Enterprise Resources - Capital Budget Monitoring 2019/2020**

1. Purpose of Report
1.1. The purpose of the report is to:-

   ♦ provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April to 19 July 2019.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

   (1) that the Community and Enterprise Resources' capital programme of £44.016 million and expenditure to date of £6.507 million be noted.

3. Background
3.1. This is the first capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/2020. Further reports will follow throughout the year.

3.2. The budget reflects the approved programme for the year (Executive Committee, 29 May 2019). It also includes budget adjustments approved by the Executive Committee during 2019/2020 up to and including its meeting on 28 August 2019.

3.3. The report details the financial position for Community and Enterprise Resources in Appendix A.

4. Employee Implications
4.1. None

5. Financial Implications
5.1. The total capital programme for Community and Enterprise Resources for 2019/2020 is £44.016 million. Anticipated spend to date was £6.259 million and £6.507 million has been spent. This represents a position of £0.248 million ahead of profile.

6. Other Implications
6.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment Management Meetings.

6.2. There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements
7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

31 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ Executive Committee, 29 May 2019
♦ Executive Committee, 28 August 2019

List of Background Papers
♦ Financial ledger to 19 July 2019

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Lorraine O'Hagan, Finance Manager (Strategy)
Ext: 2601 (Tel: 01698 452601)
E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

South Lanarkshire Council
Capital Expenditure 2019-2020
Community and Enterprise Resources
For Period 1 April 2019 – 19 July 2019

Community and Enterprise Resources	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Budget to Date £000	Actual Expenditure £000
Fleet and Environmental	52	0	0	52	1	0
Facilities, Waste and Grounds	3,003	463	0	3,466	202	51
Planning and Economic Development	10,080	472	(510)	10,042	1,761	2,219
Roads	26,322	4,134	0	30,456	4,295	4,237
TOTAL	**39,457**	**5,069**	**(510)**	**44,016**	**6,259**	**6,507**

For Information Only *Budget Adjustments and slippage approved at Executive Committee (29 May 2019, 26 June 2019 and 28 August 2019):*

Budget Adjustments
Craighead Pavilion and Stadium Upgrade	£0.068m
Purchase of Quay Road, Rutherglen	£0.350m
James Hamilton Heritage Park	£0.015m
Blantyre Skateboard Park	£0.005m
Biggar Burnbraes Park	£0.026m
Kildare Park – BMX Trail	£0.025m
Strathaven Cemetery Infrastructure Works	£0.055m
Crawfordjohn Community Projects	(£0.081m)
Clyde and Avon Valley Landscape P/ship	(£0.128m)
Abington Campus for Enterprise	£0.600m

Budget Adjustments (continued)
Strathclyde Partnership for Transport (SPT)	£2.005m
Electric Vehicle Charging	£0.098m
Roads Improvement Programme	£1.531m
Electric Vehicle Charging Infrastructure	£0.500m
Total Budget Adjustments	**£5.069m**

Slippage
Abington Campus for Enterprise	(£0.510m)
Total Slippage	**(£0.510m)**

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources – Workforce Monitoring – May and June 2019**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ provide employment information for May and June 2019 relating to Community and Enterprise Resources

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the following employment information for May and June 2019 relating to Community and Enterprise Resources be noted:-

♦ attendance statistics
♦ occupational health
♦ accident/incident statistics
♦ discipline, grievance and Dignity at Work cases
♦ analysis of leavers and exit interviews
♦ staffing watch as at 8 June 2019

3. Background
3.1. As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for May and June 2019.

4. Monitoring Statistics
4.1. **Attendance Statistics (Appendix 1)**
Information on absence statistics is analysed for the month of June 2019 for Community and Enterprise Resources.

The Resource absence figure for June 2019 was 5.3%, this figure has increased by 0.4% when compared to the previous month and is 0.9% higher than the Council-wide figure. Compared to June 2018, the Resource absence figure has decreased by 0.2%.

Based on the absence figures at June 2019 and annual trends, the projected annual average absence for the Resource for 2019/2020 is 5.4%, compared to a Council-wide average figure of 4.5%.

For the financial year 2019/2020, the projected average days lost per employee equates to 12.1 days, compared with the overall figure for the Council of 10.2 days per employee.

4.2. **Occupational Health (Appendix 2)**
In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall 203 referrals were made this period. This represents a decrease of 68 when compared with the same period last year.

4.3. **Accident/Incident Statistics**
There were 36 accidents/incidents recorded within the Resource this period, an increase of 19 when compared to the same period last year.

4.4. **Discipline, Grievance and Dignity at Work (Appendix 2)**
During the period, 16 disciplinary hearings were held within the Resource, an increase of 4 when compared to last year. No appeals were heard by the Appeals Panel. No grievance hearings were held within the Resource. This figure remains unchanged when compared to the same period last year. One Dignity at Work complaint was raised within the Resource. This figure has increased by 1 when compared to the same period last year.

4.5. **Analysis of Leavers (Appendix 2)**
There were 23 leavers in the Resource this period. This figure remains unchanged when compared with the same period last year. Four exit interviews were conducted.

5. Staffing Watch (Appendix3)
5.1. There was an increase of 97 employees in post from 9 March to 8 June 2019.

6 Employee Implications
6.1. There are no implications for employees arising from the information presented in this report.

7. Financial Implications
7.1. All financial implications are accommodated within existing budgets.

8. Other Implications
8.1. There are no implications for sustainability or risk in terms of the information contained within this report.

9. Equality Impact Assessment and Consultation Arrangements
9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

9.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

30 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦   Accountable, effective, efficient and transparent
♦   Fair, open and sustainable
♦   Ambitious, self aware and improving
♦   Excellent employer
♦   Focused on people and their needs
♦   Working with and respecting others

Previous References
♦   Community and Enterprise Resources – 4 June 2019

List of Background Papers
♦   Monitoring information provided by Finance and Corporate Resources

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Janet McLuckie, Personnel Officer
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E-mail: Janet.McLuckie@southlanarkshire.gov.uk

ABSENCE TRENDS - 2017/2018, 2018/2019 & 2019/2020
Community and Enterprise Resources

APT&C	2017 / 2018	2018 / 2019	2019 / 2020	Manual Workers	2017 / 2018	2018 / 2019	2019 / 2020	Resource Total	2017 / 2018	2018 / 2019	2019 / 2020	Council Wide	2017 / 2018	2018 / 2019	2019 / 2020
April	3.9	3.2	4.0	April	5.2	5.4	4.4	April	4.8	5.0	4.3	April	3.9	4.1	4.0
May	4.4	2.8	3.6	May	5.7	6.0	5.1	May	5.4	5.5	4.9	May	4.2	4.2	4.4
June	4.2	3.8	3.9	June	5.1	5.8	5.5	June	4.9	5.5	5.3	June	3.9	4.3	4.4
July	3.4	4.3		July	4.2	4.5		July	4.0	4.4		July	3.0	3.4	
August	3.6	4.8		August	4.5	5.3		August	4.3	5.2		August	3.2	3.6	
September	3.4	6.0		September	5.0	6.2		September	4.8	6.2		September	4.0	4.4	
October	3.8	3.8		October	5.6	5.8		October	5.3	5.5		October	4.1	4.4	
November	4.5	4.8		November	6.2	6.2		November	5.9	6.0		November	4.8	5.1	
December	3.6	4.1		December	6.4	6.0		December	5.9	5.7		December	5.1	4.8	
January	3.0	3.4		January	6.3	6.1		January	5.7	5.6		January	5.0	4.9	
February	3.0	4.1		February	6.8	6.3		February	6.1	5.9		February	5.0	5.2	
March	3.4	4.8		March	6.1	5.6		March	5.6	5.5		March	4.7	4.9	
Annual Average	**3.7**	**4.2**	**4.3**	**Annual Average**	**5.6**	**5.8**	**5.6**	**Annual Average**	**5.2**	**5.5**	**5.4**	**Annual Average**	**4.2**	**4.4**	**4.5**
Average Apr-Jun	**4.2**	**3.3**	**3.8**	**Average Apr-Jun**	**5.3**	**5.7**	**5.0**	**Average Apr-Jun**	**5.0**	**5.3**	**4.8**	**Average Apr-Jun**	**4.0**	**4.2**	**4.3**

No of Employees at 30 June 2019	554	No of Employees at 30 June 2019	2819	No of Employees at 30 June 2019	3373	No of Employees at 30 June 2019	15380

For the financial year 2019/20, the projected average days lost per employee equates to 12.1 days.

COMMUNITY AND ENTERPRISE RESOURCES

	May-Jun 2018	May-Jun 2019
MEDICAL EXAMINATIONS Number of Employees Attending	83	49
EMPLOYEE COUNSELLING SERVICE Total Number of Referrals	20	27
PHYSIOTHERAPY SERVICE Total Number of Referrals	100	85
REFERRALS TO EMPLOYEE SUPPORT OFFICER	59	40
REFERRALS TO COGNITIVE BEHAVIOUR THERAPY	9	2
TOTAL	**271**	**203**

CAUSE OF ACCIDENTS/INCIDENTS	May-Jun 2018	May-Jun 2019
Over 7 day absences	4	11
Over 3 day absences**	2	1
Minor	5	7
Near Miss	2	5
Violent Incident: Physical****	2	10
Violent Incident: Verbal*****	2	2
Total Accidents/Incidents	**17**	**36**

*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

**Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

***Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

****Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

****Physical violent incidents and ***** Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

****Physical Violent Incidents and ***** Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

RECORD OF DISCIPLINARY HEARINGS	May-Jun 2018	May-Jun 2019
Total Number of Hearings	12	16

Time Taken to Convene Hearing May - Jun 2019

0-3 Weeks	4-6 Weeks	Over 6 Weeks
10	6	0

RECORD OF GRIEVANCE HEARINGS	May-Jun 2018	May-Jun 2019
Number of Grievances	0	0

RECORD OF DIGNITY AT WORK	May-Jun 2018	May-Jun 2019
Number of Incidents	0	1
Still in Process	0	1

ANALYSIS OF REASONS FOR LEAVING	May-Jun 2018	May-Jun 2019
Career Advancement	0	1
Poor Relationship with Manager/Colleagues	0	1
Personal Reasons	2	0
Childcare/caring responsibilities	0	2
Other	5	0
Number of Exit Interviews conducted	**7**	**4**

Total Number of Leavers Eligible for Exit Interview	**23**	**23**

Percentage of interviews conducted	**30%**	**17%**

JOINT STAFFING WATCH RETURN
COMMUNITY AND ENTERPRISE RESOURCES

1. As at 8 June 2019

Total Number of Employees					
MALE		FEMALE		TOTAL	
F/T	P/T	F/T	P/T		
1384	211	203	1329	3127	

*Full - Time Equivalent No of Employees									
Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1	1565.68	416.67	234.13	48.73	17	4	6	0	2293.21

1. As at 9 March 2019

Total Number of Employees					
MALE		FEMALE		TOTAL	
F/T	P/T	F/T	P/T		
1269	212	204	1345	3030	

*Full - Time Equivalent No of Employees									
Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1	1445.36	421.82	242.75	47.64	17	4	6	0	2185.57

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community and Enterprise Resource Plan: Quarter 4 Progress Report 2018/2019 and Community and Enterprise Resource Plan 2019/2020**

1. Purpose of Report
1.1. The purpose of the report is to:-

- ♦ provide the Community and Enterprise Resource Plan Quarter 4 Progress Report 2018/2019, for the period 1 April 2018 to 31 March 2019
- ♦ present the Community and Enterprise Resource Plan 2019/2020 for consideration and endorsement

2. Recommendations
2.1. The Committee is asked to approve the following recommendations:-

- **(1)** that the Quarter 4 Progress Report 2018/2019, summarised at paragraph 4.2. of this report and detailed at Appendix 1, be noted;
- **(2)** that the achievements made by the Resource during 2018/2019, as detailed in paragraph 4.3.of this report, be noted;
- **(3)** that the areas for improvement and management action, as detailed in paragraph 4.4. of this report, be noted;
- **(4)** that the additional scrutiny of changes in RAG status of measures between Quarter 2 and Quarter 4 as summarised at paragraph 4.5 and detailed at Appendix 2 of this report, be noted;
- **(5)** that the Resource Plan 2019/2020 attached as Appendix 3, be endorsed and referred to the Executive Committee for approval;
- **(6)** that the Resource Plan 2019/2020 be uploaded onto the Council's website once approved by the Executive Committee; and
- **(7)** that a Quarter 2 Progress Report on the Resource Plan 2019/2020 be provided to a future meeting of the Committee

3. Background
3.1. The Council Plan Connect 2017 to 2022 was endorsed by the Executive Committee on 8 November 2017 and approved by South Lanarkshire Council on 6 December 2017. The plan sets out the council's vision, values, ambitions and objectives for the five year period. The Council Plan is the starting point for the Resource Planning process and the Resources Plan has been prepared to show, in detail, how Community and Enterprise Resources will contribute to the council's objectives in the coming year.

3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the council's performance management arrangements. It provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the objectives set out in the Council Plan Connect 2017 to 2022.

3.3. Performance management is a keystone of Best Value, and ensures that the council can demonstrate sound governance arrangements. The Resource Plan is one part of the council's framework for planning and budgeting, and demonstrates how this leads to effective front line service delivery.

3.4. As part of this framework the Resource Plan reflects the aspirations of the Council Plan and the Community Plan as well as being complemented by the details of individual Service, Business and other Plans. Ultimately, these details are included in the key work objectives of individual officers. This demonstrates the 'Golden Thread' of performance management which ensures a clear understanding of the council's vision, values, ambitions and objectives at all levels.

3.5. The current format for performance reporting has been established since 2007 and is used for Executive Directors' reports to the Chief Executive, Resource Management Teams and Resource Committees. The focus has been on reporting progress on council objectives, statutory performance indicators, other key performance measures and high level Resource priorities.

3.6. In preparing the Plan, account has also been taken of the need to ensure a robust response to Risk Management and Control. Risks associated with delivery of the actions in this Resource Plan have been identified and evaluated and are listed in the Resource Risk Register. Where necessary, controls or further actions to mitigate these risks have been agreed. Such actions are tracked through the Resource Risk Control Plan which is kept under review by the Risk Sponsor for the Resource.

4.   Quarter 4 Progress Report 2018/2019

4.1. Progress against all 2018/2019 Resource Plan measures is contained in the Quarter 4 Progress Report 2018/2019, attached as Appendix 1. This report has been produced from the council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Status	Definition
Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	The information is not yet available to allow us to say whether the target has been reached or not. These will be reported when available
Contextual	Included for 'information only', to set performance information in context

4.2. Measures which are classified as 'red' are considered in detail at section 4.4. of this report. To ensure adequate scrutiny of performance across all Resources, the council's Performance and Review Scrutiny Forum may consider 'red' and 'amber' measures at a future meeting.

The overall summary of progress to date is as follows:-

Status	Measures	
	Number	**%**
Green	103	69.6%
Amber	14	9.4%
Red	1	0.7%
Report later/Contextual	30	20.3%
Totals	**148**	**100%**

4.3.   Key achievements for 2018/2019 are noted below:

4.3.1.

Connect Objective: Improve the road network, influence improvements in public transport and encourage active travel	
Resource Objective	**Achievement**
Implement the Roads Investment Programme	Continued to implement the Roads Investment Programme, with 186 carriageway schemes and 25 footway schemes undertaken in the year, resulting in 3.7% of the road network being resurfaced. 31.2% of our road network now requires to be considered for treatment, compared to 31.8% in the previous year.
	Completed a three year programme of street lighting improvements, involving installation of 7,253 lighting columns and 59,000 LEDs.
Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport	Progressed transportation infrastructure improvements in relation to the City Deal: works have commenced on Greenhills Road, and transportation projects are continuing to be progressed in relation to the Community Growth Areas (CGAs), with site works commenced for the Newton CGA.

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	**Achievement**
Reduce the number of road casualties through road safety improvements and initiatives	A number of road safety projects and road infrastructure improvements have helped contribute to a lower number of serious and fatal casualties in the calendar year 2018: 68 compared to 93 in the previous year.
Provide Planning and Building Standards services which guide and control physical development and land use in the area	Processed major planning applications within an average timescale of 45.1 weeks and householder planning applications within an average timescale of 7.6 weeks (better than the 60 week and 8 weeks targets respectively).

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	**Achievement**
Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project	The Planning Service continued to progress the Community Growth Area City Deal projects, with an estimated 1,050 houses built since 2015 across these sites.
Provide consumer protection through the work of our Consumer Advice and Trading Standards Service	Our Consumer Advice and Trading Standards service dealt with 81% of consumer complaints within 14 days (against an annual target of 80%), resulting in £405,000 civil redress being returned to consumers and the local economy.
Safeguard health through an effective environmental services regulation and enforcement service	Our Environmental Health team: • helped ensure 87% of local food businesses were broadly compliant with food safety standards in 2018/2019 (against the annual target of 85%); and • continued to progress a number of projects funded via the air quality action plan grant fund, including the Beat the Street project within Lanark and Rutherglen and an electric bike project launched in Rutherglen.
Improve the quality of our streets, parks and other public areas	Achieved high independently assessed scores for our grounds maintenance service (71.5, against the annual target score of 70) and for our street cleanliness service (95.03% of our streets were judged to be of an 'acceptable' standard, compared to our annual target of 95%). Three of our parks successfully retained Green Flag status, with one also receiving a People's Choice Award.
Provide services which help local communities to become more sustainable	Introduced an alternative approach to landfill, with waste collected from households taken to a new facility where the waste is thermally treated, generating electricity that links to the national grid, and reducing the amount of waste going to landfill. We also introduced red tagging of paper/cardboard bins to address contamination in recycling bins - an important step aimed at improving recycling rates.

Connect Objective: Support the local economy by providing the right conditions for inclusive growth	
Resource Objective	**Achievement**
Support local businesses through the development and delivery of business support programmes	As a direct result of business support interventions via grants, loans or advice to 1,791 businesses, 812 jobs were created or sustained and £13.09 million in additional sales was generated.
	Our Economic Development team assisted with the negotiations on the new University of West of Scotland campus which opened on schedule in September 2018.

Connect Objective: Support our communities by tackling disadvantage and deprivation and supporting aspiration	
Resource Objective	**Achievement**
Lead partnership approaches to tackling the causes and effects of poverty and inequality	Local stakeholders groups have been established in all three Neighbourhood Planning areas and have developed Neighbourhood Plans for 2019. These groups will oversee the delivery of the plans, including participatory budgeting activity.

Connect Objective: Encourage participation in physical and cultural activities	
Resource Objective	**Achievement**
Provide quality leisure facilities and develop integrated community facilities within new primary schools	Contributed to the development of a new community facility in Strathaven (Avondale Community Wing); completed the upgrade of various grass pitches (Kirktonholme, Tileworks and Raploch) and two synthetic pitches (Ballerup and Lanark); and commenced the development of community facilities within a new school in Elsrickle.
Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area	Within SLLC, 3 million attendances were recorded at facilities managed by the Sport and Physical Activity Section, exceeding the annual target by 5% and the previous year's level of attendance by 3%.
	SLLC recorded: • 964,805 reduced rate attendances by under 16s clubs at SLLC facilities (11% higher than the target); • increased Activage scheme membership (6.6% above target); and • increased attendances at health intervention programmes (35% above target).

4.3.2. Resources have established their own Resource objectives to support the delivery of Connect objectives. In addition to working towards these objectives, we recognise that the council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource objectives have also been identified, under the heading Delivering the Plan and achieving Best Value.

4.3.3. Full details of progress against all objectives, actions and measures for 2018/2019 are included in the report from the performance management system, attached as Appendix 1. Further additional performance information is also summarised in the Resource Plan 2019/2020, attached as Appendix 3: in sections 2.1, section 4 and Annex 2.

4.4.   Areas for improvement
Measures that have been classified as 'red' (major slippage against timescale or shortfall against target) are noted below, together with the reason why, and the management action now being taken, where required.

Connect Objective: Support the local economy by providing the right conditions for inclusive growth		
Resource Objective: Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal		
Measure	**Comments/Progress**	**Action by Manager**
Chooselanarkshire.com website maintained and marketing strategy implemented	Future Chooselanarkshire actions and partnership approach to inward investment reviewed - partnership with North Lanarkshire Council (NLC) will end as NLC withdraw from Chooselanarkshire collaboration in order to solely promote North Lanarkshire.	South Lanarkshire inward investment promotion progressed through development of new 'Invest in South Lanarkshire' website which is currently being implemented with support from Corporate PR and IT teams.

4.5. Scrutiny of change in RAG status
A further analysis introduced this reporting period to aid scrutiny of performance, is to highlight and explain all measures that have changed RAG status from Quarter 2 to Quarter 4. On analysis of the measures falling into this category, many of the narrative updates input into the system clearly explained the reason for the change in status which illustrates the improved quality of the comments in the quarterly updates. However the scrutiny did identify a number of measures where services were asked to review the RAG status and/or provide additional explanatory narrative or details to assist understanding. Appropriate amendments were made on the IMPROVe system. A summary of the measures falling into this category of further scrutiny is included at Appendix 2. There are no areas of concern to note.

5.   Resource Plan 2019/2020
5.1.   The Resource Plan 2019/2020 is attached as Appendix 3 and is structured around the following headings:-
1.   Introduction
2.   Context
3.   The Council Plan – Connect
4.   Performance and results
5.   Resourcing the Plan
6.   Action Plan

The Resource Plan is also supported by 2 annexes
♦   Community and Enterprise Resources' Organisational Chart
♦   Additional performance information

5.2.   Resource Objectives 2019/2020
The Resource has established a number of objectives to support the delivery of the Connect objectives in 2019/2020. These are detailed in Appendix 4.

5.3.   To support these objectives, the Resource has developed 51 actions which will be monitored through 129 specific measures. Of these measures, 52 (40%) will be included in the Council Pan Connect Quarter 2 and Quarter 4 Progress Reports 2019/2020, with the rest being monitored and reported at Resource level.

5.4. Monitoring and reporting
As part of the performance management arrangements, the Committee will also receive a mid-year update of progress on the measures in the Resource Plan – Quarter 2 Progress Report 2019/2020.

6. Employee Implications
6.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees.

7. Financial Implications
7.1. The objectives within the Resource Plan are reflected in the respective Resource Revenue and Capital budgets and, longer term, within the framework of the council's approved Financial Strategy.

8. Other Implications
8.1. The Community Plan 2017 to 2027 was agreed at the Community Planning Partnership Board on 11 October 2017. A significant element of the delivery of the outcomes in the Community Plan will come through the achievement of the actions contained within Connect.

8.2. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.

8.3. The Resource Plan takes into account Resource responsibilities in relation to sustainable development.

9. Equality Impact Assessment and Consultation Arrangements
9.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

3 June 2019

Link(s) to Council Values/Ambitions/Objectives
♦ The Resource Plan has been structured upon the Vision, Values, Ambitions and Objectives in the Council Plan Connect 2017 to 2022

Previous References
♦ Community and Enterprise Resources Committee – 16 May 2018 Community and Enterprise Resource Plan Quarter 4 Progress Report 2017/2018
♦ Community and Enterprise Resources Committee – 21 August 2018 Community and Enterprise Resource Plan 2018/2019

List of Background Papers
♦ Council Plan Connect 2017 to 2022
♦ Community and Enterprise Resources Resource Plan 2018/2019

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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SOUTH LANARKSHIRE COUNCIL

Community and Enterprise Resources

Resource Plan

Performance Report 2018-19
Quarter 4 : April 2018 - March 2019

(This represents the cumulative position to March 2019)

How to use this performance report

This performance report is intended to be both informative and easy to use. The guide below is designed to help you get the most out of the report and to answer the most common questions you might have.

Council Plan objective

Resource Plan objective

Resource Plan action & associated measures.

Progress update against measure.

Measure Status – are we on course to achieve? The "traffic light" codes are:

Green	Achieved, or due to achieve with no issues
Amber	There may be problems or minor slippage
Red	Not on course, major slippage anticipated

Measures which are to be reported later or which are "for information only" are not colour coded

Develop a sustainable Council and communities
Provide services and infrastructure which help local communities to become more sustainable

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	To Date	2009/10	2010/11	2011/12
	Council target achieved for waste tonnage per household (target is lower than 1.3 tonnes)	This figure is for quarter one (quarter two figure is not yet available, so will be reported in quarter three).	Green	1.3	0.3	1.3	1.2	1.2
	Council target achieved for municipal waste collected during 2012/13 that was recycled or composted (40% or above)	This figure is for quarter one (quarter two figure not yet available, so will be reported in quarter three).	Green	40.0%	44.1%	40.1%	38.2%	40.5%
Introduce new waste management services to reduce waste and increase recycling	Project for treatment facilities progressed by March 2013	A report is to be presented to the Executive Committee in December 2012 identifying options for a long term solution.	Amber	---	---	---	---	---
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects delivered by March 2013 in line with available capital / revenue funding	Larch Grove, Hamilton - brief issued to consultant for ground investigation to inform design of works. Site investigation - boreholes complete, further investigation of existing culvert underway to locate buried manhole. Detailed design to be prepared when site investigations complete. Bellfield Road, Coalburn - culvert lining works completed 30 August 2012	Green	---	---	---	---	---
	Preparation of prioritised 5 year programme of flood protection / management projects by March 2013	Currently analysing previous flood events, completed improvement works and known problem areas to allow a 5 year programme to be prepared.	Green	---	---	---	---	---
	Options for aligning the management of flooding priorities reviewed across Community and Enterprise Resources by December 2012	Meeting held between Community and Enterprise Resources staff to discuss integrating response to flooding procedures and other opportunities. Follow up meeting to be scheduled for November.	Green	---	---	---	---	---

Statistics for the current year. The **Target** shows what we want to achieve by the end of the year. The **To Date** column shows how much we have achieved so far.

Statistics for last 3 years, showing how we are doing over time.

Summary - number of measures green, amber and red under each Council Plan objective/theme

Council Objective / Theme	Green	Amber	Red	To be reported later / Contextual	Total
Improve services for older people					
Protect vulnerable children, young people and adults					
Deliver better health and social care outcomes for all		3			3
Improve the availability, quality, and access of housing	1				1
Improve the road network, influence improvements in public transport and encourage active travel	15	1		5	21
Work with communities and partners to promote high quality, thriving and sustainable communities	46	3		15	64
Support the local economy by providing the right conditions for inclusive growth	17		1	2	20
Support our communities by tackling disadvantage and deprivation and supporting aspiration	2				2
Improve achievement, raise educational attainment and support lifelong learning					
Ensure schools and other places of learning are inspirational					
Encourage participation in physical and cultural activities	10	3		6	19
Delivering the plan and achieving best value	12	4		2	18
Total	103	14	1	30	148

Deliver better health and social care outcomes for all

Provide opportunities for all school children to access nutritious school meals

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
Continue to provide nutritious school meals to South Lanarkshire Council pupils	Achieve target level of paid primary school meals (60%)	There has been a continued upward trend in the uptake of paid primary school meals since quarter two, 2018-19. Despite this, year end uptake has fallen short of the annual target for 2018-19.	Amber	60.00%	57.68%	68.59%	68.79%	58.56%
	Achieve target level of paid secondary school meals (52%)	The level of paid secondary school meals in 2018-19 exceeded the previous year and there has been a continued upward trend in uptake throughout the year. Despite this, year end uptake has fallen short of the annual target for 2018-19.	Amber	52.00%	49.57%	56.54%	52.25%	46.57%
	Achieve uptake of 75% in P1 - P3 school lunches	Target not met due to lower than anticipated P1-P3 school lunch uptake in quarters three and four. Initiatives are ongoing to promote uptake.	Amber	75.0%	74.0%	------	76.0%	74.0%

Improve the availability, quality, and access of housing

Ensure an adequate supply of housing, industry and business land and green space is maintained

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
Monitor Local Development Plan policies for supply of housing, industry and business land and green space	Local Development Plan policies monitored during 2018-19 to ensure: at least a five year supply of housing land is maintained; an adequate supply of land is available for work and business activity; and an adequate supply of land is available for green space in the main urban communities of South Lanarkshire	Monitoring of the Local Development Plan policies has been completed for the period 2013-2018. Monitoring shows that an adequate supply of land for housing and work and business activity is available, and an appropriate provision of green space is available in the main urban communities.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years	Last 3 Years	Last 3 Years
Continue to undertake road and footway improvements	3.5% of the road network resurfaced by March 2019	During quarter four (January to March 2019), good progress has been made, which has allowed the Service to resurface a further 0.42% of the road network, resulting in 3.74% of the network resurfaced over the 12 month period. As a result, we have exceeded our annual target.	Green	3.5%	3.7%	6.2%	4.8%	4.7%
	150 carriageway schemes completed during 2018-19	During quarter four (January to March 2019), steady progress has been made, which has allowed the Service to complete a further 49 carriageway resurfacing schemes, resulting in 186 carriageway resurfacing schemes completed over the past 12 month period. As a result, we have exceeded our annual target.	Green	150	186	243	215	178

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	25 footway schemes completed during 2018-19	During quarter four (January to March 2019), steady progress has been made, which has allowed the Service to complete a further ten footway resurfacing schemes, resulting in 25 footway schemes completed over the past 12 month period. As a result we have met our annual target.	Green	25	25	46	56	12

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Percentage of A class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). While the overall condition of A class routes has remained static compared to the previous year, their condition is 7.3% better than the Scottish average, resulting in a move up the ranking from 13 to 9. This is an improvement on the previous year's 6.6% comparison to the Scottish average. The static position is primarily due to more investment being directed towards unclassified roads, which are often now in the poorest condition, with much of the A class network having been treated in earlier years of the Investment Plan.	Report Later	------	------	22.18%	22.98%	22.89%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Percentage of B class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). There has been marginal regression in the road condition of B class roads in South Lanarkshire, but their condition remains a substantial 11.4% better than the Scottish average. Again, the modest regression noted is due to many B class roads having been improved in recent years, and investment increasingly shifting towards more minor roads, which are in a poorer condition and hence have priority for treatment.	Report Later	------	------	23.66%	24.10%	24.47%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Percentage of C class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to the right). The council's investment approach has shifted towards more minor roads in recent years. The figures for 2017-18 (37.1%) are beginning to show an improvement in the Roads Condition Indicator for C class routes, resulting in a move up the ranking from 20 to 18. This trend is expected to continue provided investment can be sustained going forward.	Report Later	------	------	36.85%	37.92%	37.10%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Percentage of U class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). With unclassified roads making up a sizeable proportion of our road network in South Lanarkshire, it is reassuring to note a significant 2.1% improvement in their condition since the previous year, as well as being 5.5% better than the Scottish average. Our ranking also reflects this, with a move from 15 to 10. This improvement reflects investment increasingly being directed towards more minor roads. Once again, this trend is expected to continue, provided investment can be sustained going forward.	Report Later	------	------	36.80%	35.49%	33.36%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Maintain or reduce the percentage of our road network that requires maintenance treatment (e.g. red category)	This figure shows a reduction in the percentage of the road network within South Lanarkshire that requires to be considered for treatment compared to the previous year's figure. This indicates an improvement in the overall condition of the network.	Green	31.8%	31.2%	33.5%	33.1%	31.8%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ----------- This Year ----------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date			
	Cost of maintenance (expenditure) per kilometre of road	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). Spend per kilometre of road has reduced compared to the previous year. However, there had been a sharp increase in expenditure in 2016-17 resulting from the City Deal investment, specifically, the cost of the Cathkin Relief Road, which accounted for 30.5% of the cost in that year. City Deal spend during 2017/18 was much less given the status of the various projects. Nevertheless, expenditure in 2017-18 remains higher than the Scottish average, reflecting the council decision to invest to address poor road conditions.	Report Later	------	------	£19,885	£18,283	£14,293

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date				
Continue to undertake safety checks on bridges and implement a prioritised maintenance programme	Bridge improvement and maintainance projects progressed / delivered in line with agreed capital programme by March 2019	Mousemill Rd. retaining wall strengthening – contract for design phase of project work awarded and design work progressing. Ground investigation work awarded to Holequest Ltd. Completion of design work and subsequent strengthening operations reprogrammed for 2019-20. Craigend Bridge by Coulter – sudden deterioration in condition of structure necessitated provision of temporary bridge and ultimately repair of existing structure. Construction operations for temporary bridge abutments and installation of the temporary structure to allow closure of existing bridge completed in Q3. Repairs to existing bridge substantially completed in Q4 and bridge reopened. Containment upgrade at SLC structures – upgrade operations at Wilson Place Bridge, East Kilbride, Gills Bridge by Carluke, Halls Toll Bridge and Lochar Bridge both by Strathaven, and Burnhead Bridge by Carluke all complete. Footway protection scheme for Network Rail bridge at Hunterfield Drive, Cambuslang – award of contract delayed by legal issues relating to Basic Asset Protection Agreement required for work on Network Rail structures. SLC and Network Rail legal advisors to continue dialogue with view to resolution of issues. Contract award and works reprogrammed for 2019-20.	Green	---	---		---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
Deliver prioritised traffic signal and pedestrian crossing maintenance improvements and new installations	Traffic signal and pedestrian crossing related improvements projects / schemes progressed / delivered in line with agreed 2018-19 capital and revenue programme	Traffic signal upgrade works at Cambuslang Road / Bogleshall Road in Rutherglen and a significant upgrade to the Bothwell Road / Caird Street junction were completed.	Green	---	---	---	---	---
Continue programme of street lighting improvements	Lighting columns improved / renewed by the end of March 2019 in line with agreed programme	The annual target of 238 lighting columns installed was completed by the end of quarter three. The total number of columns installed within the three year programme (now complete) is 7,253.	Green	---	---	---	---	---
	Continued roll out of LED lighting technology in line with agreed investment programme	3,412 LEDs have been installed in the year. The total number of LEDs installed within the three year programme, which completed on 12th April 2019, was approximately 59,000.	Green	---	---	---	---	---
Deliver a winter maintenance service	Winter policy procedures and documents, including gritting routes, implemented and reviewed as necessary	Winter policy and procedures have been updated and were rolled out during September 2018, prior to commencement of winter operations. Lessons learned from this winter will form basis for a further review during 2019-20.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

				----------- This Year -----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date				
Deliver road and transportation infrastructure improvements to support new development, including those undertaken as part of the City Deal	Prioritised road infrastructure progressed / delivered by March 2019 in line with available external and internal capital funding	The design for the Newton Community Growth Area (CGA), Westburn Road Roundabout project has been completed. Tenders have been issued and returned. Full Business Case has now been approved. Site works have commenced.

Design work and tenders have been returned for the Hamilton CGA junctions at Annsfield Rd / Strathaven Road and Sherry Drive / Woodfoot Road. A Full Business Case has been submitted and a decision is expected at the end of April. Works are anticipated for summer 2019.

Other junctions in the Hamilton CGA at; Woodfoot Road / Laighstonehall Road, Gateside Street / Johnstone Road have completed designs and contract documentation. Junctions at Sydes Brae, Wellhall Road / Woodfoot Road / Hillhouse Road, Strathaven Road / Mill Street are under design development at present. It is anticipated that these junction alterations will be undertaken in future financial years. | Green | --- | --- | | --- | --- | --- |

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Subject to completion of the relevant governance processes, progress / deliver Greenhills Road major transport infrastructure project in line with agreed programme / profiling	Greenhills Road / Strathaven Road – The contract was awarded 25th October 2018. Advance works on public utility diversionary works, accommodation works and site clearance started in February. Main project works commenced on 14th March 2019, with public utility and accommodation works continuing.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Subject to completion of the relevant governance processes, progress Stewartfield Way major transport infrastructure project in line with agreed programme / profiling	The project and its programme has recently gone through a refinement process to confirm the precise scope of the works to be progressed and expected timescales. A review of projects costs has recently commenced and further work in relation to business case will commence shortly. At this time, the project is expected to commence during financial year 2024-25, with a 3 year phased construction programme thereafter.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ----------- This Year ----------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date			
Encourage greater use of public transport by working with partners to improve public transport infrastructure	Prioritised improvements to bus and rail infrastructure (e.g. park and ride) progressed / delivered by March 2019 in line with agreed Park and Ride Strategy and available external funding	Land was purchased at Carstairs Junction Park and Ride to allow future expansion. A detailed design has been concluded and planning consent has been granted. Part 1 of Cambuslang Park and Ride Study concluded, identifying scale of parking required and list of possible solutions. A consultant has concluded Part 2 of this Study and a number of options are proposed, including the purchase of third party land to construct a new Park and Ride. A consultant has been appointed to undertake a feasibility study for an outline design for a possible deck at Hamilton West rail station. A final report has been submitted. Six advertising bus shelters have been replaced along the Main Street, Rutherglen corridor. Park and Ride Strategy consultation exercise was completed in June 2018. 321 responses have been assessed and considered. The final document was presented to the Community and Enterprise Resources Committee in October 2018 and agreed. The document will be published spring 2019.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Encourage active travel and recreational access to the outdoors

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
Encourage active travel and recreational access to the outdoors by extending network of cycle routes, upgrading, maintaining and promoting path networks, and extending Clyde Gateway	Walking and cycling projects / schemes progressed / delivered in line with agreed 2018-19 capital programme	Funding was granted from Sustrans to undertake an Active Travel Study in East Kilbride and a consultant was appointed. The study has concluded, following consultation on a proposed cycle network for the town, as well as identification of measures and initiatives to promote sustainable travel. Meanwhile, pre-programmed work to the expansion of the cycle network in East Kilbride continues. The design of the section between Whitemoss Roundabout and the town centre is complete. Works are complete on a section adjacent to Whitemoss Avenue and Churchill Avenue. Due to some technical / legal issues with Transport Scotland a section of route on the trunk road network has been deferred until a later date. Cycle monitoring equipment as well as cycle shelters have been installed at various locations.	Green	---	---		---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Encourage active travel and recreational access to the outdoors

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | This Year | | Last 3 Years | | |
				Target	To Date			
	Continue to deliver repairs programme to footbridges across the core path network by March 2019 in line with available external and internal capital funding	There are 261 footbridges for which SLC has responsibility. 4 bridges were repaired during 2018-19 at a total cost of £20,000. As of April 2019: - 233 (89%) are now rated as satisfactory (green) - 18 (7%) remain of concern (amber) - of the 8 bridges still rated as of high concern (red), 4 have been closed, 3 are remote and little used, 1 is within Chatelherault and remains heavily used, with no option for closure, but repair is estimated at £110,000. The White Bridge at Chatelherault has been closed and made safe until funding can be secured for its replacement (£300,000).	Green	---	---	---	---	---
	Continued investigation into partnership and external funding opportunities for extension of Clyde Walkway to link with neighbouring long distance routes	This work remains a priority but little progress has been made over 2018-19. We plan to re-engage with Biggar, Duneaton, Crawford and Leadhills Community Councils over the coming year to see if a strategic partnership can be developed to take this work forward.	Amber	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
Ensure council has development plans which promote sustainable economic growth and regeneration and guide decisions on location of new developments and regeneration initiatives	Proposed Local Development Plan published by August 2018	Proposed Local Development Plan completed and published in August 2018. Representations received as a result of the public consultation have been assessed.

Committee approved minor modifications to the proposed plan on 26th February 2019, with the modified plan to be submitted to the Scottish Ministers in April/May 2019. It is expected an examination of the plan by a Reporter (appointed by Ministers) will take place in the second half of 2019. | Green | --- | --- | --- | --- | --- |
| Provide effective and efficient Planning and Building Standards service | Major planning applications determined within an average annual timescale of 60 weeks | Two major applications were determined in quarter four, with an average timescale of 67.7 weeks. This figure is notably longer than the quarter three figure of 49.6 weeks. However, one application experienced delays relating to negotiation of a legal agreement and the other was delayed whilst financial contributions were made by the applicant. The overall figure for the year is 45.1 weeks which falls within the 60 week target. | Green | 60.0 | 45.1 | ------ | ------ | 151.1 |
| | Householder planning applications determined within an average timescale of 8 weeks | For quarter four, householder applications were determined with an average timescale of 7.7 weeks, which although slightly longer than quarter three, still falls within the eight week target figure. The overall figure for the year is 7.6 weeks and this also falls within the target. | Green | 8.0 | 7.6 | ------ | ------ | 6.7 |

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Local (non-householder) planning applications determined within an average timescale of 14 weeks	The average timescale for determining local (non-householder) applications in quarter four was 13.3 weeks, compared to 15.3 weeks in the previous quarter. This is just under the target of 14 weeks. The overall figure for the year is 14.2 weeks, but the figure was skewed by one wind turbine application which had significant delays while waiting on the submission of a bond by the applicant.	Amber	14.0	14.2	------	------	12.1
	Average time (weeks) per commercial planning application (16 weeks)	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020.

