



Council Offices, Almada Street  
Hamilton, ML3 0AA

Friday, 16 February 2018

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 15 November 2017

**Time:** 14:00

**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

<b>Members are reminded to bring their fully charged tablets to the meeting</b>
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Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Gladys Miller (Chair), Graeme Horne (Depute Chair), Collette Stevenson (Depute Chair), Alex Allison, John Anderson, Walter Brogan, Robert Brown, Janine Calikes, Graeme Campbell, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Geri Gray, Eric Holford, Eileen Logan, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Mark McGeever, Jim McGuigan, John Ross (ex officio), Graham Scott, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Andy Carmichael, Poppy Corbett, Margaret Cowie, Mary Donnelly, Ian Harrow, Richard Lockhart, Katy Loudon, Lynne Nailon, Margaret B Walker, Sheena Wardhaugh, Josh Wilson

## BUSINESS

- 1 Declaration of Interests**
- 2 Minutes of Previous Meeting** 5 - 18  
Minutes of the meeting of the Finance and Corporate Resources Committee held on 6 September 2017 submitted for approval as a correct record. (Copy attached)
- 3 Minutes of Appeals Panel** 19 - 22  
Minutes of the meetings of the Appeals Panel held on 12 and 25 October 2017 submitted for approval as a correct record. (Copies attached)
- 4 Minutes of Grievance and Disputes Panel** 23 - 26  
Minutes of the meetings of the Grievance and Disputes Panel held on 31 August and 7 September 2017 submitted for approval as a correct record. (Copies attached)

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### Monitoring Item(s)

- 5 Revenue Budget Monitoring 2017/2018 - Finance and Corporate Resources** 27 - 36  
Report dated 26 September 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 Capital Budget Monitoring 2017/2018 - Finance and Corporate Resources** 37 - 40  
Report dated 11 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 Finance and Corporate Resources - Workforce Monitoring - July to September 2017** 41 - 46  
Report dated 11 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 8 Council-wide Workforce Monitoring - July to September 2017** 47 - 66  
Report dated 11 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 9 Treasury Management Activity - Second Quarter Review** 67 - 74  
Report dated 17 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 10 Finance and Corporate Resources' Resource Plan - Quarter 2 Progress Report 2017/2018** 75 - 110  
Report dated 16 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Decision

- 11 Revenue Collection and Approval for Write-Offs** 111 - 116  
Report dated 16 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 12 Mobile Men's Shed Project** 117 - 120  
Report dated 3 November 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Noting

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- 13 2016/2017 Year End Insured Risks Report** 121 - 138  
Report dated 16 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 14 2017 Information and Communication Technology (ICT) Asset Management Plan** 139 - 142  
Report dated 24 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 15 Early Retirement, Voluntary Severance and Switch 2** 143 - 148  
Report dated 16 October 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### **Urgent Business**

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- 16 Urgent Business**  
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

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Clerk Telephone: 01698 454815

Clerk Email: [stuart.mcleod@southlanarkshire.gov.uk](mailto:stuart.mcleod@southlanarkshire.gov.uk)