

# COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 29 September 2015

## **Chair:**

Councillor Hamish Stewart

## **Councillors Present:**

John Anderson, Walter Brogan (*substitute for Councillor Convery*), John Cairney, Pam Clearie, Russell Clearie, Peter Craig, Hugh Dunsmuir, Allan Falconer, George Greenshields (Depute), Graeme Horne (*substitute for Councillor Holman*), Susan Kerr, Gerard Killen, Pat Lee, Joe Lowe, Catherine McClymont (*substitute for Councillor Carmichael*), Alex McInnes, John McNamee, Anne Maggs (*substitute for Councillor Adams*), John Menzies, John Ross, Bert Thomson, David Watson

## **Councillors' Apologies:**

Lynn Adams, Andy Carmichael, Gerry Convery, Isobel Dorman, Bill Holman, Edward McAvoy (ex officio)

## **Attending:**

### **Community and Enterprise Resources**

C McDowall, Executive Director; S Kelly, Head of Facilities, Waste and Ground Services; A McKinnon, Head of Support Services

### **Finance and Corporate Resources**

N Docherty, Administration Assistant; J McDonald, Administration Adviser; M Ward, Accountant

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## **1 Declaration of Interests**

No interests were declared.

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## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Community Services Committee held on 30 June 2015 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## **3 Community Services - Revenue Budget Monitoring 2015/2016**

A joint report dated 26 August 2015 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted comparing actual expenditure at 24 July 2015 against budgeted expenditure for 2015/2016 for Community Services.

Details were provided on proposed budget virements in respect of Community Services to realign budgets.

**The Committee decided:**

- (1) that the breakeven position on the Community Services' revenue budget and the forecast to 31 March 2016 of a breakeven position be noted; and

- (2) that the budget virements in respect of Community Services, as detailed in Appendix B to the report, be approved.

*[Reference: Minutes of 30 June 2015 (Paragraph 3)]*

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#### **4 Community Services - Capital Budget Monitoring 2015/2016**

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A joint report dated 26 August 2015 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted advising of progress on the Community Services' capital programme 2015/2016 and summarising the expenditure position at 24 July 2015.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 30 June 2015 (Paragraph 4)]*

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#### **5 Community Services - Workforce Monitoring - May to July 2015**

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A joint report dated 28 August 2015 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on the following employee information for Community Services for the period May to July 2015:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 13 June 2015

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 30 June 2015 (Paragraph 5)]*

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#### **6 Household Refuse and Recycling Collections - Festive Holiday Working Arrangements 2015/2016**

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A report dated 17 September 2015 by the Executive Director (Community and Enterprise Resources) was submitted on the arrangements for the uplift of domestic waste and recycling bins during the 2015/2016 festive holiday period.

Following negotiations with refuse collection staff and the trades unions, the following operational schedule for the 2015/2016 festive holiday period had been agreed:-

##### **Week commencing Monday 21 December 2015**

###### **Normal collection day**

Monday 21 December  
Tuesday 22 December  
Wednesday 23 December  
Thursday 24 December  
Friday 25 December

###### **Changed collection day**

No change  
No change  
No change  
No change  
Sunday 27 December

## **Week commencing Monday 28 December 2015**

### **Normal collection day**

Monday 28 December  
Tuesday 29 December  
Wednesday 30 December  
Thursday 31 December  
Friday 1 January

### **Changed collection day**

No change  
No change  
No change  
No change  
Sunday 3 January

Householders would be notified of the arrangements through the Council's website, adverts in the local press, the South Lanarkshire Reporter and posters in Council offices.

### **The Committee decided:**

that the arrangements for the uplift of domestic waste and recycling bins during the 2015/2016 festive holiday period, as detailed above, be noted.

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## **7 Urgent Business**

There were no items of urgent business.

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## **Chair's Remarks**

The Chair advised that this would be the last meeting that Colin McDowall, Executive Director, would be attending as he was retiring. The Chair, on behalf of the Members of the Committee, thanked Mr McDowall for his help and hard work over the years and wished him every success in the future.