The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The average time to process a business/industrial planning application in South Lanarkshire increased in 2017-18. This can partly be explained by the introduction of a new case management system in February 2018 which caused a backlogue over the following three months. These system processing issues have now been resolved.

The service continues to encourage early engagement with planning applicants through pre-application discussions which lead to early identification of the information required to assess the application. The service also seeks to work with applicants to ensure a positive outcome for applicants and this is reflected in an approval rate for planning applications of 98.5% which is one of the highest in Scotland. | Report Later | 16.00 | ------ | 10.27 | 9.93 | 12.24 |

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	95% of all applications granted (approval rates)	In quarter four, 98.1% of applications were approved and, as with all other quarters in the year, remains above the 95% target. For the year 2018-19 overall, 98.4% of all applications were approved.	Green	95.0%	98.4%	------	------	98.6%
	Cost per planning application	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The cost per planning application saw an increase over the year. Despite this, the council's ranking improved and is still in the second quartile. In addition, the council's figure is better than the national average. Service savings have been made during 2018-19, the effect of which will likely result in lower costs in 2018-19. In addition, a service review has been carried out during 2018-19, the outcome of which will be seen in future years.	Report Later	------	------	£5,091.20	£4,004.50	£4,252.70
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Planning service in September 2018	The Customer Service Excellence Award for the Planning Service was successfully retained following reassessment in December 2018. The outcome included a rating of Compliance Plus in 10 criteria.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Building Standards service in December 2018	Assessment for 2018 completed in December 2018. While the CSE award was retained, four partial compliances and a reduction of two compliance pluses were noted.	Green	---	---	---	---	---
	Planning service satisfaction target for applicants and agents (90%)	24 out of the 27 Planning customer responses were positive. The Planning Service is currently investigating more effective methods of gauging customer satisfaction which will lead to a better response rate - an action to this end is included in the 2019-20 Planning and Economic Development service plan.	Amber	90.0%	89.0%	93.0%	90.0%	86.0%
	Satisfaction levels with Building Standards service sustained or improved against baseline (90%)	There were no Building Standards customer satisfaction returns for 2019-20. The Building Standards Service is currently investigating more effective methods of gauging customer satisfaction which will lead to a better response rate - an action to this end is included in the 2019-20 Planning and Economic Development service plan.	Contextual	90.0%	------	85.0%	92.0%	84.0%

Sustain the quality of our town and neighbourhood centres

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Promote town centre development opportunities, provide support to Business Improvement Districts (BIDS), and work with the business community and partners to maximise opportunities for growth, investment and regeneration	Work is ongoing across most towns with a range of partners, including Business Improvement Districts and the private sector.

South Lanarkshire has received an allocation of £2.5 million from the Scottish Government Town Centre Fund, to be committed by 31st March 2020; proposed allocation across town centres will be reported to the Community and Enterprise Resources Committee in June 2019. | Green | --- | --- | --- | --- | --- |

Work with communities and partners to promote high quality, thriving and sustainable communities

Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ----------- This Year ----------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date			
Deliver Community Growth Areas City Deal project	Community Growth Area sites progressed in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Hamilton Community Growth Area (CGA) now begun on site. Larkhall CGA Phase 1 under construction. Good progress is being made at Newton and Ferniegair, with limited progress at Carluke. Conclusion of legal agreement for East Kilbride CGA is imminent. Since 2015, an estimated 1,050 houses have been built across these Community Growth Area sites. These figures represent the position as at March 2019. The figures will be updated in June 2019. The Planning Service has been instrumental in this process in terms of master planning and project implementation.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Reduce the number of road casualties through road safety improvements and initiatives

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
Deliver prioritised road safety infrastructure improvements and promote road safety	Road safety projects / schemes progressed / delivered in line with agreed 2018-19 capital programme	In order to reduce accidents on the road network a number of projects have been completed or are nearing completion. These are listed below: a) B7071 Bothwell Road at the southern industrial access road – works to install new traffic signals is underway and the works are almost complete, we are awaiting the adjacent developer to conclude their works before commissioning the new signals for operation. b) A71 between Drumclog and Cornsilloch – reduction of speed limit to 50mph. Promotion of Traffic Regulation Order and works are complete. c) Newhousemill Road between Hamilton and East Kilbride – signing and road marking works are complete. d) A73 at station Road and Sherrifflats Road junctions – vehicle activated signs to warn drivers of emerging traffic from the side roads have been erected. e) Burnbank Road / Pollock Avenue, Hamilton – pedestrian refuge island works are complete. Other projects include engineering measures at schools and speed limit initiatives, as well as small signing and road marking schemes.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Reduce the number of road casualties through road safety improvements and initiatives

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
	Contribute to the national casualty reduction targets, from a base of the average for 2004 to 2008, of a 40% reduction in fatal casualties and a 55% reduction in serious casualties amongst all age groups by 2020. For children the national target is a 50% reduction in fatalities and 65% reduction in serious casualties	Interim casualty figures for the full twelve months of 2018 indicate that there were 492 casualties. Of these, there were 13 fatal casualties, 55 serious casualties and 424 slight casualties. There was 1 child fatal casualty, 7 children seriously injured and 41 children slightly injured.

This compares with the previous year when there were 523 casualties reported. Of these, there were 7 fatalities, 86 serious casualties and 430 slight casualties. There was 1 child fatal casualty, 15 children seriously injured and 50 children slightly injured. | Green | ------ | 68 | 75 | 99 | 93 |

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
Provide an effective and efficient Consumer Advice and Trading Standards Service	Support maintained for vulnerable groups and neighbourhood watch areas by responding to 100% of door step crime reports on the same or next working day	South Lanarkshire Council Trading Standards Officer, working jointly with Police Scotland and North Lanarkshire Council, responded to five cases of doorstep crime within quarter four (January - March 2019). 100% of cases reported were responded to within the time period specified. The value of fraud prevented was £13,450. A further two cases were responded to locally by an officer from this office. Again, 100% of these cases were responded to within the time period specified. The value of fraud prevented was £25,000.

Year to date (April 2018 - March 2019), 100% of the 44 door step crime reports have been responded to on time. | Green | 100% | 100% | 100% | 100% | 100% |

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------		-------- Last 3 Years --------		
				Target	To Date			
	80% of consumer complaints completed within 14 days	Annual target was met and £405,000 was returned to the local economy in civil redress.	Green	80.0%	81.0%	87.0%	82.0%	80.0%
	90% customer satisfaction with consumer complaints and business advice requests responded to by Trading Standards	All responses returned to date have shown satisfaction with the service provided.	Green	90.0%	100.0%	86.0%	100.0%	100.0%
	Cost of Trading Standards per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020.

The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). Expenditure in Trading Standards increased as a result of specific enforcement activity in relation to Nicotine Vapour Products. This new activity was paid for using additional money (£40,000) provided by the Scottish Government to enforce new legislation in this area, and will be provided for a three year period. After this period, actual spend will reduce.

Despite the above, the council's cost in this area is still lower than the Scottish average and is still in the top quartile. | Report Later | ------ | ------ | £3,775 | £3,580 | £3,627 |

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date				
Provide an effective and efficient street cleaning service	Local Environmental Audit and Management System (LEAMS) street cleanliness score (95% acceptable)	Most recent LEAMS score is 96.8%, added to previous scores of 96.2% and 92.1% gives an annual average score of 95.03, which is slightly above the annual target of 95%.	Green	95.00%	95.03%	97.90%	96.32%	95.46%
	Net cost of street cleaning per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). South Lanarkshire's net cost of street cleaning has dropped slightly in 2017-18 but is higher than the Scottish average. It is important to note that costs are reflective of the current standard of service, and in 2017-18, 95.5% of our streets which were surveyed were found to be of an acceptable standard, placing us 6th of the 31 participating local authorities. The Service has continued to review its processes and work programmes to minimize costs e.g. in 2018-19, APSE (the Association for Public Service Excellence) is undertaking a review of the Street Cleansing Service, and one aspect of this review is to look at potential savings which, if approved and implemented, will reduce the cost of the service.	Report Later	------	------	£17,216	£16,231	£16,180

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
				---------- This Year ----------		------- Last 3 Years -------		
	Percentage of adults satisfied with street cleaning (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The percentage of adults satisfied with street cleansing in 2017-18 has reduced in recent years, but is broadly in line with the Scottish average.	Report Later	------	------	74.67%	72.33%	68.33%
Provide an effective and efficient grounds maintenance service	Land Audit Management System (LAMS) score of 70 achieved	The most recent LAMS score was 72, added to the previous scores for the year gives an average score of 71.5, which is above the annual target of 70.	Green	70.0	71.5	72.0	74.0	72.8

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	This Year Status	This Year Target	This Year To Date	Last 3 Years	Last 3 Years	Last 3 Years
	Cost of parks and open spaces per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). South Lanarkshire Council's cost of parks and open spaces is lower than the previous year. Despite this, our costs are higher than the Scottish average - the reason for this is the range of services provided in South Lanarkshire across a broad spectrum of geographical landscapes, and also the number of services which are provided more frequently compared with other local authorities. The Service is continuing to review its processes and work programmes to minimise costs e.g. in 2018-19, APSE are undertaking a review of the Grounds Service, and one aspect of this review is to look at potential savings which, if approved and implemented, will reduce the cost per 1,000 further.	Report Later	------	------	£34,199	£29,021	£24,345

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Percentage of adults satisfied with parks and open spaces (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). Despite not reaching the Scottish average figure, the Service continues to show a year on year improvement in terms of satisfaction and also overall standing. Grounds Services were nominated through APSE Performance Network as Best Performer and also Most Improved Performer for our 2017-18 returns. The service was successful in the Most Improved Performer category.	Report Later	------	------	75.67%	79.00%	80.33%

Create high quality cemeteries and provide sustainable options for burial

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
Provide an effective and efficient bereavement service	Increase burial ground capacity in and around existing South Lanarkshire cemeteries in line with available capital funding	Bereavement Services continue to investigate land availability in the areas where burial capacity is below the five year annual usage. This includes both Council owned and private land, with a number of ongoing discussions continuing to take place with private land owners. Areas under investigation at present include Douglas, Carstairs, Rutherglen and Strathaven.	Green	---	---	---	---	---
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Bereavement Services	The Customer Service Excellence award was retained by Bereavement Services on 31st May 2018. Although fully compliant, work will continue in advance of the 2019 assessment with a date requested for late May.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Create high quality cemeteries and provide sustainable options for burial

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	95% customer satisfaction within Bereavement Services achieved	Current Bereavement Services customer satisfaction rate is 95%.	Green	95.0%	95.0%	85.0%	95.0%	95.0%

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
Ensure effective contribution to meeting the council's Sustainable Development and Climate Change objectives outlined in the Sustainable Development and Climate Change Strategy 2017-2022	Ensure sustainable development principles and climate change duties are incorporated in new or revised policies, plans, strategies and projects and initiatives, where appropriate (CER Resource only)	The Sustainable Development and Climate Change Strategy's Action Plan identifies the policies, plans and strategies that are being developed and revised for Community and Enterprise Resources (CER) during 2018-19. These include the Outdoor Access Strategy, Air Quality Strategy and Contaminated Land Strategy. The Sustainable Development Officer has worked with the relevant services to ensure that sustainable development principles and climate change duties have been considered within these policies, plans and strategies. Progress on this action and the rest of the actions in the sustainable development and climate change strategy action plan was reported to the Corporate Management Team on 21st February 2019 and Executive Committee on 13th March 2019 as part of the Sustainable Development update reporting schedule.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Ensure sustainable development principles and climate change duties are incorporated in new or revised policies, plans, strategies and projects and initiatives, where appropriate (council wide)	The Sustainable Development and Climate Change Strategy's Action Plan identifies relevant policies, plans and strategies that are being developed and revised, Council-wide, in 2018-19 that should include sustainable development and climate change principles. These include the Outdoor Access Strategy, Air Quality Strategy, Contaminated Land Strategy and Sustainable Procurement Policy. The Sustainable Development Officer has worked with the relevant services to ensure that sustainable development principles and climate change duties have been considered within these policies, plans and strategies. Progress on this action and the rest of the actions in the sustainable development and climate change strategy action plan was reported to the Corporate Management Team on 21st February 2019 and Executive Committee on 13th March 2019 as part of the Sustainable Development update reporting schedule.	Green	---	---	---	---	---
Ensure council's compliance with public sector climate change duties	Council's performance in complying with public sector climate change duties evaluated and annual statutory Climate Change Duties Report published by 30th November 2018	The Climate Change Duties report 2018 was approved by the Council's Executive on 21st November 2018 and submitted to the Scottish Government prior to the 30 November 2018 deadline. A copy of the annual report can be found on the Council's website.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years	Last 3 Years	Last 3 Years
	Participate in 'Climate Ready Clyde' partnership during 2018-19	The main focus for the Climate Ready Clyde partnership for 2018-19 so far has been the development of the Risk and Opportunity Assessment which was launched in October 2018. The Risk and Opportunity Assessment will be the foundation for the development of the City Region's Regional Climate Adaptation Strategy and action plan, due in early 2020.	Green	---	---	---	---	---
Provide an effective and efficient household waste and recycling collection service	Net cost of waste collection per premise	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020.	Report Later	£73.75	------	£69.02	£75.01	£77.08
	Net cost of waste disposal per premise	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020.	Report Later	£99.26	------	£98.03	£94.37	£98.98
	Percentage of adults satisfied with refuse collection (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The percentage of adults satisfied with refuse collection has decreased by 2.7% to 80.3% in 2017-18 compared with 2016-17, but is higher than the Scottish average of 78.7%. The indicator is derived from the Scottish household survey.	Report Later	------	------	83.67%	83.00%	80.33%

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date				
Introduce new waste management initiatives to reduce waste and increase recycling	Develop Waste Services policies to promote waste minimisation, reuse and recycling within local communities	The red tag initiative for contamination in blue bins has been fully implemented. An increased number of enquiries has been received by Waste Education to conduct householder advisory visits. There has been a significant improvement in the quality of the material received by the processor. Currently looking into extending the tagging process to other recycling bins.	Green	---	---	---	---	---
	Performance of waste and recycling contracts monitored and end of year procedures delivered for all relevant contracts	Contracts monitored in accordance with agreed procedures. Year end procedures agreed. Year end meetings to take place at end of April 2019 for all relevant contracts.	Green	---	---	---	---	---
	The percentage of total household waste that is recycled in line with the Government's 50% target	Between October and December 2018, 36.6% of total household waste was recycled.

Year end data will be reported next quarter. It is anticipated that the Council will fall short of its 50% target recycling rate in 2018-19 due to a change in the contract for waste disposal, but it is anticipated that the figure will be similar to the previous year. | Report Later | 50.00% | ------ | 48.95% | 52.98% | 47.29% |

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
	A reduction in the amount of municipal waste that is sent to landfill in 2018-19 compared with 2017-18	Figure not available at this time, will be reported next quarter.	Report Later	40,000	------	------	------	------
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects / studies progressed / delivered by March 2019 in line with available capital / revenue funding	Station Gate, Netherburn - Flood relief channel through adjacent forest and two flood embankments. Outstanding works carried out in May-June 2018 and project now complete. Coulter - The progression of a traditional flood protection scheme at this location does not appear to be feasible. Funding for this scheme has therefore been reprogrammed for 2019-20 and priorities are being considered. Jerviswood Drive, Cleghorn - Investigatory works were progressed through autumn/winter 2018 to survey and trace the extent of an unknown historical drainage . This resulted in repairs being completed to reduce flood risk. Options to further reduce flood risk will be assessed in 2019-20.	Green	---	---	---	---	---
Ensure Strategic Environmental Assessment of all appropriate policies, plans, programmes and strategies is undertaken	Strategic Environmental Assessments undertaken on all appropriate Council led policies plans and strategies, as statutorily required	Eighteen policies, plans, programmes and strategies have been subject to Strategic Environmental Assessment (SEA) since April 2018. All SEAs are overseen by the Planning Officer (SEA) and are regularly monitored by the Corporate SEA Working Group which met four times between April 2018 and March 2019.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
Monitor local environmental conditions through preparation and monitoring of the biennial update of the State of the Environment report	Production of updated biennial State of the Environment Report commenced by March 2019	A workplan for the production of the 2019 edition of the State of the Environment Report was prepared in March 2019. The advanced draft of the Report is planned for August 2019.	Green	---	---	---	---	---

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
Further implement the Carbon Management Plan to reduce greenhouse gas	10% reduction in the Council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (equivalent to 2% each year)	Carbon emissions for 2018-19 will be reported around July 2019.	Report Later	6.0%	------	------	7.8%	5.1%

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
emissions from council services (buildings, waste, transport etc)	Compliance with Carbon Reduction Commitment (CRC) scheme achieved within deadlines	The 2018-19 compliance year is the final year of the CRC Scheme, thereafter the Climate Change Levy (CCL) which is currently added to gas and electricity bills will be increased. Preparations for the 2018-19 compliance year are underway and on schedule. Allowances were purchased in the pre sale in 2017 and will be surrendered by the deadline of October 2019. The final annual report will be submitted by the July 2019 deadline.	Green	---	---	---	---	---
Lead on reducing the Council's reliance on avoidable single-use plastic items	Report progress on the list of applicable single-use plastic items and appropriate action to the Sustainable Development Member Officer Working Group at the first meeting in June 2018 (council wide measure)	The meeting of the Sustainable Development member officer working group scheduled for June 2018 was cancelled. A progress report was presented to the group on 22nd October 2018. Progress in this area to date: various communication methods have been used to raise the profile and encourage people to reduce single use plastic items, an action plan of items in use by the Council has been collated and prioritised, and procurement reports are being created to establish baselines and progress so far.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date		Last 3 Years	
Contribute to reducing the Council's reliance on avoidable single-use plastic items	Contribute to the development and implementation of the Council's single-use plastic action plan, by prioritising items in use across the Resource. Progress will be reported to the Sustainable Development Member Officer Working Group in June and October 2018 (Resource wide measure)	The meeting of the Sustainable Development member officer working group scheduled for June 2018 was cancelled. A progress report was presented to the group on 22nd October 2018. Progress in this area to date: various communication methods have been used to raise the profile and encourage people to reduce single use plastic items, an action plan of items in use by the Council has been collated and prioritised, and procurement reports are being created to establish baselines and progress so far.	Green	---	---	---	---	---
Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	Continue to reduce vehicle emissions in 2018-19 against the baseline of 2014-15 (council wide figure)	A vehicle emissions reduction of 14% compares favourably against the 6% Council wide target for year 2018-19.	Green	6.00%	14.00%	------	6.03%	10.50%
	Continue to reduce vehicle emissions in 2018-19 against the baseline of 2014-15 (Resource wide figure)	A vehicle emissions reduction of 14.8% compares favourably against the 6% Resource target for year 2018-19.	Green	6.00%	14.80%	------	6.30%	10.90%
	Engage with Community and Enterprise Resource's Fleet Services to agree service specific vehicle emissions reduction strategies for the period 2019-2021 in line with service delivery requirements (Council wide measure)	Fleet Services continue to engage with Resources to advance agreed strategies to deliver further emission reductions. The current roll out of a new telematics solution will provide further opportunities to meet Resources' targets.	Green	---	---	---	---	---
	Engage with Community and Enterprise Resource's Fleet Services to agree service specific vehicle emissions reduction strategies for the period 2019-2021 in line with service delivery requirements (Resource wide measure)	Fleet Services continue to engage with representatives from the larger vehicle operating Services to advance agreed strategies to deliver further emission reductions. The current roll out of a new telematics solution will provide further opportunities to achieve Services' targets.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date				
Provide efficient and effective fleet management and maintenance service	Target achieved for percentage of council vehicles presented externally for an MOT passing without additional work being required (target 95%)	The recent recruitment of additional mechanics will see improved performance against this measure in 2019-2020.	Amber	95.0%	92.0%	93.0%	95.0%	98.0%

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

				---------- This Year ----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
Provide an effective and efficient Environmental Health service	Implementation of the Air Quality Action Plan by March 2019	A committee report has been prepared for presentation to the Community and Enterprise Resources Committee for final adoption of the air quality action plan. South Lanarkshire continues to progress a number of projects which are funded via the air quality action plan grant fund. The Beat the Street project ran between 15th February and 29th March and was very well received within Lanark and Rutherglen. This initiative encouraged walking, cycling and scooting around local communities whilst leaving the car behind. An electric bike project has been launched in Rutherglen which will allow active school coordinators to travel around their communities by electric bike. In addition, this project also includes an option for the use of an electric bike by those members of the community who have been prescribed a physical activity prescription by their GP. Application has also been made to Scottish Government to support further action planning initiatives within 2019-20.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
	Broad compliance with food safety statutory requirements secured in 85% of premises	87% of food businesses operating in South Lanarkshire and inspected by Environmental Services were found to be broadly compliant with food safety requirements in the fourth quarter of 2018-19 (January 2019 - March 2019), which equates to 2,217 food businesses. This compliance figure continues to exceed the annual target set for this measure, following on from good performance in the previous three quarters. Year to date compliance figure (1st April 2018-March 2019) is also 87%.	Green	85.0%	87.0%	87.0%	86.9%	85.8%
	Incidence of notified food borne infection reduced from 2006-07 baseline figures by 8.5% by March 2019	15 incidences of foodborne infection were reported this quarter, bringing the year to date total to 126 incidences which is well within the target set for this measure.	Green	170	126	160	141	117

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
	90% of public health service requests responded to within 2 working days	This measure relates to issues which have the potential to adversely impact on human health and / or the environment which we live in e.g. poor air quality, defective drainage systems resulting in the discharge of sewage or other pollutants onto land or into watercourses etc. During the period 27th December 2018 to 31st March 2019, the Service received 447 enquiries, of which 427 were responded to within the target response time of two working days. Between 1st April 2018 to 31st March 2019, the Service received a total of 2,193 enquiries, of which 2,124 were responded to within the target timescale of two working days.	Green	90.00%	96.85%	------	------	------
	90% fly tipping requests responded to within two working days	In quarter four (January - March 2019), 768 illegal dumping complaints were received, with 98.2% of fly tipping complaints responded to within two working days. In the full year, 2018-19, 2,499 fly tipping complaints were received and 97% were responded to within two working days.	Green	90.0%	97.0%	99.6%	99.3%	80.8%
	90% of dog fouling complaints responded to within two days	In the full year, 2018-19, 752 dog fouling complaints were received, with 97.9% of all dog fouling complaints responded to within two days.	Green	90.00%	97.90%	97.90%	96.90%	97.50%

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
	For all those noise complaints requiring attendance on site, the average time (hours) between the time of complaint and attendance on site (including both those dealt with and not dealt with under Part V of the Antisocial Behaviour Act 2004)	The average response time for complaints which required a visit by officers between January 2019 and March 2019 was 0.52 hours (31.1 minutes). For the full year, the average response time for complaints requiring a visit by officers was 0.53 hours (31.8 minutes).	Green	2.00	0.53	0.50	0.53	0.55
	Cost of Environmental Health per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). Expenditure in Environmental Health increased in 2017-18 due to a complex enforcement action and the associated legal costs. This expenditure is for a particular incident and when concluded, expenditure will return to typical levels. The cost is still substantially lower than the Scottish average.	Report Later	------	------	£14,585	£13,095	£13,864
	85% customer satisfaction achieved for Environmental Health	Reviews of work and complaint investigations identified 86.8% of reviews and investigations met service standards.	Green	85.0%	86.8%	89.3%	85.0%	92.3%

Work with communities and partners to promote high quality, thriving and sustainable communities

Regenerate and bring back into use vacant and derelict and contaminated land

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date			
Implement Contaminated Land Strategy and vacant derelict / contaminated land programme	Implement the Contaminated Land Strategy for South Lanarkshire	Implementation of the Contaminated Land Strategy is ongoing. We are still awaiting responses from SEPA regarding the waste management licence surrender applications that have been submitted for two historical landfill sites at Newlandsmuir and Markethill (both in East Kilbride). In the interim, SEPA have agreed to suspend waste management licence fees for this year, pending completion of their review of the licence surrender applications.

Environmental Services continues to work in partnership with Housing and Economic Development colleagues on various projects. This work is being funded by Vacant and Derelict Land Fund monies. | Green | --- | --- | --- | --- | --- |
| | Agree Vacant and Derelict Land Fund Programme with Scottish Government and implement projects within approved framework | Vacant and Derelict Land Fund Delivery Plan covering Glen Esk, East Kilbride was prepared, submitted to Scottish Government, and approved by Scottish Ministers. The Community and Enterprise Resources Committee approved remediation plans for Glen Esk on 12th December 2017. Previous site investigations were carried out in January 2018. A further suite of geotechnical investigations are complete and monitoring of the results are ongoing. Community consultation process complete and tenders for greening works received. | Green | --- | --- | --- | --- | --- |

Work with communities and partners to promote high quality, thriving and sustainable communities

Protect biodiversity and enhance green space in South Lanarkshire

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
				---------- This Year ----------		------- Last 3 Years -------		
In partnership with local communities, continue programme of restructuring council owned woodland and improving recreational access	Indentify funding sources and specifications for phase 2 regeneration work at Greenhall and Millheugh, Blantyre including costed proposals for replacement river crossing	Specifications for new river crossing and associated path improvements are in place. Forestry Commission funding is in place and work is underway to identify and secure match funds.	Green	---	---	---	---	---
	Funding applications completed for Management Plans for Bothwell and Blantyre Woods by March 2019, through liaison with community interests, David Livingstone Centre and other stakeholders	Funding secured for production of Management Plans, which are now being prepared.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years	Last 3 Years	Last 3 Years
Implement South Lanarkshire Economic Strategy in conjunction with Community Planning Partnership and other partners	Promote South Lanarkshire Economic Strategy, implement associated actions in the Community Plan, and report activity and progress to the Sustainable Economic Growth Board	Currently concluding the midterm review of the South Lanarkshire Economic Strategy and preparing action plan to 2023. Facilitated workshops were undertaken at Sustainable Economic Growth Board (SEGB) meetings in December 2018 and March 2019 to produce a partnership action plan to be reported to Community and Enterprise Resources Committee in summer 2019.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
Support the Glasgow City Region City Deal development programmes	Provide strategic oversight of City Deal Place, Business and People themed programmes, with specific responsibility for progressing business case approvals for Roads and Community Growth Area projects and measurement of economic impact and outcomes	Attendance at the City Deal Lead Officer Group meetings is ongoing, with support provided to the Chief Executives Group (CEG) and Cabinet as necessary. Completion of Business case approval process ongoing: -full business case for Westburn Roundabout approved in November 2018 -full business case for Highstonehall Road approved in November 2018 -full business case for Strathaven Rd - Woodfoot Rd junction improvements submitted in March 2019 Community and Enterprise Resources Executive Director continues participation in 'Economy' delivery group, with officer participation in Enterprise and Tourism sub groups.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date				
Develop single door approach to economic development and inward investment activity which links employment, skills, business support and planning in such a way that ensures South Lanarkshire maximises its potential as key business and employment location	Undertake activity aimed at increasing the number of companies engaged with partners which lead to improved performance and turnover, increased employment, innovation, investment and internationalisation	Ongoing liaison with partners (e.g. Scottish Enterprise, Scottish Development International, Business Gateway, sector agencies) is aimed at improving connectivity of services and greater market reach. Economic development officers also engaging in: - direct company liaison - producing new advisory leaflets for businesses (a Directory of Business Support has been completed for key sectors - Tourism, Food and Drink, and Construction) - sign-posting and awareness raising of Brexit implications and available support for business - developing and facilitating, with partners, an annual calendar of business engagement events. Regional Economic Strategy actions being developed in partnership with City Region Programme Management Office. Two actions South Lanarkshire Council is currently involved in, along with the seven other local authorities in the City Region, include: adopting the Regional Tourism Strategy and Action Plan; and the Enterprise group progressing the approach to business support and Business Gateway.	Green	---	---		---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal

			----------- This Year -----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
	Chooselanarkshire.com website maintained and marketing strategy implemented	Future Chooselanarkshire actions and partnership approach to inward investment reviewed - partnership with North Lanarkshire Council (NLC) will end as NLC withdraw from Chooselanarkshire collaboration in order to solely promote North Lanarkshire. South Lanarkshire inward investment promotion progressed through development of new 'Invest in South Lanarkshire' website which is currently being implemented with support from Corporate Communications and IT teams.	Red	---	---	---	---	---

Support local businesses through the delivery of business support programmes

			----------- This Year -----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
Support local businesses through effective company development activity and general business advice services and continue to	Over 1,500 businesses assisted per annum with grants, loans or advice	Between April 2018 - March 2019, 1,791 businesses have been assisted, exceeding the target for the year.	Green	1,500	1,791	1,560	1,879	1,637
	500 jobs created or sustained per annum as a direct result of Economic Development intervention	Annual target has been exceeded for this measure.	Green	500	812	718	997	1,361

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
invest in key business initiatives such as Clyde Gateway and the East Kilbride Task Force	Increase value of sales generated by businesses assisted by Economic Development by £10m	Annual target has been exceeded for this measure.	Green	£10.00m	£13.09m		£10.10m	£15.69m	£23.03m
	Percentage of procurement spend on local small/medium enterprises	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). In 2017-18, the percentage of procurement spend on small/medium enterprises was higher than in the previous year, but lower than the Scottish average. It remains a council objective to increase the value of council contracts and services which are awarded to small and medium sized businesses, and Economic Development and Procurement teams continue to collaborate, with assistance of SDP, to improve local SME spend implementing an action plan to improve the council's economic footprint.	Report Later	------	------		13.31%	13.32%	15.52%

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	East Kilbride Task Force supported in the delivery of their Action Plan priorities	Recruitment of project manager to be complete by end of April 2019. The appointed person will be responsible for developing actions and pursuing funding in order to set the direction of the work programme going forward.	Green	---	---	---	---	---
	Undertake performance monitoring role of Business Gateway contract and review contract/approach	The Business Gateway Steering Group is attended by elected members and South Lanarkshire Council Economic Development officers and continues to meet every quarter to monitor the Business Gateway contract and progress being achieved.

Economic Development officers also meet every four weeks to discuss operational matters relating to the contract. Contract progress is positive and the contract extension for a further year to March 2020 has been approved by the Business Gateway Steering Group. Economic Development will continue to undertake a performance monitoring role in relation to the Business Gateway contract over this period. | Green | --- | --- | --- | --- | --- |

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year ----------- Status	Target	To Date	------- Last 3 Years -------		
	Number of business gateway start-ups per 10,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). In 2017-18, the number of Business Gateway start-ups per 10,000 population within South Lanarkshire Council declined compared to the previous year and was lower than the Scottish average. This is due largely to a transition to a new Business Gateway contract which increased the focus on the growth of existing companies, a corresponding reduction in the proportion of the resources and budget allocated to startup businesses.	Report Later	------	------	14.93	16.90	15.59

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Oversee management of Supplier Development Programme, including strategic development and delivery of events, training and e-commerce	SLC hosting arrangement will continue to 2020.

Supplier Development Programme continues to develop. In 2018-19:
- introduced first northern 'Meet the Buyer' event
- piloted local 'Meet the real buyer' event
- held a session targeting contract opportunities for the painting trade
- continued to expand membership of public sector bodies and new commercial associate members | Green | --- | --- | --- | --- | --- |

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Tourism Strategy delivered via Lanarkshire Area Tourism Partnership	Lanarkshire Area Tourism Partnership and Association meetings have taken place as scheduled and attendance and discussions have been positive. Delivered first Lanarkshire Tourism Conference in partnership with VisitScotland, held at Hamilton Park Racecourse on 19th March 2019 and over 100 businesses attended to hear about how to increase their sales from digital channels. Feedback on the event has been positive. South Lanarkshire Council, along with seven other local authorities in the City Region, participate in the events and marketing sub group of the City Region Tourism Strategy and Action Plan. The potential to introduce a Transient Visitor Tax and its implications for the sector is the subject of discussions with the tourism sector and subject of a recent CMT paper.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
	Provision of specialist support to food and drink companies through liaison with Scotland Food and Drink and other partners	The feasibility study on the food and drink hub project has now been completed by Connect Local and the proposed project found not to be viable. It will therefore not be taken forward. Continuing to liaise with Scotland Food and Drink on the business opportunities and support available, including the new Regional Food Fund which offers grants up to £5,000. Economic development officers are engaged with the Council's new Food Policy Officer and in workshops to shape the objectives of the new Food Strategy for South Lanarkshire.	Green	---	---	---	---	---
	Relocation of University of West of Scotland to new Hamilton International Park campus	New University of West of Scotland Campus open. Disposal of existing site ongoing with closing date for first phase April 2019.	Green	---	---	---	---	---

Implement the Lanarkshire Rural Development Strategy

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
Manage delivery of EU LEADER and Community Benefit Funds programme	Implementation of LEADER programme activity with appropriate funding allocated and deployed	96% of funding has been allocated and there is a project pipeline for the allocation of the balance of funds within the remaining nine months of the programme period.	Green	---	---	---	---	---
	Community Benefit funds generated by windfarms promoted and disbursed	Promotion of funds and support to community organisations continues; annual report to be submitted to June 2019 Community and Enterprise Resources Committee.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Support key voluntary organisations and help to develop the social economy

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
Improve volunteering opportunities for individuals and organisations	Work with VASLAN to support key voluntary organisations and improve volunteering opportunities and raise voluntary sector capacity	Review of Council's relationship with VASLAN is in its final stages, the return of core funding from the Council to VASLAN is unlikely. A full review of funding and support to the voluntary sector, which covers all grant funding to voluntary organisations, is now being undertaken, and a corporate group has been established to report to CMT in July 2019.	Green	---	---	---	---	---
Implement South Lanarkshire Social Economy Partnership strategy and action plan	Social Economy support through Business Gateway implemented for ten social economy organisations by March 2019	14 organisations were supported in 2018-19, exceeding the annual target. A range of supports were provided covering governance and set up, to full business planning and customer relationships. Lanarkshire Social Economy Group continues to look at strategic direction and ensuring partnership activity is relevant.	Green	---	---	---	---	---
	Voluntary organisations interested in Community Asset Transfer process engaged with and supported	A further meeting of the Community Asset Transfer Corporate Working Group has been held. Community Ownership Scotland held a pan Lanarkshire event on 5th February 2019 and over 35 organisations attended. Two applications were approved at Housing and Technical Resources Committee - East Kilbride United and Grow 73, both for land and building lease. Development work continues with 12 active organisations.	Green	---	---	---	---	---

Support our communities by tackling disadvantage and deprivation and supporting aspiration

Lead partnership approaches to tackling the causes and effects of poverty and inequality

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
			Status	Target	To Date			
Work with communities and partners to maximise awareness of, and commitment to, tackling poverty and local inequalities	Community Plan and Neighbourhood Plans are developed and reflect community needs and aspirations	Local stakeholders groups have been established in all three Neighbourhood Planning test areas and each have developed Neighbourhood Plans for 2019, reflecting the views and aspirations of their communities. Working groups have, and are being, established to progress the priorities within the plans. The local stakeholders groups (the majority of members being local residents alongside partner representatives and elected members) will oversee the delivery of the plans. This has, and will, include overseeing participatory budgeting activity in the areas.	Green	---	---	---	---	---

Support our communities by tackling disadvantage and deprivation and supporting aspiration

Lead partnership approaches to tackling the causes and effects of poverty and inequality

				---------- This Year ----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
	A range of local networks and partnerships are in place to enable effective joined up working on key priorities/improvement areas linked to tackling poverty and inequalities	The Financial Inclusion Network Membership has been increasing and the most recent quarterly networking event focussed on Universal Credit and impacts for lower paid working residents and for local partners. We are now leading on work to produce an annual Community Planning Partnership Local Child Poverty Action Report and have established a new working group to engage appropriate Council Services and partners. Other groups focussing on Fuel Poverty and Digital Inclusion continue and a new short life Funeral Poverty group has been established to identify local actions, as has a group to oversee the provision of free sanitary products to help to tackle period poverty. Food poverty will be a key priority within a new Food Strategy for South Lanarkshire and we are working with the new Food Policy Officer to engage key local and national partners and establish a food poverty group to identify appropriate local actions.	Green	---	---	---	---	---

Encourage participation in physical and cultural activities

Provide quality leisure facilities and develop integrated community facilities within new primary schools

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
Provide new or refurbished community facilities	Progress/complete development of community facilities by March 2019, including: replacement of Ballgreen Hall and Library with new integrated facility within St Patrick's Primary School; progressing community facilities within new build Primary School at Elsrickle; and upgrade of at least one synthetic pitch	Project to develop joint school and community facility to replace St Patrick's Primary School, Ballgreen Hall and Library commenced on site in November 2016. The facility opened its doors to the public on Saturday 26th May 2018 and has been well used, with positive feedback.

A new school in Elsrickle with adaptations for community facilities started on site in summer 2018, with completion expected autumn 2019.

£500,000 was invested in the upgrade of two synthetic pitches this financial year (at Lanark and Ballerup). The pitch at Lanark was upgraded from sand based to 3G and also benefited from new LED floodlighting, with £80,000 external funding secured from the Renewable Energy Fund.

Various grass pitches have also been upgraded during the summer months e.g. Kirktonholme, Tileworks and Raploch.

