

ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 30 October 2012

Chair:

Councillor Chris Thompson

Councillors Present:

Lynn Adams, John Anderson, Ralph Barker, Walter Brogan, Robert Brown, John Cairney, Peter Craig, Angela Crawley, Christine Deanie, Isobel Dorman, George Greenshields, Graeme Horne, Joe Lowe, Jim McGuigan (*substitute for Councillor Higgins*), Denis McKenna, Davie McLachlan, John McNamee, John Menzies, Alice Marie Mitchell, Graham Simpson (Depute), Richard Tullett

Councillors' Apologies:

Anne Higgins, Edward McAvoy, Jim Wardhaugh

Attending:

Community and Enterprise Resources

C McDowall, Executive Director; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; A McKinnon, Head of Support Services

Finance and Corporate Resources

G Booth, Accountant; N Docherty, Administration Assistant; J McDonald, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Services Committee held on 21 August 2012 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community and Enterprise Resources - Revenue Budget Monitoring 2012/2013

A joint report dated 17 September 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 31 August 2012 against budgeted expenditure for 2012/2013 for Community and Enterprise Resources.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

The Committee decided:

- (1) that the underspend on Community and Enterprise Resources' revenue budget of £0.015 million and the forecast to 31 March 2013 of a breakeven position be noted;
- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices F to I to the report, be approved; and

- (3) that the budget virements in relation to Support Services, as detailed in Appendix J to the report, previously endorsed by the Community Services Committee, be approved.

[Reference: Minutes of 21 August 2012 (Paragraph 3) and Community Services Committee of 30 October 2012 (Paragraph 3)]

4 Community and Enterprise Resources - Capital Budget Monitoring 2012/2013

A joint report dated 17 September 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on Community and Enterprise Resources' capital programme 2012/2013 and summarising the expenditure position at 31 August 2012.

The Committee decided: that the report be noted.

[Reference: Minutes of 21 August 2012 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring - July and August 2012

A joint report dated 1 October 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period July and August 2012:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers

The Committee decided: that the report be noted.

[Reference: Minutes of 21 August 2012 (Paragraph 5)]

6 Blacklaw Renewable Energy Fund and Stallashaw Moss Renewable Energy Fund - Grant Applications

A report dated 1 October 2012 by the Executive Director (Community and Enterprise Resources) was submitted on 4 applications to the Blacklaw and Stallashaw Moss Renewable Energy Funds.

The Blacklaw Renewable Energy Fund had been established in 2004 and the Stallashaw Moss Renewable Energy Fund had been established in June 2011 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant of up to a maximum of:-

- ◆ £33,300 (plus an administration fee of £1,500), towards eligible costs associated with the improvement works at Braehead Hall be awarded to South Lanarkshire Leisure and Culture from the Blacklaw and Stallashaw Moss Renewable Energy Funds, on an equal basis

- ◆ £48,843 (plus an administration fee of £1,750), towards eligible costs associated with the upgrade of the King George V Play Park, Carnwath be awarded to Carnwath in Bloom from the Blacklaw and Stallashaw Moss Renewable Energy Funds, on an equal basis
- ◆ £6,053 (plus an administration fee of £500) towards eligible costs associated with the creation of a sensory garden at Staikhill, Lanark be awarded to Scottish Autism from the Blacklaw Renewable Energy Fund
- ◆ £4,519 towards eligible costs associated with the creation of a development play area at Kirkfieldbank Primary School be awarded to Kirkfieldbank Parent Teacher Association from the Blacklaw Renewable Energy Fund

The Committee decided:

- (1) that South Lanarkshire Leisure and Culture be awarded a grant of up to a maximum of £33,300 (plus an administration fee of £1,500), split equally between the Blacklaw and Stallashaw Moss Renewable Energy Funds, towards the costs associated with improvement works at Braehead Hall, subject to the group providing written confirmation that all other additional funding for the project had been secured;
- (2) that Carnwath in Bloom be awarded a grant of up to a maximum of £48,843 (plus an administration fee of £1,750), split equally between the Blacklaw and Stallashaw Moss Renewable Energy Funds, towards the costs associated with the upgrading of the King George V Play Park, Carnwath, subject to the group providing written confirmation that all other additional funding for the project had been secured;
- (3) that Scottish Autism be awarded a grant of up to a maximum of £6,053 (plus an administration fee of £500) from the Blacklaw Renewable Energy Fund towards the costs associated with the creation of a sensory garden at Staikhill, Lanark, subject to the group providing written confirmation that all other additional funding for the project had been secured; and
- (4) that Kirkfieldbank Parent Teacher Association be awarded a grant of up to a maximum of £4,519 from the Blacklaw Renewable Energy Fund towards the costs associated with the creation of a development play area at Kirkfieldbank Primary School, subject to the group providing written confirmation that all other additional funding for the project had been secured.

