

ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 4 February 2014

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Ralph Barker, Robert Brown, John Cairney, Peter Craig, Isobel Dorman, George Greenshields, Graeme Horne, Gerard Killen, Monica Lennon (*substitute for Councillor Brogan*), Eileen Logan, Joe Lowe, Lesley McDonald, Denis McKenna, Davie McLachlan, John McNamee, John Menzies, Alice Marie Mitchell, Graham Simpson (Depute), Bert Thomson, Richard Tullett, Jim Wardhaugh

Councillors' Apologies:

Lynn Adams, Walter Brogan, Edward McAvoy (ex officio), Anne Maggs

Attending:

Community and Enterprise Resources

G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; M McGlynn, Head of Planning and Building Standards; A McKinnon, Head of Support Services

Finance and Corporate Resources

G Booth, Accountant; N Docherty, Administration Assistant; J McDonald, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Services Committee held on 12 November 2013 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Services - Revenue Budget Monitoring 2013/2014

A joint report dated 6 January 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 13 December 2013 against budgeted expenditure for 2013/2014 for Enterprise Services.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

The Committee decided:

- (1) that the overspend on the Enterprise Services' revenue budget of £0.461million and the forecast to 31 March 2014 of an overspend be noted; and

- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices B to E to the report, be approved.

[Reference: Minutes of 12 November 2013 (Paragraph 3)]

4 Enterprise Services - Capital Budget Monitoring 2013/2014

A joint report dated 6 January 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Enterprise Services' capital programme 2013/2014 and summarising the expenditure position at 13 December 2013.

The Committee decided: that the report be noted.

[Reference: Minutes of 12 November 2013 (Paragraph 4)]

5 Enterprise Services - Workforce Monitoring - October and November 2013

A joint report dated 15 January 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Enterprise Services for the period October and November 2013:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 14 September 2013

The Committee decided: that the report be noted.

[Reference: Minutes of 12 November 2013 (Paragraph 5)]

6 Statutory Performance Indicators 2012/2013

A joint report dated 31 December 2013 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on a range of Statutory Performance Indicators (SPIs) for the financial year 2012/2013 which related to Enterprise Services and improvement actions identified by Community and Enterprise Resources.

Measures within the Local Government Benchmarking Framework (LGBF) would replace the use of SPIs from 2013/2014. However, many of the existing measures would continue to be monitored and reported on, either locally or in an updated format, under the new benchmarking framework.

The Committee decided:

- (1) that the Statutory Performance Indicators for 2012/2013 in relation to Enterprise Services, be noted; and

- (2) that the move from Statutory Performance Indicators to measures included within the Local Government Benchmarking Framework be noted.

[Reference: Minutes of 22 January 2013 (Paragraph 7)]

7 A71 Horsley Brae/Brownlee Road - Junction Improvements

A report dated 10 January 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

- ◆ proposed junction improvements on the A71 Horsley Brae/Brownlee Road
- ◆ proposals to enter into an agreement to deliver the proposed improvements in partnership with North Lanarkshire Council and Strathclyde Partnership for Transport (SPT)

The A71 Horsley Brae/B7011 Brownlee Road junction currently experienced significant congestion, extending through Garrion Bridge and Comsilloch roundabouts, during the peak periods, creating delays which impacted on South Lanarkshire residents.

To contribute towards the congestion relief targets for both North and South Lanarkshire Councils' Local Transport Strategies and Single Outcome Agreements, it was proposed that road improvement works at this junction be undertaken to provide an 80 metre right turn storage lane on the northbound A71 at its junction with Brownlee Road. To deliver the improvement project, it was further proposed that the Council enter into a partnership agreement with North Lanarkshire Council and Strathclyde Partnership for Transport, with North Lanarkshire Council acting as lead authority for the construction and procurement of the project.

The costs associated with the proposals would be met from funding provided by SPT and both North and South Lanarkshire Councils.

The Committee decided:

- (1) that the preparation for the proposed junction improvement works at the A71 Horsley Brae/Brownlee Road be noted; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to enter into a partnership agreement with Strathclyde Partnership for Transport and North Lanarkshire Council for the delivery of the improvement project at the A71 Horsley Brae/Brownlee Road junction.