Hamilton Palace Grounds 3G pitch replacement will be programmed for next financial year. | Green | --- | --- | --- | --- | --- |

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date				
Maximise the number of attendances at leisure facilities	Achieve 2.9 million attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Annual attendances at Sport and Physical Activities facilities reached just over 3 million, exceeding the annual target by 5% and the previous year's level of attendance by 3%.	Green	2.900m	3.054m	3.156m	2.992m	2.965m

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures*(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
				---------- This Year ----------		------- Last 3 Years -------		
	Achieve target number of attendances for swimming pools (1.5 million)	Annual attendances at pools were just over 1.6 million, exceeding the annual target by 10% and the previous year's level of attendance by 5%.	Green	1.500m	1.648m	------	------	1.563m
	Achieve target number of attendances for other indoor sports and leisure facilities (excluding pools) (1.4 million)	At 1,405,753, attendances at dryside activities were largely similar to those reported for the previous year, showing an increase of over 1% and exceeding the annual target of 1.4 million.	Green	1.400m	1.406m	------	------	1.402m
	Achieve target number of attendances at outdoor recreation and country parks (2.2 million)	At 2.27 million, annual attendances exceeded the target by 3.6% and were 7.5% higher than those reported for the previous year. Attendances at the country parks increased by almost 6% compared to the previous year, due largely to better weather and an increase in both the number of people attending events and the number of events taking place within the parks.	Green	2.200m	2.279m	2.104m	2.226m	2.120m

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
	% of adults satisfied with leisure facilities	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). This figure is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture (SLLC) carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews, carried out over the course of the year with the customers, shows a satisfaction level of 96% maintaining that reported in the previous year, 2016-17.	Report Later	------	------	74.00%	72.33%	67.33%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
				----------- This Year -----------			------- Last 3 Years -------	
	Cost per attendance at sports facilities	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The cost per attendance at sports facilities in South Lanarkshire has increased compared to 2016-17, largely due to a 1% decrease in attendances. Despite this increase, the cost per attendance remains lower than the Scottish average. SLLC will continue to target specific markets and introduce new activities by way of increasing attendances.	Report Later	------	------	£2.32	£2.25	£2.30
Maximise the number of attendances at cultural activities	Achieve 3.5 million attendances at facilities managed by Cultural Services and the Libraries and Museum Services	Attendances at facilities managed by Cultural Services and Libraries and Museum services were largely similar to those reported for the previous year, recording a 1.4% (46,744) decrease to 3,372,364. Attendances were 3.6% (127,636) below the annual target of 3.5 million. The annual target will be reviewed for 2019-20.	Amber	3.500m	3.372m	------	------	3.419m

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date			
	Achieve target number of attendances at Cultural Services facilities (2.2 million)	Annual attendances remained consistent with those reported for the previous year, recording a decrease of only 19,000 (down by 1%). Attendances were just 1.5% below the annual target, largely due to small decreases in attendances at the cultural venues (down by 5%) and community halls (down by 3%).	Amber	2.200m	2.166m	------	------	2.185m
	Achieve target number of library physical and virtual visits (1.2 million)	Library attendances were just 1.8% below the annual target of 1.2 million. The development of the children's activities programme into the community and into non-library premises means that these attendances (around 14,000) are not included in this indicator.	Amber	1.200m	1.178m	------	------	1.204m
	Achieve target number of physical and virtual visits to council funded or part-funded museums (188,000)	At 195,364, annual attendances at SLC part/funded museums were 3.7% higher than the previous year and 3.9% higher than the annual target of 188,000.	Green	188,000	195,364	------	------	188,470

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
	% of adults satisfied with libraries	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). This figure is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews with library users, carried out over the course of the year, shows a satisfaction level of 95%, maintaining the same level as reported in the previous year, 2016/17.	Report Later	------	------	72.67%	69.33%	67.67%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

| Action | Measures (non statistical measures shaded grey) | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date				
	% of adults satisfied with museums and galleries	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). This figure is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews, carried out over the course of the year with the customers, shows a satisfaction level of 95%, an increase on that reported in the previous year, 2016/17.	Report Later	------	------		67.33%	70.00%	68.00%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------		------- Last 3 Years -------		
				Target	To Date			
	Cost per library visit	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). While the cost per library visit in South Lanarkshire in 2017-18 is higher than the Scottish average, it is lower than the cost per visit in 2016-17 and represents an overall improving trend since 2015-16. The decrease in costs is due to staff efficiencies achieved through a restructure within the Library Service along with other operational efficiency savings. Library staff will continue to develop the programme of library activities as well as its virtual services in order to attract more visitors to the libraries.	Report Later	------	------	£3.88	£3.74	£3.50
	Cost of museums per visit	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures (see 2017-18 column to right). The cost per museum visit has decreased compared to 2016-17 and remains lower than the Scottish average. Increased attendances (+8%) at Low Parks Museum and the Mausoleum helped to reduce the cost per visit.	Report Later	------	------	£2.82	£3.20	£3.09

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
Deliver activity programmes which will support equitable access for all, including older people and under 16s groups	Achieve 870,000 under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities by March 2019 (includes halls, school lets, outdoor and indoor leisure)	Attendances by Under 16's Clubs were 10% higher than the previous year and 11% higher than the annual target.	Green	870,000	964,805	919,569	876,690	881,965
	Achieve 470,000 over 60's attendances by residents using South Lanarkshire leisure facilities	Attendances by residents aged over 60 years reached 504,000, exceeding the annual target by 7.2% and the previous year's attendances by 8.2%.	Green	470,000	504,160	418,734	433,099	465,870
	Achieve 8,600 registered members of 'Activage' scheme	Membership of the Activage scheme increased by over 8% to 9,173. This exceeded the annual target of 8,600 by 6.6% and is largely due to the expansion in the number of activities available for Activage members along with a targeted marketing campaign.	Green	8,600	9,173	7,187	7,622	8,449
Deliver health specific intervention programmes which will support equitable access for all	Achieve 67,000 attendances by residents accessing SLLC health specific intervention programmes	Attendances at health intervention programmes increased by over 23,500 to 90,456, exceeding the annual target by 35%. An expansion in the number of programmes and activities available contributed to the increased attendances. The target for 2019-20 will be reviewed accordingly.	Green	67,000	90,456	------	------	------

Delivering the plan and achieving Best Value

Provide sound financial stewardship for the council

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
Attract external funding support of £3m from European Union, lottery and related sources to support corporate objectives	Annual target achieved resulting in £3m external funding invested in South Lanarkshire	Funding was secured through nine projects in 2018-19, with funding from Scottish Government, Big Lottery and landfill funds.	Green	£3.000m	£4.220m	£13.200m	£8.134m	£4.192m

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years		
Promote resilience / emergency preparedness for the council	Increase awareness of resilience / emergency preparedness initiatives / practices within and external to the council by March 2019	Progress is being made as a result of Council Emergency Management Team meetings, wider engagement with SLC employees, and SLC representation at (and facilitation of) multi agency resilience meetings and events at local, regional and national level. Notable updates include: delivery of resilience awareness workshops on the theme of power resilience involving delegates from South Lanarkshire Health and Social Care Partnership; and wide ranging engagement with Council Services, COSLA, SOLACE, Scottish Government and Local Resilience Partnership concerning EU Exit preparedness.	Green	---	---	---	---	---
Promote high standards of information governance	Information governance self assessment audit checklist to be completed annually and all relevant actions to be implemented	2018 Information Governance Action Plan - 9 of the 14 actions have been implemented, with 5 actions carried forward into the 2019 action plan. The Information Governance checklist covering 2018 was submitted to the Information Governance Board in January 2019. This included an action plan for 2019 with 12 actions.	Green	---	---	---	---	---
Ensure that high standards of governance are being exercised	85% of risk control actions completed by due date	In the last quarter, one action was due for completion, and was completed on time. The year to date position is that three out of the three (100%) of actions have been completed on time.	Green	85%	100%	82%	100%	100%
	90% of audit actions completed by due date	As at the end of quarter four, 2 out of 2 (100%) of audit actions due were completed on time. The target of 90% has been exceeded.	Green	90%	100%	88%	------	100%

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	Last 3 Years		
	Complete Resource Governance self assessment by due date and develop actions to address non-compliant areas	The Resource Governance self assessment exercise has been completed and approved by SMT. The Statement of Assurance has been drafted and is on track to be completed within required timescales.	Green	---	---	---	---	---
Compliance with statutory response timescales for information in terms of the EI(S)Rs and FOISA and for subject access requests under the DPA	96% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	Quarterly data is reported one period behind. In quarter three (October - December 2018), timescales were met for 95.1% of the 94 FOI requests received in that quarter.

A number of factors behind the drop in performance have been identified and are currently being addressed. | Amber | 96.0% | ------ | 97.5% | 97.3% | 98.3% |
| | 96% of Environmental Information (Scotland) Regulations EI(S)R requests to be processed within the 20 working day period unless extended to 40 working days in exceptional circumstances | Quarterly data is reported one period behind. In quarter three (October - December 2018), timescales were met for 88.2% of the 68 EI(S)R requests received in that quarter.

A number of factors behind the drop in performance have been identified and are currently being addressed. | Amber | 96.0% | ------ | 95.1% | 97.2% | 95.7% |
| | 90% of Data Protection Act (DPA) requests to be processed within 30 calendar days | Quarterly data is reported one period behind. In quarter three (October - December 2018), timescales were met for 100% of the five DPA requests received in that quarter. | Green | 90.0% | ------ | 100.0% | 94.1% | 92.9% |

Delivering the plan and achieving Best Value

Develop improvement activity and promote scrutiny

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------		------- Last 3 Years -------		
				Target	To Date			
Implement effective best value management arrangements to ensure continuous improvement and efficient and effective service delivery	Engage in self evaluation activity and take forward any improvement actions	Community and Enterprise Resources commenced two self assessments in 2018-19. The self assessment on the Developer Contributions tracking process has been completed, with improvement action agreed and to be implemented by Planning and Building Standards in 2019-20. The other self assessment which relates to the school lettings process has been progressed, with preliminary meetings held with the relevant stakeholders. This assessment will be progressed further in 2019-20. We continue to meet with service managers on a quarterly basis to identify improvements to the service as a result of complaints. The SMT have received complaints reports covering quarters one, two, and three.	Amber	---	---	---	---	---
	Use the results of benchmarking activity (including the Local Government Benchmarking Framework) to inform and improve service delivery	The council's 2017-18 LGBF web report, which provides analysis of the draft 2017-18 results, was presented to the CMT on 24th January 2019. This report includes actions being taken to reverse poor performance trends and/or where SLC's performance is below the Scottish average. The report is now available to view on the Council's website.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value

Promote equality and the wellbeing of staff

				----------- This Year -----------			------- Last 3 Years -------		
Action	Measures*(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
Develop and implement council wide equality performance measures and publish results in accordance with Public Sector Equalities Duties (PSED)	Number of equality impact assessments undertaken for all relevant new and reviewed policies and procedures	Only one Equality Impact Assessment has been undertaken since the start of the financial year.	Contextual	------	1	31	14	25
	Provide annual report to Equal Opportunities Forum on uptake of service, based on the agreed equality outcomes	The Community and Enterprise Resources 'Annual Report on Mainstreaming Equalities and Diversity' was presented to the Equal Opportunities Forum on 6th March 2019.	Green	---	---	---	---	---

Improve the skills, flexibility and capacity of the workforce

				----------- This Year -----------			------- Last 3 Years -------		
Action	Measures*(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date			
Ensure our commitment to employees through the development and implementation of personnel policies and employee learning and development (L&D) opportunities	100% coverage of Performance Appraisals (PAs) of employees in scope	Managers and employees in the Resource are currently undertaking 2018-19 Performance Appraisals. Completion rate will be reported at the end of 2019-20.	Report Later	100.00%	------	------	93.50%	94.00%
	Resource labour turnover rate to be less than 5%	Labour turnover is 6.1%, 1.1% above the target of 5%. This is due to an increase in the number of voluntary leavers within the period.	Amber	5.0%	6.1%	3.4%	4.0%	5.8%
Utilise the council workforce strategy toolkit to review and monitor Resource workforce plans and continue the cyclical reporting framework	Continue to review Resource workforce plans and monitor actions to respond to workforce changes and meet future needs	An update on the workforce plan was reported to CMT in September 2018. In line with the workforce planning review cycle, all Resources will review their plans in 2019.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value

Other actions in support of delivering the Plan and achieving Best Value

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date			
Progress the council's Digital Strategy within the Resource	Provide updates on digital transformation activities within the Resource	Internal enquiries – Housing officer's on-line form for waste, grounds and pest control enquiries: testing ongoing during March 2019, expected live implementation early April 2019. External enquiries – Roads defect reporting form updated to redirect enquiries outwith SLC remit now live. Pest control online integrated customer form – testing delayed pending decision on way forward for collecting customer payments. Various options being investigated. Front line processing of Environmental Service requests transferred to Customer Service Centre April 2019, now entering directly into Flare and allocating to relevant officer, including external Pest Control contractor, and processing any associated payments. This eliminates the need for CRM/Flare integration and reduces support workload.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value

Other actions in support of delivering the Plan and achieving Best Value

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------		------- Last 3 Years -------		
				Target	To Date			
Prepare Resource for implementation of replacement corporate EDRMS and workflow software	System familiarisation, document and data mapping and migration, fileplan set up, correspondence workflow specification developed and tested, procedures revised, and training delivered (all by August 2018)	Resource user guide currently in development. Weekly corporate system administrator meetings ongoing, local records officers meetings established fortnightly. Minor amendments made to correspondence workflow as a result of initial user feedback and to reduce back office error processing. Suite of saved searches developed to assist users and supervisors to monitor workflow tasks and associated information. Fileplan being updated to address any minor issues following migration and in preparation for applying disposal schedules. Phase 2: plans to be agreed by Project Review Board.	Green	---	---	---	---	---

Deliver better health and social care outcomes for all

Provide opportunities for all school children to access nutritious school meals

7

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Continue to provide nutritious school meals to South Lanarkshire Council pupils	Achieve uptake of 75% in P1 - P3 school lunches	Green	Target not met due to lower than anticipated P1-P3 school lunch uptake in quarters three and four. Initiatives are ongoing to promote uptake.	Amber

Improve the road network, influence improvements in public transport and

Implement the Roads Investment Programme

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Continue to undertake road and footway improvements	Maintain or reduce the percentage of our road network that requires maintenance treatment (e.g. red category)	Report Later	This figure (31.2%) shows a reduction in the percentage of the road network within South Lanarkshire that requires to be considered for treatment compared to the previous year's figure (31.8%). This indicates an improvement in the overall condition of the network.	Green

Encourage active travel and recreational access to the outdoors

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Encourage active travel and recreational access to the outdoors by extending network of cycle routes, upgrading, maintaining and promoting path networks, and extending Clyde Gateway	Continued investigation into partnership and external funding opportunities for extension of Clyde Walkway to link with neighbouring long distance routes	Green	This work remains a priority but little progress has been made over 2018-19. We plan to re-engage with Biggar, Duneaton, Crawford and Leadhills Community Councils over the coming year to see if a strategic partnership can be developed to take this work forward.	Amber

Work with communities and partners to promote high quality, thriving and

Provide Planning and Building Standards services which guide and control physical development and land

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status

Provide effective and efficient Planning and Building Standards service	Average time (weeks) per commercial planning application (16 weeks)	Green	This is a Local Government Benchmarking Framework Indicator (LGBF). 2018-19 figures will be available in January 2020. The Improvement Service have, however, published the 2017-18 LGBF figures. The average time to process a business/industrial planning application in South Lanarkshire increased in 2017-18 (from 9.93 weeks to 12.24 weeks). This can partly be explained by the introduction of a new case management system in February 2018 which caused a backlog over the following three months. These system processing issues have now been resolved. The service continues to encourage early engagement with planning applicants through pre-application discussions which lead to early identification of the information required to assess the application. The service also seeks to work with applicants to ensure a positive outcome for applicants and this is reflected in an approval rate for planning applications of	Report Later
	Planning service satisfaction target for applicants and agents (90%)	Report Later	24 out of the 27 Planning customer responses were positive. The Planning Service is currently investigating more effective methods of gauging customer satisfaction which will lead to a better response rate - an action to this end is included in the 2019-20 Planning and Economic Development service plan.	Amber
	Satisfaction levels with Building Standards service sustained or improved against baseline (90%)	Report Later	There were no Building Standards customer satisfaction returns for 2019-20. The Building Standards Service is currently investigating more effective methods of gauging customer satisfaction which will lead to a better response rate - an action to this end is included in the 2019-20 Planning and Economic Development service plan.	Contextual

Improve the quality of streets, parks and other public areas

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Provide an effective and efficient street cleaning service	Local Environmental Audit and Management System (LEAMS) street cleanliness score (95% acceptable)	Amber	Most recent LEAMS score is 96.8%, added to previous scores of 96.2% and 92.1% gives an annual average score of 95.03, which is slightly above the annual target of 95%.	Green

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Lead on reducing the Council's reliance on avoidable single-use plastic items	Report progress on the list of applicable single-use plastic items and appropriate action to the Sustainable Development Member Officer Working Group at the first meeting in June 2018 (council wide measure)	Amber	The meeting of the Sustainable Development member officer working group scheduled for June 2018 was cancelled. A progress report was presented to the group on 22nd October 2018. Progress in this area to date: various communication methods have been used to raise the profile and encourage people to reduce single use plastic items, an action plan of items in use by the Council has been collated and prioritised, and procurement reports are being created to establish baselines and progress so far.	Green

Contribute to reducing the Council's reliance on avoidable single-use plastic items	Contribute to the development and implementation of the Council's single-use plastic action plan, by prioritising items in use across the Resource. Progress will be reported to the Sustainable Development Member Officer Working Group in June and October 2018 (Resource wide measure)	Amber	The meeting of the Sustainable Development member officer working group scheduled for June 2018 was cancelled. A progress report was presented to the group on 22nd October 2018. Progress in this area to date: various communication methods have been used to raise the profile and encourage people to reduce single use plastic items, an action plan of items in use by the Council has been collated and prioritised, and procurement reports are being created to establish baselines and progress so far.	Green
Provide efficient and effective fleet management and maintenance service	Target achieved for percentage of council vehicles presented externally for an MOT passing without additional work being required (target 95%)	Green	The recent recruitment of additional mechanics will see improved performance against this measure in 2019-2020.	Amber

Safeguard health through an effective environmental services regulation and enforcement service

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Provide an effective and efficient Environmental Health service	85% customer satisfaction achieved for Environmental Health	Report Later	Reviews of work and complaint investigations identified 86.8% of reviews and investigations met service standards.	Green

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Support local businesses through effective company development activity and general business advice services and continue to invest in key business initiatives such as Clyde Gateway and the East Kilbride Task Force	500 jobs created or sustained per annum as a direct result of Economic Development intervention	Amber	Annual target (500 jobs) has been exceeded for this measure (812 jobs were created or sustained in the year).	Green
	Increase value of sales generated by businesses assisted by Economic Development by £10m	Amber	Annual target (£10m) has been exceeded for this measure (£13.09m was generated by businesses assisted by Economic Development in the year).	Green

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Maximise the number of attendances at leisure facilities	Achieve 2.9 million attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Amber	Annual attendances at Sport and Physical Activities facilities reached over 3 million, exceeding the annual target by 5% and the previous year's level of attendance by 3%.	Green
	Achieve target number of attendances for other indoor sports and leisure facilities (excluding pools) (1.4 million)	Amber	At 1,405,753, attendances at dryside activities were largely similar to those reported for the previous year, showing an increase of over 1% and exceeding the annual target of 1.4 million.	Green

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	*(non statistical measures shaded grey)* Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Compliance with statutory response timescales for information in terms of the EI(S)Rs and FOISA and for subject access requests under the DPA	96% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	Green	Quarterly data is reported one period behind. In quarter three (October - December 2018), timescales were met for 95.1% of the 94 FOI requests received in that quarter. A number of factors behind the drop in performance have been identified and are currently being addressed.	Amber

Develop improvement activity and promote scrutiny

Action	*(non statistical measures shaded grey)* Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Implement effective best value management arrangements to ensure continuous improvement and efficient and effective service delivery	Engage in self evaluation activity and take forward any improvement actions	Green	Community and Enterprise Resources commenced two self assessments in 2018-19. The self assessment on the Developer Contributions tracking process has been completed, with improvement action agreed and to be implemented by Planning and Building Standards in 2019-20. The other self assessment which relates to the school lettings process has been progressed, with preliminary meetings held with the relevant stakeholders. This assessment will be progressed further in 2019-20. We continue to meet with service managers on a quarterly basis to identify improvements to the service as a result of complaints. The SMT have received complaints reports covering quarters one, two, and three	Amber

Promote equality and the wellbeing of staff

Action	*(non statistical measures shaded grey)* Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Develop and implement council wide equality performance measures and publish results in accordance with Public Sector Equalities Duties (PSED)	Number of equality impact assessments undertaken for all relevant new and reviewed policies and procedures	Green	One Equality Impact Assessment was required in the financial year.	Contextual
	Provide annual report to Equal Opportunities Forum on uptake of service, based on the agreed equality outcomes	Report Later	The Community and Enterprise Resources 'Annual Report on Mainstreaming Equalities and Diversity' was presented to the Equal Opportunities Forum on 6th March 2019.	Green

Improve the skills, flexibility and capacity of the workforce

Action	*(non statistical measures shaded grey)* Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Ensure our commitment to employees through the development and implementation of personnel policies and employee learning and development (L&D) opportunities	Resource labour turnover rate to be less than 5%	Green	Labour turnover is 6.1%, 1.1% above the target of 5%. This is due to an increase in the number of voluntary leavers within the period.	Amber

Other actions in support of delivering the Plan and achieving Best Value

Action	(non statistical measures shaded grey) Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Prepare Resource for implementation of replacement corporate EDRMS and workflow software	System familiarisation, document and data mapping and migration, fileplan set up, correspondence workflow specification developed and tested, procedures revised, and training delivered (all by August 2018)	Amber	Resource user guide currently in development. Weekly corporate system administrator meetings ongoing, local records officers meetings established fortnightly. Minor amendments made to correspondence workflow as a result of initial user feedback and to reduce back office error processing. Suite of saved searches developed to assist users and supervisors to monitor workflow tasks and associated information. Fileplan being updated to address any minor issues following migration and in preparation for applying disposal schedules. Phase 2: plans to be agreed by Project Review Board.	Green

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Community and Enterprise Resources

Community and Enterprise Resource Plan 2019-20

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Section One – Introduction

I am pleased to introduce our Resource Plan for 2019-20 which sets out our objectives and priorities for the coming year. This is the main annual business planning document for the Resource and all of its employees. It reflects the council's key priorities as set out in the Council Plan 'Connect', provides an overview of the Resource's main areas of activity, summarises our service achievements in 2018-19, and sets out our plans for maintaining and improving services in 2019-20.

South Lanarkshire is home to more than 316,000 people and covers 180,000 hectares of land, stretching from close to the centre of Glasgow to near to the Scottish borders. Providing services in this large and diverse geographical area is a considerable challenge for Community and Enterprise Resources, and in 2019-20, the Resource will spend £115.995 million on delivering key services, plus a further £39.457million on capital projects.

Our Resource comprises four service areas – Facilities, Waste and Grounds Services; Roads and Transportation Services; Fleet and Environmental Services; and Planning and Economic Development Services; and is supported by a Performance and Development Team and Support Team. The Resource employs 3,342 people who together provide a wide range of services for local communities, including:

- maintaining our road network to support safe and effective transport, and promoting active travel;
- collecting and disposing of waste and encouraging recycling;
- keeping our streets clean and maintaining and developing play parks, gardens and open spaces;
- promoting economic development and delivering support for local businesses;
- managing programmes to tackle disadvantage and deprivation;
- providing Planning and Building Standard services which guide and control physical development and land use in the area;
- protecting public health through the delivery of environmental health services;
- supporting consumer support through trading standards services;
- delivering key services within schools and council offices, including cleaning, catering, receptionist, janitorial and crossing patrol services;
- providing bereavement services;
- managing the council's vehicle fleet, including: refuse collection, roads maintenance, street sweeping and passenger transport;
- leading the council in developing and promoting sustainability; and
- leading the council in promoting and developing a fair, healthy, and sustainable food system.

The Resource also has a significant role to play in managing the relationship between the council and South Lanarkshire Leisure and Culture (SLLC). SLLC, on behalf of the council, promotes the health and wellbeing of South Lanarkshire residents through the council's museum, libraries, arts centres, indoor and outdoor sports and leisure centres, community halls and country parks.

This Resource Plan details some of our major achievements in the above areas in the last year, listed in sections 2.1 and 4.2 and Annex two of this plan. In particular, I would like to highlight the following:

- We resurfaced 3.74% of our road network and completed a three year programme of street lighting improvements, involving installation of 7,253 lighting columns and 59,000 LEDs.
- The development of a new community facility in Strathaven (Avondale Community Wing) was project-managed by our Performance and Development Team.
- The new University of West of Scotland campus opened on schedule (our Economic Development team assisted with the negotiations on this).
- We extended the pilot to provide nutritious hot meals to nursery children, with additional nurseries included in 2018; and we rolled out a new pilot involving free breakfast clubs at primaries.

- Our catering team in Calderglen High and Sanderson ASN won the ASSIST 'Making a Difference' Award for its involvement in a programme providing work placements for students within the school kitchen.
- Our Grounds Services team helped achieve Green Flag Awards for three of our district parks: Cambuslang Park, Strathaven Park, and Castlebank Park; and Strathavan Park received a People's Choice Award. The team also retained the Champion of Champions Award for the Best War Memorial in Scotland for the Uddingston War Memorial.
- Our Resource won two APSE Performance Networks Awards: overall best performer in Building Cleaning, and overall most improved performer in Parks, Open Spaces and Horticultural Services.
- Our Planning team won two Scottish Awards for Quality in Planning, for its involvement in: the rehabilitation of an abandoned listed building at Blairtum House, and the redevelopment of an abandoned site adjacent to the River Clyde in Rutherglen (Cuningar Loop).
- South Lanarkshire Council won the Scottish Living Wage Anchor Institution Award, recognising our continued commitment to the Living Wage movement (Community and Enterprise Resources leads on this for the council).
- We retained the Customer Service Excellence Award for our Planning Service, Building Standards Service, and Bereavement Service.

None of these achievements or awards would be possible without the commitment and efforts of our staff, and I would like to thank them for their contribution. As always, there are new challenges to face, and this Resource Plan outlines how we will develop and improve our services over the next year. Some of our priorities for the year include:

- continuing to implement the Roads Investment Programme;
- progressing the Glasgow City Region City Deal projects, including four Community Growth Area sites (at Newton, East Kilbride, Hamilton and Larkhall) and two major transport infrastructure projects in East Kilbride;
- progressing development of community facilities within the new build primary school at Elsrickle, refurbishing Springhall Community Centre, and upgrading the Tom Craig Centre in Law;
- continuing activity aimed at increasing waste recycling and reducing the council's greenhouse gas emissions;
- continuing to work with communities and partners to tackle poverty and local inequalities; and
- developing a food strategy to help tackle food related challenges, such as healthy eating, food poverty and the environmental impact of food.

Further detail on our 2019-20 priorities is included within the action plan at section 6 of this plan and within the service plans which complement this Resource Plan.

As we look forward to the challenges in the year ahead, the continued commitment and effort of all our employees remains vital in delivering the council's vision: to 'improve the quality of life of everyone in South Lanarkshire'.

Michael McGlynn
Executive Director
Community and Enterprise Resources

Section Two – Context

2.0. Introduction

The challenges facing local government in Scotland continue. However, even with the ongoing financial constraints, the council continues to do everything in its power to protect and maintain vital services.

The following overview gives a brief outline of the extent of the services that we deliver. These services will be significantly impacted in the coming year by social change, legislation and policies, the council's key plans and other statutory commitments.

2.1. Resource overview

Here is just some of the activity which was undertaken by Community and Enterprise Resources in 2018-19:

Facilities, Waste and Grounds Services
- provided 4.313 million nutritious school meals and over 44,000 community meals to lunch clubs
- managed 150,408 tonnes of waste from 152,101 households and recycled and composted 67,454 tonnes of different materials
- maintained almost 2,700 hectares of diverse land types and over 3,290 gardens as part of the council's care of garden scheme
- carried out 1,257 burials and 1,598 cremations
- cleaned up over 240 items of offensive and non-offensive graffiti
- attended to over 4,000 arboricultural enquiries
- provided landscape design and horticultural advice service to 16 local community groups

Roads and Transportation Services

- carried out 186 carriageway improvement and 25 footway improvement schemes and resurfaced 3.7% of the council's roads network
- completed vehicle containment improvements at five bridges and undertook bridge strengthening at one bridge
- as part of our Glasgow City Region City Deal work, we procured and awarded works contracts for three roads projects in the Newton Community Growth Area, Hamilton Community Growth Area, and in the East Kilbride area, with site works having already progressed in East Kilbride (Greenhills Rd / A726 Strathaven Rd Corridor)
- completed programme of street lighting improvement / renewals by installing 3,412 LEDS within street lights and replacing 238 lighting columns
- completed major road accident casualty works at five locations, undertook designs to improve road safety at eight other locations, and completed various other minor road safety infrastructure improvements
- delivered traffic signal and pedestrian crossing improvements at two locations
- delivered projects aimed at increasing walking and cycling, including: undertaking East Kilbride Active Travel Study and extension to the cycle network in East Kilbride (involving cycle route construction in Whitemoss Avenue and Churchhill Avenue)

Fleet and Environmental Services
- managed and maintained the council's fleet of 1,893 vehicles and items of plant machinery
- transported 1,066 children and adults to council facilities each day
- procured 93 replacement vehicles and items of plant

- carried out just over 1,735 inspections and alternative enforcement interventions at food premises and 285 health and safety inspections and investigation visits
- acted on 4,919 enquiries relating to environmental pollution, just over 4,650 pest control requests, 294 reports of stray dogs and 2,831 noise complaints, and conducted 1,687 litter and dog fouling patrols
- provided advice and assistance in relation to 3,228 trading standards related complaints and obtained £405,000 of redress for local consumers in terms of faulty goods and services

Planning and Economic Development
- processed 4,014 planning and building warrant applications, representing several hundred million pounds of investment
- dealt with eight planning appeals
- 198 planning enforcement cases were investigated
- 1,791 businesses were assisted via grants, loans or property advice, generating £13.09 million in additional sales and creating or sustaining 812 jobs
- £4.22 million external funding support was secured from Scottish Government and Lottery sources

Additional performance information is also available in section 4.2 and Annex two of this Resource Plan.

2.2. Social change, legislation and policies

2.2.1. Glasgow City Region City Deal
A City Deal worth £1.13 billion for the Glasgow City Region was agreed in July 2014. The City Deal is being used to fund major infrastructure projects, drive innovation and growth, and address challenges in the local labour market. Community and Enterprise Resources' Roads and Transportation Service has been leading the delivery of three major transportation projects within the City Deal which are being undertaken to boost South Lanarkshire's access to the rest of Scotland. Cathkin Relief Road in Rutherglen / Cambuslang is now complete and open, and the Greenhills Road/A726 project in East Kilbride is underway. Development work is also underway in relation to the Stewartfield Way project in East Kilbride which is scheduled for completion in future years.

A further City Deal project, the Community Growth Areas, is being led by our Planning and Economic Development Service and seeks to promote private sector house building in four key locations within South Lanarkshire: Newton, East Kilbride, Hamilton and Larkhall.

In addition, the City Region partnership collaborate on a number of strategic plans, including the Regional Economic Strategy, under which the member authorities seek to establish a common approach to supporting businesses, key sectors, inward investment, skills and employability, innovation and inclusive growth.

2.2.2. Economic development and tackling poverty
Through the Sustainable and Inclusive Economic Growth Board, the council, together with its community planning partners, is reaffirming its commitment to generating improvements in South Lanarkshire's economy for the benefit of its businesses, communities and residents alike. Community and Enterprise Resources, through the work of Planning and Economic Development Services, will continue to provide support to businesses in 2019-20 to help them to grow and prosper. Activity will be focused on increasing business engagement, innovation, investment, internationalisation and inclusive growth, ensuring business support activities are

targeted to achieve the best outcomes and contribute to tackling inequalities. We will also support economic growth through pursing funding opportunities and promoting investment in our town centres and the rural area.

The Planning and Economic Development Service also contributes to partnership work to tackle poverty and inequality, including supporting a range of local networks, and raising awareness, understanding of, and commitment to, poverty and inequalities. A growing area of work is ensuring that communities are able to fully participate in the new Neighbourhood Planning process, with the objective of reducing inequalities between our most and least deprived areas. This includes working with council and partner services to develop new approaches to improving local outcomes.

2.2.3. Statutory requirements

New and revised legislation will impact on the work of the Resource in 2019-20. This includes:

Statutory requirements – Community and Enterprise Resources	
Legislative area	**Impact**
Building Standards System	In response to the Grenfell Tower fire and the Edinburgh Schools Report, the Scottish Government set up two Ministerial Working Groups covering 'Building and Fire Safety' and 'Compliance and Enforcement'. The work of these groups is now complete and the Scottish Government is taking forward a number of work streams which together will seek to improve the current Building Standards System in Scotland. A number of short term actions will be introduced in October 2019. Changes include major amendments to fire regulations, along with a number of amendments to the administration of temporary occupation and amendment to warrant processes. In addition, guidance related to site inspections by the verifier and enforcement will also be updated. This is likely to introduce additional duties for local authorities in monitoring construction, completion and occupation of high risk buildings. The Scottish Government has also set up a Futures Group to look at other medium to longer term actions at a strategic level, this is likely to cover the following areas, succession planning, training and development, and importantly, mechanisms for ensuring better reinvestment of fee income into the Building Standards service. Again, changes in these areas will likely increase duties placed on local authorities.
Climate Change (Scotland) Act 2009	This legislation places duties on the Scottish public sector to contribute to the delivery of national greenhouse gas emission reduction targets and Scotland's climate change adaptation programme. See 2.4.5 of this plan to read how our Council and specifically our Resource is contributing to these objectives.
Community Empowerment (Scotland) Act 2015	This Act contains diverse proposals with potential implications for Community and Enterprise Resources. As well as permitting the Scottish Government to set national outcomes relating to functions carried out by local authorities, the Act includes new ways for communities to take on public sector assets and be involved in community planning. Consequently, this legislation impacts on assets owned / managed by South Lanarkshire Leisure and Culture and Facilities, Waste and Grounds Services and the council has

Statutory requirements – Community and Enterprise Resources	
Legislative area	**Impact**
	put in place management arrangements to facilitate asset transfer requests. Part 9 of the Act, which governs the provision of allotments, requires the council to publish a Food Growing Strategy by April 2020, identifying how allotment and food growing opportunities will be increased to meet demand.
Flood Risk Management (Scotland) Act 2009	Flood Risk Management Strategies published by SEPA for all 14 Local Plan Districts within Scotland set the national direction of future flood risk management, helping to target investment and coordinate actions across public bodies. Local Flood Risk Management Plans (LFRMPs), which were developed in parallel with the Strategies, were published by local authorities in June 2016. These LFRMPs provide local detail on the funding and delivery timetable for actions in 2016-21, and will be updated every six years. As the council is a Responsible Authority under the Flood Risk Management Act, Community and Enterprise Resources' Roads and Transportation Services continue to be heavily involved in undertaking relevant actions set out within two of these LFRMPs and in the development of the next phase of Strategies and LFRMPs.
General Data Protection Regulation	Work will be required in implementing the General Data Protection Regulation.
Planning (Scotland) Bill	A new Planning Bill is expected to be enacted in summer 2019 aimed at improving and modernising the Scottish planning system. It is likely to include proposals for: reconfiguring the development plan system; the establishment of an infrastructure levy; changes to the development management system aimed at improving its efficiency and transparency; and new methods of community engagement. This will require the council's existing planning processes and procedures to be reviewed and updated when the legislation is introduced, to ensure they accord with its provisions.
Zero Waste Strategy and the Waste (Scotland) Regulations 2012	The Scottish Government's Zero Waste Plan aims to promote the recovery and reuse of resources in waste. The strategy sets challenging targets for the recycling and composting of domestic waste by local authorities (60% by 2020 and 70% by 2025). These targets should be achieved alongside the Scottish Government's forthcoming ban on the landfilling of municipal biodegradable waste. The implementation of the new Deposit and Return Scheme in the near future should also positively impact on our ability to reach these targets. Community and Enterprise Resources' Waste Service will continue to promote waste minimisation, reuse and recycling within South Lanarkshire, and in 2019-20, will implement policies designed to maximise recycling and minimise waste sent to landfill.

Specific actions to address these legislative impacts are detailed in Section 6 (Action Plan) of the Resource Plan. Legal Services will assist all Resources to meet the demands of new and changing legislation.

2.3. The Council Plan, Community Planning and the Community Plan

2.3.1. **Community Planning** is the process through which public services come together to positively change local situations. The Community Planning Partnership (CPP) is committed to improving the quality of life of everyone in South Lanarkshire by working together and with communities to design and deliver better services.

Through the 2015 Community Empowerment Act the Scottish Parliament gave a statutory purpose, for the first time, to community planning: to focus on improving outcomes and tackling inequalities in outcomes. This includes those communities (covering areas and/or groups of individuals) experiencing the poorest outcomes. It also extends the statutory requirement to participate in Community Planning to a number of other public bodies.

2.3.2. In the new Community Plan, the Community Planning Partnership has agreed a new overarching objective to tackle poverty, deprivation and inequality with a focus on people, jobs, skills and wellbeing.

The strategic themes of the CPP and the Community Plan link to the Council Plan Connect 2017-22, as shown below.

Partnership strategic theme	Connect Ambition
Community safety	Make communities safer, stronger and sustainable
Health and Social Care	Improve health, care and wellbeing
Sustainable Economic Growth	Promote economic growth and tackle disadvantage
Children and young people	Get it right for children and young people (GIRFEC)

The Council Plan is considered in more detail in Section 3.

2.4. Other commitments

2.4.1. Partnership working
Community and Enterprise Resources has significant responsibilities when working in partnership with others, and the role played by partnerships in shaping and delivering services is increasingly important. These partnerships are identified and reviewed within the Resource's Partnership Risk Register on an annual basis. Here are some of them:

- Sustainable Economic Growth Board
- Glasgow & Clyde Valley City Region City Deal
- Glasgow & Clyde Valley Strategic Development Plan Joint Committee
- Business Loans Scotland
- East Kilbride Task Force

- Clyde Gateway Partnership
- Lanarkshire Area Tourism
- Business Gateway
- University of West of Scotland
- West of Scotland Loan Fund
- Rural Partnership
- Scottish Chief Officers of Transportation

- Road Safety West of Scotland
- Flood Risk Management Plan Districts
- Sustainability Partnership
- Strathclyde Safety Camera Partnership
- Cycling Partnership
- South Lanarkshire Outdoor Access Forum

- Friends' organisations for local nature sites
- Public Health Partnership
- Police Scotland Trading Standards Attachment
- Glasgow & Clyde Valley Green Network Partnership

- Supplier Development Programme
- Climate Ready Clyde Partnership
- Lanarkshire Green Health Partnership
- Biodiversity Partnership
- Strathclyde Partnership for Transport
- David Livingstone Centre Partnership

In addition, the Resource has a significant role in managing the relationship between the Council and South Lanarkshire Leisure and Culture (SLLC).

2.4.2. Service reviews

During 2018-19, efficiency reviews of the following services were undertaken (many are still underway):

- Planning and Economic Development
- Grounds Maintenance
- Waste Management
- Overtime (all Resources)
- Working patterns (all Resources)
- Advice and voluntary sector (all Resources)
- Facilities Management
- South Lanarkshire Leisure and Culture
- Fleet
- Roads and Transportation
- Business Administration

The recommendations, action plans and changes to service delivery will be introduced during 2019-20 or thereafter. Service efficiency reviews will continue to be undertaken in the coming year.

2.4.3. Equality and diversity

Equality is an integral part of achieving best value and underpins the council's vision to improve the quality of life of everyone in South Lanarkshire. The council is committed to: eliminating unlawful discrimination, harassment and victimisation; advancing equality of opportunity between different groups; and fostering good relations in all that it does. In doing so, it will reduce disadvantage and deprivation within the council and will work with others to do so in the South Lanarkshire area.

Community and Enterprise Resources has a key role to play in delivering the council's equality outcomes as outlined in the South Lanarkshire working for you - mainstreaming equalities report, and will take forward the following key actions:

- Ensure there is adequate provision for the community to travel within South Lanarkshire
- Monitor the parking requirements for disabled users on an ongoing basis
- Ensure the transport provision reflects the needs of the community
- Help businesses within the community grow and develop
- Ensure inclusive design is adhered to when designing buildings and other facilities in South Lanarkshire
- Ensure vulnerable groups are consulted regarding changes to buildings in their community

2.4.4. Sustainable development

Sustainable development is one of the council's values, outlined in Connect 2017-2022, which underpin the way the council operates. Sustainable development is a set of fundamental principles by which we make decisions and how we choose to live; it supports economic growth and strong, thriving and high quality communities. At the same time, it emphasises the importance of protecting natural resources and the environment.

These principles are set out in the United Nations Sustainable Development Goals (SDGs). The SDGs include 17 global goals and targets and are part of an internationally agreed performance framework that all UN member states are aiming to achieve by 2030.

Scotland's National Performance Framework will allow Scotland to meet these goals as the framework has mapped the 17 goals onto its national outcomes. The council is also required to contribute to meeting the SDGs and is expected to demonstrate how it contributes.

The goals Community and Enterprise Resources contribute to the most are:

- No poverty
- Zero hunger
- Good health and well-being
- Clean water and sanitation
- Decent work and economic growth

- Reduced inequalities
- Sustainable cities and communities
- Climate action
- Life on land
- Partnerships for the goals

2.4.5. Climate change

Climate change is one of the biggest threats to achieving sustainable development. The council has a statutory requirement under the Public Sector Climate Change Duties to take action which includes: reducing carbon emissions arising from its own activities and to work with others to reduce those of the South Lanarkshire area in general; adapt to current and future changes in the climate to ensure continued service delivery; and promote sustainability within the council and our local communities. The council also has a statutory requirement under the Biodiversity Duty to further the conservation of biodiversity.

The council's Sustainable Development and Climate Change Strategy and Biodiversity Duty Implementation Plan outline how the council will comply with both legislative duties. Community and Enterprise Resources has a key role to play in delivering aspects of the aforementioned strategy and plan, and will take a lead role in co-ordinating activity around these areas for the council as a whole, as well as delivering particular aspects of them, including: carbon management, biodiversity and countryside services, environmental protection, waste management, development planning, transportation, and supporting community regeneration.

2.4.6. Fair, healthy, and sustainable food system

The council has been active in relation to food issues for many years, with various activities and initiatives across Resources and in collaboration with partners and third sector organisations. Ensuring the adoption of a co-ordinated and comprehensive approach to tackling food issues and to delivering initiatives within a strategic framework is now a priority for the council. To do this, a Food Strategy for the period 2019-2024 is being prepared and will encompass social, health, economic and environmental concerns related to food. The development of the strategy is also aligned with the national priority to make Scotland a Good Food Nation.

