

FINANCIAL RESOURCES SCRUTINY FORUM

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 24 January 2019

Chair:

Councillor Monique McAdams

Councillors Present:

Councillor Margaret Cowie (*substitute for Councillor Martin Lennon*), Councillor Eric Holford, Councillor Mark Horsham, Councillor Margaret B Walker, Councillor Jim Wardhaugh, Councillor Jared Wark

Councillors' Apologies:

Councillor Archie Buchanan, Councillor Janine Calikes, Councillor Isobel Dorman, Councillor Martin Lennon

Attending:

Finance and Corporate Resources

G Bow, Administration Manager; G Cochran, Administration Assistant; H Goodwin, Finance Manager (Resources); L O'Hagan, Finance Manager (Strategy); J Taylor, Head of Finance (Strategy)

Housing and Technical Resources

D Craig, Property Manager (Commercial); P Rainey, Contracts Manager (Maintenance)

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Financial Resources Scrutiny Forum held on 29 November 2018 were submitted for approval as a correct record.

The Forum decided: that the minutes be approved as a correct record.

3 Revenue Budget Monitoring 2018/2019

A report dated 19 December 2018 by the Executive Director (Finance and Corporate Resources) was submitted comparing actual expenditure against budgeted expenditure for the period ending 9 November 2018 (Period 9).

The figures included an underspend of £8.517 million on the General Fund Revenue Account and a breakeven position on the Housing Revenue Account.

At 9 November 2018, Trading Services' actual surplus totalled £5.097 million, representing an under recovery of £0.300 million against the phased budget.

Officers responded to members' questions on various aspects of the report.

The Forum decided:

- (1) that the underspend on the General Fund Revenue Account of £8.517 million at 9 November 2018 be noted;

- (2) that the breakeven position on the Housing Revenue Account at 9 November 2018 and the forecast outturn to 31 March 2019 of a breakeven position be noted; and
- (3) that the actual surplus achieved by the Trading Operations of £5.097 million at 9 November 2018, representing an under recovery of £0.300 million against the phased budget, be noted.

[Reference: Minutes of 29 November 2018 (Paragraph 3)]

4 Revenue Budget Monitoring 2018/2019 – Detailed Resource Analysis

A report dated 19 December 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the detailed financial analysis as at 9 November 2018 (Period 9) for each of the Council's Resources.

The following information was provided for each Resource and the Housing Revenue Account:-

- ◆ an Executive Summary showing the top level position for each of the Services within the Resource and the Housing Revenue Account as at 9 November 2018 (Period 9)
- ◆ details of the most significant variances within Resources and the Housing Revenue Account across subjective headings and across Services as at 9 November 2018 (Period 9)
- ◆ a line by line trend analysis of the total Resources' expenditure and income across subjective headings as at 9 November 2018 (Period 9)

The Forum decided: that the financial position for each of the individual Resources' revenue budgets for 2018/2019 at 9 November 2018 (Period 9) be noted.

[Reference: Minutes of 29 November 2018 (Paragraph 4)]

5 Revenue Budget Monitoring 2018/2019 – Trading Operations' Performance Review – Property Services

A report dated 19 December 2018 by the Executive Director (Housing and Technical Resources) was submitted on the financial and operational performance of the Property Services' Trading Operation for the period ending 9 November 2018 (Period 9).

Details were also provided on a number of key operational and personnel issues including:-

- ◆ absence statistics for the period 1 April to 9 November 2018 by Service and type, including details of Management Interventions during the reporting period
- ◆ operational activity undertaken within Property Services during the performance reporting period

The Forum decided: that the position as at 9 November 2018 (Period 9) be noted.

[Reference: Minutes of 23 August 2018 (Paragraph 9)]

6a Capital Programme Monitoring 2018/2019 – General Fund Capital Programme

A report dated 3 January 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the General Fund Capital Programme 2018/2019 at 9 November 2018 (Period 9).

The General Fund Capital Programmed for 2018/2019 totalled £68.541 million. At 9 November 2018, £30.311 million had been spent against a phased budget of £32.808 million, representing expenditure of £2.497 million behind profile.

The physical progress achieved on the General Fund Capital Programme 2018/2019 at 9 November 2018 was detailed in Appendices D to F to the report.

Officers responded to members' questions on various aspects of the report.

The Forum decided: that the report be noted.

[Reference: Minutes of the Executive Committee of 21 November 2018 (Paragraph 3)]

6b Capital Budget Monitoring 2018/2019 – Housing Capital Programme

A report dated 3 January 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the Housing Capital Programme 2018/2019 at 9 November 2018 (Period 9).

The Housing Capital Programme for 2018/2019 totalled £53.664 million. At 9 November 2018, £29.294 million had been spent against a phased budget of £29.384 million, representing expenditure of £0.090 million behind profile.

The physical progress achieved on the Housing Capital Programme 2018/2019 at 9 November 2018 was detailed in Appendix B to the report.

The Forum decided: that the report be noted.

[Reference: Minutes of the Executive Committee of 19 December 2018 (Paragraph 3)]

7 Urgent Business

There were no items of urgent business.