7 Clyde Wind Farm Community and Development Fund - Grant Applications

A report dated 1 October 2012 by the Executive Director (Enterprise Resources) was submitted on 2 applications to the Clyde Wind Farm Community and Development Fund.

The Clyde Wind Farm Community and Development Fund had been established in 2010 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects and appropriate consent had been secured, a grant of up to a maximum of:-

- ◆ £41,116 towards eligible costs associated with the delivery of a music programme to primary schools within the Clyde Wind Farm Community Fund area be awarded to Limelight Music
- ◆ £53,951 towards eligible costs associated with the capital improvement works to create a 'Clubgolf' junior training area be awarded to Leadhills Golf Club

The Committee decided:

- (1) that Limelight Music be awarded a grant of up to a maximum of £41,116 towards costs associated with the delivery of a music programme to primary schools within the Clyde Wind Farm Community Fund area, subject to the group providing written confirmation that all other additional funding for the project had been secured; and
- (2) that Leadhills Golf Club be awarded a grant of up to a maximum of £53,951 towards costs associated with the capital improvement works to create a 'Clubgolf' junior training area, subject to the group providing written confirmation that all other additional funding for the project had been secured.

8 Whitelees Wind Farm Renewable Energy Fund - Grant Application - Calderwood Baptist Church

A report dated 2 October 2012 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Whitelees Wind Farm Renewable Energy Fund which had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of £18,684 (plus an administration fee of £1,000) towards the costs associated with the Phase 3 works at Hunter House, East Kilbride be awarded to Calderwood Baptist Church, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

The Committee decided: that Calderwood Baptist Church be awarded a grant of £18,684 (plus an administration fee of £1,000) towards the costs associated with the Phase 3 works at Hunter House, East Kilbride, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

9 Scottish Parliament's Local Government and Regeneration Committee's Consideration of the Scottish Government Draft Budget 2013/2014

A report dated 4 October 2012 by the Executive Director (Community and Enterprise Resources) was submitted on the Council's response to the Scottish Parliament's Local Government and Regeneration Committee's consideration of regeneration activities in the context of its draft budget for 2013/2014.

The Council had been invited to submit views on the Committee's consideration of the Scottish Government's Draft Budget 2013/2014 with a particular focus on the area of regeneration policy in the context of the Committee's regeneration strategy, "Achieving a Sustainable Future: Regeneration Strategy".

The Strategy had been developed to assess how regeneration policy had been applied at a local level and the extent to which consistency had been achieved across different areas and partners within Community Planning Partnerships (CPPs). The Committee had identified 6 themes on which views were requested as follows:-

- ◆ What does "regeneration" mean in your area?
- ◆ the regeneration strategy, resources and funding
- ◆ regeneration equalities and preventative spending
- ◆ regeneration and sustainable economic development

- ◆ community led regeneration and CPPs
- ◆ regeneration and climate change targets

The Council's response, which was detailed in the appendix to the report, contained a number of examples of good practice together with examples of the challenges currently being faced as a result of the current economic and market conditions.

The Committee decided: that the report be noted.

10 Annual Update on Resource Risk Register and Risk Control Plan

A report dated 5 October 2012 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ◆ risk management activity which had taken place following the merger of Community and Enterprise Resources
- ◆ systems and controls in place within Community and Enterprise Resources to control and minimise risks
- ◆ details of Community and Enterprise Resources' current Risk Control Register

The Resource had followed Council guidance in developing, monitoring and updating its Risk Control Register on an ongoing basis. The Register had been developed to ensure that the Resource was fully aware of the main risks that it had, was able to prioritise those risks and had controls in place to eliminate or minimise the impact of the risk.

The risks were scored in accordance with the Council's scoring mechanism which scored risks based on likelihood and impact of risk. This resulted in risks being scored between 1 to 9 (low to high). Risks were scored on their inherent risk (risk if nothing done) and their residual risk (risk after applying controls).

The Risk Register for the Resource had been developed and was monitored on a quarterly basis to add new risks and to review the scores of existing risks. The Register was maintained within the Corporate Risk Management Figtree computer system and updated by designated officers within Community and Enterprise Resources.

The main risks for the Resource were detailed in the appendix to the report.

The Committee decided: that the systems and controls in place to monitor risks within Community and Enterprise Resources be noted.

[Reference: Minutes of 15 February 2012 (Paragraph 19)]

11 Urgent Business

There were no items of urgent business.