Community and Enterprise Resources has a key role to play in the development, co-ordination and implementation of the Food Strategy, with activities including: improvement of food hygiene and standards, implementation of food waste collection, healthy eating and nutrition programmes, development of school breakfast and holiday clubs, the development of initiatives tackling food poverty, the provision of allotments and other food growing opportunities, and support to food businesses.

2.4.7. Information governance

Community and Enterprise Resources recognise that good information governance is necessary for the Resource and the council to carry out its functions efficiently and effectively.

The Information Governance Board, which has representation from all Resources, oversees the council's information management activities driving forward improvements and developing policies, procedures and guidance. The framework for information governance is provided by the Information Strategy. This strategy outlines key actions which will ensure that all Resources will progress improvement in the management of information throughout the council.

The council's first Records Management Plan was approved by the Keeper of the Records at the National Records of Scotland in June 2017. This was a statutory requirement of the Public Records (Scotland) Act 2011. A progress update report on the four improvement actions at amber was submitted to the National Records of Scotland in January 2019. These will be fully addressed by the implementation of the new Electronic Document and Records Management System (Objective) throughout the council.

2.4.8. Top risks

To successfully manage risk, council and Resource Plan objectives must inform the council's risk management arrangements. The council reviews its top risks each year and common themes are identified.

The top risks identified for the council are:
- Reduction in council funding, resulting in difficulties maintaining front line services
- Failure to adequately prepare for national expansion in early years education and childcare provision
- Potential liability arising from claims of historic abuse
- The council is significantly affected by the impact of the UK leaving the European Union
- Failure to maintain the required pupil/teacher ratio
- Information governance not subject to adequate control
- Fraud, theft, organised crime and cyber attacks
- Failure to achieve results and demonstrate continuous improvement, through leadership, good governance and organisational effectiveness
- Failure to work with key partners to achieve the outcomes of the Local Outcome Improvement Plan
- The Council fails to evidence delivery of actions necessary to achieve the objectives set out in the Integrated Joint Board Strategic Commissioning Plan

In addition to these risks, Community and Enterprise Resources have also identified and added a number of risks to the Community and Enterprise Resources risk register:
- Reduction in external funding and fees/income received by the council as well as increased demand for services, results in savings difficulties (variation in income from Planning and Building Standards applications)
- Failure to meet sustainable development and climate change objectives
- Failure of unrestricted substandard bridges / bridges showing deterioration
- Increase in settled public liability claims - Failure to effectively manage and maintain existing structures on the SLC path network as a result of insufficient funding could lead to financial loss and reputational damage due to inability to repudiate public liability claims.
- Failure to achieve outcomes of Local Outcome Improvement Plan
- Adverse weather
- Increased costs in providing winter maintenance services

- Information management not subject to adequate controls
- Impact of waste management market changes

In the coming year, Community and Enterprise Resources will take forward all reasonable necessary actions, where appropriate, to mitigate or reduce the Resource's exposure to these key risks.

2.4.9. Best Value

Best value, a concept first introduced into the public sector through the Local Government (Scotland) Act 2003, seeks to drive continuous improvement in public service delivery. Best value has entered a new era which is intended to bring about more proportionate and risk-based external scrutiny of councils by national inspection bodies; placing greater emphasis on the use of self-assessment, benchmarking and public performance reporting to promote continuous improvement. The council underwent a Best Value Audit in autumn 2018 which led to the publication, by Audit Scotland, of a Best Value Assurance Report (BVAR) on 28 March 2019. An action plan arising from the BVAR has been developed and will be monitored.

2.4.10. Benchmarking

With the support of the Accounts Commission, the Society of Local Authority Chief Executives (SOLACE) has been working with the Improvement Service and the Convention of Scottish Local Authorities (CoSLA) and has established a Local Government Benchmarking Framework (LGBF) and indicators for council services in Scotland.

The move away from league tables to benchmarking is to enable comparisons to be made on spending and performance between similar council groups, these are called family groups; to share areas of good practice and innovative ideas, with a long term aim to improve performance.

The LGBF indicators are included in this Resource Plan and, along with many other indicators and measures will be monitored throughout the year. Performance against these indicators can be found in our Public Performance Reports and Local Government Benchmarking Framework report.

The results for all Scottish councils and the family groups can be found on the online tool mylocalcouncil.

2.4.11. External regulations and inspection

Community and Enterprise Resources will be subject to further requirements stemming from legislation and government policy that influence service delivery. The Best Value framework and the Shared Risk Assessment continue to focus on overall council efficiency, self-assessment, performance and improvement.

2.4.12. Digital and ICT Strategy

The council's Digital and ICT strategy sets out how South Lanarkshire Council will use new technologies to help deliver its vision 'to improve the quality of life of everyone in South Lanarkshire'. It describes how services will be delivered as 'Digital First' and how we will work with partners, service users and suppliers to create the data infrastructure to support digital services. The strategy also sets out the technical foundations necessary to realise the council's digital vision. This includes ensuring that appropriate and sustainable computer systems, networks, ICT skills, software and data services are in place to support the transformation to a Citizen Centric and Digital Council both in the short term and in the years beyond.

2.4.13. Good Governance

The function of good governance in the public sector is to ensure that organisations achieve their intended outcomes while acting in the public interest at all times. This means doing the right things, in the right way, for the right people, at the right time, in an inclusive, open, honest and accountable manner.

The council is responsible for putting in place proper arrangements for the governance of its activities and facilitating the effective exercise of its functions including clear arrangements for the management of risk. This includes an internal audit function whose objective it is to evaluate the effectiveness of risk management, control and governance arrangements and make recommendations to address any gaps identified through a programme of formal audit assignments.

Community and Enterprise Resources undertakes an annual review of governance arrangements and contributes to the production of the Annual Governance Statement and Improvement Plan which forms part of the Annual Accounts. The governance arrangements for the Resource are underpinned by the council's Local Code of Corporate Governance. The Code comprises a framework of policies, procedures, behaviours and values by which the council is controlled and governed. It shows how the council will continue to review the governance arrangements that are currently in place and implement improvements where necessary.

Section Three - The Council Plan - Connect

3.0. The Council Plan – Connect

The council's vision to **'improve the quality of life of everyone in South Lanarkshire'** remains at the heart of the Council Plan and along with our values, influences everything that we do.

Our five ambitions circle our vision and values, linking our 11 objectives in the outer ring to the wider work in our communities and with our other public partners.

The wheel diagram below is designed to show how our six core values, five ambitions and 11 objectives interact with one another. For example, success in giving our children a better start in life links to early learning, their wellbeing, improvement in achievement and attainment and developing their skills for learning, life and work. This will lead to better prospects and improve life chances for young people and the economy as a whole.
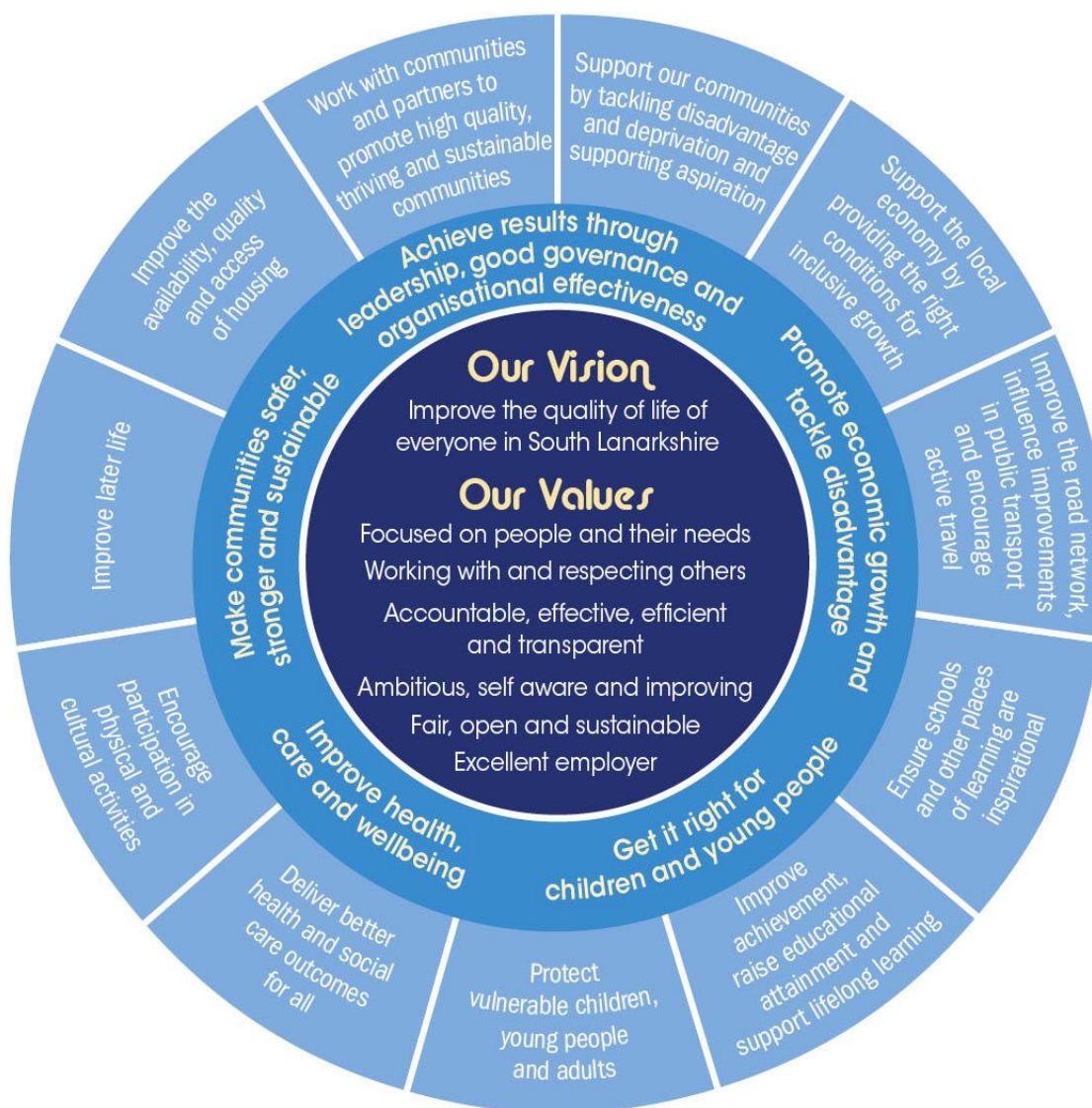
3.1. Resource Objectives
Community and Enterprise Resources has established the following Resource objectives to support the delivery of Connect objectives in 2019-20.

3.1.1. Connect objective – Deliver better health and social care outcomes for all
By working towards this objective, the council aims to assist individuals and communities to achieve good health and wellbeing.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objective:

- provide opportunities for all school children to access nutritious school meals

The main action in this area is to provide 4.313 million nutritious school meals to South Lanarkshire Council pupils, and to extend the pilots to introduce breakfast clubs in primary schools and lunches in nursery schools.

3.1.2. Connect objective – Improve the availability, quality, and access of housing
By working towards this objective, the council aims to ensure that housing needs will be met, with good quality, affordable and energy efficient homes.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objective:

- ensure an adequate supply of housing land is maintained

The main action in this area is to ensure at least a five year supply of housing land is maintained.

3.1.3. Connect objective – Improve the road network, influence improvements in public transport and encourage active travel
By working towards this objective, the council aims to ensure that South Lanarkshire's road and public transport network enables the flow of people, goods and services.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objectives:

- implement the Roads Investment Programme
- provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport
- encourage active travel

The main actions in this area include: implementing the Roads Investment Programme, delivering two transport infrastructure projects in East Kilbride as part of the City Deal, and extending the network of cycle routes.

3.1.4. Connect objective – Work with communities and partners to promote high quality, thriving and sustainable communities
By working towards this objective, the council aims for South Lanarkshire to be an environmentally responsible, clean, attractive and well-designed place to live, work and play.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objectives:

- provide Planning and Building Standards services which guide and control physical development and land use in the area
- sustain the quality of our town and neighbourhood centres
- work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project
- reduce the number of road casualties through road safety improvements and initiatives
- provide consumer protection through the work of our Consumer Advice and Trading Standards Service
- improve the quality of streets, parks and other public areas
- create high quality cemeteries and provide sustainable options for burial
- provide services which help local communities to become more sustainable
- improve the council's environmental performance and reduce its greenhouse gas emissions
- safeguard health through an effective environmental services regulation and enforcement service
- regenerate and bring back into use vacant and derelict and contaminated land

The main actions in this area include: progressing the Community Growth Area sites within the City Deal project, maintaining street cleanliness and grounds, reducing waste and increasing recycling, undertaking regulatory activity designed to protect consumers, delivering road safety improvements aimed at reducing road accidents, and engaging community planning partners in joint action on climate change.

3.1.5. Connect objective – Support the local economy by providing the right conditions for inclusive growth

By working towards this objective, the council aims to create the right environment for business growth to help people find employment and communities to thrive.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objectives:

- implement the South Lanarkshire Economic Strategy and support implementation of the Glasgow City Region Economic Strategy
- support local businesses through the delivery of business support programmes
- implement the Lanarkshire Rural Development Strategy
- support key voluntary organisations and help to develop the social economy

The main actions in this area include: reviewing the South Lanarkshire Economic Strategy, delivering services to businesses, implementing the Tourism Strategy, and delivering the EU Leader and Community Benefit Funds programmes.

3.1.6. Connect objective – Support our communities by tackling disadvantage and deprivation and supporting aspiration

By working towards this objective, the council aims to improve the quality of life in the most deprived neighbourhoods and communities in South Lanarkshire.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objective:

- lead partnership approaches to tackling the causes and effects of poverty and inequality

The main actions in this area include contributing to the preparation of the Community Plan (see 2.3.2.) and ensuring a range of local networks

and partnerships are in place to enable effective joined up working linked to tackling poverty and inequalities.

3.1.7. Connect objective – Encourage participation in physical and cultural activities

By working towards this objective, the council aims to promote participation in cultural activities and support healthier lifestyles.

To support the delivery of this Connect objective, Community and Enterprise Resources has developed the following Resource objectives:

- encourage recreational access to the outdoors
- provide quality leisure facilities and develop integrated community facilities within new primary schools
- maintain attendances at SLLC facilities

The main actions in this area include upgrading our community facilities and maximising the number of individuals engaging in our cultural activities and participating in physical activity at our leisure facilities.

3.1.8. Delivering the Plan and achieving Best Value

In working towards achieving the Connect objectives within the Council Plan, Community and Enterprise Resources contribute to the delivery of the Council Plan.

To support this, Community and Enterprise Resources has developed the following Resource objectives which govern how we carry out our business and deliver all our services:

- deliver and communicate the Council Plan and ensure high standards of governance
- improve the skills, flexibility and capacity of the workforce
- other actions in support of delivering the Plan and achieving Best Value

The main actions in this area include: dealing with information requests, monitoring key personnel policies, and co-ordinating the Resource's IT projects.

Section Four – Performance and results

4.0. Introduction

In this section we report our key performance and results based on Connect 2017-22 for the financial year just ended 2018-19.

4.1. Performance against Resource Plan objectives 2018-19

The Community and Enterprise Resources' Resource Plan for 2018-19 had 148 measures set against eight of the Connect Objectives. Performance against these measures was as follows:

Council objective	Green	Amber	Red	Report later	Total
Deliver better health and social care outcomes for all		3			3
Improve the availability, quality, and access of housing	1				1
Improve the road network, influence improvements in public transport and encourage active travel	15	1		5	21
Work with communities and partners to promote high quality, thriving and sustainable communities	46	2		16	64
Support the local economy by providing the right conditions for inclusive growth	17		1	2	20
Support our communities by tackling disadvantage and deprivation and supporting aspiration	2				2
Encourage participation in physical and cultural activities	10	3		6	19
Delivering the plan and achieving best value	12	4	1	2	18
Total	**103**	**14**	**1**	**30**	**148**
%	69.6	9.4	0.7	20.3	100

Key to performance monitoring system:

Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	For some measures, the statistics are not yet available to allow us to say whether the target has been reached or not. These will be reported when available

4.2. Key achievements

The following table highlights achievements during the financial year 2018-19.

Council objective: Improve road network, influence improvements in public transport and encourage active travel	
Resource objective	**Achievement**
Implement the Roads Investment Programme	Continued to implement the Roads Investment Programme, with 186 carriageway schemes and 25 footway schemes undertaken in the year, resulting in 3.7% of the road network being resurfaced. 31.2% of our road network now requires to be considered for treatment, compared to 31.8% in the previous year.
	Completed a three year programme of street lighting improvements, involving installation of 7,253 lighting columns and 59,000 LEDs.
Council objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource objective	**Achievement**
Reduce the number of road casualties through road safety improvements and initiatives	A number of road safety projects and road infrastructure improvements have helped contribute to a lower number of serious and fatal casualties in the calendar year 2018: 68 compared to 93 in the previous year.
Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project	The Planning Service continued to progress the Community Growth Area City Deal projects, with an estimated 1,050 houses built since 2015.
Safeguard health through an effective environmental services regulation and enforcement service	Our Environmental Health team: • helped ensure 87% of local food businesses were broadly compliant with food safety standards in 2018-19 (against the annual target of 85%); and • continued to progress a number of projects funded via the air quality action plan grant fund, including the Beat the Street project within Lanark and Rutherglen and an electric bike project launched in Rutherglen.
Improve the quality of our streets, parks and other public areas	Achieved high independently assessed scores for our grounds maintenance service (71.5, against the annual target score of 70) and for our street cleanliness service (95.03% of our streets were judged to be of an 'acceptable' standard, compared to our annual target of 95%). Three of our parks successfully retained Green Flag status, with one also receiving a People's Choice Award.
Provide services which help local communities to become more sustainable	Introduced an alternative approach to landfill, with waste collected from households taken to a new facility where the waste is burned, generating electricity that links to the national grid, and reducing the amount of waste going to landfill. We also introduced red tagging of paper/cardboard bins to address contamination in recycling bins - an important step aimed at improving recycling rates.

Council objective: Support the local economy by providing the right conditions for inclusive growth	
Resource objective	**Achievement**
Support local businesses through the development and delivery of business support programmes	As a direct result of business support interventions via grants, loans or advice to 1,791 businesses, 812 jobs were created or sustained and £13.09 million in additional sales was generated.
Council objective: Support our communities by tackling disadvantage and deprivation, and supporting aspiration	
Resource objective	**Achievement**
Lead partnership approaches to tackling the causes and effects of poverty and inequality	Local stakeholders groups have been established in all three Neighbourhood Planning areas and have developed Neighbourhood Plans for 2019. These groups will oversee the delivery of the plans, including participatory budgeting activity.
Council objective: Encourage participation in physical and cultural activities	
Resource objective	**Achievement**
Provide quality leisure facilities and develop integrated community facilities within new primary schools	Completed the development of a new community facility in Strathaven (Avondale Community Wing); completed the upgrade of various grass pitches (Kirktonholme, Tileworks and Raploch) and two synthetic pitches (Ballerup and Lanark); and commenced the development of community facilities within a new school in Elsrickle.
Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area	Within SLLC, 3 million attendances were recorded at facilities managed by the Sport and Physical Activity Section, exceeding the annual target by 5% and the previous year's level of attendance by 3%.

Additional achievements and performance information are listed in Annex two of this plan.

4.3. Key measures not achieved

One measure has been classified as 'red' (there has been major slippage against timescale or shortfall against target) against the 2018-19 Resource Plan. Details are as follows:

Council objective: Support the local economy by providing the right conditions for inclusive growth			
Resource objective: Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal			
Action	**Measure**	**Progress**	**Management action, responsibility, deadline**
Develop single door approach to economic development and inward investment activity which links employment, skills, business support and planning in such a way that ensures South Lanarkshire maximises its potential as key business and employment location	Chooselanarkshire.com website maintained and marketing strategy implemented	Future Chooselanarkshire actions and partnership approach to inward investment reviewed - partnership with North Lanarkshire Council (NLC) will end as NLC withdraw from Chooselanarkshire collaboration in order to solely promote North Lanarkshire.	South Lanarkshire inward investment promotion progressed through development of new 'Invest in South Lanarkshire' website which is currently being implemented with support from Corporate PR and IT teams. Head of Planning and Economic Development

4.4. Benchmarking

A full progress report on the Resource Plan 2018-19 is available from the performance management system IMPROVe – all Connect Quarter 4 Progress Reports are available on the performance pages of the website where you will also find further performance and benchmarking information, including South Lanarkshire Council's Annual Performance Spotlights (which replace the Annual Performance Report) and Public Performance Reports.

Community and Enterprise Resources benchmarks its performance over 31 Local Government Benchmarking Framework (LGBF) indicators. The Improvement Service published the 2017-18 final results in January 2019 (with the 2018-19 results due in January 2020).

In 2017-18, the Resource's performance was higher than or equal to the Scottish average for 16 of the 31 indicators. Here is a selection of these results with explanatory narrative:

Proportion of properties receiving superfast broadband?			
Year	2015-16	2016-17	2017-18
SLC	89%	91%	93.9%
Scotland	78.6%	85.9%	91.1%

The council works with the Scottish Government's Digital Scotland Superfast Broadband Programme which is contracted with BT Openreach to install superfast broadband across Scotland. The council ensures roads access, way leaves and planning issues are progressed efficiently and ensures maximum investment within the area. This contract will be replaced with the Reach 100% (R100) contract through 2019, with a national government target of connecting 100% of properties to superfast broadband by the end of 2021.

The Economic Development team also advises community led initiatives on how to deliver projects which improve broadband connection speeds in the rural area, and liaises with Broadband suppliers and installers to ensure efficient progress of inward investment in fibre to the property infrastructure and ultra-high speed broadband services.

How clean are the streets?			
Year	2015-16	2016-17	2017-18
SLC	97.9%	96.3%	95.5%
Scotland	93.4%	93.9%	92.2%

Whilst South Lanarkshire Council's street cleanliness score declined in 2017-18 compared to the previous year (as did the Scotttish average figure), it has continued to score higher than the Scottish average. The cleanliness score of 95.5% places us 6th best of the 31 participating local authorities.

Percentage of adults satisfied with libraries?			
Year	2015-16	2016-17	2017-18
SLC	72.7%	69.3%	67.7%
Scotland	77.3%	74.7%	73%

This LGBF result is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture (SLLC) carries out its own satisfaction survey and, unlike the Scottish household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews with library users, carried out over the course of the year, shows a satisfaction level of 95%, maintaining the same level as reported in the previous year, 2016-17.

How much does the council spend on parks and open spaces (net) (£ per 1,000 people)?			
Year	**2015-16**	**2016-17**	**2017-18**
SLC	£34,199	£29,021	£24,346
Scotland	£22,700	£21,229	£19,814
South Lanarkshire Council's cost of parks and open spaces is lower than the previous year. Despite this, our costs are higher than the Scottish average – the reason for this is the range of services provided in South Lanarkshire across a broad spectrum of geographical landscapes, and also a number of services which are provided more frequently compared to other local authorities. The Service is continuing to review its processes and work programmes to minimise costs e.g. in 2018-19, APSE are undertaking a review of the Grounds Service, and one aspect of this review is to look at potential savings which, if approved and implemented, will reduce the cost per 1,000 further.			

To see how we compare against other councils, the data is available on the public performance reporting tool mylocalcouncil.

4.5. South Lanarkshire Residents' Household Survey 2014

The council conducted its last Household Survey in spring 2014. Feedback from residents was generally positive with 84% of those who responded being satisfied with the overall service provided by the council. The council intends to carry out a Household Survey in 2019.

The Resource also has in place a wide ranging continuous and periodic survey programme covering its services, which provides further insight into particular service processes and is used to identify areas of satisfaction and areas for improvement.

Survey activity	2016-17 Overall satisfaction with service	2017-18 Overall satisfaction with service	2018-19 Overall satisfaction with service
Planning	90%	86%	89%
Bereavement	95%	95%	95%
Waste	93%	93%	87%
Cleaning and catering	98%	97.7%	98%
Consumer Advice and Trading Standards	100%	100%	100%
Environmental Health	85%	92.3%	86.8%

Community and Enterprise Resources will take forward all reasonable actions, where appropriate, to improve resident satisfaction with the services that we deliver.

4.6. Areas for improvement

Community and Enterprise Resources is committed to continuous improvement. As part of this process, we monitor our performance, participate in benchmarking activities, and acknowledge the results of consultations and feedback from complaints. In 2019-20, we will use this information to develop and improve the services we provide. Specific areas for improvement are mentioned in this section under 'Key

measures not achieved' and 'Benchmarking', with the remainder addressed within the action plan in section 6.

Section Five – Resourcing the plan

5.0.   Introduction
In this section we consider the resources needed to implement our plan, including funding and staffing.

5.1.   Revenue and capital resources 2019-20
The council's Financial Strategy for 2019-20 and Longer Term Outlook to 2027-28, was approved by Executive Committee in August 2018 and covered financial year 2019-20. It provided assumptions on the funding for the year, and also the principles and assumptions used in preparing the Revenue budgets.

Following updates to Executive Committee, the council approved the budget for 2019-20 on the 27 February 2019.

During financial year 2018-19, work has progressed to develop a long term Capital Strategy for the council which details capital investment requirements and how this will assist in achieving the priority outcomes of the council. It also details the funding in place and how the council's borrowing will provide value for money and be prudent, sustainable and affordable. This Capital Investment Strategy was approved by the council's Executive Committee in November 2018 and gives an estimate of potential capital investment and a funding package for the next 10 year period. This is based on current information and will be the subject of further refinement when the ongoing works to develop each of the projects/programmes is complete.

As part of the work to develop the long term Capital Strategy, a number of key areas of spend were identified which will impact on financial year 2019-20. A separate report was presented to the Executive Committee in November 2018, which provided an update on the 2019-20 Capital Programme, based on the Capital Strategy proposed.

5.2.   Revenue budget 2019-20
The Resource has a net revenue budget of £115.995 million for 2019-20. The table below allocates this budget across the services:

NET Budget by Service	2019-20	
Detail	**£ million**	**%**
Facilities, Waste, and Grounds	64.550	56
Roads and Transportation	25,984	22
Planning and Economic Development	2.970	3
Fleet and Environmental	3.634	3
South Lanarkshire Leisure and Culture Ltd	18.857	16
Total	**115.995***	**100.0**

*This figure excludes non controllable income and expenditure (depreciation and Corporate and Democratic Core).

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5.3. Capital budget 2019-20

The following capital budget is allocated to the Resource for 2019-20:

Capital Programme 2019-20	
Project	**£ million**
Roads and Transportation	26.322
Planning and Economic Development	10.080
Facilities, Waste, and Ground	1.182
South Lanarkshire Leisure and Culture Ltd	1.873
Total	**39.457**

These figures include carry forward from 2018/19 and adjustments to the programme which have been submitted to the Executive Committee on 29 May for approval.

5.4. Resource employees

Community and Enterprise Resources has 3,342 employees, as at the end of March 2019: 3,243 employees within four services and 99 employees within two teams which support the Resource (Performance and Development Team and Support Team). We support these employees to deliver their duties through a range of policies, including personal appraisal and a robust training framework.

The council recognises the responsibilities to ensure the health, safety and welfare of all employees who may be affected by the acts, work activities and services provided by the council. We have a Corporate Health and Safety Policy which is supplemented by individual Resource/Service working practices and manuals. The Employee Assistance Programme provides a range of preventative and early intervention strategies to maximise attendance and support employee health and wellbeing.

As a Resource we have recognised a number of specific actions in relation to our workforce. These actions are being addressed through our Workforce Plan 2017-2020. Some of the actions relate to the following issues:

- An aging workforce could lead to gaps of skills and knowledge in specialist areas, particularly in Fleet, Roads and Planning.
- Managing employee reductions through turnover, fixed term employment and SWITCH2 is increasingly challenging.
- Reviews from other Resources could impact on employees within our Resource.
- To enable effective workforce planning, the establishment information held on HRMS must be maintained; personnel and service areas should work together to ensure this.

The number of employees by service is as follows:

Service	Number of employees (total head count)
Facilities, Waste, and Grounds	2,545
Roads and Transportation	347
Fleet and Environmental	254
Planning and Economic Development	97
Total	**3,243**

Section Six – Action Plan

6.0. Resource actions for 2019-20

This Action Plan identifies the Resource objectives and associated actions for 2019-20. The lead officer responsible for each action and the related measures is identified. Connect objectives are listed in the order in which they appear in the Council Plan. The reference numbers link directly to the Connect next steps which are reported against the Council Plan at Quarter 2 and Quarter 4 each year, and the links show where the actions and measures tie into other strategies, plans and frameworks.

Unless otherwise stated all measures are anticipated to be achieved by the end of March 2020.

Key to Links:	
Connect – The Council Plan – Connect 2017-22	ADM – All Directors Measure
SDCCS – Sustainable Development and Climate Change Strategy	LGBF– Local Government Benchmarking Framework
Gov – Good Governance	

Connect objective: Deliver better health and social care outcomes for all			
Resource objective: Provide opportunities for all school children to access nutritious school meals			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
1. Continue to provide nutritious school meals to South Lanarkshire Council pupils	Level of primary school meal uptake (as proportion of total primary school meals which could be taken up over the period)	Connect 3.6	Head of Facilities, Waste and Grounds Services
	Level of secondary school meal uptake (as proportion of total secondary school meals which could be taken up over the period)	Connect 3.6	
	Number of breakfasts served in primary schools as part of new Breakfast Club Initiative	Connect 3.6	
	Number of lunches served in nursery schools as part of new Scottish Government Early Years Initiative	Connect 3.6	

Connect objective: Improve the availability, quality and access of housing			
Resource objective: Ensure an adequate supply of housing land is maintained			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
2. Monitor Local Development Plan policies for supply of housing land	A minimum five year supply of housing land is maintained	Connect 4.11	Head of Planning and Economic Development

	Connect objective: Improve the road network, influence improvements in public transport and encourage active travel			
	Resource objective: Implement the Roads Investment Programme			
Action	Measures and timescales	Connect reference / links	Responsibility	
3. Continue to undertake road and footway improvements	Percentage of the road network resurfaced within the financial year 2019-20	Connect 5.1	Head of Roads and Transportation Services	
	Number of carriageway schemes completed during 2019-20			
	Number of footway schemes completed during 2019-20			
	Percentage of A class roads that should be considered for maintenance treatment	LGBF		
	Percentage of B class roads that should be considered for maintenance treatment	LGBF		
	Percentage of C class roads that should be considered for maintenance treatment	LGBF		
	Percentage of U class roads that should be considered for maintenance treatment	LGBF		
	Percentage of our road network that should be considered for maintenance treatment	Connect 5.1		
	Cost of maintenance (expenditure) per kilometre of road	LGBF		
4. Continue to undertake safety checks on bridges and implement a prioritised maintenance programme	Bridge improvement and maintenance projects delivered in line with agreed capital programme by March 2020	Connect 5.1	Head of Roads and Transportation Services	
5. Deliver prioritised traffic signal and pedestrian crossing maintenance improvements and new installations	Traffic signal and pedestrian crossing related improvements delivered in line with agreed 2019-20 capital and revenue programme		Head of Roads and Transportation Services	
6. Deliver a winter maintenance service	Winter policy procedures and documents, including gritting routes, implemented and reviewed as necessary	Connect 5.2	Head of Roads and Transportation Services	

Connect objective: Improve the road network, influence improvements in public transport and encourage active travel			
Resource objective: Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
7. Deliver road and transportation infrastructure improvements to support new development, including those undertaken as part of the City Deal	Prioritised road infrastructure delivered by March 2020 in line with available external and internal capital funding	Connect 5.3	Head of Roads and Transportation Services
	Progress / deliver Greenhills Road major transport infrastructure project	Connect 5.3	
	Progress Stewartfield Way major transport infrastructure project	Connect 5.3	
8. Encourage greater use of public transport by working with partners to improve public transport infrastructure	Prioritised improvements to bus and rail infrastructure delivered by March 2020 in line with agreed Park and Ride Strategy and available external funding	Connect 5.4 SDCCS	Head of Roads and Transportation Services

Connect objective: Improve the road network, influence improvements in public transport and encourage active travel			
Resource objective: Encourage active travel			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
9. Encourage active travel by extending our network of cycle routes	Walking and cycling projects / schemes delivered in line with agreed 2019-20 capital programme	Connect 5.5 SDCCS	Head of Roads and Transportation Services

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Provide Planning and Building Standards services which guide and control physical development and land use in the area			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
10. Ensure council has development plans which promote sustainable economic growth and regeneration and guide decisions on location of new developments and regeneration initiatives	Proposed Local Development Plan 2 submitted to Scottish Ministers by April 2019, with Examination Report containing recommendations submitted by Reporter to council in late 2019 (plan will be adopted thereafter)	Connect 6.1	Head of Planning and Economic Development
	Open Space Strategy drafted by end of 2019 in partnership with Glasgow and Clyde Valley Green Network Partnership and other council services, and thereafter published for public consultation	SDCCS	
	Immediately available employment land as a percentage of total land allocated for employment purposes in the local development plan	LGBF	
11. Provide effective and efficient Planning and Building Standards service	Major planning applications determined within an average annual timescale of 60 weeks		Head of Planning and Economic Development
	Householder planning applications determined within an average timescale of 8 weeks		
	Local (non-householder) planning applications determined within an average timescale of 14 weeks		
	Average time (weeks) to determine planning applications for business and industry development	LGBF	
	Percentage of all planning applications approved		
	Cost per planning application	LGBF	
	Percentage of Building Warrant applications receiving initial assessment within 20 working days		
	Customer Service Excellence awards to be retained by both the Planning service and Building Standards service, following reassessment in December 2019		

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Sustain the quality of our town and neighbourhood centres			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
12. Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Completion of town centre audits, consultation and action plans for Cambuslang and Larkhall	Connect 6.2	Head of Planning and Economic Development
	Town vacancy rates (vacant commercial units as a percentage of the total units)	LGBF	

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
13. Deliver Community Growth Areas City Deal project	Community Growth Area sites progressed in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Connect 6.3	Head of Planning and Economic Development

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Reduce the number of road casualties through road safety improvements and initiatives			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
14. Deliver prioritised road safety infrastructure improvements and promote road safety	Road safety projects / schemes progressed / delivered in line with agreed 2019-20 capital programme	Connect 6.7	Head of Roads and Transportation Services
	Contribute to the national casualty reduction targets, from a base of the average for 2004 to 2008, of a 40% reduction in fatal casualties and a 55% reduction in serious casualties amongst all age groups by 2020. For children the national target is a 50% reduction in fatalities and 65% reduction in serious casualties	Connect 6.7	

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Provide consumer protection through the work of our Consumer Advice and Trading Standards Service			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
15. Provide an effective and efficient Consumer Advice and Trading Standards Service	Percentage of door step crime reports receiving an initial response from Trading Standards by the end of the next working day	Connect 6.7	Head of Fleet and Environmental Services
	Percentage of consumer complaints completed by Trading Standards within 14 days		
	Percentage customer satisfaction with Trading Standards		
	Cost of Trading Standards per 1,000 population	LGBF	

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Improve the quality of streets, parks and other public areas			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
16. Provide an effective and efficient street cleaning service	Percentage of streets found to be acceptable during survey (Local Environmental Audit and Management System street cleanliness score)	Connect 6.8 LGBF	Head of Facilities, Waste and Grounds Services
	Net cost of street cleaning per 1,000 population	LGBF	
	Percentage of adults satisfied with street cleaning (results from Scottish Household Survey)	LGBF	
17. Provide an effective and efficient grounds maintenance service	Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service)	Connect 6.8	Head of Facilities, Waste and Grounds Services
	Cost of parks and open spaces per 1,000 population	LGBF	
	Percentage of adults satisfied with parks and open spaces (results from Scottish Household Survey)	LGBF	

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Create high quality cemeteries and provide sustainable options for burial			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
18. Provide an effective and efficient bereavement service	Increase burial ground capacity in and around existing South Lanarkshire cemeteries in line with available capital funding	Connect 6.8	Head of Facilities, Waste and Grounds Services
	Customer Service Excellence award to be retained by Bereavement Services		
	Percentage customer satisfaction with Bereavement Services		

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Provide services which help local communities to become more sustainable			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
19. Progress the council's sustainable development and climate change strategy within the council	New or ongoing sustainable development and climate change activity within the Resource (CER Resource only)	ADM SDCCS	Head of Facilities, Waste and Grounds Services
	New or ongoing sustainable development and climate change activity within the council (council level)	Connect 6.12 SDCCS Gov	
20. Ensure council's compliance with public sector climate change duties	Council's performance in complying with public sector climate change duties evaluated and annual statutory Climate Change Duties Report published by 30th November 2019	SDCCS Gov	Head of Facilities, Waste and Grounds Services
21. Ensure the development of a sustainable food system to overcome social, health, economic and environmental issues related to food	Council Food Strategy developed and approved by Community and Enterprise Committee by January 2020, with implementation commenced thereafter	Connect 6.8 SDCCS	Head of Facilities, Waste and Grounds Services

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Provide services which help local communities to become more sustainable			
22. Provide an effective and efficient household waste and recycling collection service	Net cost of waste collection per premise	LGBF	Head of Facilities, Waste and Grounds Services
	Net cost of waste disposal per premise	LGBF	
	Percentage of adults satisfied with refuse collection (results from Scottish Household Survey)	LGBF	
	Percentage of total household waste that is recycled	Connect 6.8 LGBF SDCCS	
	Diversion of municipal waste from landfill	Connect 6.8 SDCCS	
23. Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects / studies delivered by March 2020 in line with available capital / revenue funding	Connect 6.8 SDCCS	Head of Roads and Transportation Services
24. Ensure Strategic Environmental Assessment of all appropriate policies, plans, programmes and strategies is undertaken	Annual report for Executive Committee and other governance groups on number and outcomes of Strategic Environmental Assessments carried out within the council, prepared by March 2020	SDCCS Gov	Head of Planning and Economic Development
25. Monitor local environmental conditions through preparation and monitoring of the biennial update of the State of the Environment report	Biennial State of the Environment Report produced, with committee approval by March 2020	Connect 6.8 SDCCS Gov	Head of Planning and Economic Development

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Improve the council's environmental performance and reduce its greenhouse gas emissions			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
26. Further implement the Carbon Management Plan to reduce greenhouse gas emissions from council services (buildings, waste, transport etc)	10% reduction in the council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (equivalent to 2% each year)	Connect 6.12 SDCCS	Head of Facilities, Waste and Grounds Services
27. Contribute to reducing the council's reliance on avoidable single-use plastic items	Demonstrate action to reduce the reliance of single-use plastic items across the Resource (CER Resource only)	ADM SDCCS	Head of Facilities, Waste and Grounds Services
	Demonstrate action to reduce the reliance of single-use plastic items across the council (council level)	Connect 6.8 SDCCS	
28. Deliver at least a 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	Continue to reduce vehicle emissions in 2019-20 against the baseline of 2014-15 (Resource wide figure)	ADM SDCCS	Head of Fleet and Environmental Services
	Continue to reduce vehicle emissions in 2019-20 against the baseline of 2014-15 (council wide figure)	Connect 6.8 SDCCS	
	Resource services engage with Community and Enterprise Resource's Fleet Services to develop service specific vehicle emissions reduction strategies in line with service delivery requirements (Resource wide)	ADM SDCCS	
	Council Resources engage with Community and Enterprise Resource's Fleet Services to develop service specific vehicle emissions reduction strategies in line with service delivery requirements (council wide)	Connect 6.8 SDCCS	

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Safeguard health through an effective environmental services regulation and enforcement service			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
29. Provide an effective and efficient Environmental Health service	Implement Air Quality Action Plan by March 2020	Connect 6.8 SDCCS	Head of Fleet and Environmental Services
	Broad compliance with food safety statutory requirements secured in premises	Connect 6.7	
	Percentage of fly tipping complaints receiving an initial response from Environmental Health within 2 days		
	Percentage of dog fouling complaints receiving an initial response from Environmental Health within 2 days		
	For noise complaints requiring attendance on site by Environmental Health, the average time (hours) between the time of complaint and attendance on site		
	Cost of Environmental Health per 1,000 population	LGBF	
	Percentage customer satisfaction with Environmental Health		

