

Report

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Report to:	Corporate Resources Committee
Date of Meeting:	1 October 2008
Report by:	Executive Director (Finance and Information Technology Resources) Executive Director (Corporate Resources)

Subject:	Revenue Budget Monitoring 2008/2009 - Corporate Resources
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2008 to 8 August 2008 for Corporate Resources
- ◆ provide a forecast for the year to 31 March 2009

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on Corporate Resources' revenue budget of £0.030million (0.50%), as detailed in Appendix A of the report, and the forecast to 31 March 2009 of break even be noted; and
- (2) that the budget virements between subjective headings be approved.

3. Background

- 3.1. This is the second revenue budget monitoring report presented to the Corporate Resources Committee for the financial year 2008/2009. Further reports will follow throughout the financial year.
- 3.2. The report details the financial position for Corporate Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to C.

4. Employee Implications

4.1. None

5. Financial Implications

- 5.1. As at 8 August 2008, the variance from phased budget to date is an underspend of £0.030million (0.50%). The financial forecast to 31 March 2009 is a break even position.
- 5.2. Virements are also proposed to realign budgets across the services. These movements have been detailed in the appendices to this report.

6. Other Implications

6.1. None

7. Equality Impact Assessment and Consultation Arrangements

7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

Robert McIlwain

Executive Director (Corporate Resources)

19 August 2008

Link(s) to Council Objectives

- ◆ Value:
Accountable, Effective and Efficient

Previous References

- ◆ Corporate Resources Committee – 2 July 2008.

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 8 August 2008

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Accounting and Budgeting Manager

Ext: 4617 (Tel: 01698 454617)

E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 8 August 2008 (No.5)

Corporate Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 8/08/08	Actual 8/08/08	Variance 8/08/08		% Variance 8/08/08	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	9,343	9,343	0	3,148	2,998	150	under	4.8%	
Property Costs	6,496	6,496	0	1,311	1,400	(89)	over	-6.8%	
Supplies & Services	1,410	1,410	0	509	556	(47)	over	-9.2%	
Transport & Plant	443	443	0	166	169	(3)	over	-1.8%	
Administration Costs	3,453	3,453	0	1,000	1,049	(49)	over	-4.9%	
Payments to Other Bodies	1,940	1,940	0	936	938	(2)	over	-0.2%	
Payments to Contractors	0	0	0	0	1	(1)	over	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	643	643	0	317	303	14	under	4.4%	
Total Controllable Exp.	23,728	23,728	0	7,387	7,414	(27)	over	-0.4%	
Total Controllable Inc.	(4,281)	(4,281)	0	(1,436)	(1,493)	57	over recovery	4.0%	
Net Controllable Exp.	19,447	19,447	0	5,951	5,921	30	under	0.5%	

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 8 August 2008 (No.5)

Corporate Resources Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 8/08/08	Actual 8/08/08	Variance 8/08/08		% Variance 8/08/08	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	3,867	3,867	0	1,395	1,338	57	under	4.1%	1 a
Property Costs	6,353	6,353	0	1,287	1,363	(76)	over	-5.9%	2
Supplies & Services	111	111	0	42	54	(12)	over	-28.6%	
Transport & Plant	149	149	0	149	149	0	-	0.0%	a
Administration Costs	666	666	0	278	300	(22)	over	-7.9%	a
Payments to Other Bodies	271	271	0	121	126	(5)	over	-4.1%	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	560	560	0	280	265	15	under	5.4%	
Total Controllable Exp.	11,977	11,977	0	3,552	3,595	(43)	over	-1.2%	
Total Controllable Inc.	(1,459)	(1,459)	0	(419)	(414)	(5)	under recovery	1.2%	a
Net Controllable Exp.	10,518	10,518	0	3,133	3,181	(48)	over	-1.5%	

Note:- Corporate Resource Support brings together Office Accommodation, Personnel and Mainstream Legal

Budget Virements

- a. The budgets have increased to reflect increased activity in the Vocational Development Programme: Employee costs £0.079m, Transport costs £0.149m, Administration costs £0.136m and Income £0.364m.

Variance Explanations**1. Employee Costs**

The underspend relates to vacancies within Legal Services which are in the process of being filled.

2. Property Costs

The overspend is due to an expansion in the records centre and corporate standards improvements, this will be managed within the overall Resource budget.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 8 August 2008 (No.5)

Corporate Resources Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 8/08/08	Actual 8/08/08	Variance 8/08/08		% Variance 8/08/08	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	5,476	5,476	0	1,753	1,660	93	under	5.3%	1 a,b,c
Property Costs	143	143	0	24	37	(13)	over	-54.2%	
Supplies & Services	1,299	1,299	0	467	502	(35)	over	-7.5%	2 a,b,c
Transport & Plant	294	294	0	17	20	(3)	over	-17.6%	
Administration Costs	2,787	2,787	0	722	749	(27)	over	-3.7	3 b,c
Payments to Other Bodies	1,669	1,669	0	815	812	3	under	0.4%	c
Payments to Contractors	0	0	0	0	1	(1)	over	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	83	83	0	37	38	(1)	over	-2.7%	c
Total Controllable Exp.	11,751	11,751	0	3,835	3,819	16	under	0.4%	
Total Controllable Inc.	(2,822)	(2,822)	0	(1,017)	(1,079)	62	over recovery	6.1%	4 a,b
Net Controllable Exp.	8,929	8,929	0	2,818	2,740	78	under	2.8%	

Note:- Corporate Resources Support brings together Administration, CCPA and District Court Licensing & Registration and Vocational Development Programme

Budget Virements

- The budgets have changed to reflect the increase in print room income: Employee Costs £0.004m, Supplies and Services £0.272m and Income £0.276m.
- The budgets have increased to show Lottery funding for South Lanarkshire Television: Employee Costs £0.048m, Supplies and Services £0.020m, Administration Costs £0.002m and Income £0.070m.
- The budgets have increased for elections: Employee costs £0.056m, Supplies and Services £0.002m, Administration Costs (£0.089)m, Payments to Other Bodies £0.029m and Financing Charges £0.002m.

Variance Explanations**1 Employee Costs**

The underspend relates to vacancies in all three services. These are in the process of being filled.

2 Supplies and Services

The overspend relates to the one off purchase of computer software in Administration Services, this will be managed within the overall Resource budget.

3 Administration Costs

The overspend is spread over a number of subjective lines within Administration Services. These will be managed within the overall budget.

4 Income

The over-recovery of income is mainly in the printroom due to a reduction in the level of work being outsourced. There is also an over recovery in Licensing income due to changes in legislation.

