

# Report

Report to:	<b>Risk and Audit Scrutiny Forum (Special)</b>
Date of Meeting:	<b>20 September 2016</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Forward Programme for Future Meetings</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Forum to January 2017
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

## 2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the Risk and Audit Scrutiny Forum, attached as an appendix to the report, be noted.

## 3. Background

3.1. The Audit Scotland report on the Audit of Best Value and Community Planning highlighted the need for changes to the membership and conduct of the (former) Risk Management and Audit Forum to improve compliance with good practice guidance.

3.2. As part of the improvement measures, an Action Plan for the Risk and Audit Scrutiny Forum was prepared. The Plan contains a number of actions, one of which is to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the meetings of the Forum to January 2017 is attached, for members' information, as an appendix to the report.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

## 7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

6 September 2016

**Link(s) to Council Values/Objectives**  
Value – Accountable, Effective and Efficient

**Previous References**  
Executive Committee 8 July 2009

**List of Background Papers**  
Audit Scotland Audit of Best Value and Community Planning

**Contact for Further Information**  
If you would like to inspect the background papers or want further information, please contact:-  
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## APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO JANUARY 2017

Meeting Date	Item	Responsibility
8 November 2016	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Audit Scotland – NFI Exercise	Audit and Compliance Manager
	3. Financial Resources Scrutiny Forum Update	Head of Finance (Strategy)
	4. Year End Risk Management Report 2015/2016	Head of Finance (Transactions)
	5. Year End Insured Risks Report 2015/2016	Head of Finance (Transactions)
	6. Good Governance Action Plan Q1 Update 2016/2017	Head of Administration and Legal Services
31 January 2017	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Performance and Review Scrutiny Forum Annual Update	Head of Communications and Strategy
	3. Fraud Statistics Six Monthly Update	Audit and Compliance Manager
	4. Good Governance Action Plan Update	Head of Administration and Legal Services
	5. Review of Council's Top Risks	Head of Finance (Transactions)
	6. Six Monthly Insured Risks Report (as at 30 September 2016)	Head of Finance (Transactions)

N.B:-. Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.