Connect objective: Work with communities and partners to promote high quality, thriving and sustainable communities			
Resource objective: Regenerate and bring back into use vacant and derelict and contaminated land			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
30. Implement Contaminated Land Strategy and vacant derelict / contaminated land programme	Implement Contaminated Land Strategy for South Lanarkshire	Connect 6.8 SDCCS	Head of Fleet and Environmental Services
	Agree Vacant and Derelict Land Fund Programme with Scottish Government and implement projects within approved framework	Connect 6.8 SDCCS	Head of Planning and Economic Development

Connect objective: Support the local economy by providing the right conditions for inclusive growth			
Resource objective: Implement the South Lanarkshire Economic Strategy and support implementation of the Glasgow City Region Economic Strategy			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
31. Implement South Lanarkshire Economic Strategy in conjunction with Community Planning Partnership and other partners	Complete midterm review of 'Promote' (the South Lanarkshire Economic Strategy) and action plan by September 2019	Connect 7.1 Gov	Head of Planning and Economic Development
32. Support Glasgow City Region City Deal development programmes	Prepare business cases approvals for roads and Community Growth Area projects to be approved by City Deal Cabinet	Gov	Head of Planning and Economic Development

Connect objective: Support the local economy by providing the right conditions for inclusive growth			
Resource objective: Support local businesses through the delivery of business support programmes			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
33. Support local businesses through effective company development activity and general business advice services and continue to invest in key business initiatives such as Clyde Gateway and the East Kilbride Task Force	Number of business support interventions per annum by Economic Development (grants, loans or advice)	Connect 7.4	Head of Planning and Economic Development
	Number of jobs created or sustained per annum as a direct result of Economic Development intervention	Connect 7.4	
	Increased value of sales generated by businesses as a direct result of Economic Development intervention	Connect 7.4	
	Maintain 3 year business survival rate	Connect 7.4	
	Percentage of procurement spend on local small/medium enterprises	LGBF	
	Number of business gateway start-ups per 10,000 population	LGBF	
	Cost of Economic development and Tourism per 1,000 population	LGBF	
	East Kilbride Task Force supported in the delivery of their Action Plan priorities		
	Oversee management of Supplier Development Programme including strategic development and delivery of events, training and e-commerce	Connect 7.5 Gov	
	Lanarkshire Tourism Strategy delivered via Lanarkshire Area Tourism Partnership and City Region Tourism Strategy		

Connect objective: Support the local economy by providing the right conditions for inclusive growth			
Resource objective: Implement the Lanarkshire Rural Development Strategy			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
34. Deliver EU LEADER and Community Benefit Funds programmes	Allocate EU LEADER and Community Benefit Funds	SDCCS	Head of Planning and Economic Development

Connect objective: Support the local economy by providing the right conditions for inclusive growth			
Resource objective: Support key voluntary organisations and help to develop the social economy			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
35. Conduct a full review of funding and support to the voluntary sector	New strategic approach and funding criteria developed, to be implemented across the sector by 2020-21	Gov	Head of Planning and Economic Development
36. Support the Community Asset transfer process, chairing the corporate working group	Twenty voluntary organisations supported through Community Asset Transfer process	Connect 7.6 Gov	Head of Planning and Economic Development

Connect objective: Support our communities by tackling disadvantage and deprivation and supporting aspiration			
Resource objective: Lead partnership approaches to tackling the causes and effects of poverty and inequality			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
37. Work with communities and partners to maximise awareness of, and commitment to, tackling poverty and local inequalities	Community Plan and Neighbourhood Plans are developed and reflect community needs and aspirations	Connect 8.1 Gov	Head of Planning and Economic Development
	A range of local networks and partnerships are in place to enable effective joined up working on key priorities / improvement areas linked to tackling poverty and inequalities	Connect 8.1	
	Proportion of people earning less than the living wage	LGBF	

Connect objective: Encourage participation in physical and cultural activities			
Resource objective: Encourage recreational access to the outdoors			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
38. Contribute to community health and wellbeing through active lifestyles and well managed and accessible greenspace	Number of volunteer days achieved as part of Environmental Volunteer programme by March 2020	SDCCS	Head of Facilities, Waste and Grounds Services

Connect objective: Encourage participation in physical and cultural activities			
Resource objective: Provide quality leisure facilities and develop integrated community facilities within new primary schools			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
39. Provide new or refurbished community facilities	Progress / complete development of community facilities by March 2020, including: refurbishment of Springhall Community Hall which incorporates relocation of Cathkin Library; upgrade to Tom Craig Centre, Law; progressing community facilities within new build Primary School at Elsrickle; and upgrade of at least one synthetic pitch	Connect 11.1	Head of Facilities, Waste and Grounds Services

Connect objective: Encourage participation in physical and cultural activities			
Resource objective: Maintain attendances at SLLC facilities			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
40. Maximise the number of attendances at leisure facilities	Number of attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Connect 11.2	General Manager South Lanarkshire Leisure and Culture
	Number of attendances for swimming pools		
	Number of attendances for other indoor sports and leisure facilities (excluding pools)		
	Number of attendances at outdoor recreation and county parks		
	Percentage of adults satisfied with leisure facilities	LGBF	
	Cost per attendance at sports facilities	LGBF	

Connect objective: Encourage participation in physical and cultural activities			
Resource objective: Maintain attendances at SLLC facilities			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
41. Maximise the number of attendances at cultural activities	Number of attendances at facilities managed by Cultural Services and the Libraries and Museum Services	Connect 11.2	General Manager South Lanarkshire Leisure and Culture
	Number of attendances at Cultural Services facilities		
	Number of library visits		
	Number of visits to council funded or part-funded museums		
	Percentage of adults satisfied with libraries	LGBF	
	Percentage of adults satisfied with museums and galleries	LGBF	
	Cost per library visit	LGBF	
	Cost of museums per visit	LGBF	
42. Deliver activity programmes which will support equitable access for all, including older people and under 16s groups	Number of under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities (includes halls, school lets, outdoor and indoor leisure)	Connect 11.3	General Manager South Lanarkshire Leisure and Culture
	Number of over 60's attendances by residents using South Lanarkshire leisure facilities	Connect 11.3	
	Number of registered members of 'Activage' scheme		
43. Deliver health specific intervention programmes which will support equitable access for all	Number of attendances by residents accessing SLLC health specific intervention programmes	Connect 11.4	General Manager South Lanarkshire Leisure and Culture
44. Review South Lanarkshire Council activities and clarify/define the relationship between South Lanarkshire Leisure and Culture (SLLC) and South Lanarkshire Council	Complete review of SLLC and propose new strategic service framework by March 2020	Gov	Head of Facilities, Waste and Grounds Services

Delivering the plan and achieving Best Value			
Resource objective: Deliver and communicate the Council Plan and ensure high standards of governance			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
45. Promote resilience / emergency preparedness for the council	Engagement in resilience/ emergency preparedness initiatives/ practices within and external to the council	Gov	Head of Roads and Transportation Services
46. Ensure that high standards of governance are being exercised	90% of risk control actions completed by due date	ADM Gov	Executive Director of Community and Enterprise Resources
	90% of audit actions completed by due date	ADM Gov	
47. Compliance with statutory response timescales for information in terms of the EI(S)Rs and FOISA and for subject access requests under the DPA	96% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	ADM	Executive Director of Community and Enterprise Resources
	96% of Environmental Information (Scotland) Regulations EI(S)R requests to be processed within the 20 working day period unless extended to 40 working days in exceptional circumstances	ADM	
	90% of Data Protection Act (DPA) requests to be processed within 30 calendar days	ADM	

Delivering the plan and achieving Best Value			
Resource objective: Improve the skills, flexibility and capacity of the workforce			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
48. Ensure our commitment to employees through the development and implementation of personnel policies and employee learning and development opportunities	100% coverage of Performance Appraisals (PAs) of employees in scope	ADM	Executive Director of Community and Enterprise Resources
	Resource labour turnover rate	ADM	
49. Utilise the council workforce strategy toolkit to review and produce revised Workforce plans to be in place by 2020	Continue to review workforce plans and monitor actions to respond to workforce changes and meet future needs in line with the workforce planning review cycle	ADM Gov	Executive Director of Community and Enterprise Resources

Delivering the plan and achieving Best Value			
Resource objective: Other actions in support of delivering the Plan and achieving Best Value			
Action	**Measures and timescales**	**Connect reference / links**	**Responsibility**
50. Progress the council's Digital Strategy within the Resource	Provide updates on digital transformation activities within the Resource	ADM	Executive Director of Community and Enterprise Resources
51. Work with external partners to facilitate and enable the development of effective digital infrastructure within South Lanarkshire	Proportion of properties receiving superfast broadband	LGBF	Head of Planning and Economic Development

Community and Enterprise Resources
Resource organisational structure

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                        ┌──────────────────┐
                        │    Executive     │
                        │    Director      │
                        └──────────────────┘
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Head of Facilities, Waste and Grounds

(1,906.7 FTE employees)

Bereavement services

Catering, cleaning and janitorial

Grounds maintenance and street cleaning

Refuse and recycling

Countryside and Greenspace

Performance

Management support

Sustainable development

Project management of building projects

Head of Roads and Transportation

(339.2 FTE employees)

Roads and winter maintenance

Traffic and transportation

Road safety

Roads and bridge design

Flood risk management

Parking

Street lighting

Head of Fleet and Environmental

(208.7 FTE employees)

Consumer Advice and Trading Standards

Public health

Air quality, noise and pest control

Food safety

Health and safety at work

Fleet services

Head of Planning and Economic Development

(92.9 FTE employees)

Preparing land use framework to guide development and promote sustainable economic growth

Planning and building standards

Contribute towards community planning

Promoting tourism and rural development

Business support

Attracting funding from Europe and Lottery

Additional performance information

Progress against key actions and measures 2018-19

Council objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource objective	**Achievement**
Provide Planning and Building Standards services which guide and control physical development and land use in the area	Processed major planning applications within an average timescale of 45.1 weeks and householder planning applications within an average timescale of 7.6 weeks (better than the 60 week and 8 weeks targets respectively);
Provide consumer protection through the work of our Consumer Advice and Trading Standards Service	Our Consumer Advice and Trading Standards service dealt with 81% of consumer complaints within 14 days (against an annual target of 80%), resulting in £405,000 civil redress being returned to consumers and the local economy.
Provide services which help local communities to become more sustainable	Continued to raise the profile of single use plastic items and encourage people to reduce their use of these items. Within our own Resource, the focus for this has been within the catering service, with changes in the provision of hot and cold drinking cups, cutlery and drinking straws.
Council objective: Support the local economy by providing the right conditions for inclusive growth	
Resource objective	**Achievement**
Support local businesses through the development and delivery of business support programmes	Economic Development team assisted with the negotiations on the new University of West of Scotland campus which opened on schedule in September 2018.
Council objective: Encourage participation in physical and cultural activities	
Resource objective	**Achievement**
Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area	SLLC recorded: • 964,805 reduced rate attendances by under 16s clubs at SLLC facilities (11% higher than the target); • increased Activage scheme membership (6.6% above target); and • increased attendances at health intervention programmes (35% above target).

Additional performance information is also available in the introduction, at section 2.1 and section 4.2 of this Resource Plan.

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.
Phone: 0303 123 1015
Email: equalities@southlanarkshire.gov.uk

Community and Enterprise Resource Objectives 2019-20

Connect Objective: Deliver better health and social care outcomes for all
Resource Objective: • Provide opportunities for all school children to access nutritious school meals

Connect Objective: Improve the availability, quality, and access of housing
Resource Objective: • Ensure an adequate supply of housing land is maintained

Connect Objective: Improve the road network, influence improvements in public transport and encourage active travel
Resource Objectives: • Implement the Roads Investment Programme • Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport • Encourage active travel

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities
Resource Objectives: • Provide Planning and Building Standards services which guide and control physical development and land use in the area • Sustain the quality of our town and neighbourhood centres • Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project • Reduce the number of road casualties through road safety improvements and initiatives • Provide consumer protection through the work of our Consumer Advice and Trading Standards Service • Improve the quality of streets, parks and other public areas • Create high quality cemeteries and provide sustainable options for burial • Provide services which help local communities to become more sustainable • Improve the council's environmental performance and reduce its greenhouse gas emissions • Safeguard health through an effective environmental services regulation and enforcement service • Regenerate and bring back into use vacant and derelict and contaminated land

Connect Objective: Support the local economy by providing the right conditions for inclusive growth

Resource Objectives:

- Implement the South Lanarkshire Economic Strategy and support implementation of the Glasgow City Region Economic Strategy
- Support local businesses through the delivery of business support programmes
- Implement the Lanarkshire Rural Development Strategy
- Support key voluntary organisations and help to develop the social economy

Connect Objective: Support our communities by tackling disadvantage and deprivation and supporting aspiration

Resource Objective:

- Lead partnership approaches to tackling the causes and effects of poverty and inequality

Connect Objective: Encourage participation in physical and cultural activities

Resource Objectives:

- Encourage recreational access to the outdoors
- Provide quality leisure facilities and develop integrated community facilities within new primary schools
- Maintain attendances at SLLC facilities

Delivering the Plan and achieving Best Value

Resource Objectives:

- Deliver and communicate the Council Plan and ensure high standards of governance
- Improve the skills, flexibility and capacity of the workforce
- Other actions in support of delivering the Plan and achieving Best Value

SOUTH
LANARKSHIRE
COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Additional Investment - Environmental Initiatives Proposals**

1. Purpose of Report
1.1. The purpose of the report is to:-

- ♦ seek approval to implement environmental initiatives to support anti-littering, anti-flytipping and anti-dog fouling initiatives
- ♦ request approval for the establishment of 1FTE Policy Officer (Environmental Initiatives) to develop and co-ordinate a range of litter related projects for the Council.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the proposals set out in section 5 of the report, including the establishment of 1 FTE Policy Officer (Environmental Initiatives), on (Grade 3) (Level 2 to 4), (£32,027 to £37,647), be approved

3. Background
3.1. Elected Members may recall that on 15 January 2019 an awareness session was held to advise Elected Members of the work undertaken by Community and Enterprise Resources in relation to environmental crime and the requirements of the new Code of Practice on Litter and Refuse.

3.2. The Council approved at a Special meeting on 27 February 2019 that additional investment of £100,000 be provided to support environmental initiatives. From this decision, this report sets out:-

- ♦ existing services delivered by the Resource in tackling environmental issues such as littering, fly tipping and dog fouling
- ♦ proposals to enhance these services in line with the decision of the Council

4. Current Position
4.1. Facilities, Waste and Grounds Services has statutory responsibilities to clear and remove litter and refuse from public roads, footpaths and public maintained open spaces with the regulation and enforcement of litter, refuse, dog fouling and graffiti being the responsibility of Environmental Services. The two Services work closely together to discharge these duties on behalf of the Resource and Council.

4.2. Environmental Services will investigate all instance of fly tipping including on private land and pursue formally if evidence is found. However, it is the responsibility of the landowner to remove the waste from private land. Officers provide support and guidance to land owners where persistent littering/fly tipping occurs.

4.3. It should be noted that the definition of fly tipping relates to the wilful disposal of waste to avoid costs associated with waste disposal and therefore does not include waste storage arrangements within the curtilage of domestic properties, including bin shelters, commonly associated with flatted properties.

4.4. The Service has processes in place to manage environmental issues through a combination of education and awareness raising, prevention and enforcement, as summarised below:-

Education and Awareness Raising
♦ education and media awareness raising campaigns including use of social media
♦ articles in the local media linked to national campaigns coordinated by Keep Scotland Beautiful and Zero Waste Scotland
♦ Waste Awareness officers providing advice and guidance to residents on managing household waste and attending schools to promote recycling

Prevention
♦ the display of 'no dog fouling' signage at locations where problems are known to exist
♦ supporting local groups with community clean ups
♦ servicing approximately 4,000 litter bins
♦ programmed mechanical sweeping and litter collection routes
♦ free kerbside collection of green waste
♦ one free uplift per financial year (1 April to 31 March) of bulky household items
♦ on line forms and telephone lines to report litter, dog fouling and fly tipping
♦ access to six Household Waste and Recycling Centres

Enforcement
♦ investigation of all reported fly tipping with action taken if evidence found. On completion of investigation, fly tipping will be removed by Grounds Services from Council land
♦ enforcement activity via reactive litter and dog fouling patrols of problem areas and the issue of Fixed Penalty Notice (FPN) fines when offenders are caught
♦ use of surveillance equipment to identify vehicle registration numbers to tackle fly tipping hot spots

4.5. The Council spends £5.5m a year dealing with litter, fly tipping, mechanical sweeping, graffiti removal, litter bin provision and servicing and uplift of hazardous material. The additional investment of £0.1m will increase the budget by 1.8%.

4.6. The Local Government Benchmarking Indicator for street cleanliness continues to score South Lanarkshire streets higher than the Scottish average, with 95.5% of streets surveyed in 2017/2018 found to be an acceptable standard compared to a Scottish average of 92.2%. Despite this, there are still reported issues as outlined below:-

- The number of dog fouling complaints received in 2017/2018 was 825, decreasing to 763 in 2018/2019. In response to the complaints, officers from Environmental Services have undertaken dog fouling patrols. The number of patrols in 2017/2018 was 1,465, increasing to 1,595 in 2018/2019.
- The number of litter complaints received in 2017/2018 was 77 increasing to 85 in 2018/2019. In response to the complaints, officers from Environmental Services have undertaken litter patrols. The number of patrols in 2017/2018 was 15, increasing to 96 in 2018/2019.
- The number of fly tipping complaints received in 2017/2018 was 2,293 increasing to 2,525 in 2018/2019. Officers from Environmental Services investigate each complaint and attempt to identify where the waste came from

4.7.   Although the Council continues to target significant resources on an annual basis to littering, dog fouling and fly tipping there still remains ongoing challenges. The additional £100,000 investment will allow the Council to enhance the activities in this area.

5.   Proposals

5.1.   It is considered that the existing approach through: (1) Education and Awareness, (2) Prevention and (3) Enforcement is appropriate and therefore the proposal for the additional £100,000 seeks to enhance these services.

5.2.   Education and Awareness Raising
- work with secondary schools, Community Councils and other community groups, including dog walking businesses, on fly tipping, dog fouling and litter prevention education
- working with Business Improvement Districts (BIDs) and other town centre management groups to focus on pedestrian routes around retail areas. This would involve discussions on how street litter control areas could assist in making BID/town centre areas more attractive and help support the local economy
- extend educational/enforcement role in the private rented sector in relation to waste presentation and disposal issues

5.4.   Prevention
- introduce a series of local campaigns promoting the prevention agenda
- introduce other types of litter bins and how to promote their use e.g. lidded bins, child friendly to encourage use
- introduce electric street vacuum cleaning machines, with routes focusing on town centre areas

5.5.   Enforcement
- multi agency approach to target known hotspots
- deployment of additional surveillance cameras at known habitual fly tipping sites

5.6.   In order to effectively implement and sustain these proposals, it is proposed to use the additional £100,000 budget to fund:-
- an additional post with an education, promotion and policy development role, the main tasks are set out in Appendix 1
- investment in additional promotional material
- investment in additional camera equipment, including additional equipment for the anti-social behaviour team in Housing and Technical Resources
- a 12 week programme per year on targeted campaigns eg seasonal flytipping, rural hotspots with other agencies eg SEPA and Police Scotland
- an investigation into the use of bin sensors

6. Employee Implications

6.1. To assist in the delivery of this, it is proposed that an additional post be established with an education, promotion and policy development role.

6.2. The following post should be added to the establishment on a permanent basis:-

Post	Current Number of Posts (FTE)	Proposed Number of Posts (FTE)	Grade	SCP Range	Hourly Rate	Annual Salary	Gross Cost (inc on costs)
Policy Officer (Litter Development)	0	1.0	Grade 3 Level 2 - 4	61 - 74	£17.55 - £20.63	£32,027 £37,647	£41,731 - £49,054

This post has been evaluated using the Council's job evaluation scheme.

6.3. It should be noted that the new Code of Practice on Litter and Refuse (COPLAR) which was approved by the Scottish Parliament in June 2018 places a greater emphasis on the Council to increase the levels of prevention rather than reactive clear ups. Within this context, there is a requirement to establish new approaches / strategies to inform the implementation of a range of preventative actions as well as the need for a greater emphasis in terms of Education and Community involvement. This post is required to ensure that there is a strategy in place to implement a range of preventative measures to allow the Council to meet its legislative obligations.

6.4. The creation of this post would demonstrate that the Council is committed to tackle the issue of litter management in South Lanarkshire and to comply with COPLAR through a range of strategies, policies and actions. This will not only look to increase levels of prevention and subsequently reduce the requirement for clean ups but will also improve the quality of the physical environment, the quality of life for our residents and make South Lanarkshire a more appealing location to live and work. This will involve interaction with a range of stakeholders, both internal and external.

7. Financial Implications

7.1. The cost of establishing the new post detailed at paragraph 6.2 will be met from the 2019/2020 additional investment funding of £100,000. Given that the officer will not be in post for a full year in 2019/20, a number of one-off expenditure in relation to litter bins, promotional material and surveillance cameras will be funded this year from the investment.

7.2. In addition to the £100,000, the Resource has set aside £70,000 in reserves for COPLAR compliance. It is proposed that these funds are also included in these proposals which contribute to COPLAR compliance.

7.3. It is proposed that the funding is allocated as follows:-

	2019/2020	2020/2021 Onwards
Employee Costs	£12,000	£45,000
Surveillance Equipment	£20,000	£ 5,000
Litter Infrastructure	£119,000	£25,500
Street Cleaning equipment	£2,000	£8,000
Promotion/Publications	£10,000	£1,500
Fly Tipping campaigns	£7,000	£15,000
	£170,000	£100,000

7.4. Appendix 2 provides some additional information on the surveillance equipment, litter infrastructure and street cleaning equipment proposed in Table 2.

8. Other Implications

8.1. The proposals will contribute to the Sustainable Development Strategy through strategic outcome 'South Lanarkshire's natural environment is protected, enhanced and respected'

8.2. The proposal falls within the scope of routine activities therefore there are no additional risks.

9. Equality Impact Assessment and Consultation Arrangements

9.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

9.2. Consultation has been undertaken with Housing and Technical Resources' Anti-Social Behaviour Team.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

18 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Improve health, care and wellbeing
♦ Make communities safer, stronger and sustainable

Previous References
♦ South Lanarkshire Council of 27 February 2019
♦ Community Services Committee 3 September 2013
♦ Community Resources Committee 11 November 2011

List of Background Papers
None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Alistair McKinnon, Head of Facilities, Waste and Grounds
Ext: 4700 (Tel: 01698 454700)
E-mail: Alistair.mckinnon@southlanarkshire.gov.uk

The main tasks of the post would:-

♦ Develop an overarching Litter Strategy on behalf of the Council who as a duty body have a clear responsibility to meet the terms of the new Code.

♦ Support and develop a range of in house Litter Prevention Plans involving various resources and services.

♦ Support and develop a range of Litter Prevention Plans that involve the voluntary sector and private businesses.

♦ Develop a Litter Bin strategy that defines the level of service provision as well as the right bin for the right location.

♦ Develop a Dog Fouling strategy that seeks to reduce the levels of dog fouling on our streets and open spaces.

♦ Create a database of zoning information that allows the public to clearly understand the response times set out in the code in terms of returning a location to an acceptable standard.

♦ Develop a range of Litter Days of Action that looks to promote Council lead campaigns or that are part of national campaigns promoted by organisations such as Keep Scotland Beautiful. A range of national campaigns are ongoing and include:-
  ♦ Road Litter campaign – national campaign linked to combating road side litter.
  ♦ Spring Clean – engaging with and promoting a range of community based events
  ♦ Upstream Battle – tackling litter from source to sea

♦ Increases the level of monitoring of street cleanliness through stakeholder engagement.

Description	Description
Surveillance Equipment	**2019/2020** ♦ Fund the one off purchase of 5 additional cameras for Housing and Technical Resources to supplement their existing camera infrastructure (3 x Anti-Social Behaviour Team and 2 fixed location) ♦ Fund the one off purchase of 10 additional cameras for Environmental Services Enforcement Team within Community and Enterprise Resources to supplement their existing camera infrastructure
Litter Infrastructure	**2019/2020** ♦ Fund the purchase of approximately 200 pole mounted litter bins, the new bins will be fitted to new poles rather than be attached to lamp posts or fences. ♦ Fund the purchase of approximately 100 free standing litter bins. ♦ Fund the purchase of approximately 270 free standing "feature" bins for Primary schools and Nurseries **2020 onwards** ♦ Fund the purchase of approximately 70 pole mounted litter bins, the new bins will be fitted to new poles rather than be attached to lamp posts or fences. ♦ Fund the purchase of approximately 30 free standing litter bins.
Street Cleaning Equipment	♦ Fund the lease and maintenance of 2 electric street vacuum cleaning machines that will be routed to focus on town centre areas

Agenda Item

9

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Update on the Development of the Good Food Strategy**

1. Purpose of Report
1.1. The purpose of the report is to:

- ♦ inform the Committee of the progress made for the development of the Good Food Strategy and, in particular, the results of the public consultation on the vision and objectives of the strategy
- ♦ seek approval of the vision and objectives and the next steps for the development of the Good Food Strategy

2. Recommendation
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the vision and objectives and the next steps for the development of the Good Food Strategy be approved; and

(2) that it be noted that the Strategy will be submitted to a future meeting of this Committee, for approval.

3. Background
3.1. The Community and Enterprise Resources Committee at its meeting on 22 January 2019 approved the plan for the development of the Food Strategy covering the period 2019 to 2024. Subsequently, the Partnership Board of the Community Planning Partnership Board was also informed of the preparation by the Council of the Food Strategy on 28 February 2019.

3.2. The purpose of the Food Strategy is to ensure the adoption of a co-ordinated and comprehensive approach to tackle food related issues, to connect food related Council initiatives to an overall strategy and deliver them within a strategic framework. The strategy will build on current initiatives and identify future opportunities within this framework.

3.3. The strategy will encompass social, health, economic and environmental concerns. In particular, it will represent a commitment to address food poverty and food related health issues and ensure the sustainability of the food system.

3.4.   The plan for the development of the Food Strategy stated that the following steps would be progressed during the period December 2018 - July 2019:-

♦ Definition of vision and objectives based on the identification of food related challenges and opportunities and the national and local priorities
♦ Consultations to share and discuss them including public consultation
♦ Development of the draft of the strategy's vision and objectives
♦ Definition of the governance and reporting mechanisms
♦ Definition of the expected outcomes and outputs as well as activities for the first year

4.   Progress made for the development of the Good Food Strategy: initial definition of the vision and objectives

4.1.   The purpose of the first phase (December 2018 to April 2019) was to prepare an initial proposal of vision and objectives for the Food Strategy and inform and involve relevant employees, partners and other organisations. Annex 1 sets out the groups that have been consulted.

4.2.   A mapping of food related activities and opportunities in the Council was prepared based on the consultations (Annex 2) as well as a mapping of activities led by the third sector.

4.3.   Following the consultations and review of existing reports and statistics, a baseline of data was established. This led to the publication of a booklet presenting food in South Lanarkshire which is available on the Council's website. The booklet is a tool to generate discussions around food issues and discuss the objectives of the strategy.

4.4.   A review of the local, national and international policy frameworks was undertaken and focused on policies related to food, health, education, poverty and inequalities, economic development and tourism, environment and climate change.

4.5.   This process led to an initial proposal of vision and objectives which was submitted for public consultation to gather the views and opinions of the community.

4.6.   The name of the strategic document was also changed to become the *South Lanarkshire Good Food Strategy* or *Good Food Strategy* in order to better differentiate it from the emerging Food Growing Strategy. This name also reflects the overall goal of becoming a Good Food Council.

5.   Progress made for the development of the Good Food Strategy: public consultation on proposed vision and objectives, dissemination process, uptake and results

5.1.   The second phase corresponding to the consultation period lasted 2 months and concluded on 28 June 2019. An online survey was prepared in collaboration with the Consultation, Organisational Development and Equality team. The process of consultation was communicated through numerous channels and forums so as to target a large number and range of communities and groups across South Lanarkshire (Annex 3). Moreover, focus groups, bilateral and group meetings were organised.

5.2.   In total, 409 individuals and organisations took part in the survey providing robust results and high confidence factor. In addition to the quantitative information, the survey and meetings generated 413 comments and suggestions showing a high level of interest for food challenges and opportunities.

5.3. Equalities monitoring information shows a good degree of representativeness of South Lanarkshire inhabitants. In particular, people from the different quintiles of the Scottish Index of Multiple Deprivation responded to the survey.

5.4. The results demonstrate that respondents are in agreement with the proposed vision and objectives. The vision received support from 89 percent of the respondents. On average, 97 percent strongly agree or agree with the proposed objectives while 3 percent disagree or strongly disagree. Statistics and more information on the level of agreement for each of the objectives are being made available on the South Lanarkshire website.

5.5. Ranking of priorities for the vision and objectives as well as the qualitative information (comments and suggestions received in the survey and during meetings) are consistent. They show that health, well-being and the promotion of a Good Food culture are part of the main priorities for respondents. Food served by the public sector, in particular in schools, and issues related to food insecurity and poverty are also two major issues. Reducing the impact of the food system on the environment and climate change, and more specifically food waste and food packaging, was also highlighted as a priority. The qualitative information also reveals concerns around the lack of accessible small retailers selling healthy and affordable food, and local in some cases. More information on the qualitative information is also available on the Council's website

5.6. The public consultation was also an opportunity to identify additional stakeholders who would like to be involved in the next steps of the formulation and implementation of the strategy. In total, 124 respondents indicated that that they would like to be involved and 224 to be informed of the progress

6.   Revised proposal of vision and objectives for the Good Food Strategy
6.1. Based on the quantitative and qualitative information received during the consultation period, the vision and objectives were reviewed in order to reflect the opinions and comments of the public, partners and food stakeholders.

6.2. The proposed vision submitted for consultation was the following:-

"South Lanarkshire is a council where Good Food is produced, processed, transported, marketed, served, sold, bought, cooked and eaten in ways that:-
♦   Is enjoyable and promotes local individual, social and business connections in particular between rural and urban areas
♦   Is safe, nutritious, suits dietary requirements and supports healthy life and wellbeing throughout life
♦   Is physically and economically accessible to all in particular in most deprived areas (place) and that no one suffers from food insecurity and poverty (people)
♦   Is culturally appropriate
♦   Promotes local food heritage
♦   Supports the development of a fair and inclusive local food economy including the creation of skilled and decent jobs
♦   Protects natural resources, promotes health and variety of animals and plants and contributes to tackle climate change"

The vision has been reviewed on the basis of the comments and feedback. The following revised version aims at focusing on priorities and was refined and streamlined to be more specific as follows:-

> "Contribute to the improvement of the quality of life of everyone in South Lanarkshire through the development of a Good Food Council where food is celebrated, supports healthy life and well-being, is affordable and accessible to all, encourages a fair and inclusive local food economy, has a limited impact on the environment and climate change, and promotes animal welfare."

6.3. From the above vision, the following objectives for the Good Food Strategy are proposed grouped under 6 themes:-

Good Food at Home and Community
1. Support individuals, families and communities in strengthening Good Food culture, in particular in relation to health and well-being, in developing interest and skills for food, including food growing and cooking. Promoting Good Food during pregnancy, childhood and old age is a priority.
2. By working with existing community food initiatives and partners, help reducing food insecurity and poverty by building the resilience of individuals and families and preventing crisis. If emergency support is needed, encourage dignified and respectful responses.
Good Food in the Public Sector
3. Ensure that the Council prepares, serves and promotes enjoyable, healthy, and sustainable food in council properties and schools by seeking to meet the Soil Association Food for Life standards as appropriate.
4. Engage with partners and the private sector to explore and research opportunities to improve public procurement of food, including in relation to the provision of local food.
Good Food Economy
5. Support the development of safe, healthy and affordable local retail food environments.
6. Encourage the development of a thriving local food economy that is fair and inclusive, and contributes to the creation of decent and skilled jobs in the food sector.
Good Food Growing
7. Ensure adequate provision of high quality food growing opportunities.
8. Engage with partners and local food growing initiatives to promote and support sustainable food growing.
Good Food for the Environment
9. Reduce food waste and food packaging in the public sector and support the community and the private sector to do so, redistribute food surplus (when possible) and support food composting.
10. Connect with the community, partners and the private sector to reduce the impacts of the food system on the environment and its contribution to climate change and promote animal welfare.

Good Food Governance
11. Engage with, build on and support the various local food initiatives and encourage collaboration.
12. Ensure that healthy, sustainable, fair food is embedded in local policies, increase policy coherence and guarantee that food has a high profile across the council by connecting with partners.

6.4. The proposed objectives are aligned with national policies (Annex 4).

6.5. The proposed objectives can also contribute to the achievement of specific Council objectives (Annex 5) - Resource plan and specific strategies.

6.6. The proposed objectives could address the main issues related to food that were identified in South Lanarkshire (Annex 6).

6.7. Many of the proposed objectives could be achieved by building on current initiatives already undertaken by the Council. For others, it is likely that new actions will have to be considered (Annex 7).

7.   Progress and next steps for the development of the Good Food Strategy
7.1.   On the basis that Committee approve the vision and objectives, the strategy document will be produced by assembling supporting narratives, proposing the governance/implementation mechanisms, and continuing to develop the action plan. It is anticipated that a proposed strategy will be submitted to the Community and Enterprise Resources Committee on 12 November 2019 for approval.

7.2.   The action plan is under development in consultation with different Council Resources, partners and third sector organisations and will include actions for the first year.

7.3.   Consideration is also being given to oversight arrangements for the operational phase of the strategy. In particular, mechanisms to oversee and monitor the implementation of the Good Food Strategy are being examined as well as instruments to ensure that the objectives are embedded into Council and Community Planning Partners' strategies and plans. Proposals for this will be included in the next update.

7.4.   To follow up the previous presentation to the Community Planning Partnership Board in February 2019, it is proposed that the proposal of vision and objectives is presented to the CPP Board on 11 September 2019 for information.

8.   Strategic Environmental Assessment
8.1.   Following the SEA pre-screening exercise and communication with the Scottish Government, it was concluded that no further action was required in relation to the SEA process for the Good Food Strategy.

9.   Employee Implications
9.1.   Development of the strategy is one of the key tasks of the Policy Officer for Food Development. In addition, all Resources are contributing to the development of the Good Food Strategy to ensure that a co-ordinated and comprehensive approach is adopted. Implications for Resources and services varies depending on the relevance of their activities with regards to food.

10.   Financial Implications
10.1. There are no financial implications at this stage.

11. **Other Implications**

11.1. The Good Food Strategy will support the outcomes of the current Sustainable Development and Climate Change Strategy.

11.2. There are no implications for risk in terms of the information contained within this report.

12. **Equality Impact Assessment and Consultation Arrangements**

12.1. Consultations, an equalities impact assessment as well as a Fairer Scotland Impact Assessment will be carried out as part of the development of the strategy.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

23 July 2019

Link(s) to council Values/Ambitions/Objectives
♦ Work with communities and partners to promote high quality, thriving and sustainable communities
♦ Support the local economy by providing the right conditions for inclusive growth
♦ Support our communities by tackling disadvantage and deprivation, and supporting aspiration

Previous References
♦ Community and Enterprise Resources Committee report on Food Development – Policy Officer on 22 May 2018
♦ Community and Enterprise Resources Committee report on the Proposal for Food Strategy on 22 January 2019

List of Background Papers
♦ Publication "Food in South Lanarkshire. Towards a Good Food Council: Key facts"
♦ Report Consultation on the Good Food Strategy May and June 2019 - Results of the online survey

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Hélène Gourichon (Policy Officer for Food Development)
Ext: 4276 (Tel: 01698 454276)
E-mail: helene.gourichon@southlanarkshire.gov.uk

Annex 1. Stakeholders consulted for the formulation of vision and objectives of the Good Food Strategy

South Lanarkshire

Council services/initiatives

Catering (meals in schools, lunch clubs, food in the council)
Communication and Public relation
Community engagement
Consultation and organisational development
Countryside and greenspace (allotments)
Economic development
Education
Food safety
Housing and tech
Homelessness services
Justice services
Money Advise Bureau
Planning
Procurement
Rural development (LEADER)
Refuse and recycling (Food waste collection)
Senior together
Sustainable development
Tackling poverty
Voluntary sector team

Council forum

Breastfeeding group
Community and Enterprise Resource Committee
Community Planning Partnership
Employee Issues Forum
Food Growing Group
Financial Inclusion Network
Management Team Meeting (5 Resources)
Sustainable Partnership Board

Partners

Green health partnership (NHS)
Healthy school (NHS)
Healthy weigh environment (NHS)
VASLAN
Active Health (SLLC)
Development Services (SLLC)
Physical Activity Prescription (SLLC)
Procurement (SLLC)
Scottish Fire rescue Service
University of West of Scotland (procurement)

3rd sector organisations and private sector

Beekeeping association
Bothwell Community Gardens
Clydesdale Community Initiative
Clydesdale Food Bank
EK Community Food Bank
EK Development Trust
Healthy n Happy
Healthy Valleys
Health Partnership
Greening Camglen
Grow 73
Lanarkshire Community Food and Health Partnership
Larkhall and district Volunteer Group
West Whitlawburn Housing Co-operative
3R Energy
Equi's
Greenhall Views
Harris Farm
Locavore
Overton farm

National and other LA

Partners and other national organisations

Healthyliving Awards (NHS)
Community Food and Health (NHS)
Supplier development programme
Scottish Grocers Federation
Scotland Food and Drink

Academics

University of Glasgow

Scottish government

Good Food Nation team
Food growing team

Food partnerships in other LA

Aberdeen
Edinburgh
Glasgow
North Ayrshire
Stirling

National 3rd sector organisations

FareShare
National Farmers Union
Nourrish Scotland
Oxfam
Partnership for procurement
Royal Highland Education Trust
Scottish Fairtrade Forum
Scottish Rural College
Senscot
Soil Association - Food for Life
ZeroWaste Scotland

UK and international

International network

Milan Urban Food Pact

UK Food network

Sustainable Food Cities
Food Power

Annex 2. Mapping of food related activities and initiatives in the council

Community & Enterprise	Education	Finance and corporate	Housing and tech	Social Work
School meals	Curriculum: health and wellbeing	Procurement	Asset transfer for food growing	Meals in Care Home
Welfare meals lunch clubs	Food growing opportunities in schools	Communication and Public Relation	Homelessness service	Money Advise Bureau
Breakfast & holiday clubs	Cooking opportunities in schools	Community Planning Partnership		Justice services
Food in the council	Youth learning service and community leanring	Community Engagement		
Refuse and recycling (food waste)		Scottish Welfare Fund		
Allotments and food growing opportunities		Senior together		
Sustainable development				
Tackling poverty				
Neighbourhood planning				
Support to local food businesses				
Planning				
Support to voluntary sector				
Rural development (LEADER)				
Food safety				

Food areas where there are limited activities undertaken by the council

- Out of home food environment
- Promotion of the reduction of food waste
- Food culture
- Promotion of local food
- Promotion of environmentally-friendly food production
- Connection and support to producers

Major involvment expected in the delivery of the Food Strategy

Moderate involvment expected in the delivery of the Food Strategy

Supporting role in the delivery of the Food Strategy

Annex 3. Public consultation - Dissemination according to target groups

Target groups	Channels and forums	Actions
General public	SL websites	- News story published in South Lanarkshire Views - Update on the SL website
	Social media: Facebook, Twitter	- Posts with infographics from the food booklet shared on Facebook and Twitter - Quiz published on Facebook
	Media	- News shared in national newspapers (Daily Record) - News shared in LA newsletters (LGiU Daily News)
	Council's employees	- News story published in intranet - Emails to employees - News shared in the C&E Director's briefing
	Community Council	- Email sent to all Community Councils
Third sector	3rd sector organisations	- New shared in the VASLAN newsletter - Email sent to existing local food initiatives - News shared with the Food Partnership - Discussion during the Food Partnership meeting - Discussion during Greening CamGlen meeting (3rd sector network) - News shared by 3rd sector to their own network via social media and emails (Healthy and Happy and Greening CamGlen)
Deprived communities	Libraries	IPad with the survey available in libraries in EK, Lanark, Rutherglen and mobile. Support from employees in libraries and promotion of the survey with posters
	Unpaid work – social justice	Survey available on computers during IT session in the Auchentibber resource centre
	Carers	News shared in the South Lanarkshire Carers network newsletter and website
Children, young adults	Education newsletter	News shared in the education newsletter
Pregnant, young mother	NHS	Meeting with NHS including officers in charge of child health programmes
Older people	Senior together	- Focus group organised with older people - Survey available during the Senior Together event (June)
Private sector	Scotland Food and drink Food manufacturing companies	- News shared with Scotland Food and Drink - News shared with key food companies
	Restaurant, take-away, canteens, cafes	News shared with businesses (contact from Environmental health services)
	Farmers	News shared with the National Farmer Union and Scotland Rural Colleges
	Trade Union	News shared at the JTUC Executive meeting
People with disability	Access Panel	News shared with members of the Access Panel
Minorities	Lanarkshire Action Community Group	News shared with the Lanarkshire Action Community Group
Local partners	- SLLC - NHS Lanarkshire - Police Scotland - Scottish Fire and Rescue - Tenants Participation Group - Health and Social Care Partnership - Community Links	- Emails sent to partners - Meeting with the development team of SLLC - Meeting and discussion with NHS and news shared in NHS staff briefing
National organisations	- Community Food and Health (NHS Scotland) - Oxfam – Menu for change - Nourish Scotland - Soil association - Good Food Nation (Scottish government)	- Emails sent to national organisations - News shared in the Community Food and Health (NHS Scotland) newsletter - News shared by Nourish Scotland in social media and newsletter

Annex 4. Policy coherence between the proposed objectives of the Good Food Strategy and national policy frameworks

OBJECTIVES	Key national policies and strategies related to food
Good Food at Home and Community	
1. Support individuals, families and communities in strengthening Good Food culture, in particular in relation to health and well-being, in developing interest and skills for food, including food growing and cooking. Promoting Good Food during pregnancy, childhood and old age is a priority.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Dietary goals for Scotland. 2016 - Community Empowerment (Scotland) Act 2015 - Scotland's Public Health Priorities 2018 - Healthier Future: Scotland's Diet & Healthy Weight Delivery Plan 2018 - Improving Maternal and Infant Nutrition: A Framework for Action 2011 Scotland - Curriculum for excellence: health and wellbeing. Experiences and outcomes - Benchmark Food and Health. Education Scotland 2017
2. By working with existing community food initiatives and partners, help reducing food insecurity and poverty by building the resilience of individuals and families and preventing crisis. If emergency support is needed, encourage dignified and respectful responses.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Healthier Future: Scotland's Diet & Healthy Weight Delivery Plan 2018 - Tackling Child Poverty Delivery Plan 2018
Good Food in the Public Sector	
3. Ensure that the Council prepares, serves and promotes enjoyable, healthy, and sustainable food in council properties and schools by seeking to meet the Soil Association Food for Life standards as appropriate.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Nutritional requirements for Food and Drink in Schools 2008 (new version to be published) - Setting the table 2018 - Procurement Reform (Scotland) Act 2014 - Out of Home Strategy for Scotland (to be published) - Children and Young People (Scotland) Act 2014 - Healthier Future: Scotland's Diet & Healthy Weight Delivery Plan 2018
4. Engage with partners and the private sector to explore and research opportunities to improve public procurement of food, including in relation to the provision of local food.	
Good Food Economy	
5. Support the development of safe, healthy and affordable local retail food environments.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Beyond the School Gate. Improving food choices in the school community 2014 - Out of Home Strategy for Scotland (to be published) - Healthier Future: Scotland's Diet & Healthy Weight Delivery Plan 2018 - Food Tourism Scotland - Ambition 2030. Growth strategy for farming, fishing, food and drink 2018. Scotland Food and Drink partnership
6. Encourage the development of a thriving local food economy that is fair and inclusive, and contributes to the creation of decent and skilled jobs in the food sector.	
Good Food Growing	
7. Ensure adequate provision of high quality food growing opportunities.	- Community Empowerment (Scotland) Act 2015

8.	Engage with partners and local food growing initiatives to promote and support sustainable food growing.	- Climate Change Plan: third report on proposals and policies 2018-2032 (RPP3), Scotland - Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Organic Strategy. 2016-2020
Good Food for the Environment		
9.	Reduce food waste and food packaging in the public sector and support the community and the private sector to do so, redistribute food surplus (when possible) and support food composting.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Scotland's Zero Waste Plan 2014 - Food Waste Management in Scotland 2016 - Scottish Food Waste Action Plan 2019
10.	Connect with the community, partners and the private sector to reduce the impacts of the food system on the environment and its contribution to climate change and promote animal welfare.	- Recipe for Success: Scotland's National Food & Drink Policy. Becoming a Good Food Nation 2014 - Organic Strategy. 2016-2020 - Climate Change Plan: third report on proposals and policies 2018-2032 (RPP3), Scotland
Good Food Governance		
11.	Engage with, build on and support the various local food initiatives and encourage collaboration.	- Community Empowerment (Scotland) Act 2015
12.	Ensure that healthy, sustainable, fair food is embedded in local policies, increase policy coherence and guarantee that food has a high profile across the council by connecting with partners.	

