

## COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 17 June 2014

### Chair:

Councillor Hamish Stewart

### Councillors Present:

Lynn Adams, John Anderson, Ed Archer, Andy Carmichael, Pam Clearie, Russell Clearie, Gerry Convery, Peter Craig, Angela Crawley, Isobel Dorman, Hugh Dunsmuir, Allan Falconer, George Greenshields (Depute), Jim Handibode, Bill Holman, Susan Kerr, Gerard Killen, Joe Lowe, Catherine McClymont (*substitute for Councillor McNamee*), Alex McInnes, Anne Maggs (*substitute for Councillor Menzies*), Alice Marie Mitchell (*substitute for Councillor Cairney*), David Watson

### Councillors' Apologies:

John Cairney, Edward McAvoy (ex officio), John McNamee, John Menzies, Bert Thomson

### Attending:

#### Community and Enterprise Resources

C McDowall, Executive Director; C Brown, Environmental Services Manager; S Kelly, Head of Facilities, Waste and Ground Services; A McKinnon, Head of Support Services

#### Finance and Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser; M Ward, Accountant

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### 1 Declaration of Interests

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No interests were declared.

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### 2 Minutes of Previous Meeting

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The minutes of the meeting of the Community Services Committee held on 1 April 2014 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### 3 Community Services - Revenue Budget Monitoring 2014/2015

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A joint report dated 12 May 2014 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted comparing actual expenditure at 2 May 2014 against budgeted expenditure for 2014/2015 for Community Services.

**The Committee decided:** that the underspend on the Community Services' revenue budget of £0.006 million and the forecast to 31 March 2014 of a breakeven position be noted.

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### 4 Community Services - Capital Budget 2014/2015

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A joint report dated 19 May 2014 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted advising of progress on the

Community Services' capital programme for 2014/2015 and summarising the expenditure position at 2 May 2014.

**The Committee decided:** that the report be noted.

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## **5 Community Services - Workforce Monitoring - February to April 2014**

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A joint report dated 21 May 2014 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on the following employee information for Community Services for the period February to April 2014:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 8 March 2014

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 1 April 2014 (Paragraph 6)]*

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## **6 Community and Enterprise Resources' Resource Plan 2014/2015**

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A report dated 20 May 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plan for 2014/2015. Details were provided on:-

- ◆ Resource achievements and performance during 2013/2014
- ◆ Resource objectives and actions for 2014/2015
- ◆ capital and revenue resources for 2014/2015
- ◆ the organisational structure for the Resource

The Resource Plan would also require to be considered by the Enterprise Services Committee prior to being referred to the Executive Committee for formal approval.

In line with the Council's revised performance management arrangements, a mid-year progress report on actions identified in the 2014/2015 Resource Plan would be submitted to future meetings of this Committee and the Enterprise Services Committee.

**The Committee decided:** that the Community and Enterprise Resources' Resource Plan for 2014/2015 be endorsed and referred to the Enterprise Services Committee for its consideration.

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## **7 Review of Recycling Provision in Flats and Tenemental Properties**

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A report dated 3 June 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the review of recycling provision in flats and tenemental properties.

The Waste (Scotland) Regulations 2012 placed a statutory duty on Scottish local authorities to provide receptacles to enable the separate collection of paper, card, metals, plastic and glass from domestic properties within their area.

The Council currently operated a dual stream dry recycle kerbside collection service to 126,000 households in South Lanarkshire.

At present the majority of flats and tenemental properties did not have dedicated recycling services. Following a review of the issues associated with the provision of recycling facilities, it was proposed that recycling facilities be provided to 10,355 flats and tenemental properties where it was considered recycling services could be introduced.

Work would be undertaken to assess the recycling opportunities at a further 5,289 properties where it was considered that the current infrastructure did not support recycling services.

A Communications Plan and Implementation Schedule would be developed to ensure the new arrangements were affectively rolled out to service users.

The costs associated with the proposals would be met from within existing budgets.

**The Committee decided:** that the proposed extension of the Council's recycling services to 10,355 flats and tenemental properties be approved.

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## **8 Radon Measurement Programme in Scotland**

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A report dated 3 June 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

- ◆ publication of the updated Scottish Radon maps
- ◆ Radon gas testing programmed which had been undertaken on a small number of houses within South Lanarkshire

227 houses in South Lanarkshire had been identified as being in an area where the levels of Radon a naturally occurring radioactive gas, could be above the action level and eligible for a free radon test. The majority of properties identified were in East Kilbride and Carluke, with some other properties identified in Braidwood, Kirkmuirhill, Lesmahagow, Crossford and Thorntonhall.

Letters inviting householders to apply for the free test had been issued together with a leaflet explaining the national survey by Public Health England (PHE). Of the 227 houses identified, 114 households had requested the test kits. Of those 90 test kits had been tested and all were below the target level for Radon Gas.

**The Committee decided:** that the content of the report be noted.

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## **9 SEPA's Thermal Treatment Guidelines - Treatment Contract for Residual Waste**

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A report dated 2 June 2014 by the Executive Director (Community and Enterprise Resources) was submitted providing progress on the delivery of a treatment contract for the Council's Residual Waste.

The Executive Committee at its meeting on 25 September 2013 approved the commencement of a new procurement process to secure a contract for the long-term treatment and disposal of the Council's residual waste.

A key requirement of the proposed treatment contract was the pre-treatment process for residual waste. Following a review by SEPA of its Thermal Treatment Guidelines there was no longer a requirement for any pre-treatment of residual waste. As a result, this would allow the Council to use its restricted procurement procedure for the treatment and disposal contract of residual waste. The contract duration would be 10 years commencing on 1 April 2017 with an option to extend for a further period of 5 years.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee 25 September 2013 (Paragraph 18)]*

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**10 Urgent Business**

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There were no items of urgent business.