8 Hamilton Town Centre Business Improvement District (BID) - Update to Operating Agreement

A report dated 27 January 2014 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ◆ progress of the Hamilton Business Improvement District (BID)
- ◆ proposals to implement the updates to the Operating Agreement

The Council's support for the creation of a BID for Hamilton Town Centre had been approved in 2011 and, following a ballot on 12 October 2012, a BID company had been established to deliver a variety of projects and initiatives in partnership with the Council.

An Operating Agreement had been established to deal with the practicalities of the process. The Agreement had been under negotiation between the Council and the BID Company and, as a result of those negotiations, it was proposed that a number of changes and updates be made to the Agreement as detailed in the report.

The costs associated with the proposals would be met through existing budgets.

The Committee decided:

- (1) that the updates to the Operating Agreement, as detailed in the report, be approved; and
- (2) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, be authorised to conclude the Operating Agreement between the Council and the BID Company on terms which were in the best interests of the Council.

[Reference: Minutes of 19 June 2012 (Paragraph 5) and Minutes of Enterprise Resources Committee of 15 June 2011 (Paragraph 5)]

9 Funding and Development Officer - Extension to Temporary Contract

A joint report dated 14 January 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the extension of the temporary contract of the post of Funding and Development Officer within Regeneration Services.

In view of the continuing success of the project and NHS Lanarkshire's commitment to continue funding the post for a further 2 years, it was proposed that the temporary contract of the post of Funding and Development Officer (0.8 Full Time Equivalent) on Grade 3, Level 1-8 (£18,891 to £29,534) be extended for a further 2 years until March 2016.

The total costs associated with extending the temporary post would be met by NHS South Lanarkshire Community Health Partnership.

The Committee decided: that the temporary contract of the post of Funding and Development Officer (0.8 Full Time Equivalent), as detailed above, be extended for a further 2 years until March 2016.

[Reference: Minutes of Enterprise Resources Committee of 23 November 2011 (Paragraph 14)]

10 Clyde Wind Farm Community and Development Fund - Grant Application - Wiston Lodge

A report dated 7 January 2014 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Clyde Wind Farm Community and Development Fund which had been established in 2010 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to £100,762 towards eligible costs associated with the delivery of a Biomass Heating project be awarded to Wiston Lodge, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

The Committee decided:

- (1) that Wiston Lodge be awarded a grant of up to £100,762 towards the costs associated with the delivery of a Biomass Heating project, subject to the applicant providing written confirmation that all other additional funding for the project had been secured; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to conclude matters in relation to the award of the grant.

11 Renewable Energy Fund - New Contribution - Nutberry Wind Farm

A report dated 6 January 2014 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ the development of the Nutberry Wind Farm
- ♦ proposals for the associated community benefit payments from the Nutberry Wind Farm to be managed through the Renewable Energy Fund (REF)

As part of the development, the Council would receive community benefit payments for distribution to projects associated with the wind farm. It was proposed that the arrangements in place for the distribution of funds through existing Renewable Energy Funds be used as the basis for the administration of the Nutberry Wind Farm.

The eligible areas were shown in the appendix to the report and the criteria to regulate the distribution of Nutberry Renewable Energy Fund grants were detailed.

The Committee decided:

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Nutberry Wind Farm development; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the existing Renewable Energy Fund mechanism.

[Reference: Minutes of Executive Committee of 1 December 2010 (Paragraph 9)]

12 Enterprise Services - Mainstreaming Equalities and Diversity

A report dated 3 December 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the work being undertaken by Community and Enterprise Resources to meet the objectives detailed in the Council's Equality and Diversity Strategy.

Details were provided on the strategic and operational work being undertaken or planned by the Resource under the following headings:-

- | | |
|------------------------------------|--------------------------|
| ♦ equality impact assessments | ♦ delivering services |
| ♦ recruitment | ♦ service monitoring |
| ♦ training and development | ♦ performance management |
| ♦ supporting front line employees | ♦ access to information |
| ♦ Environmental and Fleet Services | ♦ areas for improvement |
| ♦ Support Services | |

The Committee decided: that the report be noted.

[Reference: Minutes of Equal Opportunities Forum of 3 December 2013 (Paragraph 3)]

13 Urgent Business

There were no items of urgent business.