Annex 5. Contribution of the proposed objectives of the Good Food Strategy to the council and partners' strategies that are related to food

OBJECTIVES	Contribution to the council Plan	Contribution to key council and partners' strategies related to food
GOOD FOOD AT HOME COMMUNITY		
1. Support individuals, families and communities in strengthening Good Food culture, in particular in relation to health and well-being, in developing interest and skills for food, including food growing and cooking. Promoting Good Food during pregnancy, childhood and old age is a priority.	- Deliver health and social care outcomes for all - Work with communities and partners to promote high quality, thriving and sustainable communities - Ensure schools and other places of learning are inspirational - Encourage participation in physical and cultural activities - Improve later life	- *LEADER* - Developing communities: 1)Developing the capacities and capabilities of our rural areas - *Sustainable development and climate change strategy* - Natural environment is protected, enhanced and respected + Provide health and wellbeing benefits to local communities + Local communities are supported in taking action to be more environmentally responsible - *Food growing strategy (NA)* - *Community Plan*– Health inequalities: Empowering communities to improve their own health and wellbeing - *Child and Young People's Health Plan:* Improve health and wellbeing outcomes for all children and young people by supporting them to adopt healthier lifestyles and by continually improving our service provision - *Getting it right for every children:* Children, young people and families will be safeguarded and supported to reach their full potential and thrive within their communities
2. By working with existing community food initiatives and partners, help reducing food insecurity and poverty by building the resilience of individuals and families and preventing crisis. If emergency support is needed, encourage dignified and respectful responses.	- Work with communities and partners to promote high quality, thriving and sustainable communities - Deliver health and social care outcomes for all - Support our communities by tackling disadvantage and deprivation and supporting aspiration - Protect vulnerable children, young people and adults	- Community Plan – Financial inclusion - Lanarkshire Health Weight Strategy - Reduce health inequalities and premature mortality by reducing overweigh and obesity in all communities - Child and Young People's Health Plan - Reducing health inequalities - *Local Child Poverty Action Report* - *Getting it right for every children:* Children, young people and families will be safeguarded and supported to reach their full potential and thrive within their communities - Provision of welfare meals lunch clubs, Breakfast clubs & Holiday clubs and free school meals
GOOD FOOD IN THE PUBLIC SECTOR		
3. Ensure that the Council prepares, serves and promotes enjoyable, healthy, and sustainable food in council properties and schools by seeking to meet the Soil Association Food for Life standards as appropriate.	- Deliver health and social care outcomes for all - Work with communities and partners to promote high quality, thriving and sustainable communities	- *Sustainable development and climate change strategy* - Natural environment is protected, enhanced and respected + Provide health and wellbeing benefits to local communities + council is environmentally responsible in the procurement and used and disposal of resources - *Procurement strategy:* Include ethical and fairly traded products – including organic and local products and developing opportunities to reduce food waste + Procure food through sectoral collaborative contracts or framework + Ensure that contracts promote healthy products + Ensure contracts promote high standards of animal health and welfare - *Lanarkshire Health Weight Strategy:* Reduce exposure to energy dense food and drink and offer opportunities for choosing healthier food and drink options
4. Engage with partners and the private sector to explore and research opportunities to improve public procurement of food, including in relation to the provision of local food.	Promote the local economy by providing the right conditions for inclusive growth	- *Procurement strategy:* Include ethical and fairly traded products – including organic and local products and developing opportunities to reduce food waste + Procure food through sectoral collaborative contracts or framework

GOOD FOOD ECONOMY		
5. Support the development of safe, healthy and affordable local retail food environments.	- Promote the local economy by providing the right conditions for inclusive growth - Work with communities and partners to promote high quality, thriving and sustainable communities	- *Local Development Plan 2 – Volume 1- Chap 4.* Preserving convenience (food) shopping outlets in local centre - *Local Development Plan 2 – Volume 2 – Policy DM9:* Hot Food Shop- Hot food takeaways not permitted in residential and industrial area, Policy DM13 Mobile Snack Vans. not allowed where there is established retailed centres - *LEADER*- Growing business: 5) Improve the vitality and viability of rural town centres - *Community Plan* – Improving local environment and communities - Continuous improvement to environmental quality and communities living more sustainably and ensure communities are more actively involved in local decision making - *Tourism Action Plan* – Improving the customer journey: Food and drink
6. Encourage the development of a thriving local food economy that is fair and inclusive, and contributes to the creation of decent and skilled jobs in the food sector.	- Promote the local economy by providing the right conditions for inclusive growth - Improve achievement, raise education attainment, and support lifelong learning	
GOOD FOOD GROWING		
7. Ensure adequate provision of high quality food growing opportunities.	Work with communities and partners to promote high quality, thriving and sustainable communities	- *Food growing strategy (NA)* - *Local Development Plan 2 – Volume 1* – Policy 13: Green Network and Greenspace – providing areas for allotments and community growing areas - *Local Development Plan 2 – Volume 2* – Policy NHE10 Prime Agriculture Land. Protection of prime agriculture land (Class 1, 2 and 3.1) and land of lesser quality that is locally important.
8. Engage with partners and local food growing initiatives to promote and support sustainable food growing.	Work with communities and partners to promote high quality, thriving and sustainable communities	- *Food growing strategy (NA)* - *Sustainable development and climate change strategy* - Natural environment is protected, enhanced and respected
GOOD FOOD FOR THE ENVIRONMENT		
9. Reduce food waste and food packaging in the public sector and support the community and the private sector to do so, redistribute food surplus (when possible) and support food composting.	Work with communities and partners to promote high quality, thriving and sustainable communities	- *Sustainable development and climate change strategy* - Promotion of the reduction of waste and re-use and recycling of materials - *Community Plan* – Improving local environment and communities - Continuous improvement to environmental quality and communities living more sustainably and ensure communities are more actively involved in local decision making
10. Connect with the community, partners and the private sector to reduce the impacts of the food system on the environment and its contribution to climate change and promote animal welfare.	Work with communities and partners to promote high quality, thriving and sustainable communities	- *Sustainable development and climate change strategy* - Natural environment is protected, enhanced and respected + Provide health and wellbeing benefits to local communities

GOOD FOOD GOVERNANCE

11. Engage with, build on and support the various local food initiatives and encourage collaboration.	Work with communities and partners to promote high quality, thriving and sustainable communities	- *Community Plan* – Improving local environment and communities - Continuous improvement to environmental quality and communities living more sustainably and ensure communities are more actively involved in local decision making
12. Ensure that healthy, sustainable, fair food is embedded in local policies, increase policy coherence and guarantee that food has a high profile across the council by connecting with partners.	Work with communities and partners to promote high quality, thriving and sustainable communities	

Annex 6. Key issues that could be addressed by working towards the proposed objectives of the Good Food Strategy

OBJECTIVES	Key issues related to food
Good Food at Home and Community	
1. Support individuals, families and communities in strengthening Good Food culture, in particular in relation to health and well-being, in developing interest and skills for food, including food growing and cooking. Promoting Good Food during pregnancy, childhood and old age is a priority.	Overweight and obesity - 70% of adults are overweight or obese in Lanarkshire (65% in Scotland) - 32% are obese (28% in Scotland) Food consumption Portions of fruit and vegetables consumed per day - 2.9 (3.1 in Scotland and 5 recommended) - 17% of adults eat 5 portions a day - 34% of children eat fruit and vegs every day, 23% once a week Sugar - 32% of children eat sweets or chocolate every day Manufactured meals - 49% of home meals are ultra-processed food (49%) Breastfeeding - 19.3% of babies are breastfed at 6-8weeks (27.3% in Scotland) Social connection - 57% of pupils sit down to eat a main meal with one or both of their parents or carers every day. 9% hardly or never do so 34% of adults visit the outdoors at least once a week (52% in Scotland)
2. By working with existing community food initiatives and partners, help reducing food insecurity and poverty by building the resilience of individuals and families and preventing crisis. If emergency support is needed, encourage dignified and respectful responses.	- 18.1% of children live in poverty - 41,670 person are income deprived No data on food poverty in South Lanarkshire 5 food banks in SL Uptake of free schools meals in secondary schools: 48.8% (72.8 in Scotland) – (temporary data – to be reviewed) Food insecurity and poverty in Scotland Trussel Trusts Food Banks in Scotland: annual growth of food parcels delivered of 51% during the last 6 years (from 14,332 in 13/14 food parcels to 170,625 in 17/18) Menu for change reports that 27,267 parcels were distributed from April 2017 to September 2018 in South Lanarkshire - 8% of adults said that, at some point, in the previous 12 months, they were worried they would run out of food due to a lack of money or resources (21% of single parent) - 7% ate less that they should due to lack of money or other resources (18% of single parent) - 4% has run out of food due to lack of money or resources in the previous 12 months (10% of single adult) Food inequalities in South Lanarkshire 50% of pupils living in the least deprived area eat fruit and vegetables every day compared to 33% in the most deprived quintile area.
Good Food in the Public Sector	
3. Ensure that the Council prepares, serves and promotes enjoyable, healthy, and sustainable food in council properties and schools by seeking to meet the Soil Association Food for Life standards as appropriate.	Uptake of free schools meals in secondary schools: 48.8% Limited quantity of food served is environmentally-friendly Limited quantity of seasonal produce is served
4. Engage with partners and the private sector to explore and research opportunities to improve	Limited quantity of food is sourced from SME or from SL companies

public procurement of food, including in relation to the provision of local food.	

Good Food Economy

5.	Support the development of safe, healthy and affordable local retail food environments.	50% of the food consumed is imported (UK) The UK produces - 15% of the fruit it consumes - 55% of its vegetables Purchase in independent shops (Scotland) - 20% in independent butcher - 9% in independent baker - 8% in independent fishmonger - 6% in independent grocer - 5% market - 4% farm shop
6.	Encourage the development of a thriving local food economy that is fair and inclusive, and contributes to the creation of decent and skilled jobs in the food sector.	Unhealthy food is 3 times cheaper than healthy food 14% of ready meals have no meat 46% of food and drink advertising goes on confectionary, sweet and savoury snacks and soft drinks: 2.5% to fruits and veg Management of orchard sites in the Clyde Valley - 17% Actively managed - 30% Some management - 18% Unmanaged - 35% Abandoned 45% of farmers did not make enough to pay the farmer the minimum agricultural wage (16/17- Scotland) 60% of the farms make a loss without subsidies (17/18 - Scotland) 17.6% employees of the food industry earn the minimum wage (7% of workers across UK)

Good Food Growing

7.	Ensure adequate provision of high quality food growing opportunities.	Offer of food growing opportunities does not meet the demand
8.	Engage with partners and local food growing initiatives to promote and support sustainable food growing.	Agriculture and related land use is the 2nd source of greenhouse gas emissions in Scotland (26.1%) 2.1% of the total amount of Scottish farmland is certified as organic (6.7% in the EU)

Good Food for the Environment

9.	Reduce food waste and food packaging in the public sector and support the community and the private sector to do so, redistribute food surplus (when possible) and support food composting.	60% of waste are avoidable food waste (Scotland) Cost of buying food which has not been eaten: 460£/year/household Methods used to dispose food waste in SL -61% general waste - 66% food caddy - 3% home composting
10.	Connect with the community, partners and the private sector to reduce the impacts of the food system on the environment and its contribution to climate change and promote animal welfare.	Agriculture and related land use is the 2nd source of greenhouse gas emissions in Scotland (26.1%) 2.1% of the total amount of Scottish farmland is certified as organic (6.7% in the EU)

Good Food Governance

11.	Engage with, build on and support the various local food initiatives and encourage collaboration.	Limited food governance, network and partnerships around food in SL
12.	Ensure that healthy, sustainable, fair food is embedded in local policies, increase policy coherence and guarantee that food has a high profile across the council by connecting with partners.	Food not yet perceived as a cross-cutting priority

Annex 7. Current council's initiatives that could serve the proposed objectives of the Good Food Strategy

OBJECTIVES	Current council's initiatives
Good Food at Home and Community	
1. Support individuals, families and communities in strengthening Good Food culture, in particular in relation to health and well-being, in developing interest and skills for food, including food growing and cooking. Promoting Good Food during pregnancy, childhood and old age is a priority.	C&E: - Allotments and food growing opportunities - Support to voluntary sector Education: - Curriculum (Health and wellbeing) - Food growing opportunities in schools - Cooking opportunities in school - Youth learning service and community engagement Finance and corporate: - Senior together Housing and tech: - Asset transfer for food growing Health and social care partnership: - Healthier weigh environment (NHS) - Green health partnership (NHS) - Child health programme (NHS) - Maternal nutrition (NHS) GAP: Number of initiatives promoting healthy food but limited initiatives related to the promotion of local or environmentally-friendly food
2. By working with existing community food initiatives and partners, help reducing food insecurity and poverty by building the resilience of individuals and families and preventing crisis. If emergency support is needed, encourage dignified and respectful responses.	C&E: - Welfare meals lunch clubs - Breakfast clubs & Holiday clubs - Free school meals - Tackling poverty team - Neighbourhood planning Finance and corporate: - Scottish Welfare Fund - Senior together Housing and tech: - Homelessness service Health and social care partnership: Money Advise Bureau
Good Food in the Public Sector	
3. Ensure that the Council prepares, serves and promotes enjoyable, healthy, and sustainable food in council properties and schools by seeking to meet the Soil Association Food for Life standards as appropriate.	C&E: - School meals - Breakfast clubs & Holiday clubs - Support to local food business Finance and corporate: - Procurement
4. Engage with partners and the private sector to explore and research opportunities to improve public procurement of food, including in relation to the provision of local food.	C&E: - School meals - Welfare meals lunch clubs - Breakfast clubs & Holiday clubs - Food in the council - Support to local food business Finance and corporate: - Procurement Health and social care partnership: Meals in Care Home
Good Food Economy	
5. Support the development of safe, healthy and affordable local retail food environments.	C&E: - Support to local food business - Food Safety - Planning GAP: Limited initiatives related to the promotion of good food retail environment (except on food safety)

6.	Encourage the development of a thriving local food economy that is fair and inclusive, and contributes to the creation of decent and skilled jobs in the food sector.	C&E: - Support to local food business Finance and corporate: - Procurement GAP: Limited initiatives related to the promotion of local food
Good Food Growing		
7.	Ensure adequate provision of high quality food growing opportunities.	C&E: - Countryside and greenspace
8.	Engage with partners and local food growing initiatives to promote and support sustainable food growing.	C&E: - Countryside and greenspace (Allotments and food growing opportunities) - Sustainable development
Good Food for the Environment		
9.	Reduce food waste and food packaging in the public sector and support the community and the private sector to do so, redistribute food surplus (when possible) and support food composting.	C&E: - Refuse and recycling - Sustainable development GAP: Limited initiatives related to the promotion of the reduction of food waste
10.	Connect with the community, partners and the private sector to reduce the impacts of the food system on the environment and its contribution to climate change and promote animal welfare.	C&E: - Sustainable development - Rural development (LEADER) GAP: Limited initiatives related to the reduce the impact of food on the environment and climate change
Good Food Governance		
11.	Engage with, build on and support the various local food initiatives and encourage collaboration.	Finance and corporate: - Community engagement C&E: - Support to voluntary sector - Tackling poverty
12.	Ensure that healthy, sustainable, fair food is embedded in local policies, increase policy coherence and guarantee that food has a high profile across the council by connecting with partners.	GAP: food not yet perceived as a cross-cutting priority

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Crematorium Order of Service**

1. Purpose of Report
1.1. The purpose of the report is to:-

- ♦ advise of the outcome of the review of Order of Service currently provided by Bereavement Services and associated proposed changes

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the content of the report be noted; and
(2) that the proposed changes to the Order of Service and associated charges as set out in section 5, be approved.

3. Background
3.1. The Council's Bereavement Services continues to work with the Scottish Bereavement and Burial Group and with the Scottish Government in relation to the provision of bereavement services, including addressing funeral poverty. This work is complemented by John Birrell, Chair of Scottish Working Group on Funeral Poverty and the completion of The Funeral Poverty in Scotland report in February 2016.

3.2. A number of Burial and Cremation authorities, who manage crematoria have introduced various Order of Service options to bereaved families allowing them to choose the one that best suits their circumstances, e.g. direct cremations.

3.3. Officers understand from Funeral Directors that families resident in South Lanarkshire are deciding to use variable Order of Service times, including direct cremation services, being offered in surrounding Council areas, rather than using the service provided by the Council.

4. Current Position
4.1. Bereavement Services currently provide eight services per day carried out at 45 minute intervals between 9.30am and 3.30pm, Monday to Friday, with a further four at 30 minute intervals between 8.30am and 4.30pm (8.30am, 9.00am, 3.30pm and 4.00pm).

4.2. Availability on a Saturday consists of four services between 9.30am and 11.45am at 45 minute intervals and a further two at 30 minute intervals. (8.30am and 9.00am). There are no services available on a Sunday unless formally agreed by the Resources' Executive Director.

4.3. All services (45 and 30 minutes) are charged at a cost of £635.90 although it should be noted that there is no charge for children aged 0 to 17 years. This charge covers the cost of the cremation and the use of the service room.

4.5. Increasingly the 45 minute services are not providing enough time for the visitors to leave the crematorium before visitors for the next service arrive. This is especially difficult to manage when there are well attended back to back services.

4.6. Having reviewed the range of service times provided by other councils, the associated range of charges and the ongoing issues with the management of visitors within the current 45 minute interval, the service has identified a range of alternative service times to increase the range of options open to bereaved families from 1 April 2020.

5. Proposals

5.1. In order to alleviate the potential overlap in services, it is proposed to extend all 45 minute intervals to 1 hour. The service times will be promoted as being 45 minutes to minimise the likelihood of visitors leaving and arriving at the same time. The cost for this will remain at the full cost of a service, £635.90 (£391.89 cremation, £244.01 service room).

5.2. It is proposed to continue to offer the existing 30 minute interval but reducing to two occasions per day at 8.30am and 4.00pm Monday to Friday with one 30 minute interval commencing at 8.30am on a Saturday. It is intended to reduce the cost of this service to reflect the shorter length of time the service room is used. The costs for this service will be set at £554.57, being the cost of the cremation (£391.89) and a reduced cost for the use of the service room based on a 30 minute service rather than 45 minute (£162.68).

5.3. Finally, it is proposed to introduce a new 15 minute interval for direct cremation services but to limit this to two services per day at 8.00am and 8.15am at a cost of £391.89, being the cost of the cremation (£391.89) only as the service room would not be required. These would not be available on a Saturday.

5.4. The direct cremation services will consist of the coffin arriving at the front door of the crematorium and passing through the service room and being laid on the catafalque where the crematorium staff will say a few words of committal before taking the coffin to the cremators. It should be noted that the deceased will receive the same dignified level of service as that provided during the more traditional service.

5.5. There will be an overall reduction of one service per day from Monday to Friday, however, the Crematoria is not, and has not, operated at full capacity since it opened in 2006. It is anticipated that the loss of one service per day will be offset by the range of choice now offered that will meet the varying demands of the bereaved, keep services within South Lanarkshire and contribute to addressing Funeral Poverty issues.

5.6. The revised Order of Service will also be available to non-residents at no additional cost similar to the other Bereavement Services on offer.

5.7. Appendix 1 identifies the current schedule and the proposed Order of Service schedules.

6. Employee Implications
6.1. There are no employee implications associated with this report.

7. Financial Implications
7.1. The new proposed Order of Service will follow the current charging approach, but where the use of the service room is reduced, then the charge will reduce proportionately. It is anticipated that these changes will be cost neutral to the Service.

8. Other Implications
8.1. There are no implications for risk or sustainability in terms of the information contained within this report.

9. Equality Impact Assessment and Consultation Arrangements
9.1. There will be no requirement to complete an Equality Impact Assessment or Consultation as no individual group will be disadvantaged, but rather these proposals will assist the financially disadvantaged in South Lanarkshire.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

23 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Working with and respecting others.

Previous References
♦ Community and Enterprise Resources Committee – 21 August 2018 (Paragraph 16)

List of Background Papers
♦ None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Alistair McKinnon, Head of Facilities, Waste and Grounds Services
Ext: 4700 (Tel: 01698 454700)
E-mail: alistair.mckinnon@southlanarkshire.gov.uk

Current Order of Service

Time	Monday - Friday	Saturday	Sunday
8.30	30 minutes	30 minutes	No Services
9.00	30 minutes	30 minutes	
9.30	45 minutes	45 minutes	
10.15	45 minutes	45 minutes	
11.00	45 minutes	45 minutes	
11.45	45 minutes	45 minutes	
12.30	45 minutes		
1.15	45 minutes		
2.00	45 minutes		
2.45	45 minutes		
3.30	30 minutes		
4.00	30 minutes		

Proposed Order of Service

Time	Monday - Friday	Saturday	Sunday
8.00	15 minutes		No Services
8.15	15 minutes		
8.30	30 minutes	30 minutes	
9.00	60 minutes	60 minutes	
10.00	60 minutes	60 minutes	
11.00	60 minutes	60 minutes	
12.00	60 minutes	60 minutes	
1.00	60 minutes		
2.00	60 minutes		
3.00	60 minutes		
4.00	30 minutes		

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Fleet Services - Tyre Management/Mechanic**

1. Purpose of Report
1.1. The purpose of the report is to:-

   ♦ seek approval to establish 1 FTE Mechanic (tyre fitter) within Fleet Services

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

   (1) that the establishment of 1 FTE Mechanic (tyre fitter) within Fleet Services on (Grade 2) (Level 2/39 to 40), (£23,748 to £24,095), as detailed in Section 6.0. of the report, be approved.

3. Background
3.1. Fleet Services is responsible for the day to day maintenance of the Council's fleet of 1,700 vehicles and mobile plant. This includes the management of tyre replacement and repair.

3.2. The supply, fitting and maintenance of all tyres for the Council fleet are procured from the highest ranked provider on the Scotland Excel Framework. The Framework has several suppliers and contains two lots, one for the supply only of tyres and the other for the supply and fit of tyres. The contract was awarded on 1 November 2017 and ends on 31 October 2021.

3.3. A review of the management of tyre replacement and repair has been undertaken.

4. Current situation
4.1. The majority of tyres are fitted in Council premises during scheduled maintenance or booked in by the driver when issues are identified. Where vehicles are immobilised due to a damaged or punctured tyre, the contractor sends a mobile tyre fitter to attend either the depot or roadside location.

4.2. Fleet Services utilise the supply and fit of tyres option of the contract. The Contractor, Strathclyde Tyres, applied no additional costs for tyres fitted within the fleet workshops or at other Council depots and call out charges only applied to roadside repairs.

4.3. This supplier ceased trading in 2018 and was replaced by McConnechies Tyre Service, who apply callout charges to all jobs, which is permissible within the terms of the contract. The additional charges is estimated at £80,000 per annum.

4.4.   The number of tyres fitted over the past 3 years is detailed below:-

       2016/2017 – 4,330
       2017/2018 – 4,033
       2018/2019 – 4,298

5.   Proposal

5.1.   Fleet Services propose to bring tyre fitment and repair in house by adding a dedicated mechanic (tyre fitter) within the Fleet Services' establishment. The function fits within the normal workshop activity and brings no additional technical or management issues to the service. The existing workshop facilities will accommodate the tyre fitting service with a limited investment of approximately £15,000 required for equipment.

5.2   Tyres will be procured through the supply only element of the Excel Framework and stock controlled by the workshop stores. Fleet Services will have full control over the make and type of tyre fitted. The mechanic (tyre fitter) will provide all workshop and depot based tyre fitting and tyre repairs and also attend roadside locations considered to be safe to fit a spare wheel such as car parks or low speed roads. Other roadside tyre repairs will be dealt with by a framework provider or the breakdown recovery service who are equipped to deal with such situations.

5.3.   Existing staff will provide cover when necessary by fitting spare wheels which will be maintained by the tyre fitter.

6.   Employee Implications

6.1   The proposed post of mechanic (tyre fitter) would be added to the Fleet Services establishment on a permanent basis, as detailed below:-

Post	FTE	Grade/SCP Range	Hourly Rate	Annual Salary	Total Cost includes on costs
Mechanic (tyre fitter)	1.0	Grade 2 Level 2/ 39 - 40	£12.31 - £12.49	£23,748 - £24,095	£30,943 - £31,396

       This post has been graded using the Council's job evaluation scheme.

7.   Financial Implications

7.1.   The cost to employ a tyre fitter is £30,000. A saving of £80,000 would be made by removing call outs to workshops and depots, therefore, there is a net saving of approximately £50,000.

7.2   One off costs are required to provide tyre fitting equipment in depots. This will be met from the first year's saving.

8.   Other Implications

8.1   The main risk associated with this proposal is that the in house provision cannot meet the demand of the service. This would be addressed by using the framework provider to cover peaks in demand.

9.   Sustainability

9.1   There are no sustainability issues

10. Equality Impact Assessment and Consultation Arrangements

10.1 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

10.2 Corporate Procurement have been consulted on the proposal and confirmed there are no contractual issues with changing how the framework is accessed.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

12 August 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective, efficient and transparent

Previous References
None

List of Background Papers
None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact: -
Dave Gibson, Fleet Manager
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SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Planning Services – Graduate Planning Officer**

1.   Purpose of the report
1.1.   The purpose of the report is to:-

♦   seek approval to establish 1 FTE Graduate Planning Officer within Planning Services

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation(s):-

(1)   that the establishment of 1 FTE Graduate Planning Officer within Planning Services, on (Grade 2) (Level 4), (£28,398 to £29,271), as detailed in section 5.0. of the report, be approved.

3.   Background
3.1.   The Council's statutory role as Planning Authority for its area is undertaken by the Planning Service which sits within the Planning and Economic Development Service. The Planning Service is responsible for the preparation of the Local Development Plan and associated supporting guidance; the processing of planning applications; and enforcement and monitoring function. In addition, officers within the service provide advice and guidance on a wide range of planning matters as well as dealing with consultations from licensing, property enquiries, information requests and liaison with groups and community bodies.

3.2.   The Planning Service is responsible for delivering a front-line statutory function. Within the context of a changing economic climate and budgetary matters, there has been a reduction in the number of planning officers/team leaders within the Service, from 29.8 FTE in 2016 to 26.5 FTE at present. In addition, the number of managers within the service has reduced from 4 to 3 in March 2018. Analysis of the workforce profile of the service shows over 50% of officers, team leaders and managers are now over 50.

3.3.   During this period, the number of applications received has increased from 1848 in 2015/2016 to 2001 in 2018/2019. This reflects the trend of an upturn in the economy which has seen increasing activity by developers including housebuilders. The effect has been an increase in the average number of applications that are dealt with by officers. The Local Development Plan (LDP2) has also been produced in this period and it is due to undergo examination by Scottish Ministers with adoption expected in early 2020 which will meet statutory timescales. This in turn will generate interest from developers and landowners seeking to bring forward sites that have been allocated in the Plan.

3.4. The number of planning applications that have been granted has exceeded 98% over the last several years which reflects the Open for Business culture that underpins the ethos of the service. This supports the objectives of the Council Plan, Connect of making South Lanarkshire a place for business by encouraging the conditions for economic growth. This has resulted in a significant amount of new development being carried out across South Lanarkshire including the Hamilton, Larkhall, Newton and Ferniegair Community Growth Areas as well as sites at the former Rolls Royce land and Shields Road in East Kilbride, Gilbertfield in Cambuslang and land at Edinburgh Road in Biggar. New commercial development includes a hotel at Hamilton Racecourse and business units at Farme Cross in the Clyde Gateway area.

3.5. The Planning (Scotland) Act 2019 received Royal Assent in July. It will result in the introduction of a number of additional statutory duties across the planning service which will have an impact on the role and responsibilities of officers. A detailed report on the implications of the Planning Bill will be presented to the Planning Committee in September 2019, however, the main points include changes to the way in which Local Development Plans are produced, the introduction of the ability of community bodies to prepare Local Place plans and a requirement to prepare an Open Space Strategy.

4.   Proposed changes to establishment
4.1. Consideration has been given to ways in which capacity within the Planning service can be increased to address the increasing workload, changes that will be introduced by the Planning Act and address the age profile of the Service. It is proposed that this will be addressed as follows:

(1) An advanced planning officer vacancy will be filled at an entry level position (graduate) suitable for recently qualified graduates. This operational change does not require Committee approval but is highlighted to show changes to staffing structure.

(2) A second post also at an entry level, planning officer position suitable for recently qualified graduates be established.

4.2. The establishment of two new graduate Planner posts will enable the Service to increase capacity and deal with the pressures of the new planning legislation. Moreover, the Service has an ageing workforce and limited capacity for succession planning to deal with gaps in expertise and knowledge as staff retire. These two new posts at this entry level will help to address these issues and make the Service more resilient to deal with future pressures and challenges.

4.3. In terms of funding, the additional planning officer post this would be funded by taking account of the vacant advanced planner post being filled at a lower salary and other vacant hours becoming available due to changes in officers working patterns, resulting in a further overall reduction of 0.5 FTE.

5. Employee Implications

5.1. The following post should be added to the Community and Enterprise Resources' establishment on a permanent basis:-

Post	Proposed Number of Posts (FTE)	Grade	SCP Range	Hourly Rate	Annual Salary	Gross Cost (inc on costs 30.3%)
Planning Officer	1.0	G2 L 4	SCP55 - 57	£15.56 - £16.04	£28,395 - £29,271	£36,999 - £38,140

6. Financial Implications

6.1. This post has been graded using the Council's job evaluation scheme. The filling of the vacant advanced planner post (£53,645) with a graduate planning officer (£38,140) amounts to a salary saving of £15,505. The savings accrued from the changes in the working patterns of three officers amounts to £23,609 (0.5 FTE posts). The overall amount in terms of salary savings is therefore £39,114.

6.2 The cost of a further 1.0 FTE Planner post will be £38,140 and this will be funded from salary savings as outlined.

7. Other Implications

7.1. The failure to fully resource the Planning Service could result in a fall in performance levels and a reputational risk to the Council. There will also be implications for implementing the additional duties placed upon the Council in the Planning Bill. Addressing the age profile of the service is also a key issue. There are no implications for sustainability in terms of the information contained within this report.

8. Equality Impact Assessment and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

8.2. Trade unions have been consulted in terms of the content of this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

12 August 2019

Link(s) to Council Objectives/Values/Ambitions
♦ Improving the availability, quality and access to housing
♦ Working with communities and partners to promote high quality, thriving and sustainable communities
♦ Supporting the local economy by providing the right conditions for inclusive growth

Previous References

♦ None

List of Background Papers

♦ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact: -

Tony Finn, HQ Manager, Planning and Building Standards Services

Tel 01698 455105

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SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Town Centre Capital Grant Fund Update**

1. Purpose of Report
1.1. The purpose of the report is to:

- ♦ inform members of the bids received for the distribution of the Town Centre Capital Fund
- ♦ seek approval to allocate the funds based on the assessment of projects and ranking as set out in Appendix 1

2. Recommendation
2.1. The Committee is asked to approve the following recommendation(s):

(1) that the outcome of the application and assessment process be noted;
(2) that the recommendations to fund the projects identified in Appendix 1 of the report be approved; and
(3) that the Executive Director (Community and Enterprise Resources) be authorised to offer grant funding to the projects identified in Appendix 1, to the amounts identified, under the terms and conditions of grant set out in section 7 of the report and on such other terms as are in the best interests of the Council.

3. Background
3.1. Following South Lanarkshire Council's allocation of £2,506,000 from the Scotland wide £50m fund to invest in town centres, a report was presented to the Community and Enterprise Resources Committee on 4 June 2019.

3.2. The report set out the terms of the funding, the Government's criteria for allocation and a number of potential options on how South Lanarkshire could apply those criteria given the diverse range of town centres within South Lanarkshire and the nature of the challenges they face.

3.3. As set out in the Committee Report of 4 June 2019, the key aspects of the funding requirements are:-

- ♦ funds are to be fully committed by 31 March 2020
- ♦ funds are to be fully spent no later than 30 September 2020
- ♦ the Government's objective is that funds are used to deliver transformational change within the town centres benefiting
- ♦ projects receiving funding should demonstrate how it links to the Government's Town Centre Action Plan, published in 2013 and the Town Centre First Principle

3.4.   At a local authority level, the criteria allows a degree of flexibility in relation to how the funds can be allocated, as such, 7 options were presented to Committee. These options illustrated the aspects which require to be built into the assessment, award and delivery process.

3.5.   The Committee agreed that all 22 eligible towns, as defined by the Government, would be given the opportunity to bring forward projects and be assessed under the criteria set out in the report. In turn, a report would be brought to Committee on 3 September 2019 for Members' consideration and approval.

4.   Application process
4.1.   Following the Committee on 4 June 2019, officers undertook the following steps to advertise, inform, support, assess and recommend the distribution of the funds:-

   ♦   information document circulated on 20 July 2019 online and supplemented with updates during July
   ♦   information sessions held – Hamilton and Lanark on 24 and 25 June 2019 respectively
   ♦   online application system went live on 27 June 2019
   ♦   officer support to applicants throughout the process
   ♦   regular FAQ updates issued
   ♦   close of applications on 31 July 2019
   ♦   assessment of applications through August

4.2.   Applications to the Town Centre fund were open to all eligible towns through the Grantvisor online system. Details of the application process and assessment criteria were set out in the guidance notes, provided to all applicants at the outset of their enquiry and supplemented by weekly FAQ updates, capturing enquiries from the applicants.

4.3.   Detailed guidance was provided to applicants on how to use the Grantvisor system and about the required outcomes expected from each project submission. Additional support was also provided to applicants as and when required.

4.4.   The application guidance encouraged collaboration with the wider public sector, businesses and communities to deliver positive local outcomes in towns. Part of this approach included developing a place-based project plan following consultation and engagement with the wider groups and the public as a whole.

5.   Applications
5.1.   At the closing date of 31 July 2019, applications had been received from 16 towns, lodged by a number of groups. Within the 16 applications, there are a total of 26 projects or sub projects.

5.2.   It is noted that the response from the communities, in the challenging timescales has been very positive. The effort of the groups and their commitment to their communities has resulted in a constructive process and gives the Council, and hopefully communities and groups representing them, an enhanced working relationship from which to build future initiatives.

5.3. The proposals lodged seek a total grant of c.£6.5m with the potential to lever in c.£19.5m directly linked investment from public, private and third sector partners. While not all projects can be funded it gives a valuable body of projects to build future town centre strategies and initiatives should future funding be available.

5.4. The projects are summarised alphabetically, by town, below with further details set out in Appendix 1.

Town	Project	Project Value (000)	Funding Request (000)	Summary
Biggar	Covenanters Bunkhouse Project – Phase 1	£160	£160	Convert the Greenhills Covenanters Cottage to a community-run bunkhouse
Bothwell	The Bothwell Heritage Project	£246	£221	Create a Bothwell Heritage & Visitor Centre in the existing library
Cambuslang	Restoring Civic Pride	£1,424	£1,424	Streetscape improvements including pavement resurfacing and rationalisation and upgrading of street furniture and railings
Carluke	Rankin Gateway	£146	£146	Create an entrance at Rankin Gateway to Carluke Town Centre and purchase and install new street furniture, mobile stage and events equipment
Carnwath	Carnwath Town Centre Transformation	£518	£518	Purchase of buildings and site preparation to deliver an enterprise hub on the site of the "Old Garage", a new kitchen in the town hall, a new roof on the masonic hall and new signage for hairdresser
Coalburn	Building Improvements	£94	£94	Improve the outside of the Miners Welfare Building in the town centre to create a better image to support potential works with 3R Energy
Douglas	Good Sir James Statue	£53	£42	Erect a statue of the Good Sir James Douglas and create a heritage trail
East Kilbride	Town Centre Shared Workspace	£816	£416	Create 10,000 sq. ft. of business start-up space
Forth	Rainforest Café and Cinema	£55	£55	Create a cinema and kitchen café in town centre hall
Hamilton	Hamilton Town Centre Developments	£8,600	£1,120	5 projects to improve town centre footfall through the purchase of buildings and site preparation to deliver residential and business development.

Convert Duke Street car park to pay on exit. |
| Lanark | Lanark Town Centre Regeneration | £6,180 | £1,489 | 5 projects to improve town centre footfall through the purchase of buildings and site preparation to deliver residential and business development

The creation of additional parking at Castlegate Square/ Delves Park |
Lesmahagow	Lesmahagow Town Centre Improvements	£130	£90	Improvements to McKirdy Park Play Area
Stonehouse	Stonehouse Heritage Sculpture Trail	£77	£77	Sculpture heritage trail made up of 15 metal sculptures in and around the Stonehouse town centre area
Strathaven	Mill Improvements and Heritage Trail apps	£360	£306	To complete renovation works at Strathaven Town Mill, and the development of three town centre heritage Apps
Uddingston	UCSC Car Parking Project	£338	£338	Upgrading 80 and create 40 new parking-spaces at Uddingston Cricket & Sports Club
Ashgill	No Submission			

Blantyre	No Submission			
Kirkfieldbank	No Submission			
Kirkmuirhill & Blackwood	No Submission			
Law	No Submission			
Rutherglen	No Submission			
Total		**£19,518**	**£6,817**	

6. Assessment

6.1. The completed applications were assessed based on the criteria agreed by Committee on 4 June, reflecting the Scottish Government conditions, the timescales involved and the challenges in delivering the objectives of the fund. Each project was independently assessed by 3 officers within the Economic Development Service. The marks were combined and an average score calculated and projects ranked accordingly. The projects were then assessed against further criteria including deliverability, risk, links to government objectives and value for money and assessed against a red, amber green approach. This second stage led to the final ranking presented in Appendix 1.

6.2. This process and the scoring has been subject to an external peer review by officers in Scotland's Town's Partnership who have confirmed that process has been robustly undertaken and the outcomes are in line with their expectations.

6.3. During the application process, it was noted by several communities, mainly rural communities, that the definition of some town centres in the local development plan were very small and in turn this would limit the potential to bring forward projects. Through the guidance note issued, officers were able to provide advice that it would reasonable, where there were no suitable projects within the defined town centre boundary, for projects outwith that boundary to be considered where it could be demonstrated they brought similar benefits to the town centre. This approach has been incorporated in the assessment process.

6.4. Some projects were not able to be considered for the full amount of funding requested by the applicant. The specific reasons are set out in the summary at Appendix 1, however, this included the total amount requested being disproportionate in the context of the total funds available, legal requirements such as state aid and eligibility criteria for aspects of the project. Despite these issues, the projects did demonstrate sufficient benefits for an offer of partial funding to be recommended. The amount of grant requested along with the proposed grant offer is detailed in Appendix 1.

6.5. Several communities lodged applications with similar themes around their local heritage and their desire to create heritage trails with apps accessed through mobile devices to provide enhanced visitor experiences. While each of these projects had to merit, none was able to score highly enough in its own right to attract funding. In recognising this common theme, it is recommended that an element of the fund be allocated to developing a South Lanarkshire wide app onto which each community will be able to add their own local heritage trail or features. This provides a similar outcome through a single, more cost effective route and gives the potential for additional communities to benefit.

6.6. As noted earlier in the report, the response from communities in the timeframe has been notable and has led to the submission of a number of applications that merit support. Unfortunately, the funding is limited and not all projects are able to be funded. However, the nature of the ideas are such that Economic Development Services will

offer support to groups, where possible, to assist in developing their projects and identify alternative sources of funding, where appropriate.

6.7   While the efforts of all parties have allowed officers to progress matters within tight timescales, the development of the projects still require further work and therefore carry a degree of risk that would, if time permitting, would have been resolved before reaching this stage.   While every effort has been made to minimise this risk there remains potential for projects not to be delivered or have cost variations.

6.8   Background information on the details of the application received and their scoring are available from officers should Members wish to review this information.

7.   Proposed Grant Offer and next steps
7.1.   The ranking of the projects shown in Appendix 1 forms the basis of the recommendation to Committee in terms of which projects should be awarded funding. The table sets out a summary of the project, the amount of grant recommended to be allocated against each project alongside a summary of the outcome of the assessment process. As the detail of each project is developed and refined there may be the need to vary the exact amount of funding allocated to each project to ensure delivery of the overall programme of 10 projects (1-10). It is proposed this process be managed by officers on the basis of delivering the 10 projects within the overall £2.506m funding and this forms part of the financial reporting process set out in section 9.

7.2.   There are a number of reserve projects which will be used as substitutes if issues arise in relation to the selected projects which results in any failure to deliver on cost or within timescale. As noted above, in bringing a substitute project into the programme this will be undertaken in a manner that will ensure the delivery of the remaining approved projects within the overall £2.506m funding.

7.3.   The award of grant to all projects will be tied to a number of conditions which will be finalised by officers in Economic Development Services working with Legal and Finance colleagues. These conditions will include but not be limited to:-

      ◆   groups must deliver the project as described in their application
      ◆   groups must use all endeavours to complete the projects within the timescales required
      ◆   groups must agree to an officer of the Council being invited to all project meetings to monitor progress, timescales and spend
      ◆   as determined by the Council, officers may provide appropriate additional support to ensure project delivery
      ◆   groups must comply with all obligations placed on the Council, in relation to the management of the grant, by the Scottish Government, throughout the life of the grant period and subsequent monitoring period
      ◆   funding can only be drawn down based on actual spend following the presentation of a valid payment certificate or equivalent. As noted in the information sessions and FAQ's, payment of the grant cannot be made in advance

7.4.   All applicants, both successful and unsuccessful, will be notified of the Committee's decision and an offer of grant letter issued in early course.

7.5.   Officers from Economic Development Services will work with each of the successful groups to complete the projects in line with their project plans and agreed timescale. This will include the initial baseline surveys requested by Scottish Government to ensure the monitoring of the projects is accurate and in line with fund requirements.

7.6. Officers will process claims as per the Grantvisor system, in consultation with colleagues in Finance and Corporate Resources.

7.7. Officers will update Committee with progress reports, 6 monthly review and project end review in line with Scottish Government requirements.

8. Employee Implications
8.1. The development and implementation of the projects will be supported by officers within Economic Development Services, in consultation and with support of other Council Resources as appropriate.

9. Financial Implications
9.1. The funds, where appropriate, will be brought into the Council's General Services Capital Programme and will be subject to the normal monitoring and financial processes. This will feed into requirements of the Scottish Government to report on progress and identify spend.

9.2. To ensure transparency of payment, Officers will monitor and manage the claim and payment process through the Grantvisor system.

10. Other Implications
10.1. Due to the diverse portfolio of projects, the timescales within which projects have been developed and the capacity of groups involved, there is a risk that some projects may not proceed in the way envisaged and fail to meet the timescales required.

10.2. Ultimately, this could result in grant not being expended in the relevant time frame and opportunities to implement these specific projects will not be maximised. This may result in project funding being withdrawn. To mitigate this risk, where possible, a reserve list of projects has been compiled and will be used if needed.

10.3. There are no issues in terms of sustainability from the recommendations made in this report.

11. Equality impact assessment and consultation arrangements
11.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

11.2. Consultations have been co-ordinated by Economic Development Services with a range of other Council Services which have an ongoing role in delivering services and initiatives in our Town Centres. This consultation and co-operation will continue throughout the duration of the initiative.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

9 August 2019

Link(s) to Council Values/Ambitions/Objectives

Improve the quality of the physical environment

♦ Support the local economy by providing the right conditions for growth, improving skills and employability

♦ Improve health and increase physical activity

♦ Partnership working, community leadership and engagement

Previous References

♦ Community and Enterprise Resources Committee, 4 June 2019 – Town Centre Capital Grant Fund

List of Background Papers

♦ Application Guidance

♦ Weekly FAQ reports

♦ Applications from Eligible Towns

♦ Assessment of Applications

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact: -

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Appendix 1 - Town Centre Fund Project List

Ranking	Group	Town	Project	Project Value	Fund Request	Fund Offer	Rational
Projects recommended for Funding							
1	Lanark Community Development Trust / Clyde Valley Housing Association	Lanark	Lanark Town Centre Regeneration Project 1- Fund the purchase of the Royal Oak for subsequent demolition and rebuilt as residential, mixed use developments	£2,100k	£225k	£225k	Very good leverage in terms of value for money (89%). Improving the town centre by removing a derelict building at a key point and provides positive outcomes with both commercial and social rented potential. Match funding, project management and maintenance fully covered inclusive purchase/acquisition.
2	Hamilton Bid/ Clyde Valley Housing Association	Hamilton	Hamilton Town Centre Developments - Project 1 To allow redevelopment of the former Hamilton Advertiser Building as a residential development ,	£3,400k	£300k	£300k	Very good leverage in terms of value for money (92%) and improving the town centre by removing a derelict building and providing social housing. Match funding, project management and maintenance fully covered includes site purchase/acquisition.
3	EK Dev Co	East Kilbride	East Kilbride Town Centre Shared Workspace and Innovation Hub To create 10,000 sq. ft. of business start-up space on floor 7 of Plaza Tower. Space for 60 start-ups including common space and day rental desk and office space.	£816k	£416k	£200k	The project has good leverage in terms of value for money (24%) and improving the town centre by providing potential for diversity of use and employment in the town centre. Potential State aid issue results in reduced offer. Match funding, project management and maintenance fully covered
4	Hamilton Bid/ Clyde Valley Housing Association	Hamilton	Hamilton Town Centre Developments - Project 3 Redevelopment of the Vogue Cinema as a mixed use residential and retail developments.	£3,200K	£340k	£340K	The project has good leverage in terms of value for money (89%) and improving the town centre (subject to the constraints of the listed façade) at a key point and provides the right outcomes for the fund. Positive outcomes with

							both commercial and residential potential. Match funding, project management and maintenance fully covered
5.	Hamilton Bid/ SLC	Hamilton	Hamilton Town Centre Developments - Project 2 Redevelop the Poundstretcher site as a mixed use residential/retail development.	£1,200K	£176k	£176k	Very good leverage in terms of value for money (86%) and improving the town centre by removing a derelict building at a key point and provides positive outcomes with both commercial and social rented housing.
6	Cambuslang Community Council	Cambuslang	Restoring Civic Pride, Transformation of Cambuslang town centre streetscape. Streetscape improvements including pavement resurfacing.	£1,424k	£1,424k	£620k for Phase 1	The project will enhance the physical environment of the town. The cost of the full project in comparison to the funds available is disproportionate. As this project is phased in the application, the proposal is to support phase 1 through this funding and continue to explore funding opportunities for future phases
7	Combined South Lanarkshire for Heritage Trails	Multiple	Bothwell, Stonehouse, Douglas, Strathaven Potential for all other communities			£150k	Taking the 4 heritage trails and tendering the works to achieve best value. This would deliver a more cost-effective solution for all towns.
8	Forth and District Development Trust	Forth	Rainbow Café and Cinema To create a cinema and kitchen café in town centre hall for community town centre events and increase town centre footfall.	£55k	£55k	£55k	Strong links to the town centre, business growth and employment. Maintenance cover agreed within plan, management of project to be clarified with a clear project management structure.
9	Carnwath Community Council	Carnwath	Carnwath Town Centre Transformation – Project 1 To create an enterprise hub on the site of the "Old Garage and School. New kitchen in the town hall. New roof on the masonic hall and new signage for hairdresser	£518k	£518K	£260k purchase of land and building only (Phase 1)	Business hub element scores well. The funds for purchase of land and building will assist the group to move the project forward. Further funding can be investigated for Phase 2.
10	Lanark Community	Lanark	Lanark Town Centre Regeneration Project 3 –	£180k	£180K	£180k	Improves space for parking and ability to hold events with access

	Development Trust		Creation of improved access by demolishing a building at Hunters close				through Hunters close to the high Street. Includes site acquisition.

Total Grant – £2,506,000

Reserve Projects

11	Lanark Community Development Trust	Lanark	<u>Lanark Town Centre Regeneration Project 4</u> – Creation of improved access by demolishing More Choices building	£120k	£120K	0	Improves access from existing parking areas but lower return in terms of value for money Town already benefiting from multiple projects
12	Hamilton Bid/ Clyde Valley Housing Association id	Hamilton	<u>Hamilton Town Centre Developments – Project 4</u> Redevelop the old Travel Centre as a mixed use residential retail development	£600k	£104k	0	The project has good leverage and provides the right outcomes for the fund. Town already benefiting from multiple projects
13	Strathaven and Glassford Community Council	Strathaven & Glassford	<u>Strathaven Heritage projects - Project 1</u> Complete the refurbishment of the Town Mill	£360k	£306k	0	The application not fully developed with no business plan or cash flow to support the ongoing management of the site. With continued project development, the project has strong potential for future or alternative funding.
14	Lanark Community Development Trust/ Clyde Valley Housing Association	Lanark	<u>Lanark Town Centre Regeneration Project</u> Fund the purchase of the Vogue for subsequent demolition and rebuilt as residential, mixed use developments	£3,300	£484	£0	The project has good leverage as must being provided by Clyde Valley Housing Association. Town already benefiting from multiple projects and there are access issues which constrain demolition of the former Cinema to create a housing site.

Reserve Total - £1,014,000

Unsuccessful Projects

15	Lesmahagow Development Trust	Lesmahagow	<u>Lesmahagow Town Centre Improvements</u> Improvements to McKirdy Park Play Area, improved play equipment, adjacent to the town centre	£130k	£90k	£0	Link between the park and town centre is evident but no information on how this will be used to increase footfall and increased business. Potential other sources of funding to be discussed with the group.

16	Carluke Development Trust	Carluke	ONE Carluke, Rankin Gateway To create an entrance at Rankin Gateway to Carluke Town Centre with mobile planters and trees and information displays. New street furniture, mobile stage and events equipment	£146k	£146k	£0	This project has links to the town centre action plan, enhanced footfall and increased business limited There is no supporting Project plan as requested therefore the detail required to provide confidence that the project could be delivered is not evident.
17	Brighter Bothwell Group	Bothwell	The Bothwell Heritage Project Funding to create a Bothwell Heritage & Visitor Centre and app based Heritage Trail.	£246k	£221k	£0	Well thought out plan and agreement from all parties. Community support and additional support funding. Many of the benefits can be achieved through SL wide approach – see project 7.
18	Douglas Community Projects Group	Douglas	The Good Sir James Statue To erect a statue of the Good Sir James Douglas and create a heritage trail on a scenic walk around our local loch with ten points of historical interest.	£53k	£42k	£0	Well thought out plan and agreement from all parties. Community support and additional support funding. Many of the benefits can be achieved through SL wide approach – see project 7.
19	Stonehouse Business Association	Stonehouse	Stonehouse Heritage Sculpture Trail A sculpture heritage trail made up of 15 metal sculptures in and around the Stonehouse town centre area. These will be designed to represent an aspect of Stonehouse history, and will be sited in suitable locations.	£77k	£77k	£0	Well thought out plan and agreement from all parties. Community support and additional support funding. Many of the benefits can be achieved through SL wide approach – see project 7.
20	Strathaven and Glassford Community Council		Strathaven Heritage projects - Project 2 Heritage Trail/ Hastie Museum	£112k	£112k	£0	Well thought out plan and agreement from all parties. Community support and additional support funding. Many of the benefits can be achieved through SL wide approach – see project 7.

21	Uddingston Cricket and Sports Club	Uddingston	UCSC Car Parking Project Upgrading 80 and creating 40 new parking-spaces at UC&SC including two electric charging points for use during midweek business hours	£338k	£338k	£0	Project is not in the town centre and it is unclear how project links to footfall and business development.
22	Coalburn Miners Welfare	Coalburn	Building Improvements Improve the outside of the Miners Welfare Building in the town centre to create a better image to support potential works with 3R Energy to create 'Adventure Tourism' at the former opencast site.	£94k	£94k	£0	Building is in the town centre and eligible. It is unclear how project links to footfall and business development.
23	Biggar and District Civic Society	Biggar	Covenanters Bunkhouse Project – Phase 1 Convert the Greenhills Covenanters Cottage to a community-run bunkhouse accommodation. This project would allow full feasibility and design work for the conversion and purchase of the building.	£160k	£160k	£0	A strong project in its early stages and as such requires additional works including business and marketing plan to look at covering running costs. There are other potential sources of funding available that could assist with the project.
24	Larkhall Community Growers	Larkhall	Larkhall Town Centre Transformation A single project comprising of the following - sculpture restoration, additional play equipment, community space competition, litter campaign, anchored flag, solar noticeboard, pavement clean up.	£59k	£59k	£0	Elements of the project are revenue (maintenance) and would not be eligible and not be considered transformational. The remaining elements fall below the £50,000 threshold however, are potentially fundable from other sources and will be discussed with the group.
25	Lanark Community Development Trust	Lanark	Lanark Town Centre Regeneration Project 5 – The creation of additional parking at Castlegate Square/ Delves Park.	£480k	£480k	£0	Revenue implications for the Council which have not been addressed in the application Pre-empts the outcome of the parking review Town already benefiting from multiple projects

26	Hamilton Bid	Hamilton	Hamilton Town Centre Developments – Project 5 Convert Duke Street car park to pay on exit.	£200K	£200k	£0	Revenue implications for the Council which have not been addressed in the application Pre-empts the outcome of the parking review Town already benefiting from multiple projects

Agenda Item

14

Report

SOUTH LANARKSHIRE COUNCIL

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community Benefit Funds – Renewable Energy Fund - Grant Applications**

1.   Purpose of Report
1.1.   The purpose of the report is to:-

♦   consider a grant application to Andershaw Renewable Energy Fund from Crawfordjohn Heritage Venture Trust
♦   consider a request for a revised grant award from MuirhallStallashaw Renewable Energy Fund to Auchengray Church Centre Trust

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation(s):-

(1)   that a grant be awarded to Crawfordjon Heritage Venture Trust of up to £25,655 from Andershaw Renewable Energy Fund towards refurbishment works to improve the internal and external environment of the facility;
(2)   that a revised grant amount of £84,803 be awarded to Auchengray Church Centre Trust from MuirhallStallashaw Renewable Energy Fund towards the cost of restoration and upgrade works to a community owned hall facility; and
(3)   that the above grants be subject to match funding being secured and written confirmation of this being received by the Council.

3.   Background
3.1.   Since 2004, the Council has collected and administered Community Benefit funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed and refined to make it as straightforward as possible to ensure the necessary support is delivered to eligible communities.

3.2.   Details of all grant awards, including those grants up to £20,000 which had been approved by the Head of Planning and Economic Development Services under delegated authority, are reported annually to the Committee.

4.   Proposals
Andershaw Renewable Energy Fund
Crawfordjohn Heritage Venture Trust – £128,273
Proposed Grant Award – £25,655 – Intervention rate 20%

4.1. Crawfordjohn Heritage Venture Trust is a committee of volunteers who manage Crawfordjohn Heritage Museum and their purpose is to promote the heritage and history of the village and the surrounding area.

4.2. The refurbishment works to the interior will improve environmental conditions within the museum by installing a humid statically controlled conservation heating system and improved ventilation to manage the high levels of relative humidity which are adversely affecting the Museum collections. This will also include the creation of a small archive/research room to allow optimum environmental conditions for storage to be achieved and provide visitors to the museum with a comfortable area in which to carry out family history and social history research. In addition, the project aims to install photovoltaic solar panels and battery storage and also carry out drainage and external fabric improvements to minimise penetration of dampness.

4.3. Consultation has been carried out by the Crawfordjohn Heritage Venture Trust Committee and has identified among the visitors and the wider communities who enjoy and use the facility, the need for improvement to the building to preserve the historical collection and create a more welcoming usable space for all.

4.4. The application scored 32 and 33 from a possible 50/50 by the two appraisers during the assessment process which permits an intervention rate of up to 36.5% of eligible costs.

4.5. The total cost of the project is £128,273 with £83,476 of funding contributions from the Clyde Wind Farm and £19,142 of funding from Museum Galleries Scotland. The Council managed Community Benefit Fund will contribute the remaining balance, an award of up to £25,655, representing an intervention rate of 20%.

4.6. Works are due to commence on 29 September 2019 with an estimated completion date for the project of April 2021.

MuirhallStallashaw Renewable Energy Fund
Auchengray Church Centre Trust – Refurbishment Project £492,872
Proposed Grant Award – £84,803 – Intervention rate 17.2%

4.7. The Community and Enterprise Resources Committee at its meeting on 19 March 2019 approved a grant award of £70,000 to Auchengray Church Centre Trust. The project activity proposed the repair, restoration and upgrade works to a community owned hall facility that serves remote rural communities. The renovation project includes the installation of a ground source heating system with under floor heating throughout, internal insulation and refurbishment to maximise heat retention. The renovation of walls, ceilings and doors and windows will create a comfortable high quality community space for the surrounding area. The original application intimated that a range of other match funding sources were anticipated to cover the cost of the project.

4.8. Whilst funding support has been confirmed and listed in paragraph 4.10, other funding applications to support the project were unsuccessful: Viridor £46,000, Land Trust £20,000, WREN £70,000 and Robertson Trust £50,000 leaving a shortfall in the overall funding package of £186,000. As a consequence, the project has been scaled back from the original cost of £611,250 to £492,872, a saving of £118,378. The savings have been made through a reduction in external conservation works and the internal fit out whilst maintaining the thermal, carbon and financial benefits gained from the

heating and insulation works and still deliver all the community facility benefits of the project.

4.9. The March 2019 application scored 34 and 35 by the two appraisers from a possible 50/50 during the assessment process which permits an intervention rate of up to 40% of eligible costs. The scores have been reviewed and the reduction in the scale of the project has not altered the project scores

4.10. The total eligible cost of the project is £492,872 with funding contributions from LEADER £100,000, Levenseat £50,000, Garfield Weston £20,000, Green Economy Fund £40,000, SSE £40,000, Scotland Churches Trust £3,000, WATIF £50,000, WAT Group £10,000, Local Funding £4,500, Personal Donations £12,500, Listed Places of Worship £78,069. SLC Community Benefit Fund will contribute the remaining balance, an award of up to £84,803, representing an intervention rate of 17.2%

5. Employee Implications
5.1. There are no employee implications arising from this report.

6. Financial Implications
6.1. All Renewable Energy Funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

7. Other Implications
7.1. The risks associated with the project are focused on the potential for cost overruns or delays to the programme. The applicant has agreed that any cost increases will be managed within their present budget subject to agreement on any changes to the proposed project. This is highly unlikely to have an impact on the Council.

7.2. There are no implications for sustainability in terms of the information contained within this report.

8. Equality Impact Assessment and Consultation Arrangements
8.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.

8.2. All necessary consultation arrangements, including liaison with Housing and Technical Resources, and any community consultations, have taken place.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

24 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective, efficient and transparent
♦ Focused on people and their needs
♦ Encouraging participation in physical and cultural activities

Previous References
♦ Community and Enterprise Resources Committee - 19 March 2019
♦ Community and Enterprise Resources Committee - 22 May 2018

List of Background Papers

♦   Completed REF Grant Application Form dated May 2019 Crawfordjohn Heritage Venture Trust
♦   Completed REF Appraisal Scoring Sheet dated June 2019 Crawfordjohn Heritage Venture Trust

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Colin McFarlane, Project Development Officer, Planning and Economic Development Services Ext: 5922 (Tel: 01698 455922)

E-mail: colin.mcfarlane@southlanarkshire.gov.uk

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community Benefit Funds - New Contribution - Kype Muir Wind Farm**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ seek approval for community benefit payments generated from the development and operation of the Kype Muir Wind Farm to be managed through the Renewable Energy Fund (REF) and the Connect2Renewables (C2R) Employability Initiative.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the Council's REF incorporates provision for the receipt and disbursement of community benefit payments in respect of Kype Muir Wind Farm;

(2) that the expansion of the C2R employability programme be implemented; and

(3) that the Executive Director (Community and Enterprise Resources) be authorised to conclude administrative matters in relation to the incorporation of the community benefit using the outlined mechanisms.

3. Background
Kype Muir Wind Farm

3.1. The Kype wind farm, to be operated by Banks Renewables (Kype Muir Wind Farm) Limited, is located in the vicinity of the villages of Lesmahagow, Blackwood, Kirkmuirhill, Stonehouse, Glassford, Sandford, Chapelton, Strathaven and Coalburn.

3.2. The developer has committed to provide a community benefit package equating to an annual payment of £5,000 per MW of installed capacity. This is apportioned £1,875 per MW to the REF(37.5%) and £3,125 per MW to Kype Muir Community Partnership (KMCP) (62.5%) consisting of Sandford and Upper Avondale, Strathaven and Glassford, Stonehouse, Lesmahagow and Blackwood and Kirkmuirhill (including Boghead) Community Council areas.

3.3. Construction of the wind farm commenced in early 2017 and electricity production commenced in the summer of 2019. The Community Benefit payment was triggered when the wind farm was energised i.e started electricity production.

3.4. Through discussions with the developer, BANKS Renewables, who also constructed Middle Muir Wind Farm, it has been agreed that 50% of each of REF and the KMCP's community benefit package will fund the expansion of the C2R employability programme initially developed to serve the 10km community benefit area around Middle Muir Wind Farm. This employability programme is delivered by officers in Finance and Corporate Resources. C2R will initially receive 5 annual payments from Kype Muir after which time there will be a review to determine whether this will continue or whether all community benefit funding received will then be managed through the Renewable Energy Fund and the KMCP for community use. Details of the development and the agreed contributions are set out in the following table.

Application Number	Consent Granted	Development and contribution calculation	Community Benefit Contribution (base payments from agreement before inflation)			
			Date	C2R	REF	KMCP
EK/11/0256	June 2015 by Scottish Government	Total contribution 26 turbine x 3.4kw x£5000=£442,000 (per annum)	May2019	£221,000	£82,875	£138,125
			May 2020	£221,000	£82,875	£138,125
			May2021	£221,000	£82,875	£138,125
			May2022	£221,000	£82,875	£138,125
			May2023	£221,000	£82,875	£138,125
			Review			
			2024	£165,750 to REF and £276,250 to KMCP with apportionment to C2R to be agreed after review		
			-Overall term of 25 years			

3.4. The agreement with the developer places an obligation on the Council to administer community benefit received in respect of this development through the established REF processes and administrative arrangements for the employability programme. The REF currently manages community benefits from a number of windfarm developments including Middle Muir, Andershaw, Blacklaw, Whitelees, Pates Hill, Stallashaw Moss, Millburn, Dykehead, Haspielaw, Upper Haywood, Tanhill, North Brackenridge, Blantyre Muir, Browncastle, Burnbrae, Calder Water, Lampits and Andershaw wind turbine sites.

3.5. The C2R employability programme will be targeted to the unemployed and/or individuals who require support for skills development, and reside within a 10km radius of the Wind Farm development. The programme will seek to widen participation within this part of rural South Lanarkshire addressing key challenges in terms of access to employability services.

4. Eligible Area for access to Employability initiative and Distribution of REF Grants from Kype Muir Wind Farm

4.1. The eligible area for the funds generated from the development at Kype Muir Wind Farm is shown on Appendix 1 and is broadly the area within South Lanarkshire, within 10km of the application site boundaries. This includes Lesmahagow, Blackwood, Kirkmuirhill, Stonehouse, Glassford, Sandford, Chapelton, Strathaven and Coalburn.

5. Employee Implications

5.1. The additional community benefit contribution and fund to C2R will be managed using existing resources within Planning and Economic Development Service and Finance and Corporate Resources.

6. Financial Implications

6.1. There are no additional financial implications for the Council in managing the proposed new funds.

7. Other Implications

7.1. There is no risk to the Council in supporting this proposal and the work can be undertaken within existing resources. By not proceeding the Council would not be acting consistently in support of its adopted policy and there would be a risk that the funds would not be distributed timeously and equitably to appropriate, eligible community organisations.

7.2. There are no implications for sustainability in terms of the information contained within this report. The underlying basis of Community Benefit Funds is to support local community groups and organisations become more sustainable.

8. Equality Impact Arrangements and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

8.2. Community benefit will provide support to a wide range of voluntary, charitable and community groups/bodies across an extensive area of rural Clydesdale. Consultation has taken place with Planning and Building Standards and the developers.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

25 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Focused on people and their needs
♦ Accountable, effective, efficient and transparent
♦ Support our communities by tackling disadvantage and deprivation and supporting aspiration
♦ Support the local economy by providing the right conditions for inclusive growth

Previous References
♦ Planning Committee - 29 January 2019 – Kype Muir Wind Farm

List of Background Papers

- Executive Committee 3 March 2004, "Community Benefit: Establishment of a Renewable Energy Fund".
- Executive Committee 01 December 2010, Renewable Energy Developments and Community Benefit.
- Enterprise Services Committee, 01 April 2014, Scottish Government Consultation on Good Practice Principles for Community Benefits from Onshore Renewable Energy Developments
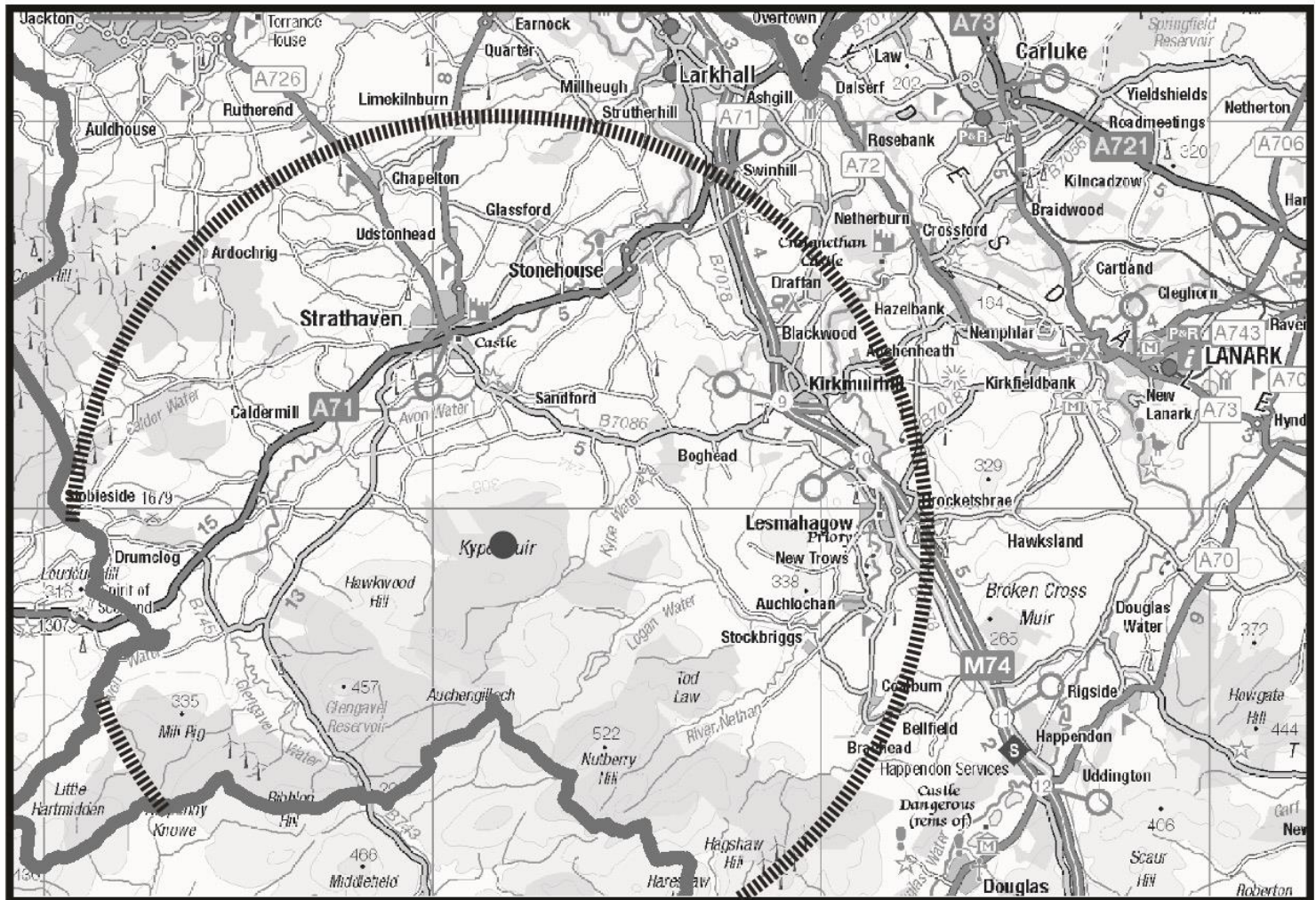
Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

John Archibald, Project Development Officer, Planning and Economic Development Services.

Telephone 01698 455181, email john.archibald@southlanarkshire.gov.uk

Appendix 1
Kype Muir Windfarm

SOUTH
LANARKSHIRE
COUNCIL

KEY

▬▬▬	SLC boundary
‖‖‖‖‖‖‖‖	10km boundary
●	Location of wind turbine

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SOUTH
LANARKSHIRE
COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Replacement of Clyde Bridge by Pettinain - Authorisation to Proceed with Promotion of Compulsory Purchase Order**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ seek authorisation to proceed with the promotion of a Compulsory Purchase Order under the Roads (Scotland) Act 1984, Section 104, for the land required to enable replacement of Clyde Bridge and associated carriageway realignment

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services and Head of Property Services as appropriate, be authorised to proceed with promotion of the Compulsory Purchase Order of land necessary to construct the replacement Clyde Bridge and undertake associated local carriageway re-alignment.

3. Background

3.1. The Council is proposing to demolish the existing Clyde Bridge, which is located on Pettinain Road to the south of the village of Carstairs Junction, and replace it with a new modular steel structure designed and constructed in accordance with current standards. The location of the bridge is shown at Appendix A.

3.2. The existing bridge structure was installed in the early 20th century as a road crossing over the River Clyde. A 2 ton vehicular weight restriction was imposed on the structure in 1956. The bridge was, therefore, identified as weak at a relatively early point in its existence.

3.3. The bridge was subject to a structural assessment in 1991 which confirmed its inability to accommodate heavy vehicles. The restriction was amended to 3 tonnes to align with metric measurements and a vehicular width restriction of 1.9m was introduced to assist in the enforcement of the weight restriction.

3.4. The Council has continued to monitor the condition of the structure over many years. A monitoring inspection undertaken in August 2018 recorded significant further deterioration in the condition of the structure. Fundamental and long standing structural defects had now deteriorated to an extent where the bridge was no longer

considered manageable or safe for public use. A full road closure has been imposed since August 2018.

3.5.   The structure provided an important local transportation link between the villages of Carstairs Junction to the north and Pettinain to the south.

3.6.   The Council has allocated funding of £3m for the replacement of the existing bridge and associated ancillary work.

4.   Current Position

4.1.   The replacement bridge will be a modular steel structure which will be constructed on a new alignment to the west of the existing bridge. In addition some localised realignment of Pettinain Road on the immediate approaches to the new bridge will be carried out.

4.2.   The superstructure of the existing bridge will be demolished and removed.

4.3.   The Council is presently seeking to secure the voluntary acquisition of the land required for the scheme. The affected landowners have been identified and negotiations are ongoing at this time.

4.4.   The voluntary negotiations referenced above have progressed well to date and all efforts to obtain agreement for voluntary acquisition will be made with a view to concluding the matter by the end of September 2019. If this is not possible, subject to Committee approval, officers will proceed with a formal Compulsory Purchase Order (CPO) process. The areas of land to be acquired and required temporarily for construction purposes are identified on the attached plan at Appendix B. The area required only temporarily is shown on the plan as being for "construction working area" and "site compound area".

4.5.   The following is an indicative programme for the delivery of the scheme following a CPO process:-

   ♦   CPO process   September 2019 to end September 2021

   ♦   Design and Procurement   May 2019 – September 2021

   ♦   Construction of replacement   November 2021 – July 2022
         Clyde Bridge and associated
         local road realignment

4.6.   These timescales are based on a full CPO process, including Public Local Inquiry, being required. The commencement of construction will be brought forward if the CPO process progresses without objection or completes earlier than set out above. In this scenario, it is currently anticipated that construction works would commence in the summer of 2020.

4.7.   It should be emphasised that the potential use of CPO is very much regarded as a last resort which it is expected will not require to be used. However, given the importance of the project to the local area, it is considered important to have a fall-back position which can be implemented if necessary.

5. Employee Implications

5.1. There are no employee implications.

6. Financial Implications

6.1. The estimated total compensation payment plus fees can be contained within the Council's agreed additional capital allocation for the project of £3m.

7. Other Implications

7.1. There are no implications for sustainability or risk in terms of the information contained within this report.

8. Equality Impact Arrangements and Consultation Arrangements

8.1. Legal Services and Housing and Technical Resources' Property Services have been involved in the identification of affected landowners.

8.2 This report does not introduce new policy, function or strategy or recommend a change to existing policy, function or strategy. Therefore no impact assessment is required.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

9 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Improve the road network, influence improvements in public transport and encourage active travel

Previous References
♦ None

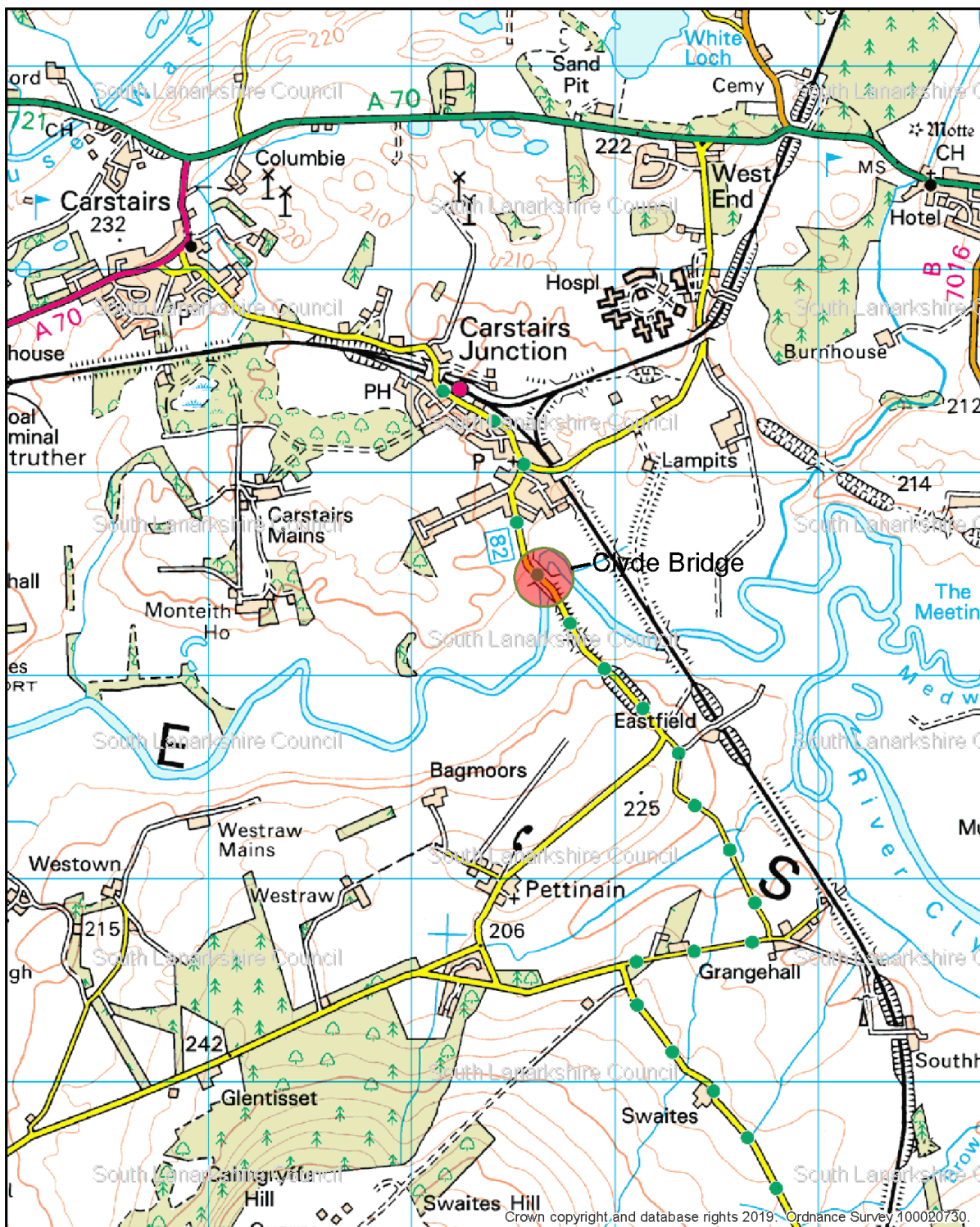**List of Background Papers**
♦ None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Colin Park, Engineering Manager, Roads and Transportation Services
Ext: 3653 (Tel: 01698 453653)
Email: colin.park@southlanarkshire.gov.uk

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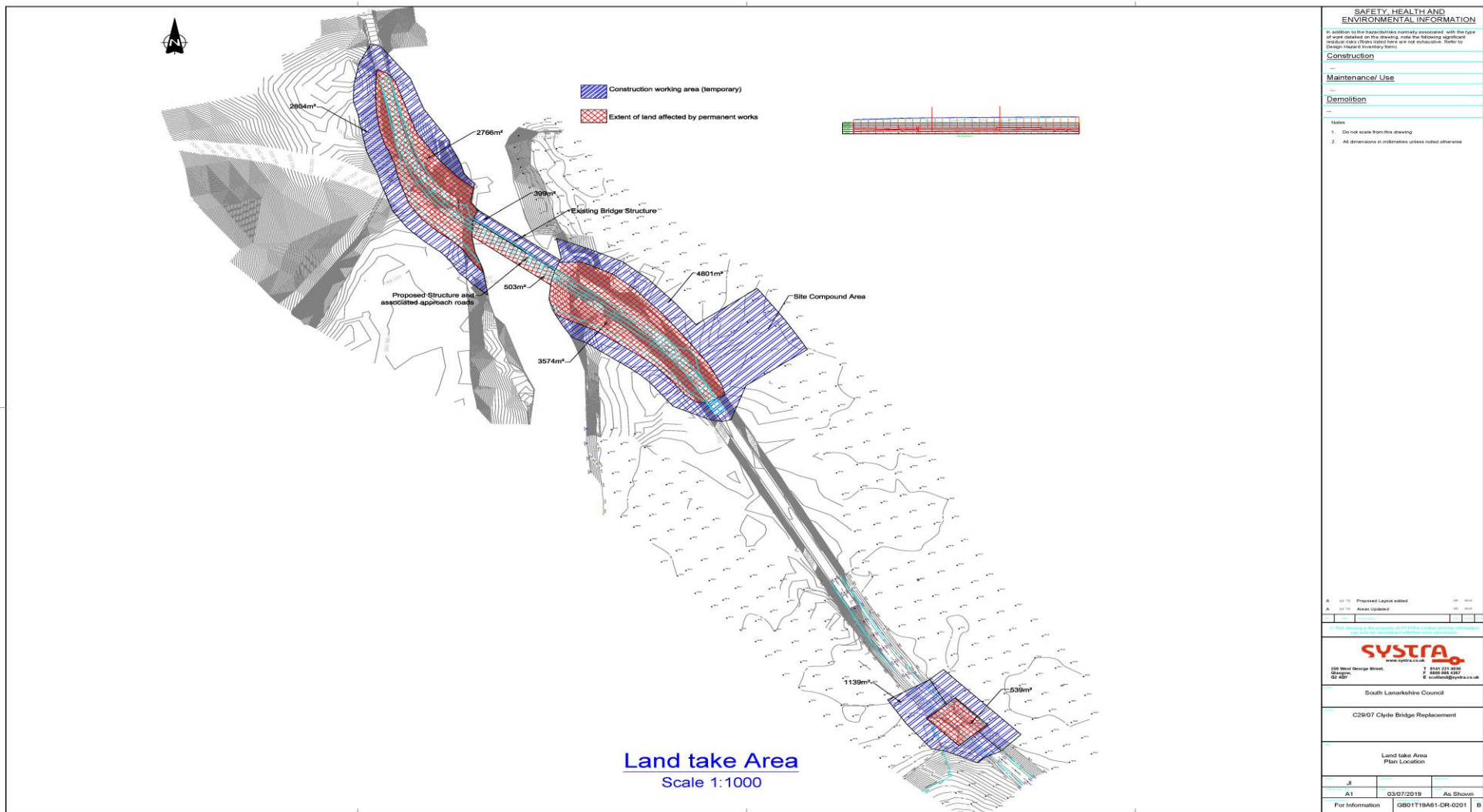
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Notes:	Scale 1:25,000 / 11/07/2019 13:52:37
	Original Drawing Size: 210 x 297 (A4) (c)

Appendix B

Land take Area
Scale 1:1000

251

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Roads Asset Management Plan – 2019 Update**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ provide an update on the Roads Asset Management Plan (RAMP)

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the contents of the report be noted.

3. Background
3.1. The Executive Committee, at its meeting held on 22 September 2010, approved the implementation of an extended model for Corporate Asset Management from 2011. This included developing Asset Plans across a number of service areas, in line with CiPFA guidance, and summarised, under an overarching Corporate Asset Management Plan, which demonstrates how each area supports corporate objectives. The Service Areas are Property, Housing, ICT, Roads Infrastructure and Fleet.

3.2. Within the Council, the Corporate Asset Management Plan (AMP) is reviewed annually and, being the Council's single largest asset group, the RAMP is a key component of the corporate document.

3.3. The development of RAMPs across Scotland provides an excellent example of collaborative working across all thirty two Councils. A four year project, in which all Councils participated, was completed in 2016. The good progress achieved is now being developed further via a continuing Asset Management project in which all Scottish Councils are again participating.

3.4. The main purpose of developing the RAMP is to:-

♦ ensure the Council has a sound knowledge of the extent and condition of our main asset groups
♦ understand where any knowledge gaps exist and consider how these might be addressed
♦ understand the level of current investment on each asset group and the associated condition trend

3.5.   The road asset consists of the following main asset groups.

Asset Type	Asset Description and Components
Carriageway	The part of the road used by vehicles. This asset group includes drainage systems, lay-bys, bus lanes, traffic calming and verges.
Footway, Footpaths and Cycleways	Footway – used by pedestrians adjacent to the carriageway Footpaths – used by pedestrians remote from the carriageway Cycleways – used by both pedestrians and cyclists Pedestrianised Areas
Structures	Primarily bridges and culverts with a span greater than 0.9 metres and retaining walls with minimum retained height of 1.35 metres.
Street Lighting	Includes lamps, columns, ducts, cabling, control pillars, illuminated road signs and bollards and festive lighting
Traffic Management Systems	Signalised junctions and pedestrian crossings, detection equipment, ducts and cabling
Street Furniture	Vehicle restraint systems (safety fence)

4.   Carriageway Asset

4.1.   The Council is responsible for a total of 2295 kilometres (1426 miles) of carriageway. The Council's carriageway network is divided into four classifications A, B, C and Unclassified.

4.2.   Inventory records are accurate for the lengths of road; however, the widths of the road are estimated based on classification of the road. Over time these widths will be collected and added into our network management system and will aide with quantification and refinement of the valuation of the carriageway asset.

4.3.   The carriageway asset Gross Replacement Cost of the recorded asset as derived utilising the Asset Valuation tool developed by Society of Chief Officers of Transportation in Scotland (SCOTS) is £2.19 billion.

4.4.   Safety inspections are carried out in accordance with the Guidance Document for Road Safety Inspections and Defect Categorisations. This manual takes cognisance of the guidance contained within Well-Maintained Highways Infrastructure Code of Practice. These safety inspections are carried out on a monthly, three monthly or annual basis depending on the carriageways hierarchy.

4.5.   In addition to these inspections, regulatory inspections to deliver our obligations under the New Roads and Street Works Act 1991 (NRSWA) and the Transport Scotland Act 2005 are also carried out.

4.6. Annually the Scottish Roads Maintenance Condition Survey (SRMCS) is undertaken on our road network by SCOTS nominated contractor WDM Ltd. This survey examines 100% of our A class carriageways in one direction, with the other direction being surveyed the following year. 50% of our B and C class roads are surveyed with the whole of the B and C class network being surveyed over a four year period. 10% of our unclassified road network is completed each year. This survey produces our Road Condition Index (RCI) based on the percentages above and applied to the whole of the network. The survey identifies for each 10 metre section of road whether it falls into the red category (requires maintenance) amber (should be considered for maintenance) or green (serviceable). The RCI is published each year as a national performance indicator.

4.7. In 2017 SCOTS requested that the backlog was recalculated by WDM Ltd, based on the latest SRMCS survey data at the time. The backlog calculation for carriageway maintenance was £90.42 million in 2018. This is the sum of money required to be invested in a single year to bring the road network back to a serviceable standard. This backlog figure has reduced from £137million in 2013 and this is to be welcomed.

4.8. The condition of our carriageways has improved from an RCI of 38.0 in 2010/2011 to 31.2 in 2018/2019 as shown in the table below. The RCI is the combined value of the red and amber categories referenced at 4.6.
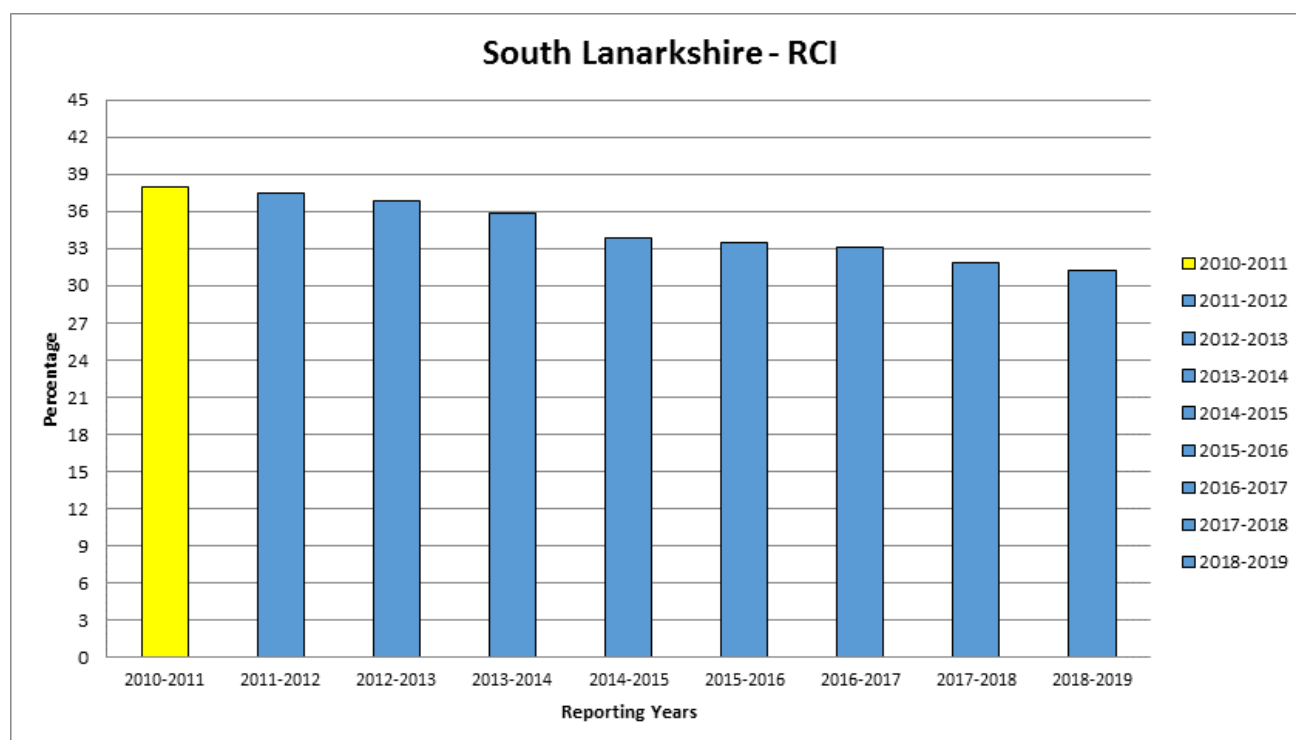
4.9. Our position in Scotland in terms of RCI ranking has improved from 19th in 2013/2014 to 9th in 2018/2019.

4.10 An independent assessment was undertaken by WDM Ltd to calculate the Steady State cost for our network in 2018. The steady state is the amount of investment required to maintain the road network in its current condition. Based on the network condition in 2018 the steady state figure, which is based upon the needs/condition of the network, is £12.5m. Last year this figure was £11.0m with the increase to £12.5m largely down to increasing inflationary maintenance costs as opposed to a deteriorating network. It should be borne in mind that this is an estimate, rather than an actual figure and it is important to note that the need to improve the condition of the

road network is assessed on an individual basis to support and justify expenditure. It should be further noted that the Council's approved Capital Strategy commits to providing funding to a "steady state" level.

5. Footway Asset

5.1. Inventory records indicate that the Council is responsible for a total of 2,425 kilometres (1506 miles) of footway. It should be noted that this figure represents adopted footways/footpaths only and there will be other footpaths that are maintained by other Resources/Services. The majority of the adopted footway network is contained within the urban area.

5.2. The length of footway network is an estimated length based on there being two footways on each length of carriageway within the urban area. All of the footways have been estimated as having a two metre width.

5.3. The footway asset Gross Replacement Cost of the recorded asset is estimated at £499.6 million.

5.4. Inspection arrangements and maintenance categories are similar to those for carriageways in terms of the nature of inspections, but the frequencies can vary depending on the hierarchy.

5.5. There is not a national condition survey for footways similar to that which is undertaken for carriageways. Instead priorities for resurfacing are established via the local knowledge of our inspectors taking into account, in particular, the condition of a footway and its level of use.

5.6. A sample survey of 59.2% of our estimated footway length was undertaken in calendar years 2014, 2015, 2016 and 2017 which indicated that 16.2% of our footways should be considered for maintenance purposes. The estimated steady state figure for footway maintenance is £0.8million. This mirrors current investment levels. In the same way as the carriageway figure above, this is an estimate, rather than an actual figure and it is important to note that the need to improve the condition of the footway network is assessed on an individual basis to support and justify expenditure.

6. Lighting Asset

6.1. The Council has 58,516 lighting columns, 64,540 luminaires, 2,157 Control Pillars and an estimated 1,873 kilometres (1164 miles) of cabling.

6.2. Inventory records for lighting columns, luminaires and control pillars are accurate. Inventory of the cabling network, and knowledge of its condition is limited as most of it is underground.

6.3. The percentage of lighting columns exceeding their design life is 36.8%, giving the Council the sixth oldest lighting column stock in Scotland. The cost to replace all of these columns at current rates would be £43.963 million. The cost to maintain the lighting asset in its current condition (steady state) is £1.18million. This should be considered relative to existing capital and revenue funding totalling £0.8m.

6.4. The trend in columns beyond their design life has improved from 48% in 2015 to 36.8% at present.

6.5. This progress is primarily a consequence of the column renewal programme which was undertaken in parallel with the LED installation programme, commencing in 2015 and being completed over 3 years. This programme saw some 60,000 lighting units converted to energy saving LED's and some 7,250 of our oldest lighting columns replaced.

7. Structures Asset

7.1. The Council is responsible for a total of 776 structures which includes road bridges, footbridges, culverts and subways together with a currently unquantified number of road related retaining walls.

7.2. Good records are held for the majority of these assets, however, there are currently limited records held by the Council in respect of road related retaining walls.

7.3. The current Gross Replacement Cost of the Structures asset is estimated at £253.7m. This figure does not include the replacement cost of any road related retaining walls.

7.4. Bridge inspections are carried out in accordance with the guidance and recommendations of the "Well Managed Highway Infrastructure: A Code of Practice" published by the UK Roads Liaison Group. This recently published Code encourages the use of a risk based approach toward identifying bridge inspection intervals. At present General Inspections are carried out every two years and Principal Inspections every six years on all structures with a span in excess of 0.9m. More frequent Special Inspections are carried out on structures where more specific monitoring of condition is appropriate (e.g. where assessments have indicated potential capacity issues).

7.5. Routine repairs that are identified during the bridge inspection process are prioritised taking into account the severity and extent of the defect which has been observed.

7.6. There are 102 steel bridges within the structures asset. Properly specified and applied protective paint systems are expensive but serve to prolong the life span of steel structures and can substantially extend intervals between maintenance and repair operations. The introduction of a formalised maintenance painting regime for our steel bridges would be of significant benefit. Currently this work is tackled on a needs basis as funding permits.

7.7. Investment during 2018/2019 on bridge maintenance and renewal was £0.95m. This figure represents a 23% increase upon the 2017/2018 budget allocation. Investment levels are now increasing further with £6 million allocated to re-open two bridges in Clydesdale which are currently closed. The cost to maintain the structures asset in its current condition (steady state) is £2.79 million.

7.8. In addition to the inspection process discussed above, a national assessment programme, carried out to determine the suitability (i.e. strength) of the bridge stock for the introduction of 40/44 tonne vehicles onto the road network, revealed 123 bridges to have a load bearing capacity below current standards. A comprehensive bridge strengthening programme has in recent years seen excellent progress in addressing the Council's weak bridges. Of the 123 bridges which failed the assessment, only 16 remain to be addressed.

7.9. The bridge assessment process included a risk analysis of vehicle containment characteristics at each bridge location. The results of the analysis revealed that, in terms of risk and containment, parapets on 8% of the Council's bridge stock require to be upgraded. A programme to improve vehicle containment capability at these structures has been initiated. Compared to 2017/2018, there has been an improvement, however, 54 structures remain outstanding as high priority for the implementation of improvement measures. Containment upgrades were completed at 4 high priority structures in 2018/19. Capital funding is expected to continue to be available in future years and the completion of several containment improvement schemes per year is anticipated. In terms of risk and containment, the need for upgrading works at the remaining 92% of bridges is currently considered low given the site characteristics.

7.10. The condition of all highway structures is determined following a General or Principal Inspection and rated in accordance with the ADEPT Bridge Condition Index (BCI) Guidance. BCI values are generated from ratings apportioned to the severity and extent of defects recorded during a bridge inspection and can be interpreted broadly as the percentage condition score of a bridge or a group of bridges. Separate BCI figures are derived to account for the condition of all structural elements of a bridge (BCI_{av}) and for the condition of those elements defined as being of very high importance (BCI_{crit}). The condition indicators for the entire bridge stock as a single group over the past six years are as follows:-

Year	BCI_{av}	BCI_{crit}
2013/2014	85.68	74.6
2014/2015	84.91	75.72
2015/2016	84.49	75.14
2016/2017	84.09	73.02
2017/2018	83.83	72.2
2018/2019	83.68	72.11

7.11. It may be observed from the second and third columns in the above table that BCI_{av} and BCI_{crit} values for the entire asset fluctuate slightly over time but have remained within the range of "good condition" (BCI value 80-90) and "fair condition" (BCI value 65-80) respectively throughout the last six years. It should be noted, however, that there has been a regression in the value of both indicators over the past 4 years.

7.12. The assembly of a register of road related retaining walls within South Lanarkshire was commenced in 2014/15. The retaining wall asset will be of significant magnitude and the formation of the database which will contain several thousand items is a long term commitment for the Council. The code of practice suggests that all road related retaining walls should be subject to the same type of inspection regime as is currently carried out on bridges and culverts (see section 7.4).

8. Traffic Signals
8.1. The Council is responsible for 221 sets of traffic signals and controlled pedestrian crossings. The numbers and different types of installations are listed below: -

- 104 Traffic Signals
- 74 Puffins
- 15 Pelicans
- 28 Toucans

8.2. South Lanarkshire has an ageing traffic signal and pedestrian crossing asset base, with many utilising older and energy inefficient technology. In recent years, the Council has initiated a programme to replace older traffic signals and pedestrian crossings with modern ones. The replacement of an average traffic signal junction costs in the region of £200k and a pedestrian crossing around £60k. The existing level of funding allows for the renewal of one traffic signal junction per year or 2 pedestrian crossings. External funding does allow other infrastructure to be renewed but this is a changing situation as it is dependent on the availability of funding and our ability for a project to meet grant conditions. These new installations both maximise the safety benefits to all road users and improve the flow of traffic using modern computer control systems such as Microprocessor Optimised Vehicle Actuation (MOVA) and Split Cycle Offset Optimisation Technique (SCOOT).

8.3. Typically Roads and Transportation Services receive and respond to approximately 1,000 traffic signal faults annually. In 2017/2018, officers dealt with 1,048 faults and in 2018/2019 this reduced to 985.

8.4. The gross replacement value of all traffic signal apparatus is currently estimated at a value of £32.8 million. The cost to maintain the traffic signal asset in its current condition (steady state) is £1.37 million per annum.

8.5. In 2019/2020, funding of around £1.1 million will be directed towards investment in traffic signal infrastructure. This comprises some £0.9m of external funding and £0.2m of capital funding.

8.6. At present, the Council is developing a 15 year lifecycle plan although the replacement of each asset is still assessed on an individual needs basis. Any plan longer than this would result in reliability issues arising and over recent years some installations have failed resulting in emergency replacement works being necessary. The Council currently has 33 sets of traffic signals and 43 pedestrian crossings (representing 34% of our assets) that are 15 years old or older. This is an increase of 19 pedestrian crossings compared to the previous year.

8.7. The age of the equipment is increasing quicker than replacement equipment is being installed, therefore, the trend for the overall condition of the asset continues to regress each year. While these older installations continue to operate, the risk of them failing is higher than at other locations with potentially greater impact if they fail during a busy period of the year.

9. Street Furniture - Vehicle Restraint Systems

9.1. There are currently 515 vehicle restraint systems, totalling 43.3 Km. Approximately 20% of the systems have reached the end of their serviceable life (life expired) due to having timber posts suffering from rot as opposed to steel posts. Some systems have also suffered from extensive corrosion. Approximately 10% of existing systems are damaged, and an estimated 95% of the systems surveyed would not comply with current design standards, although there is no need to retrospectively replace older installations unless they have suffered significant damage and are in need of replacement. Repairs are prioritised in line with available funding.

9.2. The estimated gross replacement cost of the vehicle restraint systems which would bring the systems up to current standards is £12.97million. The estimated cost to replace older systems is £8.6million. The estimated annual cost to maintain the asset in its current condition (steady state) is £0.4million.

9.3. The Council's approved Capital Strategy identifies investment of £2.4million to cover a range of road related assets, specifically footways, traffic signals, structures and vehicle restraint systems.

10. Summary of Roads Assets

10.1. Carriageway asset is in an improving condition as a result of previous investment decisions. Positively the Council's approved capital strategy commits to continued funding at "steady state" levels.

10.2. Footway asset inventory is limited both in terms of the asset itself and its condition. From the information it is observed that 16.2% of our network requires to be considered for maintenance.

10.3. The lighting asset was aged in terms of columns with an inefficient energy configuration. However, the lighting investment recently completed reduced energy use by half and replaced 7,253 of the oldest lighting columns representing significant progress. However, South Lanarkshire continues to have the sixth oldest lighting column stocks in Scotland.

10.4. Bridge condition is generally reasonable but regressing. Good progress has been made in dealing with bridges assessed as being inadequate for current loading standards; however, greater investment is required in repainting major steel bridges and continuing attention is also required to the many bridges with sub-standard parapets. The specific investment commitment of £6 million to re-open two bridges in Clydesdale should be noted and welcomed.

10.5. The condition of traffic signal equipment is deteriorating as the current replacement programme is not sufficient to upgrade the number of installations that are greater than 15 years in age.

10.6. The condition of vehicle restraint systems is such that a significant number are beyond their design life and require to be improved. A prioritised programme of sustained investment will be required.

10.7. While excellent progress has been achieved in key areas it is clear that investment in some areas will require to be reviewed in terms of needs going forward. The Council's approved Capital Strategy will assist in this regard. This strategy currently identifies proposed investment of £107M over a 10 year period.

11. Employee Implications

11.1. There are no employee implications associated with this report.

12. Financial Implications

12.1. There are no financial implications associated with this report. However, capital funding bids will be made as opportunities arise to seek to maintain or improve the condition of key assets.

13. Other Implications

13.1. There are no implications in terms of sustainability or risk in relation to the information contained within this report.

14.   Equality Impact Arrangements and Consultation Arrangements

14.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

14.2. At this stage no further consultation is necessary.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

5 August 2019

Link(s) to Council Values/Ambitions/Objectives
♦   Improve the road network, influence improvements in public transport and encourage active travel

Previous References
♦   Community and Enterprise Resources Committee – 21 August 2018

List of Background Papers
♦   Roads Asset Management Plan – 2019 Update

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact: -
Gordon Mackay, Head of Roads and Transportation Services
Ext: 4484 (Tel: 01698 454484)
E-mail: gordon.mackay@southlanarkshire.gov.uk

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

| Subject: | **Fleet Asset Management Plan 2019** |

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ advise Committee on the outcomes of the 2019 Fleet Asset Management Plan.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the 2019 Fleet Asset Management Plan Key Facts be noted.

3. Background
3.1. The Executive Committee, at its meeting held on 22 September 2010, approved the implementation of an extended model for Corporate Asset Management from 2011. This included developing Asset Plans across a number of service areas, in line with CiPFA guidance, and summarised, under an overarching Corporate Asset Management Plan, which demonstrates how each area supports corporate objectives. The Service Areas are Property, Housing, ICT, Roads Infrastructure and Fleet.

3.2 The Fleet Asset Management Plan provides a key source of information and direction on vehicles and is key in determining strategic decisions and defining how the fleet assets are efficiently and effectively utilised. This will ensure that vehicles provide resilient services to meet the changing needs of the Council.

4. Outcomes of the 2019 Fleet Management Plan
4.1. The Asset Management Plan contains information and data relating to the Council's fleet of vehicles. As at January 2019, Fleet Services manage and maintain 1,403 vehicles with 61% of the Council's vehicles more than three years old.

4.2. Of these, 183 vehicles weigh over 3.5 tonnes and are, therefore, subject to specific statutory obligations under the Council's Operating Licence. Fleet Services also provide passenger transport services to Education and Social Work Resources.

4.3. Fleet Services seeks to assess cross-Resource Fleet needs and identify a preferred service delivery model which will reduce costs via efficiencies while continuing to provide a reliable fleet to meet operational needs. At the same time consideration is given to support the transition to a low carbon fleet based on opportunities arising from funding, evolving technology and infrastructure to support this.

4.4   There was an increase in casual hire spend during 2018/2019 due to the requirement to hire gritters for the 2018/2019 winter season. These assets have now been brought into the fleet removing the need to hire for the 2019/2020 winter season.

4.5   Key Facts are detailed in Appendix 1.

5.   Employee Implications
5.1.   There are no employee implications contained within this report.

6.   Financial Implications
6.1.   The details of the Plan will influence future investment decisions and capital bids, but there are no direct Financial Implications from the production of the Fleet Asset Management Plan.

7.   Other Implications
7.1.   There are no significant issues in terms of sustainability or risk.

8.   Equality Impact Assessment and Consultation Arrangements
8.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

8.2.   The statutory Consultation Authorities have confirmed that the Asset Management Plan is exempt from Strategic Environmental Assessment as its implementation will have minimal effect in relation to the environment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

18 July 2019

Link(s) to Council Values/Ambitions/Objectives
♦   Improve the road network, influence improvements in public transport and encourage active travel
♦   Work with communities and partners to promote high quality, thriving and sustainable communities
♦   Accountable, effective, efficient and transparent

Previous References
♦   Executive Committee report September 2016
♦   Community and Enterprise Committee Report, Roads Asset Management Plan – 2017 Update, October 2017
♦   Community and Enterprise Resources Committee Report, Fleet Asset Management Plan 2017, 12 December 2017
♦   Community and Enterprise Resources Committee Report, Fleet Asset Management Plan, 21 August 2018

List of Background Papers
None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Shirley Clelland, Head of Fleet and Environmental Services
Ext: 4708 (Tel: 01698 454708)
E-mail: shirley.clelland@southlanarkshire.gov.uk

Appendix 1 – Fleet AMP Key Facts

Number of Vehicles Operated by Resources

As at January 2019, fleet assets comprised 1403 vehicles operated across all Council Resources. A summary of the assets is as follow:
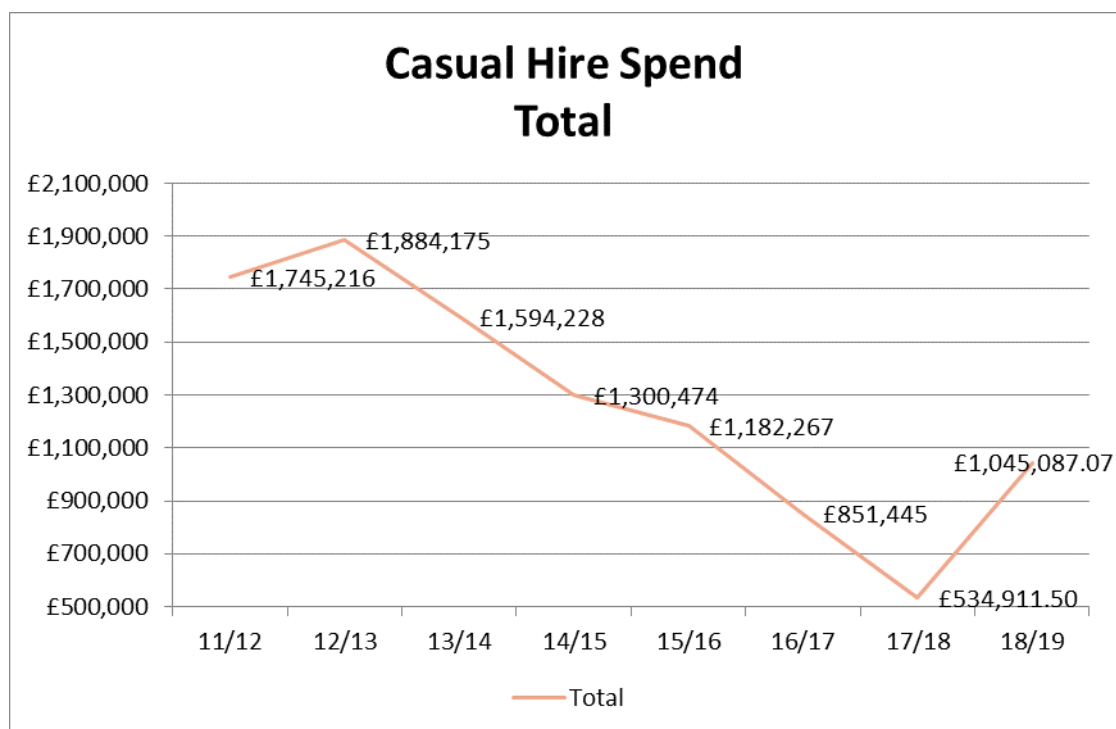
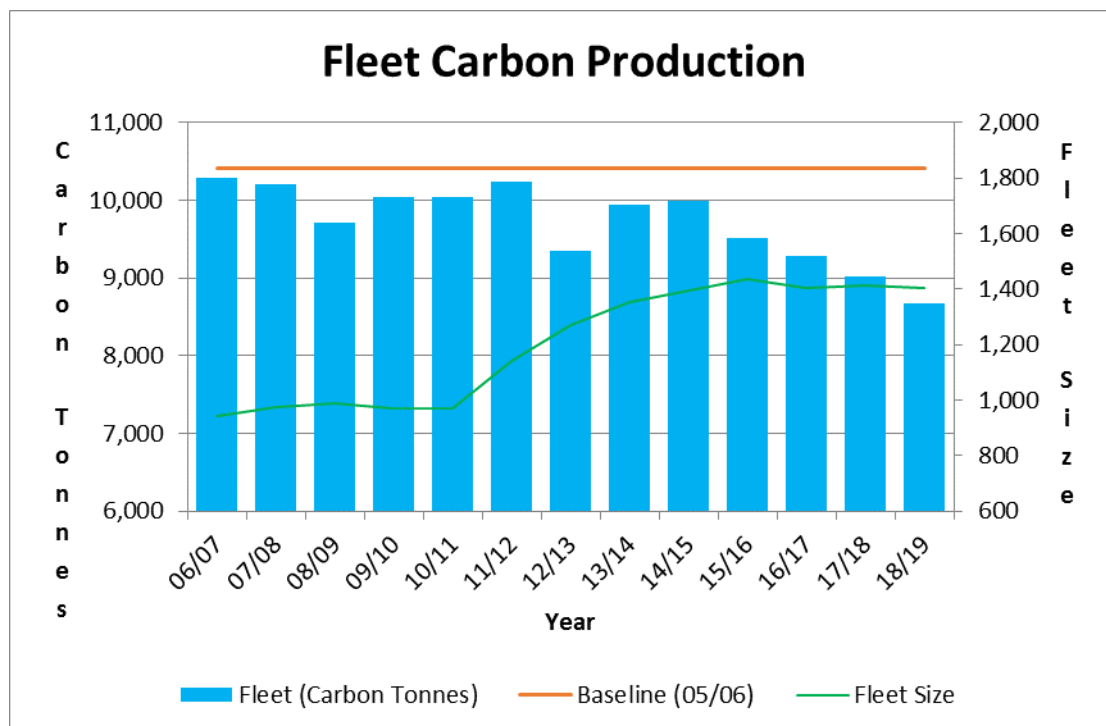|	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19
Community	350	453	544	567	575	569	517	517	497
Corporate	1	3	3	3	3	3	3	2	4
Education	18	24	35	36	34	32	37	35	32
Enterprise	132	137	147	167	149	146	142	148	146
Housing & Tech	368	404	434	460	507	544	536	541	547
Social Work	76	100	87	97	97	114	143	143	151
Leisure Trust	24	20	22	23	28	27	25	25	26
Total	**969**	**1141**	**1272**	**1353**	**1393**	**1435**	**1403**	**1411**	**1403**

Fleet: Age Profile

As at January 2019, 61**%** of the Council's vehicles are more than 3 years old:

	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19
Under a year	193	225	401	167	194	158	74	267	79
1 year old	150	371	260	307	166	195	134	29	300
2 years old	295	111	362	273	425	177	189	167	80
3 years old	151	315	83	314	291	434	161	207	87
Older than 3 years	180	119	166	292	317	471	845	741	857
Total	**969**	**1141**	**1272**	**1353**	**1393**	**1435**	**1403**	**1411**	**1403**

Casual Hire Spend – Trend

Casual Hire Spend Total

- 11/12: £1,745,216
- 12/13: £1,884,175
- 13/14: £1,594,228
- 14/15: £1,300,474
- 15/16: £1,182,267
- 16/17: £851,445
- 17/18: £534,911.50
- 18/19: £1,045,087.07

Carbon Management

Fleet Carbon Production

Legend: Fleet (Carbon Tonnes) — Baseline (05/06) — Fleet Size

Report

SOUTH LANARKSHIRE COUNCIL

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**3 September 2019**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community and Enterprise Resources - Notification of Contracts Awarded - 1 October 2018 to 31 March 2019**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ provide notification in line with Standing Orders on Contracts to Committee of all contracts awarded by Community and Enterprise Resources during the period 1 October 2018 to 31 March 2019.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that details of the contracts awarded be noted.

3. Background
3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards
4.1. A full list of contracts awarded during the period 1 October 2018 to 31 March 2019 on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications
5.1. Contracts management including performance appraisal will be undertaken by both the main user Services and Procurement.

6. Financial Implications
6.1. There are no financial implications associated with this report which is for information purposes only. Appropriate budgetary provision is available for each of the contracts awarded.

7. Other Implications
7.1. There is a risk that failure to report awards may lead to contracts being awarded that do not represent best value, breach statutory procurement obligations and Standing Orders or do not follow internal processes which mitigate the risk.

8. Equality Impact Assessment and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

8.2 There is also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

08 August 2019

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ Community and Enterprise Resources Committee 22 Jan 2019

List of Background Papers
♦ Standing Orders on Contracts

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Emma Smith, Corporate Procurement and Transactions Manager
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E-mail: emma.smith@southlanarkshire.gov.uk

Community and Enterprise Resources
Contracts Awarded over £50,000 in value

Period: 1 October 2018 to 31 March 2019

Please see end note

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract (denotes extension period)
Provision of Washroom Solutions	*Healthcare Environmental Services Ltd	£216,000.00	01/10/18	~~01/10/18 – 30/09/22~~ *Terminated 25/02/2019*
Provision of Washroom Solutions	*Rentokil Initial Ltd	£200,000.00	09/01/19	09/01/19 – 30/09/22
Mini Comp from SXL 29-17 - Lot 2 Bulk Rock Salt:- Salt for Winter Maintenance	Salt Sales CO. Ltd Compass Minerals UK ltd	£1,500,000.00	01/10/18	01/10/18 – 31/10/19
SXL – Supply and Delivery of Fresh Meats, Cooked Meats and Fresh Fish	Campbell Prime Meat Ltd Brakes Ltd	£2,040,000.00	01/10/18	01/10/18 – 30/09/21(22)
Provision of pest Control, Industrial Cleaning and Other Environmental Services	Excel Environmental Services	£2,46.000,000	11/10/18	11/10/18 – 30/09/22
Beat The Street South Lanarkshire 2018/19	Intelligent Health Ltd	£102,380.00	12/10/18	12/10/18 – 31/05/19

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract (denotes extension period)
Roads Material Testing	Stanger Testing Services Ltd	£277,786.25	15/10/18	15/10/18 – 08/04/22
City Deal - Greenhills Rd/A726 Strathaven Rd Corridor Improvements	Wills Bros Civil Engineering Ltd	£12,490,068.57	24/10/18	24/10/18 – 23/10/23
Mini-competition under Lot: 2 of Scotland Excel Trade Materials Framework	Bunzl Greenham Ltd	£85,484.20	05/11/18	05/11/18 – 31/10/20 (22)
Disposal / Recycling of Gully Waste, Street Sweepings and General Road Construction Materials	William Hamilton & Sons Ltd Levenseat Ltd	£1,880,000.00	27/12/18	27/12/18 – 30/11/22
Roads Contractor Framework	J H Civil Engineering Ltd, Hillhouse Quarry Group Ltd, Tarmac Ltd, Covanburn Contracts Ltd, MacLay Civil Engineering Ltd, Luddon Construction Ltd, Mam Contracting Ltd, Macasphalt Ltd, Complete Paving Requirements (Scotland) Ltd, Farrans Construction, R J McLeod (Contractors) Ltd, Mackenzie Construction Ltd, I & H Brown Ltd	£20,000,000.00	01/01/19	01/01/19 – 31/12/22

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract (denotes extension period)
Framework for the Provision of Vehicle Body Repairs	Bustec (Scotland) Ltd, Courtney & Mcmillan Ltd, David Philip Commercials Ltd, GW Body Repairs Ltd, Kennedy Coachworks Ltd, Riverside Truck Rental Ltd, Russell Group Engineering, Scot JCB Ltd and UK Accident Repair	£1,800,000.00	08/02/19	08/02/19 – 07/02/21 (23)
Mini Comp from RSC Framework:- Bothwell Road/ Caird Street Junction Improvement Works	RJ McLeod	£311,213.00	15/02/19	15/02/19 – 30/04/19
Mini Competition from SXL Vehicle and Plant Hire Framework:– Paver Hire with Operative	John McGeady Ltd	£995,000.00	11/03/19	01/04/19 – 30/09/20 (01/04/22)
Mini Comp from RSC Framework:- East Kilbride Cycle Network Route, Whitemoss	McKenzie Construction Ltd	£60,109.12	18/03/19	18/03/19 – 30/04/19
Direct Award from SXL Roads Signage Materials Framework – Supply and Delivery of Permanent Signs	Royal British Legion Industries Ltd trading as Scotland's Bravest Manufacturing Company.	£190,000.00	26/03/19	01/04/19 – 31/03/21 (23)

*End note:
Healthcare Environmental Services – Following the company going into administration on 27/12/2018, this contract was formally terminated on 25/02/2019. Alternative service provision was awarded to Rentokil Ltd. effective from 09/01/2019.